

**AGENDA ITEM 30**

Discuss and consider approving preliminary plat of Stars and Stripes.

Moved: **Commissioner Hays**

Seconded: **Commissioner Limmer**

Motion: To approve preliminary plat of Stars and Stripes, **contingent upon including an additional 20 feet of right-of-way along FM 972.**

Vote: **5 – 0**

**AGENDA ITEM 31**

Consider authorizing advertising and setting date for public hearing to change O'Connor Drive in Oak Brook , Section Four-B to Avery Ranch Boulevard.

Moved: **Commissioner Hays**

Seconded: **Judge Doerfler**

Motion: To authorize advertising and to set date for public hearing to change O'Connor Drive in Oak Brook, Section Four-B to Avery Ranch Boulevard, for 10:15 a.m. on Tuesday, October 2, 2001.

Vote: **5 – 0**

**AGENDA ITEM 32**

Consider request from Justice of the Peace Pct #4 for payment of expense report over 60 days old.

Moved: **Commissioner Hays**

Seconded: **Judge Doerfler**

Motion: To approve request from Justice of the Peace Precinct 4 for payment of expense report over 60 days old.

Vote: **5 – 0**

< Attachment >

**Judy Schier Hobbs**  
Justice of the Peace, Precinct 4  
Williamson County, Texas

August 16, 2001

Honorable John Doerfler  
and Williamson County Commissioners

Re: Expense reimbursement for Sherry Morrison  
and Glenda Roeglin

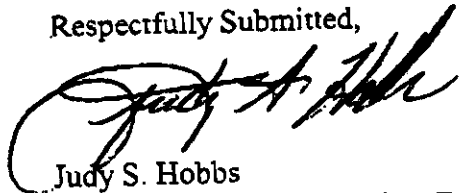
Judge Doerfler and Commissioners:

I am asking for an expense reimbursement for Sherry Morrison and Glenda Roeglin, clerks in my office, that had gone to training in Houston on May 6 thru May 9. On July 20, 2001 Sherry received a letter from the Texas Justice Court Training Center advising that the grant under which they function will not allow them to pay for May 6<sup>th</sup>.

Although Sherry, Glenda, Bonnie Hilton and Judi Lewis all attended the training and shared rooms, Sherry and Glenda's credit cards were charged. After many attempts to get the Training Center to pay the account which we believed was past policy, we then attempted to address the issue with the hotel to no avail.

Due to billing errors at the hotel we are now submitting an expense reimbursement which is past the 60 days allowed by the auditors office for Sherry and Glenda in the amount of \$72.11. Attached you will find the supporting documentation.

Respectfully Submitted,



Judy S. Hobbs  
Justice of the Peace, Precinct Four

approved 9-4-01  
John C. Doerfler

enc.

letter from Justice Court Training Center  
expense reimbursement  
copy of Warwick hotel invoice  
copy of credit card statements



## WILLIAMSON COUNTY EXPENSE REIMBURSEMENT

Pay reimbursement to: Sherr Morrison Department: 451Date submitted: 8-8-01

Date	Destination	Purpose	Miles
5/16 to 5/19	Houston	Justice Court training lodging	

Mileage Reimbursement.....#miles \_\_\_\_\_ X rate \_\_\_\_\_

Line Item.....  
Line Item.....

Meals.....Day trips only

Line Item.....  
Line Item.....

Meals.....Overnight trips

Line Item.....  
Line Item.....

Lodging.....(receipts required)

Line Item.....  
Line Item.....

Conference/Seminar fees....(receipts required)

Line Item.....  
Line Item.....

Other travel expenses.....(receipts required)

Line Item.....  
Line Item.....

Other expenses.....(receipts required)

Line Item.....  
Line Item.....  
Line Item.....

Total Reimbursement.....

Certification: "I certify that the expenses as shown above are true and correct as incurred while traveling on Williamson County business."

Person submitting report.....

Certification by Official/Department Head: "I certify that the above listed expenses are true and correct."

Signature of Official/Department Head.....

MORRISON, SIERRI  
TWENTY-HOUR SEMINAR

Check In  
Check Out

05/05/01  
05/09/01

Invoice No.

510606 Room No.

436

1	05/05/01 ROOM CHARGE	70.00
2	05/05/01 ROOM TAX	11.90
3	05/05/01 ENERGY SURCHARGE	2.11
4	05/06/01 ROOM CHARGE	70.00
5	05/06/01 ROOM TAX	11.90
6	05/06/01 ENERGY SURCHARGE	2.11
7	07/23/01 VISA	168.02 -
8	07/25/01 ALLOWANCE-TAX EXEMPT	23.80 -
9	07/25/01 ALLOWANCE-ADJUSTMENT	49.95 -
10	07/25/01 VISA/REFUND	73.75

\*BALANCE DUE\*

0.00

THE WARWICK

5701 Main Street • Houston, Texas 77005 • 713-626-1991 • Fax No. 713-639-4545

OK'd  
By:

Company

Street

State

Zip Code

City

I agree that my liability for this bill is not waived and agree  
to be held personally liable in the event that the indicated

Signature

THE CITY NATIONAL BANK OF TAYLOR  
116 WEST THIRD  
TAYLOR TX 76574-3515

VISA

CARD NUMBER  
4121 6376 5007 9408

AMOUNT OF PAYMENT ENCLOSED

PLEASE SUBMIT ADDRESS CHANGES ON THE DETACHABLE ENVELOPE FLAP ONLY.

CLOSING DATE	NEW BALANCE	MINIMUM PAYMENT	PAYMENT DATE
08/09/01	566.73	17.00	09/04/01

MAKE CHECK PAYABLE TO:

SHERRY L MORRISON  
WELDON G MORRISON  
450 CR 427  
THRALL TX 76578-8508VISA  
PO BOX 30131  
TAMPA FL 33630-313131 4121 6376 5007 9408 00001700 00056673 0  
PLEASE RETURN THIS PORTION TO ENSURE PROPER CREDIT

DO NOT STAPLE CHECK

SEND INQUIRIES TO:

CLOSING DATE	CARD NUMBER	CREDIT LIMIT	AVAILABLE CREDIT	CUSTOMER SERVICE
08/09/01	4121 6376 5007 9408	4500	3933	PO BOX 30495 TAMPA FL 33630 (800) 423 7503

REFERENCE NUMBER	MCC CODE	POSTING DATE	TRANS DATE	DESCRIPTION	AMOUNT
24226381194360074437381	5411	7 15	7 13	WM SUPERCENTER AUSTIN NW TX	13.95
24226381194360074437399	5411	7 15	7 13	WM SUPERCENTER AUSTIN NW TX	20.81
24692161200000478243281	5969	7 19	7 19	COX-AUSTIN AMER STATES 512-445-3519 TX	27.00
24606001202003556600019	5199	7 22	7 20	SAN ANTONIO FOAM SAN ANTONIO TX	172.60
24610431204072010498386	7011	7 24	7 23	PARK PLAZA WARWICK HOUSTON TX	168.02
24692161208000763755678	5964	7 29	7 27	ShopNBC 015499030 800-676-5523 MN	36.96
74610431210072009408658	7011	7 30	7 27	CREDIT VOUCHER PARK PLAZA WARWICK HOUSTON TX	73.75-
24323011211116173010121	7011	7 31	7 29	THE INN AT MEXIA MEXIA TX	116.29
24226381214320494493337	5310	8 03	8 02	WAL MART TAYLOR TX	29.68
24692161214000994229669	5999	8 03	8 02	TFM-FISHIN' FOR REFRES 800-345-8128 PA	37.43
24226381220360641350925	5411	8 09	8 08	WM SUPERCENTER BASTROP TX	17.74
PAYMENTS, ADJUSTMENTS AND OTHERS					753.94-
74321631211001002978439	0000	7 30	7 30	PAYMENT RECEIVED - THANK YOU	

WANT TO MANAGE YOUR CARD ACCOUNT ONLINE?  
IT'S EASY WITH MYCARDSTATEMENT.COM. SIMPLY GO TO [WWW.MYCARDSTATEMENT.COM](http://WWW.MYCARDSTATEMENT.COM)  
AND ENROLL IN OUR NEW ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION,  
TRACK SPENDING, SET ALERTS, DOWNLOAD FILES, AND MUCH MORE. MANAGING  
YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM.

TO REPORT A CARD LOST/STOLEN, PLEASE CALL 866 604-0381 OR 727 570-4881.

A LATE CHARGE OF FIVE PERCENT OF THE PAYMENT DUE OR A MAXIMUM OF  
\$15 WILL BE ASSESSED FOR A PAYMENT MADE 10 DAYS OR MORE AFTER  
THE DATE PAYMENT OF THIS BILL IS DUE.

AVERAGE DAILY BALANCE SUBJECT TO FINANCE CHARGE*	PERIODIC RATE	CORRESP APR	FINANCE CHARGE	ANNUAL PERCENTAGE RATE	ACCOUNT SUMMARY
				MINIMUM PAYMENT	PREVIOUS BALANCE
				PAST DUE	PURCHASES
				OVERLIMIT AND FEES	CASH
				TOTAL MIN PAYMENT	CREDITS
					PAYMENTS
					INSURANCE
					OTHER CHARGES
					FINANCE CHARGE
					NEW BALANCE

\*SEE REVERSE SIDE FOR EXPLANATION  
NOTE: IF YOU HAVE A VARIABLE RATE ACCOUNT THE PERIODIC RATE AND ANNUAL PERCENTAGE RATE (APR) MAY VARY.

## WILLIAMSON COUNTY EXPENSE REIMBURSEMENT

Pay reimbursement to: Glenda Raeglin Department: 454  
 Date submitted: 8-8-01

Date	Destination	Purpose	Miles
8/6/01	Houston	Justice Court training lodging	

Mileage Reimbursement.....#miles \_\_\_\_\_ X rate \_\_\_\_\_  
 Line Item.....  
 Line Item.....  
 Meals.....Day trips only  
 Line Item.....  
 Line Item.....  
 Meals.....Overnight trips  
 Line Item.....  
 Line Item.....  
 Lodging.....(receipts required)  
 Line Item.....000-0454-004232  
 Line Item.....  
 Conference/Seminar fees.....(receipts required)  
 Line Item.....  
 Line Item.....  
 Other travel expenses.....(receipts required)  
 Line Item.....  
 Line Item.....  
 Other expenses.....(receipts required)  
 Line Item.....  
 Line Item.....  
 Line Item.....  
 Total Reimbursement.....72<sup>11</sup>

Certification: "I certify that the expenses as shown above are true and correct as incurred while traveling on Williamson County business."

Person submitting report.....Glenda Raeglin  
 Certification by Official/Department Head: "I certify that the above listed expenses are true and correct."  
 Signature of Official/Department Head.....J. D. Ball

TN: Glenda Roeglin  
: 512) 352-8956

ROEGLIN, GLENDA  
TWENTY-HOUR SEMINAR

Check In 05/05/01  
Check Out 05/09/01

Invoice No.	510608	Room No.	437	FAX NO.
1	05/05/01	ROOM CHARGE		70.00
2	05/05/01	ROOM TAX		11.90
3	05/05/01	ENERGY SURCHARGE		2.11
4	05/06/01	ROOM CHARGE		70.00
5	05/06/01	ROOM TAX		11.90
6	05/06/01	ENERGY SURCHARGE		2.11
7	07/23/01	VISA		168.02 -
8	07/25/01	ALLOWANCE-TAX EXEMPT		23.80 -
9	07/25/01	VISA/REFUND		23.80
10	07/31/01	ALLOWANCE		40.95 -
11	07/31/01	VISA/REFUND		40.95
		*BALANCE DUE*		0.00

THE WARWICK

5701 Main Street • Houston, Texas 77005 • 713-526-1991 • Fax No. 713-639-4545

OK'd  
By:

Company

Street

City

State

Zip Code

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated company or association fails to pay for any part of

Signature

+ Purchases/Adjustments \$1,001.00  
 + FINANCE CHARGES \$28.81  
 = New Balance \$2,510.88

Credit Line  
 Available Credit  
 Available Cash Advance

\$10,000.00  
 \$7,489.12  
 \$3,000.00

CALL (800) 728-8472 TO MAKE YOUR  
 PAYMENT OVER THE PHONE!

## TRANSACTION DETAIL

PR  
8-20-01  
CR #1720

Posting Date	Transaction Date	Reference Number	Transactions	Charges & Credits
			Purchases	
07/10	07/08	180022302205	HOME SHOP *047724581800 800-2843800 FL	21.80
07/10	07/08	180021656808	HOME SHOP *047724581700 800-2843800 FL	172.38
07/12	07/11	320028133613	WAL MART TAYLOR TX	59.81
07/18	07/12	320058300930	WAL MART TAYLOR TX	23.12
07/16	07/05	119401001752	SCHWENKER PHARMACY TAYLOR TX	47.46
07/16	07/12	000293715990	TEXACO INC 42542505350 TAYLOR TX	10.77
07/16	07/16	501432002377	AMERICAN ENTERPRISES   414-365-9100 WI	77.80
07/18	07/16	000512853677	TFM-JOHN DEERE POCKET 800-345-8128 PA	78.24
07/20	07/18	004853509050	H.E.B. #376 TAYLOR TX	63.24
07/24	07/20	072010498378	PARK PLAZA WARWICK HOUSTON TX	168.02
07/24	07/23	000810045822	TBE-ASHTON DRAKE GALL 800-634-5184 IL	23.99
07/24	07/23	004647481889	TL-R6089 05 GREAT IS T 800-468-8758 VA	21.88
07/30	07/28	000795478958	AOL-ONLINE SERVICE 0701 800-678-9444 VA	23.90
07/30	07/28	401672871783	BEST WESTERN HOTELS - BAY CITY TX	64.41
07/31	07/29	320569115200	WAL MART TAYLOR TX	63.03
08/06	08/05	121501005555	SCHWENKER PHARMACY TAYLOR TX	53.04
08/06	07/23	121801859013	SCHWENKER PHARMACY TAYLOR TX	20.00
08/07	07/27		Payments/Credits	
07/20	07/20	118000521247	PAYMENT RECEIVED -- THANK YOU	100.00py
07/30	07/30	227000000015	CREDIT F/C PER AUDIT	0.60cr
07/30	07/27	072009408641	PARK PLAZA WARWICK HOUSTON TX	23.80cr
			Miscellaneous	





# TEXAS JUSTICE COURT TRAINING CENTER

## SOUTHWEST TEXAS STATE UNIVERSITY

July 16, 2001

### BUDGET & OVERSIGHT COMMITTEE

Judge Sandy Prindle  
645 Grapevine Hwy., Ste 2  
Hurst, Tx 76054  
(817) 581-3625

Const. Gary Freeman  
109 East Shaw  
Pasadena, Tx 77506  
(713) 477-2766

Judge Sillie Gonzalez  
608 E. Harrison  
Harlingen, Tx 78530  
(210) 427-8056

Const. Bruce Elfant  
P.O. Box 1748  
Austin, Tx 78767  
(512) 473-9100

Judge Terry Douglas  
P.O. Box 1086  
Wylie, Tx 75098  
(972) 442-3289

Judge David Pareya  
P.O. Box 495  
West, Tx 76691  
(254) 826-5550

Const. David Hill  
31350 Industrial Lane  
Magnolia, Tx 77355  
(281) 356-8883

Judge George Boyert  
100 Anderson  
College Station, Tx 77840  
(409) 693-2695

Judge Pat Ott  
211 Commerce Cove  
Round Rock, Tx 78664  
(512) 248-3220

Const. Roberto Gutierrez  
115 S. Ash  
Bishop, Tx 78343  
(361) 584-3262

Const. Billy Reeves  
P.O. Box 236  
Buda, Tx 78610  
(512) 295-3030

Roger Rountree  
Executive Director

Angie Vurela  
Associate Director

To: Sherri Morrison

Keri D. Spencer  
Texas Justice Court Training Center

Re: Houston Clerk School May 7-9, 2001

We have recorded that you attended the Houston clerk school at the Warwick Hotel May 7-9. Upon reviewing the bill from the hotel after the school, it was discovered that you checked in on May 6<sup>th</sup>, a day prior to the school. While the training center understands that some clerks have problems in traveling to the hotel in a timely manner to attend the school, the grant under which we function under will not allow for payment of early arrival for participants.

Please contact the Warwick Hotel in Houston at (713) 526-1991. There is an unpaid bill in your name. Ask to speak with Hidito Tsujimura in accounting. Inform the hotel that you attended a seminar at the hotel with the Texas Justice Court Training Center May 7-9, 2001 and are calling to pay the outstanding bill in your name.

We appreciate your paying the bill in a timely manner.

Thank you,

*Keri D. Spencer*

Keri D. Spencer  
Training Specialist

\$168.02



Spoke with  
7-25-01 9:38 A.M.  
Did not bill  
us yet.

*Kerry [unclear]*  
*Training Specialist*

**AGENDA ITEM 33**

**Consider awarding various annual bids.**

Ginny Atkinson addressed the court concerning awarding of bids and passed out a list of proposed re-awarded contracts that will be on the September 11, 2001 agenda.

Bids for Landscape Maintenance were received from the following:

- Bill's Greenhill Service Company
- Custom Quality Lawn Care
- Personal Touch Landscaping
- The Greener Side
- Utz Environmental Services

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To award bid for Landscape Maintenance to Custom Quality Lawn Care.

Vote: **5 – 0**

< Attachment >