

**AGENDA ITEM 14**

Consider approving resolutions for application of the following grants for Victims Assistance:

VOCA Grant (Victims of Crime Act)

VADG Victims Assistance Discretionary Grant

Moved: **Judge Doerfler**

Seconded: **Commissioner Hays**

Motion: To approve resolutions for application of the following grants for Victims Assistance:

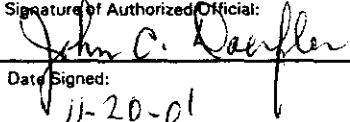
VOCA Grant (Victims of Crime Act)

VADG Victims Assistance Discretionary Grant

Vote: **4 - 0** with Commissioner Heiligenstein absent from the meeting.

< Attachment >

# GRANT APPLICATION COVER SHEET

<p>1. Legal name of organization applying. <b>Williamson County</b></p> <p>2. Division or unit within the applicant organization to administer the project. <b>Sheriff's Office</b></p> <p>3. Official applicant organization mailing address. <b>508 S. Rock St., Georgetown, TX 78626</b></p> <p>4. Choose up to five of the following that best describe the project:</p> <table style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> Child abuse</td> <td><input checked="" type="checkbox"/> Law enforcement training</td> </tr> <tr> <td><input type="checkbox"/> Community policing</td> <td><input type="checkbox"/> Parole</td> </tr> <tr> <td><input type="checkbox"/> Community-based prevention</td> <td><input type="checkbox"/> Probation</td> </tr> <tr> <td><input type="checkbox"/> Courts</td> <td><input type="checkbox"/> Prosecution</td> </tr> <tr> <td><input type="checkbox"/> Crime prevention</td> <td><input checked="" type="checkbox"/> Sexual assault</td> </tr> <tr> <td><input type="checkbox"/> Diversion</td> <td><input type="checkbox"/> Stalking</td> </tr> <tr> <td><input type="checkbox"/> Driving While Intoxicated</td> <td><input type="checkbox"/> Technology Improvement</td> </tr> <tr> <td><input checked="" type="checkbox"/> Family and domestic violence</td> <td><input type="checkbox"/> Training conferences</td> </tr> <tr> <td><input type="checkbox"/> Intervention (w/offenders)</td> <td><input checked="" type="checkbox"/> Victims assistance</td> </tr> <tr> <td><input type="checkbox"/> Investigative</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Law enforcement</td> <td></td> </tr> </table> <p>5. Person CJD should contact to answer specific questions about the application.</p> <p>Name: <u>Linda Kaderka</u></p> <p>Title: <u>Program Coordinator</u></p> <p>Address: <u>508 S. Rock St.</u> <u>Georgetown, TX 78626</u></p> <p>Telephone number: <u>(512) 943-1373</u></p> <p>Fax number: <u>(512) 943-1311</u></p> <p>e-mail address: <u>lkaderka@wilco.org</u></p> <p>6. Agency's State Payee Identification Number: <b>1746000978-4007</b></p> <p>7. Is the applicant organization delinquent on any state or federal debt? <input type="radio"/> Yes (If "Yes", attach an explanation.) <input checked="" type="radio"/> No</p> <p>8. FY 2003 Requested Funds \$ <u>77,103.00</u></p> <p>One Year Only <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>To the best of my knowledge, all information in this application is true and correct. The application has been duly authorized by the governing body of the applicant and agrees to comply with all CJD rules, including the attached assurances, if awarded.</p> <p>Typed Name of Authorized Official: <b>John C. Doerfler</b></p> <p>Signature of Authorized Official: </p> <p>Date Signed: <u>11-20-01</u></p>	<input checked="" type="checkbox"/> Child abuse	<input checked="" type="checkbox"/> Law enforcement training	<input type="checkbox"/> Community policing	<input type="checkbox"/> Parole	<input type="checkbox"/> Community-based prevention	<input type="checkbox"/> Probation	<input type="checkbox"/> Courts	<input type="checkbox"/> Prosecution	<input type="checkbox"/> Crime prevention	<input checked="" type="checkbox"/> Sexual assault	<input type="checkbox"/> Diversion	<input type="checkbox"/> Stalking	<input type="checkbox"/> Driving While Intoxicated	<input type="checkbox"/> Technology Improvement	<input checked="" type="checkbox"/> Family and domestic violence	<input type="checkbox"/> Training conferences	<input type="checkbox"/> Intervention (w/offenders)	<input checked="" type="checkbox"/> Victims assistance	<input type="checkbox"/> Investigative		<input type="checkbox"/> Law enforcement		<p>9. Title of Project <b>Williamson County Victims Assistance</b></p> <p>10. Application for (check only one):</p> <p><input checked="" type="checkbox"/> Victims of Crime Act Fund (federal) CFDA-16.575</p> <p><input type="checkbox"/> Violence Against Women Act Fund (federal) CFDA-16.588</p> <p><input type="checkbox"/> Prosecution _____ %</p> <p><input type="checkbox"/> Law Enforcement _____ %</p> <p><input type="checkbox"/> Victims Services _____ %</p> <p><input type="checkbox"/> Court _____ %</p> <p>11. County where headquarters are based: <b>Williamson County</b></p> <p>12. Population of the county where the headquarters are based. <b>250,000</b></p> <p>13. All cities and counties in the service area of the project and the population of each.</p> <table style="width: 100%;"> <tr> <td>Williamson County (250,000)</td> <td>Liberty Hill</td> </tr> <tr> <td>Andice</td> <td>Georgetown</td> </tr> <tr> <td>Bartlett</td> <td>Granger</td> </tr> <tr> <td>Cedar Park</td> <td>Hutto</td> </tr> <tr> <td>Coupland</td> <td>Jarrell</td> </tr> <tr> <td>Florence</td> <td>Leander</td> </tr> <tr> <td></td> <td>Round Rock</td> </tr> <tr> <td></td> <td>Taylor</td> </tr> <tr> <td></td> <td>Thrall</td> </tr> </table> <p>14. Grant Start Date: <b>July 1, 2002</b></p> <p>15. Is this an application for first-year funding? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If "No", complete the following Year of Funding for this application (check one): <input type="radio"/> Year 2 <input type="radio"/> Year 3 <input type="radio"/> Year 4 <input type="radio"/> Year 5 <input checked="" type="radio"/> Year 12</p> <p>Current Grant #: <b>VA-00-V30-13776</b></p> <p>16. Date and city of application workshop attended: <b>October 17, 2001 - Austin, TX</b></p> <p>17. If a local application, COG to which application is submitted: <b>Capital Area Planning Council</b> Is this application in response to a local/regional Request for Applications? <input checked="" type="checkbox"/> Yes <input type="radio"/> No</p> <p>18. If project is statewide, on what date was a copy of the application submitted for TRACS Review? <b>N/A</b> Is this application in response to a statewide Request for Applications? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p><b>FOR COG USE ONLY</b></p> <p>Is this application shared with another COG? Yes <input type="radio"/> No <input type="radio"/></p> <p>CPTN #: _____ Region #: _____</p> <p>Priority #: _____</p> <p>COG Application Identifier: _____</p>	Williamson County (250,000)	Liberty Hill	Andice	Georgetown	Bartlett	Granger	Cedar Park	Hutto	Coupland	Jarrell	Florence	Leander		Round Rock		Taylor		Thrall
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## COMPREHENSIVE CERTIFICATION

(page 1 of 2)

This certification is a material representation of fact upon which reliance was placed with the agency determined to award the grant. If it is later determined that the grantee knowingly rendered an erroneous certification, the agency, in addition to any other remedies available to the federal government, may take available action.

**If this application is for federal funds in excess of \$100,000, I certify to the best of my knowledge and belief:**

1. no federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;
2. if any non-federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall check here \_\_\_\_\_ and contact CJD or your local council of governments for the "Disclosure Form to Report Lobbying,"; and
3. the undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify accordingly.

**If this application is for federal funds, I certify that to the best of my knowledge and belief:**

1. The applicant certifies that it will provide a drug-free workplace by:
  - A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
  - B. Establishing a drug-free awareness program to inform employees about:
    1. the dangers of drug abuse in the workplace;
    2. the applicant's policy of maintaining a drug-free workplace;
    3. any available drug counseling, rehabilitation, and employee assistance programs; and
    4. the penalties that may be imposed upon employees for drug abuse violations.
  - C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (A).
  - D. Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the grant, the employee will:
    1. abide by the terms of the statement, and
    2. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.
  - E. Notifying the agency within ten days after receiving notice under subparagraph (D)(2) from an employee or otherwise receiving actual notice of such conviction.
  - F. Taking one of the following actions with respect to any employee who is so convicted:
    1. taking appropriate personnel action against such an employee, up to and including termination; or
    2. requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
  - G. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs (A), (B), (C), (D), (E), and (F).

**COMPREHENSIVE CERTIFICATION**

(This form must be re-submitted each year.)  
(page 2 of 2)

Please read carefully; initial in appropriate spaces.

**AUDIT CERTIFICATION – ANNUAL REPORTING REQUIREMENT**

**Federal**

If this application is for federal funds, I certify (initial the appropriate choice):

\_\_\_\_\_ The applicant agency currently expends combined federal funding of \$300,000 or more and, therefore, is required to submit an annual single audit by an independent auditor made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133.

*fed* X The applicant agency currently expends combined federal funding of less than \$300,000 and therefore is exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. I understand, however, that CJD may require a limited scope audit as defined in OMB Circular A-133.

**State (State Planning Fund (421) and Crime Stoppers ONLY)**

If this application is for state funds, I certify (initial the appropriate choice):

\_\_\_\_\_ The applicant agency currently expends combined state funding of \$300,000 or more and, therefore is required to submit an annual single audit by an independent auditor made in accordance with the Uniform Grant Management Standards (UGMS).

\_\_\_\_\_ The applicant agency currently expends combined state funding of less than \$300,000 and therefore is exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. I understand, however, that CJD may require a limited scope audit as defined in OMB Circular A-133, adopted by reference in Texas Administrative Code section 3.19 (see also UGMS State Single Audit).

**EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP) CERTIFICATION– ANNUAL REPORTING REQUIREMENT**

**Definitions:**

- n **Type I Entity**  
Educational/medical/non-profit institution/Native American Tribe — certification required (initial below); EEOP NOT required;
- n **Type II Entity**  
All other recipients receiving more than \$25,000, but not more than \$300,000 — certification required (initial below); organizations must maintain EEOP on file for possible audit if the organization has more than 50 employees; and
- n **Type III Entity**  
For-profit entities and state and local governments receiving \$500,000 or more — certification required (initial below); the organization must submit an EEOP to Office for Civil Rights (OCR) for approval.

If your organization is a Type I, II, or III entity, please initial one of the following:

\_\_\_\_\_ I certify this organization is a Type I Entity. This entity will comply with the prohibitions against discrimination in any program or activity (28 CFR § 42.203), is not required to maintain an Equal Employment Opportunity Plan, but will comply with equal employment opportunity program guidelines of the Department of Health and Human Services (28 CFR 42.302).

*fed* X I certify this organization is a Type II Entity that employs less than 50 people. This entity will comply with the prohibitions against discrimination in any program or activity (28 CFR § 42.203), but is not required to maintain an Equal Employment Opportunity Plan (28 CFR 42.301 *et seq.*).

\_\_\_\_\_ I certify this organization is a Type II Entity that employs 50 or more people. This entity will comply with the prohibitions against discrimination in any program or activity (28 CFR § 42.203), and has formulated an equal employment opportunity program (28 CFR 42.301 *et seq.*), that is on file in the office of \_\_\_\_\_.

\_\_\_\_\_ I certify this organization is a Type III Entity. This entity will comply with the prohibitions against discrimination in any program or activity (28 CFR § 42.203), and has formulated an equal employment opportunity program (28 CFR 42.301 *et seq.*), that will be submitted to the Office for Civil Rights, Office of Justice Programs, Department of Justice, for approval upon award of a grant.

**DEBARMENT CERTIFICATION– ANNUAL REPORTING REQUIREMENT**

If this application is for federal funds in excess of \$25,000, I certify that (initial the appropriate choice):

*fed* X By submission of this proposal, that neither the applicant agency nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. If I am unable to certify:

\_\_\_\_\_ I am unable to certify the above statement and have attached an explanation to this application.

John C. Doerfler

Applicant's Organization  
Williamson County

*John C. Doerfler 11-20-01*  
Project Title  
Victims Assistance

**CERTIFIED ASSURANCES**

(page 1 of 2)

Applicants must complete this form before they will receive state and/or federal funds. Recipients of state and/or federal funds must fully understand and comply with these requirements. Failure to comply may result in the withholding of funds, termination of the award, or other sanctions.

**FEDERAL ASSURANCES**

*The applicant hereby assures and certifies compliance with all federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-110, A-122, A-128, A-87; Office of Justice Programs (OJP) Financial Regulations; Education Department General Administrative Regulations (EDGAR); E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements — 28 CFR, Part 66, Common Rule, that govern the application, acceptance and use of Federal funds for this project. Also, the Applicant assures and certifies that:*

1. **LEGAL AUTHORITY** — It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all under-standings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. **DISPLACED PERSONS** — It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions (42 USC §§ 4601 - 4655) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally-assisted programs.
3. **POLITICAL ACTIVITY** — It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC § 1501, et seq.)
4. **FAIR LABOR STANDARDS ACT** — It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 USC §§ 201 - 219) if applicable.
5. **CONFLICT OF INTEREST** — It will establish safeguards to prohibit employees from using their positions for a purpose that is, or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
6. **EXAMINATION OF RECORDS** — It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. **COMPLIANCE WITH REQUIREMENTS** — It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
8. **EPA VIOLATING FACILITIES** — It will ensure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed in the Environmental Protection Agency's (EPA's) list of Violating Facilities, and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. **FLOOD INSURANCE** — It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act (Ch. 50 USC § 4001). This section requires, on and after March 2, 1973, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that had been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
10. **HISTORIC PRESERVATION** — It will assist the federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 USC § 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966, (16 USC § 569a-1, et seq.) by (a) consulting with the State Historic Preservation Officer (SHPO) on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
11. **COMPLIANCE WITH LAWS AND GUIDES** — It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.
12. **COMPLIANCE WITH CODE OF FEDERAL REGULATIONS** — It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/ Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.
13. **NONDISCRIMINATION** —
  - A. It will comply, and all its contractors will comply, with the nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, (42 USC § 3789(d)), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans With Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.

**CERTIFIED ASSURANCES**

(page 2 of 2)

- B In the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.
- C It will provide an Equal Employment Opportunity Program (EEOP) if required to maintain one, where the application is for \$500,000 or more.
14. **COASTAL BARRIERS** — It will comply with the provisions of the Coastal Barrier Resources Act (16 USC § 3501, et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.
15. **SUPPLANTING PROHIBITION** — It will use funds to supplement existing funds for program activities and may not replace (supplant) non-Federal funds that have been appropriated for the same purpose. The Applicant understands that potential supplanting will be the subject of monitoring and audit. Violations can result in a range of penalties, including suspension of future funds under this Program, suspension or debarment from Federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

**STATE ASSURANCES**

The applicant hereby assures and certifies compliance with all state statutes, regulations, policies, guidelines, and requirements including the Title 1, Chapter 3, of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS), as they relate to the application, acceptance and use of funds for this project. Also, the applicant assures and certifies that:

1. **LEGAL AUTHORITY** — It possesses legal authority in the State of Texas to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. **CONFLICT OF INTEREST** — It will establish safeguards to prohibit employees from using their positions for a purpose that is or give the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
3. **NONDISCRIMINATION** — It will comply with all State and Federal statutes relating to nondiscrimination.
4. **TAXES** — It will comply with all State and Federal tax laws and are solely responsible for filing all required State and Federal tax forms.
5. **GRANT ADMINISTRATION** — It will maintain an appropriate grant administration system to ensure that all terms, conditions and specifications of the grant, including these standard assurances, are met.
6. **EXAMINATION OF RECORDS** — It will give the sponsoring agency or the Office of the Governor, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. **PUBLIC INFORMATION** — It will ensure that all information collected, assembled or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.
8. **CHILD SUPPORT PAYMENTS** — It will comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.
9. **SUSPECTED CHILD ABUSE** — It will comply with the Texas Family Code, Section 261.101 which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Grantees shall also ensure that all program personnel are properly trained and aware of this requirement.
10. **RELATIVES** — It will comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person who shall have been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.
11. **OPEN MEETINGS** — If the applicant is a governmental entity, It will comply with Texas Government Code, Chapter 551, which requires all regular, special or called meeting of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.
12. **HEALTH, HUMAN SERVICES, PUBLIC SAFETY OR LAW ENFORCEMENT AGENCY** — If the applicant is health and human services agency or public safety or law enforcement agency, it will not contract with or issue a license, certificate or permit to the owner, operator or administrator of a facility if the license, permit or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.
13. **LAW ENFORCEMENT AGENCY** — If the applicant is a law enforcement agency regulated by Texas Government Code, Chapter 415, it will comply with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Texas Government Code, Chapter 415, or it must provide the Criminal Justice Division with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in the process of achieving compliance with such rules.

Williamson County

Applicant's Organization

John Doerfler - County Judge

Printed Name and Title of Authorized Official

Williamson County Victims Assistance

Project Title

John C. Doerfler 11-20-01

Signature of the Authorized Official

Date

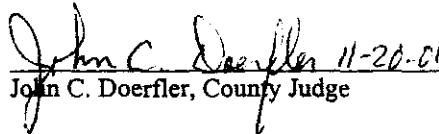
STATE OF TEXAS                      BEFORE THE COMMISSIONER'S COURT  
COUNTY OF WILLIAMSON              OF WILLIAMSON COUNTY, TEXAS

RESOLUTION

- WHEREAS, the Williamson County Commissioner's Court finds it in the best interest of the citizens of Williamson County that the Victims Assistance Program be operated for the year of 2003; and
- WHEREAS, Williamson County Commissioner's Court has considered the proposed application for State and Federal Assistance for said project, in the amount of \$77,103 to be submitted to the Office of the Governor, Criminal Justice Division, Victims of Crime Act Program; and
- WHEREAS, Williamson County Commissioner's Court has agreed to provide matching moneys for the said project in the amount of \$ 36,013; and
- WHEREAS, Williamson County Commissioner's Court has agreed that in the event of loss or misuse of the Criminal Justice Division funds, Williamson County Commissioner's Court assures that the funds will be returned to the Criminal Justice Division in full; and
- WHEREAS, Williamson County Commissioner's Court directs and designates the County Judge as the County's Executive Officer and Authorized Representative to act in all matters in connection with the application and the participation in the Office of the Governor, Criminal Justice Division, VOCA Program.

NOW, THEREFORE, BE IT RESOLVED that Williamson County Commissioner's Court approves submission of the grant application for the Victims Assistance Program to the Office of the Governor, Criminal Justice Division, VOCA Program in the amount of \$77,103.

RESOLVED this 20th day of NOVEMBER, 2001.

  
John C. Doerfler, County Judge

ATTEST:

  
Nancy Rister, County Clerk

This certification is a material representation of fact upon which reliance was placed with the agency determined to award the grant. If it is later determined that the grantee knowingly rendered an erroneous certification, the agency, in addition to any other remedies available to the federal government or state agency, may take available action.

**I certify to the best of my knowledge and belief:**

1. No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement; and
2. If any non-federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall check here \_\_\_\_\_ and contact the Grants Coordinator of the Office of the Attorney General for the "Disclosure Form to Report Lobbying."

**I certify that to the best of my knowledge and belief:**

- f. The applicant certifies that it will provide a drug-free workplace by:
  - A. Publishing a statement notifying employees/assignees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
  - B. Establishing a drug-free awareness program to inform employees/assignees about:
    1. The dangers of drug abuse in the workplace;
    2. The applicant's policy of maintaining a drug-free workplace;
    3. Any available drug counseling, rehabilitation, and employee assistance programs; and
    4. The penalties that may be imposed upon employees/assignees for drug abuse violations.
  - C. Making it a requirement that each employee/assignee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (A).
  - D. Notifying the employee/assignee in the statement required by paragraph (A) that, as a condition employment/assignment under the grant, the employees/assignee will:
    1. Abide by the terms of the statement, and
    2. Notify the applicant agency and Grants Coordinator for the Office of the Attorney General of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.
  - E. Notifying the agency within ten days after receiving notice under subparagraph (D)(2) from an employee/assignee or otherwise receiving actual notice of such conviction.
  - F. Taking one of the following actions with respect to any employee/assignee so convicted:
    1. Taking appropriate personnel action with respect to any employee/assignee so convicted;
    2. requiring such employee/assignee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
  - G. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs (A), (B), (C), (D), (E), and (F).

**I certify (initial the appropriate choices):**

\_\_\_\_\_ The applicant agency currently expends combined federal funding of \$300,000 or more, and, therefore, is required to submit an annual single audit by an independent auditor made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133.

\_\_\_\_\_ The applicant agency currently expends combined state funding of \$300,000 or more, and, therefore, is required to submit an annual single audit by an independent auditor made in accordance with the Uniform Grant Management Standards (UGMS).

  x   The applicant agency currently expends no federal funding or combined federal funding of less than \$300,000 and therefore is exempt from the Single Audit Act and cannot charge audit costs to a VADG grant. I understand, however, that OAG may require a limited scope audit as defined in OMB Circular A-133.

**If this application is for funds in excess of \$25,000, I certify that (initial the appropriate choice):**

\_\_\_\_\_ By submission of this proposal, that neither the applicant agency or its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or state agency.

\_\_\_\_\_ I am unable to certify the above statement and have attached an explanation to his application.

John C. Doerfler  
Signature of Authorized Official John C. Doerfler

11 / 20 / 01

Date

Williamson County

Applicant Organization



*The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-110, A-122, A-128, A-87; E.O. 123 72 and Uniform Administrative Requirements for Grants and Cooperative Agreements-28 CFR, Part 66, Common Rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:*

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all under-standings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 RL. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
3. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
4. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act if applicable.
5. It will establish safeguards to prohibit employees from using their positions for a purpose that is or give the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
6. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. It will comply with all requirements imposed by the Office of the Attorney General or by a sponsoring Federal agency, if applicable, concerning special requirements of law, program requirements, and other administrative requirements.
8. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed in the Environmental protection Agency's (EPA-list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that had been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
10. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569a-1, et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
11. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial Guide; and all other applicable Federal laws, orders, circulars, or regulations.
12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/ Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.
13. It will comply, and all its contractors will comply, with the nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans With Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.
14. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.
15. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for \$500,000 or more.

  
Signature of Authorized Official John C. Doerfler

Williamson County

Applicant Organization

11 / 20 / 01  
Date

**Instructions:**

First, read the instructions and guidelines on the following two pages. Then, complete this certification form and return it to the Grants Coordinator for the Office of the Attorney General.

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**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF THE COMPTROLLER**

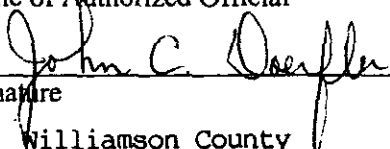
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Certificate regarding  
Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions  
(Sub-recipient)

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This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participant's responsibilities. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211).

- 1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- 2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

John C. Doerfler  
Name of Authorized Official  
  
Signature  
Williamson County

County Judge  
Title of Authorized Official  
11 / 20 / 01  
Date

Name of Organization  
710 S. Main Street, #201 Georgetown, TX 78626  
Address of Organization

STATE OF TEXAS                      BEFORE THE COMMISSIONER'S COURT  
COUNTY OF WILLIAMSON              OF WILLIAMSON COUNTY, TEXAS  
RESOLUTION

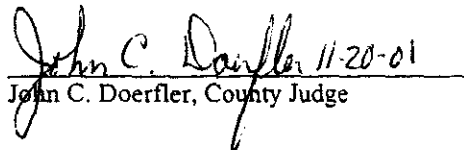
WHEREAS,        the desire of the Williamson County Sheriff's Office, Victims Assistance Program is to help the victims of violent crimes in Williamson County; and

WHEREAS,        it is necessary and in the best interest of Williamson County to apply for funding through the Office of the Attorney General;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONER'S COURT OF WILLIAMSON COUNTY, TEXAS:

1.        That a Victims' Assistance Discretionary Grant application for the victims of violent crimes is hereby authorized to be filed on behalf of Williamson County, Texas with the Office of the Attorney General.
2.        That the County's application be placed in competition for funding under the VADG Grant for the use of the Victims Assistance Program with the Williamson County Sheriff's Office.
3.        That in the event of loss or misuse of OAG funds, Commissioner's Court of Williamson County, Texas assures that OAG funds will be returned to OAG in full.
4.        That the Commissioner's Court of Williamson County, Texas, will not use the existence of a VADG award to offset or decrease total salaries, expenses, and allowances that the Victims Assistance Program receives from the Commissioner's Court of Williamson County, Texas, at or after the time the grant is awarded.
5.        That the Commissioner's Court direct and designate the County Judge as the County's Executive Officer and Authorized Representative to act in all matters in connection with the application and the participation in the Office of the Attorney General's Victims' Assistance Discretionary Grant.

RESOLVED this 20TH day of NOVEMBER, 2001.

  
John C. Doerfler, County Judge

ATTEST:

  
Nancy Rister, County Clerk