

**AGENDA ITEM 26**

Consider approving transfer of the following fixed assets from ITS to Justice of the Peace #1:

(1) HP4 LaserJet Printer A108395 ser. number JPBK040324

Moved: **Commissioner Boatright**

Seconded: **Commissioner Hays**

Motion: To approve transfer of the following fixed assets from ITS to Justice of the Peace #1:

(1) HP4 LaserJet Printer A108395 serial number JPBK040324

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 8-13-2001

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
1	HP4 Laserjet printer		JPBK040324
	Asset # A108395		

FROM (Transferor): ITS

TO (Transferee): JP#1

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]  
Transferor Elected Official/Department Head

[Signature]  
Transferee Elected Official/Department Head

approved 9-4-01  
John C. Sawyer