

**AGENDA ITEM 17**

Consider transferring the following assets from County Clerk to Maintenance:

1 Dell Monitor 14LS color monitor, model # D1428-LS, serial #99052AB83176

Moved: **Commissioner Hays**

Seconded: **Judge Doerfler**

Motion: To transfer the following assets from County Clerk to Maintenance:

1 Dell Monitor 14LS color monitor, model # D1428-LS, serial #99052AB83176

Vote: 4 - 0

< Attachment >

**CHANGE OF FIXED ASSET STATUS**

DATE 6-5-02

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

**FIXED ASSET**

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>Dell monitor</u> <u>14LS (13.2" Vis)</u> <u>color monitor</u>	<u>D1428-LS</u>	<u>99052AB83176</u>

FROM (Transferor): County Clerk

TO (Transferee): Maintenance for storage (to be sold at auction)

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Nancy E. Rister  
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 6-11-02  
John C. Doerfler