

AGENDA ITEM 17

Discuss and take appropriate action concerning renewal contract for third party administrator services as of 11/1/2001.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve renewal of the contract for third party administrator services with Benefit Planners as of 11/1/2001.

Vote: **4 - 0** with Commissioner Limmer absent from the meeting.

< Attachment >

The information on this summary sheet is not intended to reflect all departmental expenses because it does not include budgeted expenses for prescription claims, dental claims, office administration or increased participation during the FY.

PROPOSED CONTRACT RE-AWARDS
October, 2001

%age
Increase*

November 1, 2001 - Third Party Administrator Contract with Benefit Planners, Inc.

Reinsurance Contract with Reliastar - \$75,000 Specific with \$125,000 Aggregating Specific Stop Loss
24/12 Contract

Total Administration - Claims, Pre-Cert, PPO Access/Repricing	\$218,814.80	2.75%
Total Reinsurance	\$415,151.88	42.58%
Total Fixed Costs Based on 814 Participants	\$633,966.68	21.16%

Expected Annual Claims - 100% of expected medical claims**	\$3,587,462.96
Expected Reserves*** - 25% of expected medical claims	\$865,615.74

Claims Fund / Aggregate Attachment Point Based on 814 Participants - 125%	\$4,453,078.70	18.10%
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Group Life Insurance - Reliastar Life Insurance - \$1.90/emp (911); \$0.75/dep (675)	<u>\$26,845.80</u>	-4.23%
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Total Annual Cost for TPA Services Based on 814 Participants	<u>\$5,113,891.18</u>	18.32%
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November 1, 2001 - Contract with Insurors of Texas

Insuror's of Texas Fees Associated w/ Third Party Administrator Contract	\$10,000.00	0.00%
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November 1, 2001 - Contract with COBRA Compliance Systems

COBRA / HIPAA Compliance - COBRA Compliance Systems	\$6,000	0.00%
\$450 One-time group setup fee		
\$4,785 Annual Costs		
\$200 Premium Collection Fee & retain 2% admin fee		
\$30/COBRA participant initial setup fee		
Includes Hold Harmless Agreement		

November 1, 2001 - EAP Contract with Professional Assistance of Central Texas

Employee Assistance Program (EAP) - Professional Assistance of Central Texas	\$30,294.00	0.00%
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Total Annual Costs	<u>\$5,160,185.18</u>	18.32%
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* %age increase is based on actual rate increase at the assumed participant level. It does not account for increases in the number of employees during the previous year or increases anticipated during the current year. Therefore, the percentage increase will not tie to the actual dollar budgeted increase between amounts budgeted for previous year and amounts budgeted for current year.

** Reinsurance covers medical claims exposure only. Prescription and Dental Claims are not included in this amount.

***Cash ending from the reserve was used to "budget" for the additional 25% between the expected claims amount and the aggregate attachment point when the reinsurance carrier begins to cover total claims paid for the group. Therefore, no actual amount is anticipated to be added to the reserves this fiscal year.

Approved 10-30-01
John C. Doerfler