

AGENDA ITEM 9

Consider transferring 13 rolling chairs from District Attorney to Maintenance.

Moved: Commissioner Boatright

Seconded: Commissioner Heiligenstein

Motion: To approve transfer of 13 rolling chairs from District Attorney to Maintenance.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE: 9-25-02

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

2) See note
XFR TO
AGENT.

FIXED ASSET

Quantity:	Description:	Model:	Serial#
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13 Blue cloth, rolling chairs

FROM (Transferor): District Attorney's Office, Department 440

TO (Transferee): *Facilities Maintenance*

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Approved 10-8-62
John C. Easler

John Bradley, District Attorney
Transferor - Elected Official/Department Head

Transferee – Elected Official/Department Head

AGENDA ITEM 10

Consider transferring Minolta Tru Vision Projector from HR to auction.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Heiligenstein**

Motion: To approve transfer of one Minolta Tru Vision Projector from HR to auction.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 9/24/2002

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>Minolta TruVision Projector</u>	<u>MTP101</u>	<u>0810667</u>

FROM (Transferor): Human Resources

TO (Transferee): Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Lisa R. Zinke

Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 10-8-02
John C. Daifler