

AGENDA ITEM 8

Consider transferring various computer printers, chairs, and table from 911 Communications to auction.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Heiligenstein**

Motion: To approve transfer of various computer printers, chairs and table from 911 Communications to auction.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 9-27-02

The following fixed asset is to be: (Circle one)

TRANSFERRED

SOLD

DISPOSED

DONATED

Fixed Asset:

Quantity	Description	Model	Serial #
1	Okidata Printer	320	507D1504991
1	Okidata Printer	320	702A1176743
1	Okidata Printer	320	907B2477358
1	Brown Laminate Table		
1	Office Chair w/ Rollers		
1	Brown Chair		

Transferred Asset:

FROM (Transferor): ~~AUCTION~~ 911 Comm

TO (Transferee): AUCTION

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donated Asset:

Fair Market Value: _____

FROM (Donor): _____

TO (Recipient): _____

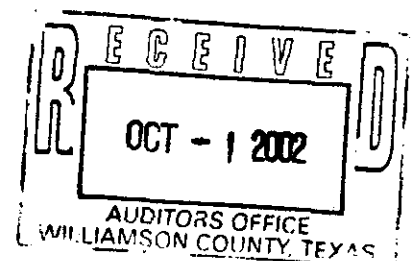
The Donor requests that this fixed asset be added to the Recipient's inventory.

Melissa Pogue

Transferor/Donor – Elected Official/Department Head

approved 10-8-02
John C. Saifert

Transferee/Recipient – Elected Official/Department Head



AGENDA ITEM 9

Consider transferring 13 rolling chairs from District Attorney to Maintenance.

Moved: Commissioner Boatright

Seconded: Commissioner Heiligenstein

Motion: To approve transfer of 13 rolling chairs from District Attorney to Maintenance.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE: 9-25-02

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

23 SEP 1960
XERO
MAINT.

FIXED ASSET

Quantity:	Description:	Model:	Serial#
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13 Blue cloth, rolling chairs

FROM (Transferor): District Attorney's Office, Department 440

TO (Transferee): *Facilities Maintenance*

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Approved 10-8-62
John C. Casper

John Bradley, District Attorney
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head