

**AGENDA ITEM 9**

Consider disposing of the following assets from the Sheriffs Office. (List filed with official minutes.)

Moved: **Commissioner Hays**

Seconded: **Commissioner Heiligenstein**

Motion: To approve disposal of the following assets from the Sheriff's Office.

Vote: 5 - 0

< Attachment >

**CHANGE OF FIXED ASSET STATUS**

DATE: 7-24-02

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>ABA Xframe Vest</u>	<u>II</u>	<u>N-9502656-A</u>
	<u>Expired</u>		

FROM (Transferor): Maughan - WCSO

TO (Transferee): TO BE DESTROYED

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's Office as of the date shown above.

X [Signature]  
Transferor - Elected Official/Department Head

*approved 8.13.02*  
*John C. Layla*

Transferee - Elected Official/Department Head

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**CHANGE OF RECORD STATUS**

STORED: \_\_\_\_\_  
Description of Records (include dates)

# of boxes \_\_\_\_\_ Time of Storage \_\_\_\_\_

DISPOSED: \_\_\_\_\_  
Description of Records (include dates)

# of boxes \_\_\_\_\_ Date of Disposal \_\_\_\_\_

Supervisor \_\_\_\_\_