

**AGENDA ITEM 10**

Consider authorizing Judge to sign DRMO screening authorization letter allowing Sheriff's Dept to receive military surplus property.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To authorize the County Judge to sign DRMO screening authorization letter allowing Sheriff's Dept to receive military surplus property.

Vote: **5 - 0**

< Attachment >

October 4, 2001

**MEMORANDUM FOR THE LAW ENFORCEMENT AGENCY CHIEF EXECUTIVE**

**SUBJECT:** Expiration of DRMO Screening Authorization Letter

Your agency's Screening Authorization Letter is scheduled to expire in the month of October. In order for your agency to continue in the Texas Military Surplus Property and Procurement Program (1033) your agent must complete and forward the most current information for your department. Included is the new packet needed to renew. Please make sure to type the application and to include your physical address.

Once received, the new screening authorization letter will allow the officers listed on it access into any DRMO to screen for military surplus property. This letter supersedes any previous screening authorization letter issued to the LEA and is good for **one year** from the date of issue. Each year, thirty days prior to expiration of the authorization letter, a new Law Enforcement Agency Data Sheet with original signatures from the LEA chief executive and the authorized official must be mailed to the Texas 1033 Program office at the address below. A new data sheet must also be mailed if a change in screener(s) is desired.

Refer to the *Instructions, Forms, & Procedures* handbook for any questions regarding DRMO visits. For any additional questions, contact the Texas 1033 Program office at (512) 475-4832 or (512) 475-2127.

Texas 1033 Program office