

AGENDA ITEM 16

Discuss and consider entering into a professional services contract for materials testing on the jail renovation and parking garage portions of the Justice Center Expansion Project.

Moved: **Commissioner Limmer**

Seconded: **Commissioner Heiligenstein**

Motion: To approve negotiation of a professional services contract with Kohutek Engineering, and to add Tetco and Fugro South, Inc., as future materials testing firms for building projects.

Vote: **5 - 0**

AGENDA ITEM 17

Discuss and consider entering into a professional services contract for the initial portion of the FF&E documentation and drawings for the Courts Annex Addition and Remodeling.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve a professional services contract for the initial portion of the furniture, fixtures and equipment documentation and drawings for the courts annex addition and remodeling not to exceed \$10,000.00, with funding available within the project budget.

Vote: **5 - 0**

< Attachment >

Delgado Durrant of Texas

February 14, 2002

County Judge John Doerfler
710 Main Street, County Courthouse
2nd Floor South
Georgetown, Texas 78626

Reference: Williamson County Justice Center
Courthouse Additions
FF & E Fee Proposal

Dear Judge Doerfler:

In accordance with our recent discussions, we are pleased to provide professional services as outlined below:

PHASE 1 Needs Assessment

- Assess furniture and equipment requirements – make scenarios utilizing existing to the fullest extent
- Furniture – systems, casegoods, seating – work with owner representative to set standards for overall project and then for each department.
- Review and recommend products that meet the owner's standards and budget.
- Deliverables:

- a) Floor Plan layout documenting existing to remain and new furniture recommended
- b) Budget

PHASE 2 Implementation of Approved FF & E by owner's representative

- Coordinate with engineer for power requirements and locations.
- Assist purchasing department and selected vendors with specifications.
- Work with owner to review Bids and make recommendations.
- Coordinate and oversee all installations
- General punch of final furniture installations
- Assist owner with review of request for payments from vendors.
- Deliverables:

Installation Work Plan
Budget

3001 South Lamar
Suite 302
Austin, TX
78704

512 447-1418
Fax: 512 448-0102
www.durrant.com

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REQUEST FOR PROFESSIONAL SERVICES
FEBRUARY 14, 2002
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Our fee proposal for the above described services is as follows:

Phase 1: Hourly, not to exceed \$10,000

Project Designer	\$75.00/hr
Designer	\$55.00/hr.

Phase 2: 5% of approved budget

An interest rate of 1-1/2% per month (18% annual) shall apply to accounts outstanding more than 30 days.

If this proposal meets with your approval, kindly execute the following Acceptance Agreement. As indicated by the following page, each phase may be accepted individually. Should you have any questions, please do not hesitate to contact us.

Sincerely,
Delgado Durrant of Texas, Inc.



Jesus. Delgado, AIA
Managing Principal

REQUEST FOR PROFESSIONAL SERVICES

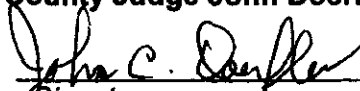
FEBRUARY 14, 2002

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PHASE ONE ACCEPTANCE SIGNATURES

ClientWilliamson County Judge John Doerfler

By:


Signature
Judge Doerfler

Name Typed

County Judge

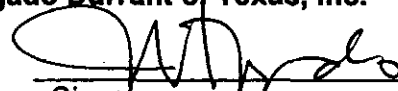
Title

Date:

2-12-02

Architect/EngineerDelgado Durrant of Texas, Inc.

By:


Signature

Jesus Delgado

Name Typed

Managing Principal

Title

Date:

February 13, 2002

PHASE TWO ACCEPTANCE SIGNATURES

ClientWilliamson County Judge John Doerfler

By:

Signature

Judge Doerfler

Name Typed

Title

Date:

Architect/EngineerDelgado Durrant of Texas, Inc.

By:


Signature

Jesus Delgado

Name Typed

Managing Principal

Title

Date:

February 13, 2002

AGENDA ITEM 18

Discuss and take appropriate action on jail/courthouse annex expansion.

No action was taken on this agenda item.

AGENDA ITEM 19

Discuss and take appropriate action on bids received on the Constable building, Pct. #4.

Bids were received from the following:

Barecky Construction Company, Wimberley

G. Creek, Inc., Austin

Gaeke Construction Co., Giddings

Industrial Laminates Corporation, Austin

Janecka Construction, Taylor

PBC, Inc., Round Rock

R. Steele Enterprises, Inc., Austin

Texas Classroom Systems, Inc., Austin.

Moved: **Commissioner Limmer**

Seconded: **Judge Doerfler**

Motion: To award the bid for construction of the Precinct 4 Constable's office to Janecka Construction of Taylor.

Vote: 4 – 0. **Commissioner Hays was absent from the dais.**

< Attachment >