

AGENDA ITEM 32

Consider approving late expense reimbursement from Pct. #4 Constable (presented for payment beyond the 60 day deadline required in the budget order).

Moved: **Commissioner Limmer**

Seconded: **Commissioner Hays**

Motion: To approve late expense reimbursement from Pct. #4 Constable (presented for payment beyond the 60 day deadline required in the budget order).

Vote: 3 - 1 with Commissioner Boatright voting against the motion and with Commissioner Heiligenstein absent from the dais.

< Attachment >

WILLIAMSON COUNTY TRAVEL EXPENSE REPORT

RECEIPTS REQUIRED FOR ALL REIMBURSEMENT ITEMS

PAY REIMBURSEMENT TO:

12451
MARK BIRCHARD

DEPARTMENT:

Constable Precinct 4

SUBMITTED:

DATE:

DESTINATION:

PURPOSE:

MILES:

3-8-01 Emergency Purchase Ammunition

needed for a school. Badge covers for

funeral. SEE ATTACHED RECEIPT.

Pay to pay w/out PO per Bob Space - Marty did not think PO was needed when ammunition was required for class Mark was attending since PO's are not required for training. ~~PO~~ TOTAL MILES 132.43

TOTAL MILES X .29 = MILEAGE REIMBURSEMENT

MEALS (RECEIPTS REQUIRED/ATTACHED) OUT OF COUNTY ONLY

LODGING (RECEIPTS REQUIRED/ATTACHED)

CONFERENCE/SEMINAR REGISTRATION FEES (RECEIPTS)

OTHER TRAVEL EXPENSES (RECEIPTS REQUIRED/ATTACHED)

SUPPLIES (RECEIPTS REQUIRED/ATTACHED)

POSTAGE (RECEIPTS REQUIRED/ATTACHED)

OTHER EXPENSES (EXPLANATION/RECEIPTS REQUIRED)

TOTAL REIMBURSEMENT \$ 132.43

CERTIFICATION BY EMPLOYEE: "I CERTIFY THAT THE EXPENSES AS SHOWN ABOVE ARE TRUE AND CORRECT AS INCURRED WHILE TRAVELING ON WILLIAMSON COUNTY BUSINESS."

SIGNATURE OF PERSON SUBMITTING REPORT

CERTIFICATION BY OFFICIAL/DEPARTMENT HEAD: "I CERTIFY THAT THE ABOVE LISTED EXPENSES ARE TRUE AND CORRECT."

SIGNATURE OF OFFICIAL/DEPARTMENT HEAD

approved 6-26-01
John C. Gayler