

AGENDA ITEM 28

Discuss and consider awarding contract for armored transport services.

County Treasurer Vivian Wood discussed the armored transport bids and answered questions.

Bids were received from ATS, Dunbar, and Wallace Service, Inc., dba Quality Delivery.

Moved: **Judge Doerfler**

Seconded: **Commissioner Hays**

Motion: To award the contract for armored transport services to ATS.

Vote: **4 – 0** with Commissioner Boatright absent from the dais.

< Attachment >

COURIER SERVICE BID INFORMATION

COMPANY	BID AMOUNT		COMMENTS
	MONTHLY	ANNUALLY	
ATS	4,490.17 <i>Approved 3-2-2001 John C. Daugherty</i>	53,882.04	Presently has contract for services, has been bonded per our requirements during the past three years, issues with service have been addressed, although the response time to our concerns was lax, previous contract cost was 2343.50 per month-28,122.00 annually
DUNBAR	4,091.00	49,092.00	Company out of Missouri, reference calls indicate satisfied customers, would require extensive descriptions of cash, ie, how many nickles, dimes, etc, instead of the total amount of cash in the locked bag
WALLACE SERVICE INC dba QUALITY DELIVERY	2,000.00	24,000.00	Bid did not include armored car carrier, armed officers not mentioned, no mention of insurance for loss coverage, reference calls indicated carrier provided "paper" courier service

3/27/2001



COPY

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CashLINKSM
DeposiTrakSM
Cash Processing
AuditmasterSM
Money ManagerSM
AutovendSM
ATM Services
Armored Car Service

Williamson County Purchasing Department
Mr. Bob Space
710 Main Street, Suite #303
Georgetown, Texas 78626

December 5, 2000

Dear Mr. Space:

On Behalf of AT Systems, I would like to thank you for the opportunity to bid on Number 01WC309, for Armored Courier Service for Williamson County.

Enclosed, please find the requested bid documents, as well as a blank copy of our contract, which provides further explanation of requirements and procedures.

Based on the bid specifications sheet, it is our assumption that \$20,000.00 Cash Liability and \$30,000.00 Check Liability will be sufficient, as it was stated that, "90-95% of all cash to be picked up will be of a reconstructive nature." Please notify our company if this is not acceptable.

We would also like to note that we are aware that there have been issues with service windows in past months, and we would like to insure the Purchasing Department that route changes have been implemented to correct these problems. We are dedicated to providing consistent, secure service for your organization.

If you have any questions, or require further information, please do not hesitate to call. I can be reached at 210-222-8505X110. We appreciate your time and consideration.

Sincerely,

Jill S. Rogers
Account Executive

BID SPECIFICATIONS**COURIER SERVICE FOR WILLIAMSON COUNTY****BID NUMBER: 01WCA309 BID OPENING DATE & TIME: DECEMBER 6, 2000 – 10:00 AM**General information/description of county needs:

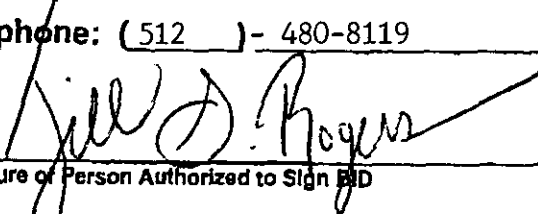
Courier service is being considered under the terms and conditions outlined below. Offices and locations are shown on the attached diagram.

- ☒ Items to be transported are cash and general mail. All cash will be receipted and placed into locked bags prior to expected pick-up.
- ☒ Approximately 90%-95% of all cash to be picked up will be of a reconstructive nature.
- ☒ The county will have various departments participating in this service, the "stops" are as shown on the attached diagram.
- ☒ Transport schedules are shown on the attached diagram for each respective location.
- ☒ Daily stops are required at Union State Bank, Georgetown, TX. to drop off cash bags picked up at designated locations.
- ☒ Any questions regarding technical aspects of this bid information should be directed to:
Vivian Wood

Williamson County Treasurer
710 Main St.
Georgetown, TX.
512-943-1540
vwood@williamson-county.org

WILLIAMSON COUNTY BID FORM**COURIER SERVICE FOR WILLIAMSON COUNTY****BID NUMBER:** 01WC309**BID OPENING DATE & TIME:** DECEMBER 6, 2000 - 10:00 AM

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Invitation for Bid, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s). By signing below, you have read the entire document and agreed to the terms therein.

NAME OF BIDDER: AT Systems Southwest, Inc.**Mailing Address:** 220 1/2 South Congress**City:** Austin**State:** Texas **Zip:** 78704**Telephone:** (512) - 480-8119**Fax:** (512) - 478-6207**Date of BID:** 12/06/00

Signature of Person Authorized to Sign BID

Name and Title of Signer: Jill S. Rogers, Account Executive - Ph #: 210-222-8505X110
(Please Print or Type)**PLEASE COMPLETE THE FOLLOWING:****Prompt Payment Discount:** N/A % days. (If no discount is offered, Net 30 will apply.)☐ "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)☒ low item basis. (Will accept award on "any or all" items.)**List Additional Limitations if applicable:** __________

DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING ENTIRE DOCUMENT

THIS FORM MUST BE COMPLETED, SIGNED AND RETURNED WITH BID

3/27/2001



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CashLINK™
DeposiTrak™
Cash Processing
Auditmaster™
Money Manager™
Autovend™
ATM Services
Armored Car Service

WILLIAMSON COUNTY BID, NUMBER: 01WC309
REFERENCES

Business Name	Contact Person	Telephone #
Round Rock ISD 1311 Round Rock Ave Round Rock, Texas 78681	Ms. Cindy Tice	(512)-464-5046
Sodexo Marriott Services 701 East Farmer Lane Austin, Texas 78753	Ms. Paula Hanna	(512)-728-8409
Austin Regional Clinic PO Box 26726 Austin, Texas 78755	Ms. Kelly Thornburg	(512)-419-0707
Southwestern Bell Wireless 7330 San Pedro Plaza, #800 San Antonio, Texas 78216	Ms. Stacey Scribner	(210)-442-3242
Liberty Bank 900 Congress Austin, Texas 78701	Ms. Sherry Williams	(512)-236-2605

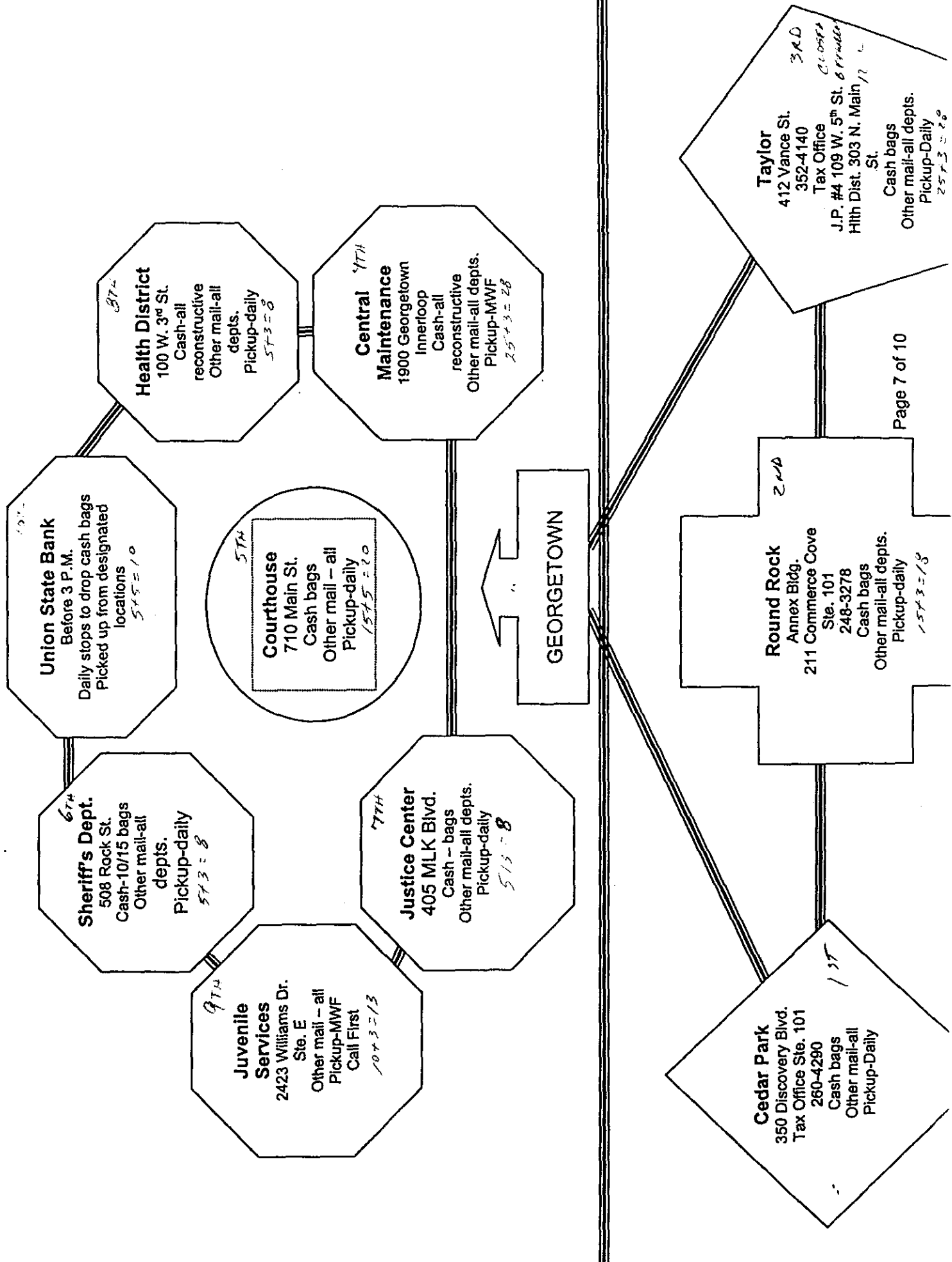
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CashLINKSM
DeposiTrakTM
Cash Processing
AuditmasterTM
Money ManagerTM
AutovendTM
ATM Services
Armored Car Service

**WILLIAMSON COUNTY PURCHASING DEPARTMENT
COURIER SERVICE FOR WILLIAMSON COUNTY
BID NUMBER: 01WC309
BID OPENING DATE & TIME: 12/06/00, 10:00AM**

TOTAL MONTHLY SERVICE RATE.....\$4,490.17
(The monthly service rate is based on all service locations as noted on the attached diagram)



ARMORED CAR SERVICE AGREEMENT

COPY

This Agreement is made this _____ day of _____, _____ by and between _____

(Hereinafter called "CARRIER") and _____ whose address is _____

_____ (Hereinafter called "CUSTOMER")

SECTION I: BASIC AGREEMENT

The Parties hereto agree as follows:

1. Service. CARRIER agrees to render Services to CUSTOMER at the locations, times, prices, frequencies and liability limits set forth on Schedule A attached hereto and made a part hereof and upon such other terms and conditions as are set forth on Schedule A.

2. Insurance. During the term of this Agreement, CARRIER shall maintain the insurance in the amounts and types set forth on Attachment I, attached hereto and made a part hereof.

3. Maximum Liability. The Maximum Shipment Liability and the Maximum Customer Liability shall be as set forth on Schedule A hereof.

4. Term. Services under this Agreement shall begin on the date set forth on Schedule A and shall continue for the period set forth on Schedule A and thereafter from year to year until canceled by either party by giving the other party written notice thereof in writing thirty (30) days in advance of the anniversary date.

5. Payment for Services. Customer agrees to pay CARRIER for the services, the sum set forth on Schedule A per month, plus all additional charges associated with special Service requests and any applicable surcharges pursuant to the terms of Attachment I.

6. Entire Agreement. This agreement includes the terms hereof, the terms and conditions of service contained in Attachment I and the terms of Schedule A.

SECTION II. DEFINITIONS.

(a) The word "Holiday" as used in this Agreement shall mean the days designated on Schedule A. Holiday Service will be provided at the prices set forth on Schedule A.

(b) The word "Property" shall mean currency, coins, precious metals, checks, notes, bonds, negotiable instruments, securities and all other things of value, but excluding hazardous materials or materials for which transport is Legally prohibited or restricted by applicable State or Federal Law.

(c) The word "Service" shall mean to call for sealed shipments said to contain Property, to receipt therefor, and to deliver the same in like condition to a designated consignee.

(d) The word "Shipment" as used herein shall mean the total Property in sealed containers received by CARRIER at a single location from a single consignor for delivery to one other location to a single consignee.

(e) The words "Reconstruct", "Reconstructed" and "Reconstruction" shall mean to identify checks only to the extent of determining the face amount of said checks and the identity of the maker and/or the endorser of each.

SECTION III. SERVICE.

(a) Service. CARRIER agrees to render Service to CUSTOMER at the locations, prices, frequencies and liability limits set forth in Schedule A attached hereto and made a part hereof and upon such other terms and conditions as are set forth on Schedule A.

(b) Non-deliverables. When delivery of a Shipment cannot be made for any reason, CARRIER shall notify CUSTOMER and return the Shipment to CUSTOMER or to CARRIER'S vault for storage. Notification of such return shall be promptly given to CUSTOMER.

(c) Waiting Time. CUSTOMER understands that time is of the essence to CARRIER'S business, therefore, CUSTOMER agrees that CARRIER'S messenger shall have to wait no more than a maximum of _____ minutes to make a pickup and/or delivery of Property. If CUSTOMER'S agents or employees do not assist said messenger within that time period, it is agreed that the messenger may leave and that such departure shall not be a breach of this Agreement. CUSTOMER may call and request that a Service call be made by CARRIER subsequent to such departure. By requesting same, CUSTOMER agrees to pay for said additional Service call at a rate to be established by mutual agreement, such charges to be in addition to regular Service charges.

SECTION IV. INSURANCE.

(a) All Risk Insurance. CARRIER agrees at all times during the life of this Agreement to purchase and maintain insurance with a responsible insurance company to cover the loss or destruction of Property handled or protected by CARRIER, its agents or employees, on behalf of CUSTOMER pursuant to this Agreement. CARRIER agrees to furnish CUSTOMER with written evidence of compliance with this provision. It is understood and agreed that CARRIER shall not be liable in any capacity for loss or harm to CUSTOMER'S Property or for damages directly and/or proximately flowing from loss or harm to CUSTOMER'S Property while said Property is in the possession of CARRIER, nor shall CARRIER'S insurance carrier be required to cover such damages, when same are caused by and of the following:

1. Hostile or warlike action in time of peace or war, including but not limited to, action which hinders, combats or defends against an actual, impending or expected attack, by any government or sovereign power (de jure or de facto), or by any authority maintaining or using military, naval or air forces", or by military naval or air forces", or by an agent of any government, power, authority or force;

2. Any weapon of war employing atomic fission or radioactive force whether in time of peace or war;

3. Any accident or catastrophe occurring at a government or private facility employing the use of atomic fission or radioactive energy whether in time of peace or war;

4. Insurrection, rebellion, revolution, civil war, usurped power, or action taken by government authority in hindering, combating, or defending against such an occurrence, seizure or destruction under quarantine or customer regulations, confiscation by order of any government or public authority, or risks of contraband or illegal transport or trade.

(b) Other Insurance. CARRIER shall maintain during the performance of the Services the following insurance.

(i) Worker's Compensation and Employers' Liability Insurance as prescribed by applicable law.

(ii) Comprehensive or Commercial General Liability Insurance (bodily injury and property damage), the limits of liability of such insurance shall not be less than \$1,000,000 combined single limit per occurrence.

(iii) Automobile Bodily Injury and Property Damage Liability Insurance, covering owned, non-owned and hired automobiles, the limits of which shall not less than \$1,000,000 combined single limit per occurrence.

SECTION V. CUSTOMER INDEMNITY.

(a) Indemnity. CARRIER agrees to defend, indemnify and hold harmless CUSTOMER from all claims, demands, actions and causes of action for damage or injury, including death, that are hereafter made or brought against CUSTOMER by any third party for the recovery of actual damages to the extent caused by reason of the negligence or willful misconduct of CARRIER its employees or agents. CARRIER shall have no defense or indemnification obligation to CUSTOMER to the extent such damage or injury is caused by the negligence or willful misconduct of CUSTOMER, its employees or agents. In no case shall CARRIER be liable for any exemplary, punitive or consequential damages. CARRIER'S obligation with respect to any claim for damages by CUSTOMER or any third party with respect to any Property shall not exceed the Maximum Shipment Liability or the Maximum Customer Liability.

IN WITNESS WHEREOF, the parties hereto intending to be bound have caused this Agreement to be executed, as of the date first written above, by their duly authorized representatives.

CARRIER

CUSTOMER

BY _____

BY _____

Title _____

Title _____

3/27/2001

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SECTION I. CARRIER LIABILITY.

(a) Maximum CUSTOMER Liability. Except as provided herein, it is understood and agreed that CARRIER and its insurance company will be liable for loss of or damage to the total CUSTOMER Property in the custody of CARRIER at any time in an amount not to exceed the amount set forth in Schedule A ("Maximum CUSTOMER Liability").

(b) Maximum Shipment Liability. Except as provided above, it is understood and agreed that CARRIER and its insurance company will be liable for loss of or damage to CUSTOMER Property inclusive of reconstructive damage up to the maximum sum for each Shipment as set forth on Schedule A, which sum is the agreed maximum value of any single Shipment ("Maximum Shipment Liability"). The Service and liability obligations assumed by CARRIER and the rates charged by CARRIER are based, in part, upon the values of shipments as declared herein by CUSTOMER. For the safe delivery or return of any Shipment of CUSTOMER's in the possession of CARRIER, or in the possession of the agents or employees of CARRIER pursuant to the terms of this Agreement, it is therefore expressly agreed by the CUSTOMER that the provisions of this Agreement dealing with Maximum Shipment Liability to be accepted by CARRIER from the CUSTOMER for delivery to consignee, or from consignee, may not be waived or amended by any agent of CARRIER, but that such waiver or amendment may be made only with the written consent of an officer of CARRIER. CARRIER will not be liable for loss or damage to Property consigned to it in excess of the Maximum Shipment Liability unless customer has paid all excess liability charges to the CARRIER for all shipments of Property with a value in excess of the Maximum Shipment Liability amount.

(c) Force Majeure. CARRIER shall not be in breach of this contract nor be liable in any capacity for damages, including but not limited to loss of interest, directly and/or proximately flowing from any delay in or failure to make pickups or deliveries on CUSTOMER'S behalf pursuant to the terms of this Agreement due to strikes, work stoppages, lockouts, epidemics, pestilence, war, rebellion, insurrection, hostilities, legal process, court action, mechanical failure, accidents, fires, acts of God, storms, flood, closed transportation routes or other causes beyond CARRIER'S reasonable control. It is understood and agreed that CARRIER is not a guarantor of any pickup or delivery times that may be established from time to time by custom, practice or agreement. Any such times are mere approximations or estimates, however, CARRIER agrees to use reasonable efforts to accommodate pickup and delivery times requested by CUSTOMER and agreed to by CARRIER.

SECTION II. PROCEDURES.

(a) Authorized Messengers. CARRIER agrees to furnish CUSTOMER the certified signature of each authorized messenger, and to give written notice in the event of revocation of such authority. CARRIER assumes no liability for Property delivered to any employee or other person except those whose unrevoked signature are on file with CUSTOMER.

(b) Shipment Requirements. CUSTOMER agrees to cause all Shipments to be made by means of CUSTOMER placing CUSTOMER's Property in securely sealed packages or containers, of a mutually agreed upon type and design, which clearly and distinctly indicates the name and address of the consignor as well as the name and address of the consignee. CUSTOMER further agrees to clearly and distinctly set forth the value of each Shipment on the outside of the sealed packages or container. CUSTOMER agrees that CARRIER, its agents or employees, shall have the right to refuse to pickup Shipments of Property which are not securely sealed and properly marked by CUSTOMER as set forth above and that CARRIER assumes no liability for any damages or loss which may result as a consequence of such refusal to make a pickup. CUSTOMER further agrees that CARRIER shall not be liable for any mysterious disappearance of, shortage or damage to the contents of any Shipment unless the Shipment was properly sealed at the time of delivery to CARRIER and shows evidence of tampering at the time CARRIER delivers said package to the consignee and the consignee immediately notes in writing the evidence of tampering on CARRIER'S receipt document. Absent notation on CARRIER'S receipt document by the consignee at the time of receipt, CARRIER shall have no liability to CUSTOMER, and any and all claims from sealed containers which CUSTOMER might otherwise have are conclusively deemed waived and released.

(c) Duration of Shipment Liability. CARRIER'S possession of CUSTOMER'S Shipment begins only after an authorized messenger employed by CARRIER signs a receipt for and receives said Shipment into his/her physical custody; thereafter CARRIER'S possession of CUSTOMER'S Property terminates when and as an agent or consignee designated by CUSTOMER receives physical custody (i.e. physical possession or control) of the Shipment. It is understood and agreed that CARRIER'S liability for the handling or protection of CUSTOMER'S Property arises and exists solely and concurrently with CARRIER'S possession thereof.

(d) Consequential Damages. It is understood and agreed that under no circumstances or theory of liability shall CARRIER and/or CARRIER'S insurance company be liable for any incidental or consequential damages to CUSTOMER or any third party directly or on behalf of CUSTOMER resulting from or occasioned by the loss of or damage to any Shipment of Property delivered to CARRIER pursuant to this Agreement.

(e) Claims. It is understood and agreed that under no circumstances shall CARRIER and/or CARRIER'S insurance company be liable or responsible for any claim for loss of or damages to CUSTOMER'S Property which is not submitted in writing to the CARRIER within the greater of ninety (90) days after the date that said loss or damage purportedly occurred or the minimum notice requirement under the law of the jurisdiction where the Service took place. Within thirty (30) days after the giving of written notice of a claim of loss or damage, CUSTOMER agrees to furnish CARRIER a detailed written statement of the circumstances surrounding such loss or damages as well as detailed written proof of such loss or damages in form reasonably satisfactory to CARRIER, which proof of loss shall be substantiated by the books, records and accounts of CUSTOMER and shall be subscribed and sworn to by CUSTOMER or its duly authorized officer. Failure of CUSTOMER to comply with the foregoing shall relieve and release CARRIER of any liability to CUSTOMER with respect to such claimed loss or damage.

(f) Checks. CUSTOMER shall maintain an accurate record of all checks placed in any Shipment given to CARRIER and in the event of a loss, CUSTOMER agrees to promptly, diligently and completely cooperate with CARRIER in the reconstruction and replacement of lost, destroyed or stolen checks which had been contained in any such Shipment. CARRIER'S sole liability shall be the payment to CUSTOMER of: (a) reasonable costs necessary to reconstruct the checks plus any necessary costs because of stop payment procedures; (b) the face value of checks that cannot be Reconstructed, provided adequate proof of the value thereof is presented to CARRIER, except those checks which would not be collectable at the time of loss, but not to exceed the limit of \$5,000.00 per Shipment for the unidentified checks. The maximum liability of CARRIER for the checks shall in no event exceed the Maximum Shipment Liability limit set forth in Schedule A which includes the aforesaid \$5,000.00 for the unidentified checks. Complete cooperation shall include but not be limited to, recovery of hard copy or electronic records of checks including, without limitation, point of sale information created by its employees, agents or customers; as well as, requests by CUSTOMER to makers of the missing checks to issue duplicates and in the event the makers refuse to do so, then to assert all of its legal and equitable rights against said makers. CUSTOMER agrees that CARRIER and CARRIER'S insurance company shall not be liable for damages directly or proximately flowing from CUSTOMER'S breach of this provision. Upon payment of a loss pursuant to this Agreement, CARRIER or its insurance company shall be subrogated to all CUSTOMER'S rights and remedies of recovery therefor. The CUSTOMER shall assign to the CARRIER, CUSTOMER'S right to receive payment under any check(s) for which CARRIER has reimbursed CUSTOMER and CUSTOMER shall execute any document necessary or reasonably desirable to perfect and accomplish such assignment.

SECTION III. GENERAL.

(a) Payment for Services. Customer agrees to pay CARRIER for the Services, the sum set forth on Schedule A per month, plus all additional charges associated with special Service requests. Payment is due net 30 days from the date of any invoice. Customer understands and agrees that CARRIER reserves the right to charge the lesser of 1.5 percent or the highest rate permitted by applicable law, per month or fraction thereof, finance charge on all balances that are not paid within 30 days of the date of invoice. CUSTOMER further understands and agrees that CARRIER shall not be responsible to issue credits for erroneous billings that are more than ninety (90) days old as of the date the credit is requested. The prices quoted on Schedule A do not include state sales and transportation-related taxes, local sales and transportation-related taxes or federal sales and transportation related taxes.

(b) Cost Increases. CARRIER reserves the right to adjust the fees for services set forth hereunder on Schedule A at any time upon 30 days advance written notice. CUSTOMER shall have the right to terminate Service hereunder upon thirty (30) days advance written notice to CARRIER given to CARRIER not later than forty five (45) days after CUSTOMER'S receipt of the notice of increase, as the result of such increase. CARRIER has the right to charge a surcharge for fuel or insurance cost increases.

(c) Integration, etc. This Agreement shall become effective only when approved and signed by authorized representatives of the parties hereto. This Agreement, including all attachments, schedules and exhibits constitutes the entire agreement and understanding between the parties related to the subject matter hereof, and no representations, inducements, promises or agreements not embodied herein shall be of any force and effect. This Agreement shall be binding in accordance with its terms upon the parties hereto and their respective transferees, assigns and successors in interest; provided, however, this Agreement may be assigned by CARRIER to any parent, subsidiary, or affiliated corporation thereof; or to any corporation which it may hereafter acquire or with which it may be merged or consolidated, or to any corporation acquiring the business and assets of CARRIER, but this Agreement shall not be otherwise assigned by either party hereto without the prior written consent of the other party. This Agreement may be altered, amended, or superseded solely by means of a writing signed by the parties hereto. The headings hereof are for convenience only and have no bearing on the interpretation of the terms of the Agreement.

(d) Litigation Costs. In the event of litigation between the parties hereto, which litigation arises out of the terms of this Agreement, the prevailing party shall be entitled, in addition to any other appropriate relief, to an award of reasonable attorney's fees, expert fees and other litigation costs, including such costs on appeal.

FOR OFFICE USE ONLY

BILL TO ACCOUNT #

CSO #

ORIGINATOR

("CARRIER") and

("CUSTOMER")

agree that effective _____ ("Effective Date") this Schedule A amends and is incorporated into the armored car service agreement between the parties (the "Agreement") dated as of _____ (the "Contract Date") by adding or amending the following customer rates, schedules, lists, liabilities, days, term and/or terms.

(I) Term

The Agreement shall be in full force and effect for _____ (_____) year(s) from the Contract Date and shall automatically renew as set forth in Section I(4) of the Agreement on each anniversary thereafter of the Contract Date.

(II) Holidays

CUSTOMER acknowledges that CARRIER observes the following holidays for which a Holiday Rate as set forth in Section V below shall apply.

(1) New Years Day

(2) Martin Luther King Day

(3) Presidents Day

(4) Memorial Day

(5) Independence Day

(6) Labor Day

(7) Columbus Day

(8) Veteran's Day

(9) Thanksgiving Day

(10) Christmas Day

(11) Family Day (NV Only)

(12) Admission Day (NV Only)

It is understood and agreed that when a holiday falls on a Sunday the following Monday shall constitute the holiday; when a holiday falls on a Saturday the preceding Friday, that Saturday, or the following Monday shall constitute the holiday.

(III) Service Location(s)

Store Name _____ Store Number _____

Address _____

Address _____

City _____ State _____ Zip _____

☐ Check here, if more than one (1) service location

Total Number of service location pages _____

Serial # of the Service Location Pages

(IV) Days of Service

☐ Monday - Friday☐ Monday - Saturday☐ Monday - Sunday☐ Other

M

T

W

Thur.

F

Sat.

Sun.

☐☐☐☐☐☐☐

(V) Rate (Check as applicable)

☐ Monthly Rate _____☐ Rate Per Trip _____☐ Holiday Rate _____☐ Off Day Rate _____☐ Liability Charge _____ per \$1000, in excess of \$ _____☐ Waiting Time \$ _____ per minute, in excess of _____ minutes.☐ Charge Per bag of Coin _____, in excess of _____ bags.☐ Other _____

(VI) Liability Limits

Maximum Shipment Liability Cash _____

Maximum Shipment Liability Checks _____

Maximum Customer Liability _____

Carrier

Customer


Signature

Please Print Name

Title

WILLIAMSON COUNTY BID FORM**COURIER SERVICE FOR WILLIAMSON COUNTY****BID NUMBER: 01WC309 BID OPENING DATE & TIME: DECEMBER 6, 2000 - 10:00 AM**

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Invitation for Bid, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s). By signing below, you have read the entire document and agreed to the terms therein.

NAME OF BIDDER: Dunbar Armored, Inc.**Mailing Address:** 50 Schilling Road**City:** Hunt Valley **State:** MD **Zip:** 21031**Telephone:** (410) 229-1906 **Fax:** (410) 229-1907
Signature of Person Authorized to Sign BID Russell E. Daniels**Date of BID:** December 4, 2000**Name and Title of Signer:** Vice President Administration & Risk Mgmt
(Please Print or Type)**PLEASE COMPLETE THE FOLLOWING:****Prompt Payment Discount:** N/A % days. (If no discount is offered, Net 30 will apply.)☐ "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)☐ low item basis. (Will accept award on "any or all" items.)**List Additional Limitations if applicable:** __________

DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING ENTIRE DOCUMENT

THIS FORM MUST BE COMPLETED, SIGNED AND RETURNED WITH BID


PRICING

Justice Center	Monday through Friday service	\$499.00 per month
Juvenile Services	Monday, Wednesday and Friday service	\$299.50 per month
Sheriff's Department	Monday through Friday service	\$499.00 per month
Health District	Monday through Friday service	\$499.00 per month
Central Maintenance	Monday, Wednesday and Friday service	\$299.50 per month
Courthouse	Monday through Friday service	\$499.00 per month
Cedar Park	Monday through Friday service	\$499.00 per month
Round Rock	Monday through Friday service	\$499.00 per month
Taylor	Monday through Friday service	\$499.00 per month

Please Note: Above pricing assumes that checks are covered for reconstruction purposes only.
And that per pickup liability will not exceed \$100,000 per location.

WILLIAMSON COUNTY BID FORM**COURIER SERVICE FOR WILLIAMSON COUNTY****BID NUMBER: 01WC309****BID OPENING DATE & TIME: DECEMBER 6, 2000 - 10:00 AM**

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Invitation for Bid, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s). By signing below, you have read the entire document and agreed to the terms therein.

NAME OF BIDDER: QUALITY DELIVERY**Mailing Address:** 7801 N LAMAR #E186**City:** AUSTIN **State:** TX **Zip:** 78752**Telephone:** (512) 451-6177 **Fax:** (512) 451-3658
Signature of Person Authorized to Sign BID **Date of BID:** 12/04/00**Name and Title of Signer:** TRAVIS BIPPERT OPERATIONS MANAGER
(Please Print or Type)**PLEASE COMPLETE THE FOLLOWING:****Prompt Payment Discount:** 0 % 0 days. (If no discount is offered, Net 30 will apply.)☒ "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)☐ low item basis. (Will accept award on "any or all" items.)**List Additional Limitations if applicable:** __________

DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING ENTIRE DOCUMENT

THIS FORM MUST BE COMPLETED, SIGNED AND RETURNED WITH BID

Copy 1

Wallace Service Inc.
D.B.A. Quality Delivery

Quality Delivery will dedicate a uniformed driver for Williamson County's scheduled work. We have created the following route for the scheduled stops. These are times that conform to Williamson county and our requirements, time and order of stops can be rearranged. Also consider that these some locations may take more time than I have allotted, which would obviously push times in the route later.

TIME	LOCATION	ACTION
8:00am	<u>Cedar park</u> Tax office 350 Discovery blvd	Pick up cash bags and mail Drop any return items from previous day
8:30am	<u>Round Rock</u> Annex Bldg 211 Commerce Cove	Pick up cash bags and mail Drop any return items from previous day
9:15 am	<u>Taylor</u> Tax Office 412 Vance st	Pick up cash bags and mail Drop any return items from previous day
9:30am	J.P. #4 109 W. 5 th	Pick up cash bags and mail Drop any return items from previous day
9:45am	Health Dist. 350 Discovery Blvd	Pick up cash bags and mail Drop any return items from previous day
10:10am	<u>Georgetown</u> Courthouse 710 Main St	Pick up cash bags and mail Drop any return items from previous day
10:25am	Health District 100 w 3rd	Pick up cash bags and mail Drop any return items from previous day
10:35am	Justice Center 405 MLK Blvd	Pick up cash bags and mail Drop any return items from previous day

10:55am	Sheriff's Dept. 508 Rock st	Pick up 10-15 cash bags/mail Drop any return items from previous day
11:20am	Juvenile Services 2423 Williams Dr	M-W-F Pick up cash bags and mail Drop any return items from previous day
11:45am	Central Maintenance 1900 Georgetown Innerloop	M-W-F Pick up cash bags and mail Drop any return items from previous day
12:15pm	Union State Bank	Drop all cash bags and deposits

Quality Delivery will contract for the above-mentioned work for \$2000 per month. We will also extent a 10% discount off any deliveries not on the schedule. Example, if a department needed to send something to a state office in Austin, Williamson County would get a 10% discount off our published rate (I will include a rate sheet)

INVOICING

An invoice and statement of account will be issued on the 1st of every month. It will include

1. Name, address and telephone number of Contractor and similar information in the event the payment is to be made to different address
2. County contract, purchase order and delivery number
3. Identification of items or service as outlined in the contract
4. Any additional information required by contract

MINIMUM STANDARDS FOR BIDDERS

Have adequate financial resources?

We have financial stability and do not require any extra equipment to fill the route

Be able to Comply with the required or proposed delivery schedule?

Yes, we have 22 drivers in our ranks and 7 other employees I do feel that we are capable of making all required stops and to the bank by 3pm daily.

Have a satisfactory Record of performance?

While we do have deliveries run late occasionally I would have to say that our on time performance is at 90-95%. These numbers reflect "Hot Shot" deliveries, which are deliveries that are called in for same day delivery not scheduled work. Scheduled work has a much higher success rate.

AGENDA ITEM 29

Consider approving agreement with CTTC on housing offenders presently incarcerated in jail awaiting a bed opening at CTTC.

Moved: **Commissioner Hays**

Seconded: **Commissioner Limmer**

Motion: To approve agreement with CTTC on housing offenders presently incarcerated in jail awaiting a bed opening at CTTC.

Vote: **4 – 0** with Commissioner Boatright absent from the dais.

< Attachment >