

**AGENDA ITEM 29**

Consider approving agreement with CTTC on housing offenders presently incarcerated in jail awaiting a bed opening at CTTC.

Moved: **Commissioner Hays**

Seconded: **Commissioner Limmer**

Motion: To approve agreement with CTTC on housing offenders presently incarcerated in jail awaiting a bed opening at CTTC.

Vote: **4 – 0** with Commissioner Boatright absent from the dais.

< Attachment >

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# COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT

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**BURT CARNES**  
JUDGE 368<sup>TH</sup> JUDICIAL DISTRICT

**JOHN R. CARTER**  
JUDGE 277<sup>TH</sup> JUDICIAL DISTRICT

**MICHAEL JERGENS**  
JUDGE 395<sup>TH</sup> JUDICIAL DISTRICT

**BILLY RAY STUBBLEFIELD**  
JUDGE 26<sup>TH</sup> JUDICIAL DISTRICT

**RICK ZINSMEYER**  
CSCD DIRECTOR

March 15, 2001

John Doerfler  
County Judge  
Williamson County, Texas

Dear Judge Doerfler:

Prior to admittance to the Central Texas Treatment Center(CTTC), offenders are often incarcerated in the Williamson County jail for up to 90 days waiting for an open bed. Since a majority of those admitted to the CTTC are as alternatives to revocation of probation, they are required to remain in jail to insure their sobriety, the community's safety, and often as an additional condition of probation as a consequence to violations of supervision.

I checked jail records two weeks ago, and found that 7 offenders were incarcerated in the jail awaiting a bed opening. Although this is not a large number compared to the overall jail population, it could result in several thousands of dollars of incarceration costs over a years time, particularly since they are usually housed in the T. Don Hutto facility.

I asked my staff to investigate the possibility of bringing in offenders before a treatment bed is available, to reduce the costs of incarceration. We reduced the number of contract beds this year because of the increase in facility costs, and this means we have some empty beds in the facility. Dr. Kay Baker, CTTC director conducted a cost analysis, and determined that the cost for housing up to 10 additional offenders without entering them into the treatment program would be \$15.25 per day. This includes food and housing costs.

We are willing to offer this service to the county at a rate of \$15.00 per day per offender, to reduce the costs of keeping the offenders in the jail. This would be a cost savings of \$35.37 per day. If we were to reduce the jail population by 5 offenders per day, the yearly savings to the county would be over \$64,000.

If you have any questions concerning this, please let me know.

Rick Zinsmeyer  
Department Director

approved 3.27.01  
John C. Doerfler

## MEMORANDUM OF UNDERSTANDING

Housing of Offenders on Central Texas Treatment Center  
Waiting List

This Memorandum of Understanding(MOU) is between Williamson County and the Williamson County Community Supervision and Corrections Department(WCCSCD). Its purpose is to reduce county jail populations and housing expenses for jail inmates awaiting transfer to the Central Texas Treatment Center, a substance abuse treatment facility operated by the WCCSCD.

Williamson County agrees to pay \$15 per offender per day to the WCCSCD for offenders on the waiting list for admission to the CTTC, that are transferred to the CTTC Transition program, until such time as a treatment bed is available. Payments shall be made by Williamson County within 14 days of receipt of an itemized invoice.

This agreement is effective on the date that it is signed, and shall continue until it is terminated in writing by either party with at least 30 days notice, or one year, whichever comes first. It may be continued on a month to month basis upon agreement by both parties.

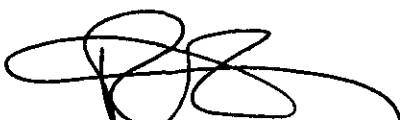
WCCSCD agrees to provide services and facilities to offenders housed in the CTTC Transition Program similar to those provided CTTC residents that are in the treatment component of the programs, with the exception of substance abuse treatment services provided by Georgetown Healthcare System, Inc.. As soon as a treatment bed is available for an offender, and they are accepted into the treatment program required as a condition of community supervision, the WCCSCD will assume all financial costs of the program for the offender, in accordance with TDCJ-CJAD grant requirements.

Any portion of a day spent in the CTTC Transition program, will be deemed a billable day at the approved rate. At the end of each month, WCCSCD will provide Williamson County with an itemized listing of all offenders released from jail that were in the CTTC Transition program, and the days for the month enrolled in the program.

Offenders eligible for release to the CTTC Transition program must be required as a condition of community supervision to complete substance abuse treatment at the CTTC, must have been in jail for a minimum of 72 hours, and must meet the eligibility and entry requirements of the CTTC. The CTTC will pick up offenders, or the Williamson County Sheriff's Office will deliver eligible offenders to the CTTC, after the above conditions are met. The WCCSCD will house up to a maximum of 14 offenders in the CTTC Transition Program.

IN WITNESS THEREOF, the parties hereto have caused this Memorandum of Understanding to be executed as of the 18<sup>th</sup> day of April, 2001.

BY:



Rick Zinsmeyer, WCCSCD Director

 4-23-01  
John Doerfler, Williamson County Judge

**AGENDA ITEM 30**

Consider authorizing County Judge to execute professional service agreements for Attorneys, Right of Way Specialists and Appraisers to work with our Right of Way Attorney Charlie Crossfield on the Road Bond Program.

No action was taken on this item, which was tabled until the April 3, 2001, meeting.

**AGENDA ITEM 31**

Discuss and take appropriate action on recommendations from Pena Swayze concerning procedures for Road Bond issue.

Mike Swayze of Pena Swayze, Co. addressed the court concerning recommendations for Road Bond procedures.

Judge Doerfler asked for an assurance that, after the initial setup, the fees for Pena Swayze, Co. would decrease to approximately \$3000.00 to \$3500.00 per month.

Mr. Swayze agreed that they would probably be able to process the invoices for a fee in that range.

Moved: **Commissioner Heiligenstein**

Seconded: **Commissioner Hays**

Motion: To approve recommendations from Pena Swayze concerning procedures for Road Bond issue, **with the exception of recommendations regarding the 2000 Certificates of Obligation.**

Vote: **5 - 0**

< Attachment >