

**AGENDA ITEM 27**

Consider noting in minutes certificates of completion for Jay Schade at Benefit Planners Conferences on July 26, 2001 and New Trustees Seminar on October 6, 2001.

Moved: **Commissioner Hays**

Seconded: **Judge Doerfler**

Motion: To note in minutes certificates of completion for Jay Schade at Benefit Planners Conferences on July 26, 2001 and New Trustees Seminar on October 6, 2001.

Vote: **4 - 0** with Commissioner Heiligenstein absent from the meeting.

< Attachment >

# International Foundation of Employee Benefit Plans

*Presents to*

Jay J. Schade

*this*

## Certificate of Attendance

*for having participated in the*

47th Annual Employee Benefits Conference

October 5-10, 2001

San Francisco, California

**"We Stood in Solidarity to Show Unity and Resolution"**

*Thomas E. Swartz*

President and Chair

*John G. Oetzel*

Chief Executive Officer

*noted 11-27-01  
John C. Doerfler*

International Foundation of  
Employee Benefit Plans  
presents to

Jay J. Schade  
this

Certificate of Attendance

for having participated in

Fundamentals for Plan Trustees

October 6-7, 2001

San Francisco, CA

*Thomas E. Foster*

President and Chairman

*John A. Allred*

Chief Executive Officer



**AGENDA ITEM 28**

Discuss and take appropriate action on letter agreement with David R. Bolton, Inc. for appraisal services.

Moved: **Commissioner Hays**

Seconded: **Judge Doerfler**

Motion: To approve letter of agreement with David R. Bolton, Inc., for appraisal services.

Vote: **4 - 0** with Commissioner Heiligenstein absent from the meeting.

< Attachment >

**DAVID R. BOLTON, INC.**

REALTY CONSULTANTS AND APPRAISERS  
<http://www.boltonandbaer.com>

DAVID R. BOLTON, MAI  
WAYNE B. BAER, MAI

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November 16, 2001

Ms. Julie Wolff  
Sheets & Crossfield, P.C.  
309 East Main Street  
Round Rock, Texas 78664-5246

RE: Appraisals for Williamson County

Dear Ms. Wolff:

This letter will serve as our agreement to conduct appraisal reviews/consultation on specific properties as requested by Williamson County. The following summarizes my understanding of the assignment:

Real Property:	To be specified by Williamson County
Purpose:	Provide real estate appraisals.
Reporting Standards:	The appraisals will conform to the Standards of the Appraisal Institute and the Uniform Standards of Professional Appraisal Practice as adopted by the Texas Appraiser Licensing and Certification Board.
Appraisal Fee:	Not to exceed \$10,000.00 on any one appraisal.

It is agreed upon that our company makes no guarantee of the valuation of the referenced property, and the fee is in no way contingent upon any predetermined valuation.

If this agreement is acceptable, please have the authorized representative sign below and return one (1) copy to me in Austin, Texas. If you have any questions, please let me know.

Yours truly,

David R. Bolton /s/ *David R. Bolton*  
David R. Bolton, MAI

*Williamson County*  
John C. Doerfler - County Judge  
Authorized Representative

11-27-01  
Date