

COMMISSIONERS' COURT RECESSED FOR RIBBON CUTTING CEREMONY FOR GEORGETOWN STREETS PROJECT AT 10:18 A.M. ON TUESDAY, NOVEMBER 13, 2001.

COMMISSIONERS' COURT RECONVENED FROM RIBBON CUTTING CEREMONY FOR GEORGETOWN STREETS PROJECT AT 10:55 A.M. ON TUESDAY, NOVEMBER 13, 2001.

AGENDA ITEM 14

Discuss and take appropriate action regarding Second Amendment to License Agreement with Williamson-Travis C. MUD.

This agenda item was tabled until the November 20, 2001 meeting.

AGENDA ITEM 15

Discuss and take appropriate action on making Commissioners Court Project Director a full-time position.

Moved: **Commissioner Hays**

Seconded: **Commissioner Boatright**

Motion: To approve making the Commissioners' Court Project Director a full-time position.

Vote: **5 - 0**

AGENDA ITEM 16

Consider awarding bid for construction of Brushy Creek Trail Phase 1A project.

Brian Binkowski of Hall/Bargainer, Inc. discussed the bid tabulations for the Brushy Creek Trail project.

Moved: **Commissioner Heiligenstein**

Seconded: **Commissioner Hays**

Motion: To award the bid for construction of Brushy Creek Trail, Phase 1A to Keystone Contracting, as recommended by Hall/Bargainer (List of bids attached.), with funding to be supplied through grants and Certificates of Obligation from Precincts 1 and 3.

Vote: **5 - 0**

< Attachment >



Landscape Architects and Planners

*Williamson County Commissioners Court
Williamson County Courthouse
710 Main, Second Floor
Georgetown, Texas 78664*

*Re: Brushy Creek Trail Development-Phase 1A
Bid Tabulation*

Honorable Judge Doerfler,

The bid process for the above referenced project is complete. Six contracting companies successfully submitted bids for consideration. We have performed the required background and reference checks for each bidder. Attached is the Bid Tabulation for consideration and awarding of this contract by the Commissioners Court.

Respectfully,

A handwritten signature in dark ink, appearing to read 'Tim Bargainer'.

Tim Bargainer, principal

A handwritten signature in dark ink, appearing to read 'Brian Binkowski'.

Brian Binkowski, project manager

Hall/Bargainer, Inc.
512.238.8912

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RECORDERS MEMORANDUM
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clearly legible for satisfactory recordation.

AGENDA ITEM 17

Consider authorizing advertising and setting date to receive bids for excavation work at Williamson County Sheriff's Pistol Range.

Moved: **Commissioner Limmer**

Seconded: **Commissioner Boatright**

Motion: To authorize advertising and to set date to receive bids for excavation work at Williamson County Sheriff's Pistol Range for Thursday, November 29, 2001 at 2:00 p.m. in the County Auditor's office.

Vote: 5 - 0

< Attachment >



RICHARD ELLIOTT
Chief Deputy

JOHN A. MASPERO
WILLIAMSON COUNTY SHERIFF

508 South Rock Street
Georgetown, Texas 78626
Phone (512) 943-1300 • Fax (512) 943-1444

ROBERT L. CHAPMAN
Asst Chief Deputy - Law Enforcement
JAMES W. HARRELL
Asst Chief Deputy - Corrections

November 2, 2001

Bob Space
Williamson County Auditor's Office
Georgetown, Texas 78626

Re: Bid Proposal

We are requesting you put an ad in the paper for bid proposals to read as follows:

Accepting bid proposals to move approximately 15,000 + cubic yards of existing dirt from the county landfill on County Road 130 for a distance of approximately 500 yards to the Williamson County Sheriff's Office Pistol Range, and to create berms for pistol range.

Thank you,

Robert Chapman
Assistant Chief Deputy
Law Enforcement Bureau

AGENDA ITEM 18

Discuss and take any appropriate action on road bond program.

Mike Weaver of Prime Strategies addressed the court concerning right-of-way issues and maintenance issues for environmental requirements.

No action was taken on this agenda item.

AGENDA ITEM 19

Consider negotiating and entering into a contract with Mike Fann & Associates to provide services relating to SH 45 as identified by the Forest North and Spring Wood neighborhoods.

Moved: **Commissioner Heiligenstein**

Seconded: **Commissioner Hays**

Motion: To approve negotiating and entering into a contract with Mike Fann & Associates to provide services relating to SH 45 as identified by the Forest North and Spring Wood neighborhoods.

Vote: **5 - 0**

AGENDA ITEM 20

Consider approving Work Authorization #3 with HDR Engineering regarding Williamson County Bridge replacement.

Moved: **Commissioner Limmer**

Seconded: **Judge Doerfler**

Motion: To approve Work Authorization #3 with HDR Engineering regarding Williamson County Bridge replacement.

Vote: **5 - 0**

< Attachment >

ATTACHMENT A

WORK AUTHORIZATION NO. 3

This Work Authorization is made pursuant to the terms and conditions of the Agreement entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (*the "County"*) and HDR Engineering, Inc. (*the "Engineer"*).

Part 1. The *Engineer* will provide the following engineering services:

Provide Plans, Specifications, and Estimate and Bid package information for the replacement of the timber bridges at C.R. 351, C.R. 406, C.R. 427, C.R. 390, and C.R. 434 as outlined in Attachment B – Scope of Services.

Part 2. The maximum amount payable for services under this Work Authorization without modification is two hundred thirty seven thousand six hundred seventy nine dollars and no cents (\$237,679).

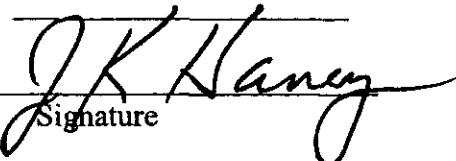
Part 3. Payment to the *Engineer* for the services established under this Work Authorization shall be made in accordance with the Agreement.

Part 4. This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate on December 31, 2002, unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

Part 6. This Work Authorization is hereby accepted and acknowledged below.

ENGINEER:

By: 
Signature

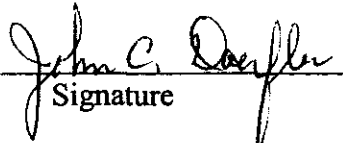
James K. (Ken) Haney, P.E.
Printed Name

Executive Vice President
Title

November 5, 2001
Date

COUNTY:

Williamson County, Texas

By: 
Signature

John C. Doerfler
Printed Name

County Judge
Title

11-13-01
Date

LIST OF EXHIBITS

- Exhibit A - Services to be Provided by County
- Exhibit B - Services to be Provided by Engineer
- Exhibit C - Work Schedule
- Exhibit D - Fee Schedule


OK


EXHIBIT A

SERVICES TO BE PROVIDED BY THE COUNTY

The COUNTY will provide to the ENGINEER the following:

- Plans of existing facilities in the area of the project.
 - Plans for the existing truss if available.
 - Maps of the project area.
 - Any historic data/ information.
 - Location for truss storage prior to relocation to new site.
 - Location of and access to site for proposed truss relocation site.
 - Provide Geotechnical information for truss relocation site in the format requested below.
 - Plans for the project under which truss relocation site is being constructed.
 - Any studies and reports performed by or for the county, TxDOT or other governmental.
 - TxDOT BRINSAP reports.
 - Williamson County Bid Package.
 - Williamson County Average Bid Tabulations.
 - Any environmental documents or clearances required.
 - All coordination and permitting with governmental agencies (ie US Corp of Engineers, FEMA, etc.).
 - Provide Geotechnical report, foundation recommendations and TxDOT - Wincore formatted borings as follows:
 - CR 406 - two borings for box culvert or bridge foundation design. One sieve analysis of channel bed material for scour analysis if a bridge structure is selected.
 - CR 351 - one boring for box culvert foundation
 - CR 351 - two borings for cutoff wall design for existing head cut in channel. One sieve analysis of channel bed material for hydraulic design.
 - CR 390 - one boring for box culvert foundation.
 - CR 427 - one boring for box culvert foundation.
 - CR 434 - two borings for bridge foundation design. One sieve analysis of channel bed material for scour analysis.
 - Provide existing traffic volumes at each site.
 - Provide ROW information to surveyors.
 - Provide Right-of-Entry for surveyors to enter adjacent properties.
 - Provide bucket truck or boom truck for truss field inspection.
 - Provide any hydraulic analysis for the truss relocation site.
 - Provide microstaion file with the alignment for the truss relocation site.
-

EXHIBIT B

PROJECT SCOPE

Services to be Provided by the Engineer (Provider)

This document outlines the scope of services that will be provided in developing the construction plans for the bridge replacements at CR 406, CR 351, CR 390, CR 427 and CR 434. The development of the plans will concentrate on the use of box culverts where possible and cost effective. The possible bridge sites are CR 406 and CR 427. The bridge at CR 434 spans over Brushy Creek and therefore will be replaced with a bridge. This scope assumes that the bridges will be grouped into either one or two bid packages and the resulting fee estimate will be based on two bid packages. The deliverables will be provided as 50%, 90% and 100% plans. The items for each deliverable are as follows:

I. PROJECT DELIVERABLES

A. 50% deliverable

- (1) Preliminary Title / Index sheet
- (2) Typical Section sheet
- (3) Preliminary Summary sheet (anticipated bid items, excluding quantities)
- (4) Preliminary Plan and profile / Culvert Layout sheet
- (5) Preliminary Bridge Layout sheet (if required)
- (6) Drainage Area Map Sheet
- (7) Preliminary Hydraulic Computation sheet
- (8) Preliminary Detour and Traffic Handling sheet

B. 90% deliverable

- (1) Title / Index sheet
- (2) Typical Section sheet
- (3) Summary sheet
- (4) Plan and profile / Culvert Layout sheet
- (5) Bridge Layout sheet (if required)
- (6) Bridge detail sheets (if required)
- (7) Drainage Area Map Sheet
- (8) Hydraulic Computation sheet
- (9) Detour and Traffic Handling sheet
- (10) General Notes and Specifications
- (11) Preliminary Bid package
- (12) Engineers estimate
- (13) Standards

C. 100% deliverable (Signed and Sealed Mylar 11x17 sheets)

- (1) Title / Index sheet
- (2) Typical Section sheet

- (3) Summary sheet
- (4) Plan and profile / Culvert Layout sheet
- (5) Bridge Layout sheet (if required)
- (6) Bridge Detail sheets (if required)
- (7) Drainage Area Map Sheet
- (8) Hydraulic Computation sheet
- (9) Detour and Traffic Handling sheet
- (10) General Notes and Specifications
- (11) Bid package
- (12) Engineers estimate
- (13) Standards

I. PROJECT MANAGEMENT AND COORDINATION

The Engineer and Contract Manager (hereinafter referred to as Contract Manager) will be responsible for directing and coordinating all activities associated with the Williamson Co. Bridge Replacements 1-5 project. (hereinafter referred to as Project).

A. Kickoff Meeting

The ENGINEER will conduct a kickoff meeting to discuss development of design criteria, typical cross section and general process discussion.

B. Scheduling

The Engineer will develop and modify a graphic project schedule (in Microsoft Project format) indicating tasks, subtasks, critical dates, milestone events, deliverables, and information requested from external agencies. The project schedule will be in a format that depicts the order and interdependence of the various tasks, subtasks, milestones, and deliverables for each task identified herein.

C. TxDOT Coordination

Coordination with the Contract Manager and TxDOT to discuss and formulate an agreement between the County and TxDOT on funding issues for the off-system bridge program as it relates to the County matching funds.

D. Progress Reports, Invoices and Billings

The Engineer will review the schedule and prepare monthly progress reports for review by the Contract Manager. Invoices for all work completed during the period will be submitted monthly for the Engineer and all subproviders. Monthly progress reports will include:

- (1) Activities during the reporting period
- (2) Activities planned for the following month
- (3) Problems encountered and actions to remedy them

E. Project Guide

A project management plan will be prepared to identify project

organization and responsibilities, coordination and communication procedures, project team meetings, document format, report format, technical memorandum format, graphic production standards, and other important operational information pertaining to the Engineer/Project team activities.

F. Sub-Consultant Coordination

The development and maintenance of effective communication among the Project team and other entities will be one of the key factors in achieving the successful completion of the Project. The Engineer will oversee the preparation of all documents and manage all activities as follows:

- (1) **Project Coordination.** All correspondence and coordination will be handled through and with the concurrence of the Contract Manager.
- (2) **Lines of Communication.** Communications between the Engineer and the County will be through the Contract Manager unless otherwise directed in writing by the Contract Manager. The Project Manager will be responsible throughout the Project for management and all communications, including billing, with the Contract Manager.
- (3) **Project Administration** - The Engineer will manage all project activities, including scheduled and unscheduled meetings, project direction of team and staff, and correspondence with and response to the County.
- (4) **Correspondence.** The Engineer will submit all written materials, letters, survey forms, etc. used to solicit information or collect data for the project to the Contract Manager, or designee, for review and acceptance before its use or distribution. Word processing will be prepared using Microsoft Office 97 Professional Office Version or compatible Microsoft Word version 7.0 format. Diskettes will be IBM compatible.
- (5) **Communication with other agencies.** Communications with other agencies regarding this project will be handled solely by the County to ensure all parties are properly notified of any conclusions reached from these communications.
- (6) **Release of Information.** The release of any project related information will be approved by the Contract Manager.
- (7) **Document Printing and Distribution.** The Engineer will be responsible for development of electronic document files and for printing copies of all draft and final documents, reports, etc. produced for the Project except where defined by each specific Task. The County will be responsible for the distribution of all draft and final documents to appropriate agencies and the public.

II. PREPARATION OF PLANS, SPECIFICATIONS & ESTIMATE

A. Plan sheets for Multiple County Road Locations

The Engineer shall prepare a set of sheets that will be used for one complete bid package. It is understood that no more than two bid packages will be prepared for this scope of work. The fee estimate includes the two sets of sheets. The engineer will prepare the following sheets:

- (1) Prepare a combined Title sheet. The Title sheet will identify the location of the county road sites in the project, the index of sheets in the plan set, project type, road names and appropriate signature blocks. This Title sheet shall serve as the basis for a subsequent set of plans.
- (2) Prepare general notes and specifications sheet. The TxDOT 1993 Standard Specifications for Construction of Highways, Streets and Bridges shall be the primary specification.
- (3) Prepare summary of quantities sheet that will include quantities compiled from all county road locations represented in the plan set.
- (4) Locate and plot all appropriate TxDOT standards for project use.
- (5) Prepare estimate of construction cost based on TxDOT average Bid prices for the Austin District supplemented by TxDOT State wide averages and Williamson County average bid prices.
- (6) Prepare Bid package.

B. County Road 406

The Engineer will prepare the following plan sheets:

- (1) Prepare typical section sheet that will include an existing typical section and a proposed typical section. The proposed typical section shall be a 2- twelve foot lanes with 2 foot shoulders, therefore a 28'-0" proposed roadway width will be used.
- (2) Prepare a combined plan & profile and culvert layout sheet. The sheet will include culvert layout information, existing and proposed roadway profile. The Plan view will include the horizontal alignment, fence and ROW lines and transition data from the existing roadway width to a 28' roadway width. The Design speed shall be that which meets or exceeds the existing conditions of the county road unless otherwise designated by the contract manager at the Kickoff meeting. Prepare a Detour Plan sheet to route traffic around the proposed construction site. If a bridge is to be used at this site, a separate sheet will be prepared for a bridge layout (see item (6)).
- (3) Prepare Bridge Layout according to TxDOT standards for preparing bridge layouts. TxDOT Bridge standards will be used for the bridge design details.
- (4) Prepare bridge foundation design based on geotechnical data provided by the County.
- (5) Prepare cost comparison for the required box culvert vs. a bridge to determine the appropriate structure for this location.

- (6) Drainage Area Map Sheet.
- (7) Hydraulic Computation Sheet. This sheet may be combined with the Drainage Area Map if there is sufficient space on the Drainage Area Map sheet exist for the hydraulic computation data. The hydraulic design process will be to perform an analysis to obtain existing conditions and the design criteria will be to meet the existing conditions except where jurisdictional areas require alternate design criteria. The scope assumes that the design criteria will be to meet the existing conditions. Any change will require prior approval of the contract manager and a supplemental agreement.

C. County Road 351

The Engineer will prepare the following plan sheets:

- (1) Prepare typical section sheet that will include an existing typical section and a proposed typical section. The proposed typical section shall be a 2- twelve foot lanes with 2 foot shoulders, therefore a 28'-0" proposed roadway width will be used.
- (2) Prepare a combined plan & profile and culvert layout sheet. The sheet will include culvert layout information, existing and proposed roadway profile. The Plan view will include the horizontal alignment, fence and ROW lines and transition data from the existing roadway width to a 28' roadway width. The Design speed shall be that which meets or exceeds the existing conditions of the county road unless otherwise designated by the contract manager at the Kickoff meeting. Prepare a Detour Plan sheet to route traffic around the proposed construction site.
- (3) Drainage Area Map Sheet.
- (4) Hydraulic Computation Sheet. This sheet may be combined with the Drainage Area Map if there is sufficient space on the Drainage Area Map sheet exist for the hydraulic computation data. The hydraulic design process will be to perform an analysis to obtain existing conditions and the design criteria will consider the bank and channel stabilization. Scour depths and erosion limits will be determined for the plunge pool and two alternatives for grade control will be evaluated for cost and maintenance requirements. The preferred cutoff wall option will be designed to provide stability with a factor of safety of 1.5 during the 100 year flood.
- (5) Prepare details for hydraulic improvements required.

D. County Road 390

The Engineer will prepare the following plan sheets:

- (1) Prepare typical section sheet that will include an existing typical section and a proposed typical section. The proposed typical section shall be a 2- twelve foot lanes with 2 foot shoulders, therefore a 28'-0" proposed roadway width will be used.

- (2) Prepare a combined plan & profile and culvert layout sheet. The sheet will include culvert layout information, existing and proposed roadway profile. The Plan view will include the horizontal alignment, fence and ROW lines and transition data from the existing roadway width to a 28' roadway width. The Design speed shall be that which meets or exceeds the existing conditions of the county road unless otherwise designated by the contract manager at the Kickoff meeting. Prepare a Detour Plan sheet to route traffic around the proposed construction site.
- (3) Drainage Area Map Sheet.
- (4) Hydraulic Computation Sheet. This sheet may be combined with the Drainage Area Map if there is sufficient space on the Drainage Area Map sheet exist for the hydraulic computation data. The hydraulic design process will be to perform an analysis to obtain existing conditions and the design criteria will be to meet the existing conditions except where jurisdictional areas require alternate design criteria. The scope assumes that the design criteria will be to meet the existing conditions. Any change will require prior approval of the contract manager and a supplemental agreement.

E. County Road 427

The Engineer will prepare the following plan sheets:

- (1) Prepare typical section sheet that will include an existing typical section and a proposed typical section. The proposed typical section shall be a 2- twelve foot lanes with 2 foot shoulders, therefore a 28'-0" proposed roadway width will be used.
- (2) Prepare a combined plan & profile and culvert layout sheet. The sheet will include culvert layout information, existing and proposed roadway profile. The Plan view will include the horizontal alignment, fence and ROW lines and transition data from the existing roadway width to a 28' roadway width. The Design speed shall be that which meets or exceeds the existing conditions of the county road unless otherwise designated by the contract manager at the Kickoff meeting. Prepare a Detour Plan sheet to route traffic around the proposed construction site.
- (3) Drainage Area Map Sheet.
- (4) Hydraulic Computation Sheet. This sheet may be combined with the Drainage Area Map if there is sufficient space on the Drainage Area Map sheet exist for the hydraulic computation data. The hydraulic design process will be to perform an analysis to obtain existing conditions and the design criteria will be to meet the existing conditions except where jurisdictional areas require alternate design criteria. The scope assumes that the design criteria will be to meet the existing conditions. Any change will require prior approval of the contract manager and a supplemental agreement.

F. County Road 434

The Engineer will prepare the following plan sheets:

- (1) Prepare typical section sheet that will include an existing typical section and a proposed typical section. The proposed typical section shall be a 2- twelve foot lanes with 2 foot shoulders, therefore a 28'-0" proposed roadway width will be used.
- (2) Prepare plan & profile sheet. The sheet will include existing and proposed roadway profile. The Plan view will include the horizontal alignment, fence and ROW lines and transition data* from the existing roadway width to a 28' roadway width. The Design speed shall be that which meets or exceeds the existing conditions of the county road unless otherwise designated by the contract manager at the Kickoff meeting. Prepare a Detour Plan sheet to route traffic around the proposed construction site.
- (3) Drainage Area Map Sheet.
- (4) Hydraulic Computation Sheet. This sheet may be combined with the Drainage Area Map if there is sufficient space on the Drainage Area Map sheet exist for the hydraulic computation data. The hydraulic design process will be to perform an analysis to obtain existing conditions and the design criteria will be to meet the existing conditions except where jurisdictional areas require alternate design criteria. The scope assumes that the design criteria will be to meet the existing conditions. Any change will require prior approval of the contract manager and a supplemental agreement.
- (5) Prepare Bridge Layout according to TxDOT standards for preparing bridge layouts. TxDOT Bridge standards will be used for the bridge design details.
- (6) The column and drilled shaft analysis will be based on the TxDOT standard column and drilled shaft. Based on the analysis, an appropriate column and drilled shaft will be designed and detailed.
- (7) Prepare foundation design based on geotechnical data provided by the County.
- (8) Site visits and field investigation of existing truss. Tasks to be performed during the field investigation include the physical measurement of each truss and floor system member (length and section measurements), preparing field sketches of all member connection details, locate member markings to determine fabricator and date, determine locations where the truss can be disassembled for transporting to new location, and the thickness and condition of the existing deck.
- (9) Perform structural analysis of existing truss to be used as a pedestrian / bicycle bridge.
- (10) Perform analysis of truss for temporary conditions during disassembly, relocation, and reassembly.
- (11) Prepare details and specifications for truss disassembling, transporting, storage.
- (12) Prepare specification for the removal of existing lead based paint

- and repainting.
- (13) Prepare details and specifications for truss transporting and reassembling at the new location. The HDR details will be included in plans prepared by others for the Brushy Creek Trail.
 - (14) Prepare truss repair details. The HDR details will be included in plans prepared by others for the Brushy Creek Trail.
 - (15) Prepare truss retrofit details. The HDR details will be included in plans prepared by others for the Brushy Creek Trail.
 - (16) Prepare new truss foundation details for proposed relocation site. A plan view of the foundation locations will be included. The HDR details will be included in plans prepared by others for the Brushy Creek Trail.
 - (17) Prepare pedestrian barrier details. The HDR details will be included in plans prepared by others for the Brushy Creek Trail.

III. FIELD & HYDRAULIC SURVEYING AND ROW DETERMINATION

A. Field and ROW Survey

The Engineer's subconsultant will provide field surveying and ROW determination based on information provided by the county for the above mentioned county road bridge sites. The limits of the survey will be from ROW line to ROW line. The survey shall extend for a distance of 300 foot either side of the bridge ends. The ROW lines shall be included in the field survey.

B. Hydraulic Survey

The Engineer's subconsultant will provide hydraulic surveying for the above mentioned county road bridge sites. The Engineer's subconsultant will provide five hydraulic cross- sections located along the channel at the following distance:

- (1) One cross-section located 2 to 3 bridge lengths upstream of the bridge face.
- (2) One cross-section located at the upstream face of the bridge.
- (3) One cross-section located at the downstream face of the bridge.
- (4) One cross-section located 2 to 3 bridge lengths downstream of the bridge face
- (5) One cross-section located 5 to 6 bridge lengths downstream of the bridge face.

C. Additional Hydraulic Survey

The Engineer's subconsultant will provide topographic survey of the plunge pool for the County Road 351 site. The topo will extend from top of bank to top of bank and include the change in depth of the existing plunge pool. The two hydraulic cross-sections located downstream of the bridge shall be take at 2-3 bridge lengths and 5-6 bridge lengths down stream of the plunge pool. All other hydraulic cross sections shall be taken at the location described above.

IV. CONSTRUCTION PHASE SERVICES

Services for the construction phase will be provided under a supplemental agreement.

Williamson County Bridges Fee Estimate

11/13/2001

Scope Item No.	Williamson County Bridges Task Description	QA/QC	PM/ Sr. Eng	Design Eng	Staff Eng.	EIT	Sr. Struct. Tech	Clerical	Total Raw Labor
Project Tasks / Labor Rates		65.00	44.50	39.50	30.00	24.00	30.00	16.00	
1	Project Management and Coordination	32	56	14	0	4	60	32	\$7,533.00
2	PS&E Bid Package Number 1 Development	4	15	35	0	12	32	0	\$3,558.00
3	PS&E Bid Package Number 2 Development	4	15	35	0	12	32	0	\$3,558.00
4	County Road 406	0	21	24	32	62	84	2	\$6,882.50
5	County Road 351	0	24	8	0	12	48	0	\$3,112.00
	County Road 351 Hyd. Des.	0	18	8	68	38	48	2	\$5,541.00
6	County Road 390	0	21	8	32	32	60	2	\$4,810.50
7	County Road 427	0	21	8	32	32	60	2	\$4,810.50
8	County Road 434	0	45	24	48	88	92	2	\$9,294.50
9	County Road 434 Truss	0	40	76	0	104	88	0	\$9,918.00
	Totals	40	276	240	212	396	604	42	\$59,018.00
Total Direct Expenses		UNITS				RATE			
	Postage (regular mail)	0.9 lot				\$100.00			\$90.00
	Copies /Prints (8.5X11)	1300.0 Each				\$0.06			\$78.00
	Copies/ Prints (11X17)	960.0 Each				\$0.15			\$144.00
	Plots	300.0 Sq Ft				\$1.50			\$450.00
	MYLAR(11x17) is full size	65.0 Each				\$2.25			\$146.25
	Postage (express mail)	7.0 Each				\$15.00			\$105.00
	Telephone	0.9 Lot				\$150.00			\$127.50
	Car Mileage/ Rental Car	1100.0 Mile				\$0.35			\$379.50
	Bridge Inspection Equipment Rental	1.0 Lot				\$500.00			\$500.00
	Computers (Engineering)	366.0 Hrs.				\$10.00			\$3,660.00
	Computers	901.0 Hrs.				\$15.00			\$13,515.00
	Direct Expense Total								\$19,195.25

Total Direct Labor	\$59,018
Overhead	\$95,946
Subtotal	\$154,964
Total 15% Fixed Fee	\$23,245
Total Direct Expenses	\$19,195
HDR Total	\$197,404

Inland Civil Associates, LLC (Project Survey)	Totals	\$40,275
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Contract Total \$237,679

RECORDERS MEMORANDUM
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Williamson County Bridges

RECORDERS MEMORANDUM
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Task No.	Williamson County Bridges Task Description	QA/QC	PM/ Sr Eng	Design Eng	Staff Eng	EIT	Sr Design Tech	Clerical	Total Raw Labor
	Labor Rates	65.00	44.50	39.50	30.00	24.00	30.00	16.00	
1.0	Project Management and Coordination								
1.A	Kickoff Meeting		8	4			4		\$634.00
1.B	Scheduling		4			4			\$274.00
1.C	TxDOT Coordination		8						\$356.00
1.D	Progress Reports, Invoices, & Billings		12					12	\$726.00
1.E	Prepare Project Guide			6				16	\$493.00
1.F	Subconsultant Coordination		8						\$356.00
1.G	Project Closeout		4				16	4	\$722.00
1.H	Site Visit		8	4			16		\$994.00
1.I	QA/QC	32	4				24		\$2,978.00
	Project Management and Coordination	32	56	14	0	4	60	32	\$7,533.00
	Coordination								
	Direct Expenses	UNITS				RATE			
	Postage (regular mail)	0.5 lot				100.00			\$50.00
	Copies /Prints (8.5X11)	400 Each				0.06			\$24.00
	Copies/ Prints (11X17)	100 Each				0.15			\$15.00
	Plots	0 Sq Ft				1.50			\$0.00
	MYLAR(11x17) is full size	0 Each				2.25			\$0.00
	Postage (express mail)	3 Each				15.00			\$45.00
	Telephone	0.5 Lot				150.00			\$75.00
	Car Mileage/ Rental Car	200 Mile				0.35			\$69.00
	Bridge Inspection Equipment Rental	0 Lot				500.00			\$0.00
	Computers (Engineering)	30 Hrs.				10.00			\$300.00
	Computers	58 Hrs.				15.00			\$870.00
	Direct Expense Total								\$1,448.00

Total Direct Labor

Overhead 162.57%

Subtotal

Total 15% Fixed Fee

Total Direct Expenses

HDR Total

\$7,533.00

\$12,246.40

\$19,779.40

\$2,966.91

\$1,448.00

\$24,194.31

RECORDERS MEMORANDUM

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Task No.	Williamson County Bridges Task Description	QA/QC	PM/ Sr Eng	Design Eng	Staff Eng	EIT	Sr. Struct. Tech	Clerical	Total Raw Labor
	Labor Rates	65.00	44.50	39.50	30.00	24.00	30.00	16.00	
2.0	PS&E Bid Package Number 1 Development								
2.A	Plan Sheets for Multiple County Road Locations								
2.A.1	Prepare Combined Title Sheet		1			4			\$140.50
2.A.2	Prepare Gen. Notes & Specifications Sheet		4	8		8	4		\$806.00
2.A.3	Prepare Summary of Quantities Sheet		1	8			16		\$840.50
2.A.4	Identify TxDOT Standard Sheets			4			4		\$278.00
2.A.5	Prepare Estimate of Construction Cost		1	7					\$321.00
2.A.6	Prepare Bid Package	4	8	8			8		\$1,172.00
	Plan Sheets for Multiple County	4	15	35	0	12	32	0	\$3,558.00
	Road Locations								
	Direct Expenses	UNITS				RATE			
	Postage (regular mail)	0.25 lot				100			\$25.00
	Copies /Prints (8.5X11)	100 Each				0.06			\$6.00
	Copies/ Prints (11X17)	100 Each				0.15			\$15.00
	Plots	0 Sq Ft				1.5			\$0.00
	MYLAR(11x17) is full size	60 Each				2.25			\$135.00
	Postage (express mail)	2 Each				15			\$30.00
	Telephone	0.2 Lot				150			\$30.00
	Car Mileage/ Rental Car	0 Mile				0.345			\$0.00
	Bridge Inspection Equipment Rental	0 Lot				500			\$0.00
	Computers (Engineering)	25 Hrs.				10			\$250.00
	Computers	40 Hrs.				15			\$600.00
	Direct Expense Total								\$1,091.00

Total Direct Labor	\$3,558.00
Overhead	\$5,784.24
Subtotal	\$9,342.24
Total 15% Fixed Fee	\$1,401.34
Total Direct Expenses	\$1,091.00
HDR Total	\$11,834.58

Williamson County Bridges

RECORDERS MEMORANDUM
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clearly legible for satisfactory recordation.

Task No.	Williamson County Bridges Task Description	QA/QC	PM Sr. Eng	Design Eng	Staff Eng	Est	Sr. Struct. Tech.	Clerical	Total Raw Labor
	Labor Rates	65.00	44.50	39.50	30.00	24.00	30.00	16.00	
2.0	PS&E Bid Package Number 2 Development								
2.A	Plan Sheets for Multiple County Road Locations								
2.A.1	Prepare Combined Title Sheet		1			4			\$140.50
2.A.2	Prepare Gen. Notes & Specifications Sheet		4	8		8	4		\$806.00
2.A.3	Prepare Summary of Quantities Sheet		1	8			16		\$840.50
2.A.4	Identify TxDOT Standard Sheets			4			4		\$278.00
2.A.5	Prepare Estimate of Construction Cost		1	7					\$321.00
2.A.6	Prepare Bid Package	4	8	8			8		\$1,172.00
	Plan Sheets for Multiple County	4	15	35	0	12	32	0	\$3,558.00
Road Locations									
Direct Expenses		UNITS				RATE			
	Postage (regular mail)	0.15 lot				100			\$15.00
	Copies /Prints (8.5X11)	100 Each				0.06			\$6.00
	Copies/ Prints (11X17)	60 Each				0.15			\$9.00
	Plots	0 Sq Ft				1.5			\$0.00
	MYLAR(11x17) is full size	5 Each				2.25			\$11.25
	Postage (express mail)	2 Each				15			\$30.00
	Telephone	0.15 Lot				150			\$22.50
	Car Mileage/ Rental Car	0 Mile				0.345			\$0.00
	Bridge Inspection Equipment Rental	Lot				500			\$0.00
	Computers (Engineering)	25 Hrs.				10			\$250.00
	Computers	40 Hrs.				15			\$600.00
	Direct Expense Total								\$943.75

Total Direct Labor	\$3,558.00
Overhead	162.57%
Subtotal	\$5,784.24
Total 15% Fixed Fee	\$9,342.24
Total Direct Expenses	\$1,401.34
HDR Total	\$943.75
	\$11,687.33

RECORDERS MEMORANDUM
All or parts of the text on this page was not
clearly legible for satisfactory recordation.

Task No.	Williamson County Bridges Task Description	QA/QC		Design Eng		Staff Eng		EIT		St. Struct. Tech		Clerical		Total Raw Labor
	Labor Rates	65.00	44.50	39.50	30.00	24.00	16.00							
2.0	PS&E Development													
2.B	County Road 406													
2.B.1	Prepare Roadway Typical Section Sheet		1	4				4		8				\$538.50
2.B.2	Prepare Plan, Profile & Culvert Layout Sheet		16					8		32				\$1,864.00
2.B.2	Prepare Detour Sheet		4	4						8				\$576.00
2.B.3	Prepare Bridge Layout Sheet & TxDOT Stds.			12				16		24				\$1,578.00
2.B.4	Prepare Bridge Foundation Design			4				8						\$350.00
2.B.5	Prepare Cost Comparison (Box vs. Bridge)							6						\$144.00
2.B.6	Prepare Drainage Area Map Sheet					8		4		4			2	\$488.00
2.B.7	Prepare Hydraulic Computation Sheet					24		16		8				\$1,344.00
	County Road 406	0	21	24	32	62				84			2	\$6,882.50
	Direct Expenses	UNITS						RATE						
	Postage (regular mail)	0 lot						\$100.00						\$0.00
	Copies /Prints (8.5X11)	100 Each						\$0.06						\$6.00
	Copies/ Prints (11X17)	100 Each						\$0.15						\$15.00
	Plots	50 Sq Ft						\$1.50						\$75.00
	MYLAR(11x17) is full size	0 Each						\$2.25						\$0.00
	Postage (express mail)	0 Each						\$15.00						\$0.00
	Telephone	0 Lot						\$150.00						\$0.00
	Car Mileage/ Rental Car	100 Mile						\$0.35						\$34.50
	Bridge Inspection Equipment Rental	Lot						\$500.00						\$0.00
	Computers (Engineering)	43 Hrs.						\$10.00						\$430.00
	Computers	131 Hrs.						\$15.00						\$1,965.00
	Direct Expense Total													\$2,525.50
Total Direct Labor														
Overhead 162.57%														
Subtotal														
Total 15% Fixed Fee														
Total Direct Expenses														
HDR Total														
\$23,307.59														

RECORDERS MEMORANDUM
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clearly legible for satisfactory recordation.

Task No.	Williamson County Bridges Task Description	QA/QC	PW St Eng	Design Eng	Staff Eng	EIT	St Sind Tech	Clerical	Total Raw Labor
	Labor Rates	65.00	44.50	39.50	30.00	24.00	30.00	16.00	
2.0	PS&E Development								
2.C	County Road 351								
2.C.1	Prepare Roadway Typical Section Sheet		4	4		4	8		\$672.00
2.C.2	Prepare Plan, Profile & Culvert Layout Sheet		16			8	32		\$1,864.00
2.C.2	Prepare Detour Sheet		4	4			8		\$576.00
	County Road 351	0	24	8	0	12	48	0	\$3,112.00
	Direct Expenses	UNITS				RATE			
	Postage (regular mail)	0 Lot				\$100.00			\$0.00
	Copies /Prints (8.5X11)	100 Each				\$0.06			\$6.00
	Copies/ Prints (11X17)	100 Each				\$0.15			\$15.00
	Plots	50 Sq Ft				\$1.50			\$75.00
	MYLAR(11x17) is full size	0 Each				\$2.25			\$0.00
	Postage (express mail)	0 Each				\$15.00			\$0.00
	Telephone	0 Lot				\$150.00			\$0.00
	Car Mileage/ Rental Car	100 Mile				\$0.35			\$34.50
	Bridge Inspection Equipment Rental	0 Lot				\$500.00			\$0.00
	Computers (Engineering)	18 Hrs.				\$10.00			\$180.00
	Computers	54 Hrs.				\$15.00			\$810.00
	Direct Expense Total								\$1,120.50

Total Direct Labor	\$3,112.00
Overhead	162.57%
Subtotal	\$5,059.18
Total 15% Fixed Fee	\$8,171.18
Total Direct Expenses	\$1,225.68
HDR Total	\$1,120.50
	\$10,517.36

Williamson County Bridges

RECORDS MEMORANDUM
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clearly legible for satisfactory recordation.

Task No.	Williamson County Bridges Task Description	QA/QC	PW/ Sr Eng	Design Eng	Staff Eng	EIT	Sr Struct Tech	Clerical	Total Raw Labor
	Labor Rates	65.00	44.50	39.50	30.00	24.00	30.00	16.00	
2.0	PS&E Development								
2.C	County Road 351 Hyd. Des.								
2.C.3	Prepare Drainage Area Map Sheet			8		4	4	2	\$564.00
2.C.4	Prepare Hydraulic Computation Sheet				68	20	24		\$3,240.00
2.C.5	Prepare Details for Hydraulic Improvements		18			14	20		\$1,737.00
	County Road 351 Hyd. Des.	0	18	8	68	38	48	2	\$5,541.00
	Direct Expenses	UNITS				RATE			
	Postage (regular mail)	0 lot				\$100.00			\$0.00
	Copies /Prints (8.5X11)	100 Each				\$0.06			\$6.00
	Copies/ Prints (11X17)	100 Each				\$0.15			\$15.00
	Plots	50 Sq Ft				\$1.50			\$75.00
	MYLAR(11x17) is full size	0 Each				\$2.25			\$0.00
	Postage (express mail)	0 Each				\$15.00			\$0.00
	Telephone	0 Lot				\$150.00			\$0.00
	Car Mileage/ Rental Car	100 Mile				\$0.35			\$34.50
	Bridge Inspection Equipment Rental	0 Lot				\$500.00			\$0.00
	Computers (Engineering)	26 Hrs.				\$10.00			\$260.00
	Computers	77 Hrs.				\$15.00			\$1,155.00
	Direct Expense Total								\$1,545.50

Total Direct Labor	
Overhead	162.57%
Subtotal	
Total 15% Fixed Fee	
Total Direct Expenses	
HDR Total	
	\$5,541.00
	\$9,008.00
	\$14,549.00
	\$2,182.35
	\$1,545.50
	\$18,276.85

Williamson County Bridges

RECORDERS MEMORANDUM
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clearly legible for satisfactory recordation.

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Williamson County Bridges

Task No.	Williamson County Bridges Task Description	QA/QC	PM		Design Eng	Staff Eng		EST	Sr. Struct Tech	Clerical	Total Rev Labor
			Sr	Eng		Sr	Eng				
	Labor Rates	65.00	44.50	39.50	30.00	24.00	15.00				
PS&E Development											
2.0	County Road 434										
2.F.1	Prepare Roadway Typical Section Sheet		1	4			4	8			\$538.50
2.F.2	Prepare Plan & Profile Sheet		16				8	32			\$1,864.00
2.F.2	Prepare Detour Sheet		4	4				8			\$576.00
2.F.3	Prepare Drainage Area Map Sheet						8	4	2		\$488.00
2.F.4	Prepare Hydraulic Computation Sheet						40	16			\$2,256.00
2.F.5	Prepare Bridge Layout Sheet & TxDOT Stds.		12				16	24			\$1,638.00
2.F.6	Perform Column & Drilled Shaft Design		8	16			24				\$1,564.00
2.F.7	Prepare Foundation Design		4				8				\$370.00
											\$0.00
	County Road 434	0	45	24	48	88	92	2			\$9,294.50
Direct Expenses											
	Postage (regular mail)	0 lot					100				\$0.00
	Copies /Prints (8.5X11)	100 Each					0.06				\$6.00
	Copies/ Prints (11X17)	100 Each					0.15				\$15.00
	Plots	50 Sq Ft					1.5				\$75.00
	MYLAR(11x17) is full size	0 Each					2.25				\$0.00
	Postage (express mail)	0 Each					15				\$0.00
	Telephone	0 Lot					150				\$0.00
	Car Mileage/ Rental Car	200 Mile					0.345				\$69.00
	Bridge Inspection Equipment Rental	0 Lot					500				\$0.00
	Computers (Engineering)	63 Hrs.					10				\$630.00
	Computers	162 Hrs.					15				\$2,430.00
	Direct Expense Total										\$3,225.00

Total Direct Labor	\$9,294.50
Overhead	\$15,110.07
Subtotal	\$24,404.57
Total 15% Fixed Fee	\$3,660.69
Total Direct Expenses	\$3,225.00
HDR Total	\$31,290.25

RECORDERS MEMORANDUM
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clearly legible for satisfactory recordation.

Task No.	Williamson County Bridges Task Description	QA/QC		PM/		Design Eng		Staff Eng		EIT		Sr. Struct. Tech.		Clerical		Total Raw Labor
				Sr.	Eng		Eng		Eng							
	Labor Rates	65.00		44.50		39.50		30.00		24.00		30.00		16.00		
2.0	PS&E Development															
2.F	County Road 434 Truss															
2.F.8	Field Investigation of Existing Truss Bridge			12		24				24						\$2,058.00
2.F.9	Perform Truss Analysis for Pedestrian Use			6		12				18						\$1,173.00
2.F.10	Analyze Truss for Temp. Const. Conditions			6		12				18						\$1,173.00
2.F.11	Prepare Details for Truss Disassembly			2		4				8		16				\$919.00
2.F.12	Prepare Shop Painting Specification			4		6										\$415.00
2.F.13	Prepare Details for Truss Reassembly			2		4				8		16				\$919.00
2.F.14	Prepare Truss Repair Details			2		4				8		16				\$919.00
2.F.15	Prepare Truss Retrofit Details			2		4				10		16				\$967.00
2.F.16	Prepare New Truss Foundation Details			4		4				8		16				\$1,008.00
2.F.17	Prepare Pedestrian Barrier Details on Truss					2				2		8				\$367.00
	County Road 434 Truss	0		40		76		0		104		88		0		\$9,918.00
Direct Expenses		UNITS		RATE												
	Postage (regular mail)	0 lot		100												
	Copies /Prints (8.5X11)	100 Each		0.06												
	Copies/ Prints (11X17)	100 Each		0.15												
	Plots	0 Sq Ft		1.5												
	MYLAR(11x17) is full size	0 Each		2.25												
	Postage (express mail)	0 Each		15												
	Telephone	0 Lot		150												
	Car Mileage/ Rental Car	200 Mile		0.345												
	Bridge Inspection Equipment Rental	1 Lot		300												
	Computers (Engineering)	88 Hrs.		10												
	Computers	173 Hrs.		15												
	Direct Expense Total															

Total Direct Labor	\$9,918.00
Overhead	162.57%
Subtotal	\$16,123.69
Total 15% Fixed Fee	\$26,041.69
Total Direct Expenses	\$3,906.25
HDR Total	\$3,865.00
	\$33,812.95

RECORDERS MEMORANDUM
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legible due to the resolution.



5 November 2001

Mr. George Tillet, P.E.
HDR Engineering, Inc.
2211 South IH 35, Ste 300
Austin, TX 78741

RE: Topographic Surveys for Bridge Replacement, 5 Sites, Williamson County, TX

Mr. Tillet

Inland Civil Associates, L.L.C. (Inland) is pleased to submit our proposal for professional land surveying services related to the above referenced project. Our proposal is to provide a topographic survey and owner and right-of-way determinations for the bridge replacement sites in Williamson County, TX. Please note that no schedule for work completion was provided. Below is a specific list of our proposed Scope of Services and Basis for Compensation.

SCOPE OF SERVICES

A. Please refer to Exhibit B provided by Client

BASIS OF COMPENSATION

We propose to provide the above described Scope of Services on an Estimated Cost/Plus basis with a not to exceed amount of:

A. Topographic Surveys \$ 40,275.00

The not to exceed amounts proposed above are based on personnel time required to perform the described Scope of Services. Additional time requirements resulting from project scope changes or plan revisions beyond our control will be considered reasonable cause for us to seek additional compensation for services not included in these amounts. Such services may be compensated for on an hourly charge basis or at a mutually agreed lump sum and will not be provided without prior authorization. The estimated amount does not include sales tax, which is mandated by State law on certain types of surveys..

Thank you for the opportunity to submit this proposal. We appreciate your consideration of our firm in this regard and look forward to being of service to you.

Sincerely,

M. Stephen Truesdale by L.H.
M. Stephen Truesdale, R.P.L.S., L.S.L.S.
Associate

AGENDA ITEM 21

Discuss and take any appropriate action on jail/courthouse annex expansion.

Jim Broaddus with Broaddus & Associates announced that approval was obtained from the Georgetown Planning and Zoning Commission for the jail/courthouse annex expansion project, and that it would be validated at the Georgetown City Council meeting tonight. He stated that construction should begin in December 2001. He also gave an update on the project budget.

Moved: **Judge Doerfler**

Seconded: **Commissioner Heiligenstein**

Motion: To accept the updated budget report as the pending budget report as of November 13, 2001.

Vote: **4 – 0** with Commissioner Boatright absent from the dais.

< Attachment >

PROJECT BUDGET for DESIGN

PAGE 1

DATE: 11/6/01

PROJECT NO.:

STAGE & PROJECT NAME: Criminal Justice Center Expansion

PROJECT A/E: Durrant

DESIGN-BUILD CONTRACTOR: Landmark Organization

Owner: Williamson County

PROJECT MANAGER: Gilbert Gallegos

PROJECT BUDGET As of:

	Courthouse	Jail	REMARKS:	Courthouse	Jail
1. Construction Cost	11/6/01	11/6/01		11/6/01	11/6/01
2. Construction Cost Escalation	\$9,701,598	\$33,139,671	a. Refer to below for itemized breakdown		
3. Subtotal (CCL)	\$9,701,598	\$33,139,671			
4. Special Cash Allowances	incl.	incl.			
5. Construction Contingency	incl.	\$0			
6. Subtotal Contract Award	\$9,701,598	\$33,139,671			
7. Bid Contingency (5% of line 6)	Incl.	\$0			
8. A/E Fees (Plus CM for Courthouse)	\$1,200,000	incl. in 6. above	11. Other Work, Testing	\$50,000	\$50,000
9. Movable Furnishings, Contractor Managed	\$0	\$0	a. Test and Air Balance	\$5,000	\$0
10. Movable Furnishings, Owner Managed	\$800,000	\$450,000	b. Vibrations Testing	\$20,000	\$50,000
11. Other Work, Testing	\$75,000 a.	\$100,000 a.	c. Materials Testing	\$75,000	\$100,000
12. Other Work, Owner Managed	\$150,000 a.	\$75,000 a.	Total		
13. Miscellaneous Expenses	\$400,000 a.	\$450,000 a.	12. Other Work, Owner Managed		
14. Project Contingency	\$264,560	\$194,171	a. Staff Move	\$15,000	\$0
15. Subtotal	\$12,591,158	\$34,408,842	b. Telephone System	\$40,000	\$0
16. Other Project Costs	\$0	\$0	c. Computer Network	\$75,000	\$0
17. TOTAL PROJECT COSTS	\$47,000,000 =	\$34,408,842 +	d. Security System	\$10,000	\$0
18. Cost Per Gross Square Foot			e. Replacement Parts	\$0	\$0
a. Construction (Line 6)	\$120.45	#DIV/0!	f. Vendor Fit - Up Support	\$0	\$50,000
b. TPC (Line 17)	\$156.33	#DIV/0!	g. Chill Water Distribution System	\$0	\$0
19. Thermal Energy Available (Yes/No)	Yes	Yes	h. Miscellaneous	\$10,000	\$25,000
20. Solar Structures Act Applies (Yes/No-new GSF in proj.)	Yes	Yes	Total	\$150,000	\$75,000
21. TPC Fund Sources & Amounts	Certificate of Obligations				

PROJECT SCOPE

a. New/Addition ASF		\$7,500
b. New/Addition GSF		\$7,500
c. Renovated ASF		\$7,500
d. Renovated GSF	80544	\$0
		\$0
		\$10,000
		\$7,500
		\$1,500
		\$2,500
		\$56,000
		\$350,000
		\$450,000

GUIDELINES FOR USE:

1. Construction Cost - Buildings w/fixed equipment, sitework, infrastructure, thermal energy	
4. Special Cash Allowances - Fees, permits, allowances, novated proprietary work (EMS)	
8. A/E Fees - Basic fee, additional services, as-builts, contingency	
11. Other Work, OFPC Managed - Materials testing, TAB, other contracts	
12. Other Work, Institution Managed - Equipment, systems, make-ready, other contracts	
13. Miscellaneous Expenses - Surveys, soils tests, ads, printing, partnering, contingency	

5/11/01 revised 11/12/01

**Williamson County Justice Center
Jail Addition, Utility Relocation & Parking Garage
Construction Cost Recommendation**

ITEM	BEDS/SPACES	SF	COST
Existing Jail Renovation	438	Allowance	\$1,500,000.00
Four-Story Jail Shell	1240	207424	\$18,316,513.00
Two-Story Jail Finish-out	472	207424	\$5,646,317.00
Three Level Parking Garage	405	172476	\$4,699,455.00
Add One Level	128		\$1,136,291.00
Utility Relocations	0		\$613,124.00
Underground Tunnel and Demo Bridge	0		\$320,960.00
SUBTOTAL			\$32,232,660.00
Alternates			
Master Control System			\$165,000.00
Tele/data cabling			\$175,000.00
Install Detention Furniture			\$0.00
Provide Dental Equipment			\$10,000.00
Defer Demo - Sheriff's 2nd Level			\$0.00
Add Single Elevator (Garage)			\$80,000.00
Add Dry-standpipe System			\$18,002.00
APPROVED TOTAL from 5/11/01 WORK SESSION			\$32,680,662.00
PENDING APPROVAL			
Add for Sheriff's Renovation (In addition to the \$1,500,000 allowance)			\$253,702
Card Access System			\$51,679
Parking Dry Sprinkler System			\$128,099
Relocate U/G Primary Electrical Feeders			\$15,529
City of Georgetown Primary re-pull			\$10,000
			<u>\$459,009</u>
TOTAL (including pending items)			\$33,139,671

AGENDA ITEM 22

Consider declaring an emergency and approving a budget amendment for Rd. & Bridge cash ending to:

0200-0211-001100	Salaries	9,093.34
0200-0211-002020	FICA	695.64
0200-0211-002030	Retirement	919.34

Moved: **Commissioner Hays**

Seconded: **Commissioner Boatright**

Motion: To declare an emergency and approving a budget amendment for Rd. & Bridge cash ending to:

0200-0211-001100	Salaries	9,093.34
0200-0211-002020	FICA	695.64
0200-0211-002030	Retirement	919.34

Vote: **5 - 0**

< Attachment >

AN ORDER DECLARING AN EMERGENCY AND A GRAVE PUBLIC NECESSITY DUE TO UNFORESEEABLE CIRCUMSTANCES AND APPROVING A BUDGET AMENDMENT FOR

0200-0211 Commissioner Pet 1
FUND DEPARTMENT

WHEREAS, THE WILLIAMSON COUNTY COMMISSIONERS COURT HAS CAREFULLY STUDIED THE PUBLIC NECESSITY OF INCREASING THE AUTHORIZED EXPENDITURES DURING THIS FISCAL YEAR; AND

WHEREAS, THE WILLIAMSON COUNTY COMMISSIONERS COURT, DUE TO UNFORESEEABLE CIRCUMSTANCES, DID NOT APPROPRIATE SUFFICIENT FUNDS IN THE CURRENT BUDGET FOR THIS NECESSARY EXPENDITURE; NOW

THEREFORE, BE IT ORDERED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT THAT AN EMERGENCY AND GRAVE PUBLIC NECESSITY DOES EXIST DUE TO UNFORESEEABLE CIRCUMSTANCES.

WHEREAS, ON THE 13 DAY OF Nov, 2001, A MOTION MADE BY COMMISSIONER HAYS AND SECONDED BY COMMISSIONER BOATRIGHT THE MOTION CARRIED BY A VOTE OF 5 FOR, 0 AGAINST.

WHEREAS, THE WILLIAMSON COUNTY COMMISSIONERS COURT HAS DECLARED AN EMERGENCY AND A GRAVE PUBLIC NECESSITY DUE TO UNFORESEEABLE CIRCUMSTANCES IN THE MATTER OF BUDGETING NECESSARY FUNDS FOR THE ABOVE MENTIONED DEPARTMENT; NOW

THEREFORE, BE IT ORDERED THAT THE 2000/2001 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND FROM THE UNAPPROPRIATED FUNDS IN THE GENERAL FUND, THE FOLLOWING AMOUNTS BE APPROPRIATED FOR THE FOLLOWING LINE ITEMS:

ACCOUNT #	DESCRIPTION	AMOUNT
0200-0211-001100	Salaries	9,093.34
0200-0211-002020	FICA	645.64
0200-0211-002030	Retirement	919.34

WHEREUPON, A MOTION DULY MADE AND SECONDED, THE WILLIAMSON COUNTY COMMISSIONERS COURT DID AUTHORIZE THE COUNTY JUDGE TO SIGN THIS ORDER, THE COUNTY CLERK WAS INSTRUCTED TO FILE A COPY OF THIS ORDER WITH THE EXISTING BUDGET, AND TO FORWARD A COPY OF THIS ORDER TO THE COUNTY AUDITOR.


JOHN C. DOERFLER, COUNTY JUDGE

ATTEST:


NANCY E. RYSTER, COUNTY CLERK

ANette: full time

COMMISSIONERS' COURT ADJOURNED TO EXECUTIVE SESSION AT 10:55 A.M. ON TUESDAY, NOVEMBER 13, 2001.

AGENDA ITEM 23

Discuss pending litigation: Martin DiCarlo v. Ed Richards, et al (EXECUTIVE SESSION REQUESTED as per VTCA 551.071 consultation with attorney)

No action was taken in Executive Session.

COMMISSIONERS' COURT RECONVENED FROM EXECUTIVE SESSION AT 11:07 A.M. ON TUESDAY, NOVEMBER 13, 2001.

AGENDA ITEM 24

Discuss and take any appropriate action on pending litigation: Martin DiCarlo v. Ed Richards, et al.

No action was taken on this agenda item.

< Attachment >

11/13/2001

Page 136

11/08/01 09:52 DIETZ & ASSOC PC → 512 930 3262

NO. 277 P002/003

DIETZ & ASSOCIATES, P.C.
Attorneys At Law

106 Fannin Avenue East
Round Rock, Texas 78664
(512) 244-9314
FAX (512) 244-3766

R. Mark Dietz
Melissa G. Dietz

J. Lee Jarrard, Jr.
Douglas G. Cornwell

November 8, 2001

ATTORNEY-CLIENT PRIVILEGED

The Hon. John C. Doerfler
Williamson County Judge
Williamson County Courthouse
710 Main Street, 2nd Floor
Georgetown, Texas 78626

via FAX

RE: Civil Action No. A-01-CA-299 SS; *Martin DiCarlo v. Ed Richards, et al.*; In the
United States District Court for the Western District of Texas, Austin Division

Dear John:

Please find enclosed a copy of correspondence which we received from David Brenner reflecting his client's offer to settle the case for \$180,000. As you may remember, we made an offer of judgment in the amount of \$140,000 and that offer expired on October 20, 2001. We have already selected a jury and we will start trial on Tuesday, November 13, 2001. We have expended a significant amount of resources in preparation for trial and based upon the facts as we now know them, I cannot recommend that the Commissioners Court accept this offer, however, that is the Court's determination. Any consideration of this will require an executive session of the Court and the next Commissioners Court meeting will be on Tuesday after trial has started.

I will follow this correspondence by a telephone call to discuss this and other issues relating to the trial. Please do not hesitate to contact me if you have any questions.

Sincerely yours,


R. Mark Dietz

RMD/ca

cc: Martha S. Dickie via Fax

11/08/01 09:52 DIETZ & ASSOC PC → 512 930 3262
512 338 5363
11/07/01 14:28 FAX 512 338 5363 BAJB LLP

NO.277 P003/003

001/001

BURNS ANDERSON JURY & BRENNER, L.L.P.**Attorneys and Counselors of Law**

A Limited Liability Partnership which includes a Professional Corporation

Telephone: 512/338-5322
Facsimile: 512/338-5363
Voice Mail: 512/338-5301
E-Mail: dbrenner@bajb.com

From the Desk of:
DAVID BRENNER

Board Certified, Personal Injury Trial Law.
Texas Board of Legal Specialization

Certified, Civil Trial Law.
National Board of Trial Advocacy

November 7, 2001

Via Facsimile (512) 476-1315

Martha Dickie
Minton, Burton, Foster & Collins
1100 Guadalupe Street
Austin, Texas 78701

Via Facsimile (512) 244-3766

Mark Dietz
Dietz & Associates, P.C.
106 Fannin Ave. East
Round Rock, Texas 78664

Re: Cause No. A-99-CA-053-SS; Martin DiCarlo v. Ed Richards, et al; Filed in the
U.S. District Court, Western District of Texas
Our File No. 999.13228

Dear Ms. Dickie and Mr. Dietz:

I have just had an extended conference with my client. At the conclusion of the conference he has authorized me to extend a settlement offer on his behalf. Mr. DiCarlo is willing to accept the sum of \$180,000.00, plus taxable costs of court to settle all of his claims against all of the Defendants in this matter.

I look forward to hearing from you regarding the above.
Very truly yours,

BURNS ANDERSON JURY & BRENNER, L.L.P.


David Brenner

G:\999\13228\dietz6.10

P.O. Box 26300, Austin, TX 78755-6300
4807 Spicewood Springs Road, Bldg. 4
Austin, Texas 78759

AGENDA ITEM 25**Comments from commissioners.**

Commissioner Hays reported on the NASCO board meeting that he attended regarding the North American Superhighway Coalition. He stated that the new terrorism package includes funding for roads projects. He also mentioned that the NAFTA agreement would allow Mexican trucks to start using U.S. roads by the end of this year, and that there could be safety issues as well as possible terrorism issues involved, which could require safety measures and a new tracking system in the process of allowing them to cross the border.

Commissioner Limmer remarked that some of the district judges had voiced concerns about whether there are background checks conducted on members of the cleaning crews that clean the Justice Center. Purchasing agent Ginny Atkinson stated that background checks were included in the contract with Service Master for janitorial services.

COMMISSIONERS' COURT ADJOURNED AT 11:14 A.M. ON TUESDAY, NOVEMBER 13, 2001.

MINUTESOf TheWILLIAMSON COUNTY ROAD DISTRICT MEETINGNovember 13, 2001

STATE OF TEXAS)(

COUNTY OF WILLIAMSON)(

BE IT REMEMBERED that at 11:15 a.m. on November 13, 2001, a REGULAR SESSION of the Commissioners Court of Williamson County, Texas, was held pursuant to V.A.C.S. art. 6702, acting as ex-officio road commissioners of their respective precincts, the following members being present, to-wit:

ABSENT JOHN C. DOERFLER, County Judge
 MICHAEL L. HEILIGENSTEIN, Commissioner, Precinct 1
 GREGORY W. BOATRIGHT, Commissioner, Precinct 2
 DAVID HAYS, Commissioner, Precinct 3
 FRANKIE LIMMER, Commissioner, Precinct 4
 NANCY E. RISTER, County Clerk

I.

Read and approve the minutes of the last meeting.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve the minutes of the October 9, 2001 meeting.

Vote: **4 - 0** with Commissioner Heiligenstein absent from the meeting.

II.

Discuss and take appropriate action on the Southeast Williamson County Road District #1, including, but not limited to payment of bills.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve payment of the following:

\$4,000.00 to Pattillo, Brown & Hill

\$100.00 to Sheets & Crossfield (9-30-01)

\$50.34 to Sheets & Crossfield (10-31-01)

\$1,437.50 to The Software Group

\$5,565.00 to The Chase Manhattan Bank

Vote: **4 - 0** with Commissioner Heiligenstein absent from the meeting.

< Attachment >

11/13/2001



Page 140

PATTILLO, BROWN & HILL, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS ■ BUSINESS CONSULTANTS
401 WEST HIGHWAY 6
P.O. BOX 20725, WACO, TEXAS 76702-0725
(254) 772-4901, FAX (254) 772-4920
FEDERAL I.D. #74-1130599

DATE

ACCOUNT NO.

9/10/01

13070

Southeast Williamson County Road District
Attn: Nickey Lawrence
350 Discovery Blvd, Suite 201
Cedar Park, TX 78613

Please write the above Account Number on your check

THANK YOU

Services rendered in connection with annual audit

\$4,000.00

approved 11-13-01
John C. Daehler

\$4,000.00

SHEETS & CROSSFIELD, P.C.

Attorneys at Law

309 EAST MAIN STREET

ROUND ROCK TX 78664-5246

(512) 255-8877

September 30, 2001

SERRD
 c/o JUDGE JOHN DOERFLER
 WILLIAMSON COUNTY COURTHOUSE
 710 MAIN STREET, SUITE 201
 GEORGETOWN TX 78626

Re: Special Counsel
 Attorney: CDC

PROFESSIONAL SERVICES RENDERED

	<u>Hours</u>	<u>Amount</u>
09/05/01 CDC Responded to Audit Letter from Pattillo, Brown and Hill, L.L.P., Certified Public Accountants.	0.30	37.50
09/11/01 CDC Attend Commissioners' Court.	0.50	62.50
TOTAL FOR THE ABOVE SERVICES	0.80	\$100.00

PREVIOUS BALANCE**BALANCE (due upon receipt)**~~\$87.50~~ prev. app~~\$187.50~~

\$100.00

<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>120 Days</u>
100.00	0.00	87.50	0.00	0.00

approved 11-13-01
 John C. Doerfler

SHEETS & CROSSFIELD, P.C.

Attorneys at Law
309 EAST MAIN STREET
ROUND ROCK TX 78664-5246
(512) 255-8877

October 31, 2001

SERRD
c/o JUDGE JOHN DOERFLER
WILLIAMSON COUNTY COURTHOUSE
710 MAIN STREET, SUITE 201
GEORGETOWN TX 78626

Re: Special Counsel
Attorney: CDC

PROFESSIONAL SERVICES RENDERED

	<u>Hours</u>	<u>Amount</u>
10/19/01 CDC Phone conference with Taysha Howe.	0.20	25.00
CDC Phone conference with Taysha Howe.	0.20	25.00
TOTAL FOR THE ABOVE SERVICES	0.40	\$50.00

EXPENSES

10/25/01- Postage	0.34
TOTAL EXPENSES	\$0.34

TOTAL AMOUNT OF THIS BILL**PREVIOUS BALANCE****BALANCE (due upon receipt)**

Approved 11-13-01
John C. Doerfler
\$50.34
\$187.50
\$237.84



The Software Group, Inc.
P.O. Box 730390
Dallas, TX 75373-0390
Phone: 972-424-1579

30199	1
9/28/2001	

BILL TO

Williamson Information Technical Service
405 MLK, Suite 308
P.O. Box 17
Georgetown, TX 78626

SHIP TO

Williamson Co. Tax Office
710 Main Street, Suite 102
Courthouse, 1st Floor
Georgetown, TX 78626

7730-0	112		MISC	Due in 10 days
<p>1.00 Custom Programming - Modify the tax statements generated during the Levy process to print the total taxes due for a property. 1,725.00 EA \$ 1,725.00</p>				
<p><i>approved software changes for Road District accounts</i> <i>Alboran M. Hunt</i> <i>10/19/01</i></p>				<p>RECEIVED OCT 11 2001 TAX OFFICE</p>
<p><i>approved 11-13-01</i> <i>John C. Daehler</i></p>				<p><i>Spit</i> <i>2w up</i></p>
<p>RECORDERS MEMORANDUM All or parts of the text on this page was not clearly legible for satisfactory recordation.</p>				
COMMENTS:			SALE AMOUNT	1,725.00
			DELIVERY/HANDLING	0.00
			SALES TAX	0.00

The Chase Manhattan Bank
Institutional Trust Services
4 Metrotech, 3rd Floor
Brooklyn, NY 11245



INVOICE

SE WILLIAMSON CO ROAD DIST #1
ATTN: CHARLIE CROSSFIELD
309 EAST MAIN
ROCK ROUND, TX 78664

Customer Number: 530-20666-00
Invoice Date: 9/20/2001
Invoice Number: 20010624708
Amount Due: \$5,565.00

DESCRIPTION: SE WILLIAMSON COUNTY ROAD DISTRICT #1, SERIES 1999

DETAIL LISTING OF TRANSACTIONS

PDC	Description	Quantity	Rate	Fees	Expenses
	Administrative Fees:				
TTE010	ANNUAL ADMINISTRATIVE FEE PERIOD OF 09/01/2001 TO 08/31/2002	1.00	5000.00	5,000.00	
TTE050	ANNUAL REGISTRAR AND PAYING AGENT FEE PERIOD OF 09/01/2001 TO 08/31/2002	1.00	250.00	250.00	
	SUBTOTAL			5,250.00	
XOOPDX	OUT OF POCKET EXPENSES				315.00
	INVOICE TOTAL			5,250.00	315.00
	PLEASE PAY THIS AMOUNT			\$5,565.00	
<div>approved 11-13-01 John C. Daylen</div> <div>Deborah M. Hunt 10/5/01</div>					

Please direct inquiries to DONNA EDMUNDSON at (713) 216-5737.

A CUMULATIVE LATE CHARGE OF 2 PERCENT WILL BE ASSESSED EACH MONTH
ON INVOICES OUTSTANDING IN EXCESS OF 30 DAYS.

IF MAILING YOUR PAYMENT, PLEASE DETACH AND RETURN WITH YOUR REMITTANCE

WIRE INSTRUCTIONS

The Chase Manhattan Bank
ABA #021 000 021
Credit Account #323-335128
Attn: Vincent Ryan
Dept. 4264 (ITS Accounting)
Please reference Customer No.
& Invoice No.

MAILING ADDRESS

The Chase Manhattan Bank
Institutional Trust Services
P.O. Box 5747 G.P.O.
New York, NY 10087-5747
Please reference Customer No.
& Invoice No.

Customer Number: 530-20666-00
Invoice Number: 20010624708
Amount Due: \$5,565.00

III.

Discuss and take appropriate action on the Southwest Williamson County Road District #1, including, but not limited to payment of bills.

Moved: **Commissioner Boatright**
Seconded: **Commissioner Limmer**
Motion: To approve payment of the following:
\$1,687.50 to Sheets & Crossfield (9-30-01)
\$575.00 to Sheets & Crossfield (10-31-01)
\$1437.50 to The Software Group
Vote: 4 - 0 with Commissioner Heiligenstein absent from the meeting.

< Attachment >

SHEETS & CROSSFIELD, P.C.
Attorneys at Law
309 EAST MAIN STREET
ROUND ROCK TX 78664-5246
(512) 255-8877

September 30, 2001

SW WILLIAMSON COUNTY ROAD DISTRICT
NO. 1
C/O JUDGE JOHN DOERFLER
WILLIAMSON COUNTY COURTHOUSE
GEORGETOWN TX 78626

Re: Special Counsel
Attorney: CDC

PROFESSIONAL SERVICES RENDERED

			<u>Hours</u>	<u>Amount</u>
08/28/01	CDC	Phone conference with Ed Hamilton from Hanover Company regarding Release of Assessment in Southwest Williamson County Road District.	0.40	50.00
08/31/01	CDC	Conference with Larry Kokel regarding reallocation of debt in Southwest Williamson County Road District.	0.40	50.00
	CDC	Phone conference with Bill Pohl.	0.80	100.00
09/04/01	CDC	Phone conference with Lee Miks and Bill Pohl.	0.40	50.00
	CDC	Attend Commissioners' Court regarding reallocation of debt.	0.70	87.50
	CDC	Conference with Taysha Howe from the Williamson County Tax Office regarding reallocation of debt.	0.50	62.50
09/06/01	CDC	Four conversations with Bill Pohl.	0.70	87.50
	CDC	Conference with Taysha Howe from the Williamson County Tax Office.	0.60	75.00
09/10/01	CDC	Review and revise Kokel appraisals on Terriville and Becky, Ltd. Tracts.	0.90	112.50
	CDC	Phone conference with Larry Kokel.	0.40	50.00
	CDC	Phone conference with Nickey Lawrence.	0.20	25.00
	CDC	Phone conference with Gary Brown.	0.30	37.50

SW WILLIAMSON COUNTY ROAD DISTRICT

Page 2

			<u>Hours</u>	<u>Amount</u>
09/11/01	CDC	Attend Commissioners' Court.	0.50	62.50
09/12/01	CDC	E-mails to Taysha Weir with the Tax Office.	0.20	25.00
	CDC	E-mails to Taysha Weir with the Tax Office.	0.20	25.00
09/14/01	CDC	Calculate appraised values of Terriville Tracts in relation to assessments.	1.00	125.00
	CDC	Phone conference with Bill Pohl.	0.30	37.50
09/17/01	CDC	Conference with Bill Pohl, Deborah Hunt, et al.	2.00	250.00
	CDC	Attend meeting with Commissioner Greg Boatright, Pohl Brown, Deborah Hunt, et al.	• 2.00	250.00
09/19/01	CDC	Prepare Reallocation Order for Terriville.	1.00	125.00
TOTAL FOR THE ABOVE SERVICES			13.50	\$1,687.50

PREVIOUS BALANCE

~~\$712.50~~
prev. app.

BALANCE (due upon receipt)

~~\$2,400.00~~

\$1,687.50

Current	30 Days	60 Days	90 Days	120 Days	
1,687.50	412.50	300.00	0.00	0.00	<i>approved 11-13-01</i> <i>John C. Daefler</i>

11/13/2001

The Software Group, Inc.

P.O. Box 730390
Dallas, TX 75373-0390

Phone: 972-424-1579

Page 147

28902	1
8/15/2001	

BILL TO

Williamson Co. Tax Office
710 Main Street, Suite 102
Courthouse, 1st Floor
Georgetown, TX 78626

SHIP TO

Williamson Co. Tax Office
710 Main Street, Suite 102
Courthouse, 1st Floor
Georgetown, TX 78626

6415-0	112		MISC	Due in 10 days
--------	-----	--	------	----------------

1.00	Custom Programming - Calculate penalty and interest at 10% annually for the following road districts: NE-RR RD DIST (R59), S W WM CO RD DIST (R75), and SE WMS RD DIST (R70)	2,587.50	EA	\$ 2,587.50
------	--	----------	----	-------------

Split 3 ways

RECEIVED
SEP 17 2001
TAX OFFICE

APPROVED FOR PAYMENT

John C. Daehler

Authorized Signature

9/17/01 11-13-01

Date

~~2,587.50~~

done \$2,587.50

Amount

RECORDERS MEMORANDUM

All or parts of the text on this page was not clearly legible for satisfactory recordation.

<p>COMMENTS:</p>	SALE AMOUNT	2,587.50
	DELIVERY/HANDLING	0.00
	SALES TAX	0.00

IV.

Discuss and take appropriate action on the Northeast Round Rock Road District #1, including, but not liited to payment of bills.

Moved: **Commissioner Limmer**
Seconded: **Judge Doerfler**
Motion: To approve payment of the following:
\$625.00 to Sheets & Crossfield (9-30-01)
\$312.50 to Sheets & Crossfield (10-31-01)
\$1,437.50 to The Software Group
Vote: 4 - 0 with Commissioner Heiligenstein absent from the meeting.

< Attachment >

SHEETS & CROSSFIELD, P.C.
Attorneys at Law
309 EAST MAIN STREET
ROUND ROCK TX 78664-5246
(512) 255-8877

September 30, 2001

NERRD
C/O JUDGE JOHN DOERFLER
WILLIAMSON COUNTY COURTHOUSE
GEORGETOWN TX 78626

Re: Special Counsel
Attorney: CDC

PROFESSIONAL SERVICES RENDERED

			<u>Hours</u>	<u>Amount</u>
08/31/01	CDC	Phone conference with Steve Hudnall regarding Stoney Lake Subdivision.	0.50	62.50
09/05/01	CDC	Conference with Steve Hudnall regarding NERRD assessments.	0.70	87.50
09/11/01	CDC	Attend Commissioners' Court.	0.50	62.50
09/17/01	CDC	Calculate reassessments and draft Order for Round Rock Rascals' tract.	0.60	75.00
09/20/01	CDC	Review communications from Taysha regarding Castleberry tracts.	0.80	100.00
	CDC	Phone conference with Jim Coulter and John Cowman.	0.40	50.00
09/24/01	CDC	Phone conference with Taysha Howe.	0.30	37.50
	CDC	Phone conference with John Cowman regarding reallocation of debt.	0.40	50.00
	CDC	Conference with John Cowman regarding reallocation of debt.	0.80	100.00

TOTAL FOR THE ABOVE SERVICES

5.00 \$625.00

PREVIOUS BALANCE

~~\$1,450.36~~

BALANCE (due upon receipt)

~~\$2,075.36~~

\$ 625.00

*approved 11-13-01
John C. Doerfler*

SHEETS & CROSSFIELD, P.C.

Attorneys at Law
309 EAST MAIN STREET
ROUND ROCK TX 78664-5246
(512) 255-8877

October 31, 2001

NERRD
C/O JUDGE JOHN DOERFLER
WILLIAMSON COUNTY COURTHOUSE
GEORGETOWN TX 78626

Re: Special Counsel
Attorney: CDC

PROFESSIONAL SERVICES RENDERED

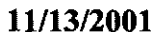
			<u>Hours</u>	<u>Amount</u>
09/28/01	CDC	Phone conference with Steve Hudnall regarding reallocation of debt.	0.40	50.00
10/03/01	CDC	Draft memorandum to Taysha Howe.	0.30	37.50
10/09/01	CDC	Conference with Engineer Jim Coulter regarding Canterbury Subdivision.	0.60	75.00
10/12/01	CDC	Conference with Jim Stendebach and Joe Vining regarding Vista Heights properties.	0.70	87.50
10/23/01	CDC	Phone conference with Sue Littlefield regarding Haythem Dawlett Tract.	0.50	62.50

TOTAL FOR THE ABOVE SERVICES

2.50 **\$312.50****PREVIOUS BALANCE****\$2,075.36****BALANCE (due upon receipt)**

\$2,387.86

approved 11-13-01
John C. Doerfler



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BILL TO

Williamson Information Technical Service
405 MLK, Suite 308
P.O. Box 17
Georgetown, TX 78626

SHIP TO

Williamson Co. Tax Office
710 Main Street, Suite 102
Courthouse, 1st Floor
Georgetown, TX 78626

7730-0	112	MISC	Due in 10 days
--------	-----	------	----------------

1.00	Custom Programming - Modify the tax statements generated during the Levy process to print the total taxes due for a property.	1,725.00	EA	\$ 1,725.00
------	---	----------	----	-------------

RECEIVED

OCT 11 2001

TAX OFFICE

*approved software changes
for Road District accounts
Alvora M. Hunt
10/19/01*

*Expir
2/2/02*

*approved 11-13-01
John C. Dwyer*

RECORDERS MEMORANDUM
 All or parts of the text on this page was not
 clearly legible for satisfactory recordation.

COMMENTS:	SALE AMOUNT	1,725.00
	DELIVERY/HANDLING	0.00
	SALES TAX	0.00

V.

Consider noting receipt of collection report for the month of September, 2001.

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To note in minutes the receipt of the collection report for the month of September, 2001.

Vote: 4 - 0 with Commissioner Heiligenstein absent from the meeting.

< Attachment >

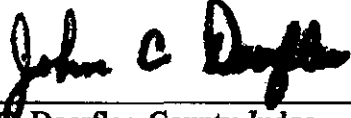
YEAR TO DATE - COLLECTION REPORT
Williamson County Road Districts
September 1-30, 2001

Northeast Round Rock Road District											Percent Collected w/Int & Prior Years
Annual Assessment Liens as of 04/06/01		Adjustments	Adjusted Assessment Liens	Collected	Interest Collected	Uncollected Balance	YTD Collected	Percent Collected	Percent Collected w/Int		
2000	\$366,222.52	\$20,633.21	\$386,855.73	\$2,806.70	\$186.36	\$14,941.81	\$371,913.92	96.14%	96.19%		96.55%
1999 & Prior	8,603.70	(5,807.23)	2,796.47	279.19	48.31	\$1,422.58	\$1,373.89	49.13%	50.86%		
Total All	\$374,826.22	\$14,825.98	\$389,652.20	\$3,085.89	\$234.67	\$16,364.39	\$373,287.81	95.80%	95.86%		
Southeast Williamson County Road District											Percent Collected w/Int & Prior Years
Annual Assessment Liens as of 04/06/01		Adjustments	Adjusted Assessment Liens	Collected	Interest Collected	Uncollected Balance	YTD Collected	Percent Collected	Percent Collected w/Int		
2000	\$86,707.45	\$575.50	\$87,282.95	\$1,368.72	\$90.87	\$25,536.57	\$61,746.38	70.74%	70.85%		71.28%
1999 & Prior	28,629.00	0.00	28,629.00	0.00	0.00	\$28,249.38	\$379.62	1.33%	1.33%		
Total All	\$115,336.45	\$575.50	\$115,911.95	\$1,368.72	\$90.87	\$53,785.95	\$62,126.00	53.60%	53.68%		
Southwest Williamson County Road District											Percent Collected w/Int & Prior Years
Annual Assessment Liens as of 04/06/01		Adjustments	Adjusted Assessment Liens	Collected	Interest Collected	Uncollected Balance	YTD Collected	Percent Collected	Percent Collected w/Int		
2000	\$820,597.35	\$1,655.01	\$822,252.36	\$1,655.01	\$0.00	\$207,407.32	\$614,845.04	74.78%	74.78%		89.61%
1999 & Prior	129,109.60	(604.13)	128,505.47	0.00	0.00	\$6,534.26	\$121,971.21	94.92%	94.92%		
Total All	\$949,706.95	\$1,050.88	\$950,757.83	\$1,655.01	\$0.00	\$213,941.58	\$736,816.25	77.50%	77.50%		

Approved 11-13-01
John C. Boatright

THE ROAD DISTRICT MEETING ADJOURNED AT 11:16 A.M. ON TUESDAY, NOVEMBER 13, 2001.

THE FOREGOING MINUTES recorded on Minutes Pages 1 through 157, inclusive had at a Special Session of Commissioners' Court of Williamson County, Texas, having been read are hereby approved this 20th day of November, 2001.



John C. Doerfler, County Judge

ATTEST: Nancy E. Rister, Clerk County Court & Ex-officio Clerk,
Commissioners' Court, Williamson County, Texas

By: 
Deputy Clerk

Exhibit A

Proposed Emergency Services District No. 5 Boundary Description

Being comprised of one distinct area lying entirely within North Williamson County, State of Texas.

Beginning at the intersection of the median of North Interstate Highway 35 & the Williamson/Bell County line, State of Texas.

Thence, Easterly along Williamson/Bell County Line State of Texas to its intersection with Farm-to-Market Road 487 East.

Thence, Easterly along Williamson/Bell County Line, State of Texas, to its second intersection with Farm-to-Market Road 487 East.

Thence, Southeasterly & Easterly along the centerline of Farm-to-Market Road 487 to its intersection with Farm-to-Market Road 487 to its intersection with Farm-to-Market Road 1105 & County Road 392.

Thence, Southwesterly & Southerly along the centerline of Farm-to-Market Road 1105 to its intersection with County Road 302.

Thence, Easterly, Southeasterly, & Easterly along the centerline of County Road 302 to its intersection with County Road 382.

Thence, Southeasterly along the centerline of Farm-to-Market Road 382 to its intersection with County Road 319.

Thence, Westerly, Southerly, along the centerline of County Road 319 to its intersection with County Road 318.

Thence, Westerly, Southerly, Southwesterly & Southerly along the centerline of County Road 318 to its intersection with Farm-to-Market Road 972.

Thence, West along the centerline of Farm-to-Market 972 to its intersection with County Road 316.

Thence, Northwesterly along the centerline of County Road 316 to its intersection with County Road 317.

Thence, Westerly, Southerly & Westerly along the centerline of County Road 317 to its intersection with Farm-to-Market Road 1105.

Thence, Southerly along the centerline of Farm-to-Market Road 1105 to its intersection with Farm-to-Market Road 972.

Thence, Westerly along the centerline of Farm-to-Market Road 972 to its intersection with County Road 142.

Thence, Northwesterly & Westerly along the centerline of County Road 142 to its intersection with the West easement of North Interstate Highway 35.

Thence, Northerly along the West easement of North Interstate Highway 35 to where to its intersection with County Road 146.

Thence, Westerly along the centerline of County Road 146 to its intersection with County Road 234.

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Thence, Westerly along the Southern property line and Northerly along the Western property line to the Northwesternly corner of property owned by Eldon Kilgore as described in document 1999/9361 of the official record of Williamson County, Texas.

Thence, Westerly along the Southern property line and then Northerly along the Western property line to the Northwest corner of property known as Live Oak Park Subdivision as recorded in the Platt Record of Williamson County, Texas.

Thence, Northerly along the Western property line to the Northwest corner of property owned by Richard Burson as described in volume 783/223 of the official record of Williamson County, Texas.

Thence Northerly then Easterly along the property line of property owned by Marvin Andres as described in volume 428, page 396 of the official record of Williamson County, Texas to its intersection with the Southwest corner of property owned by Zona Thompson as described in volume 1833/355 of the official record of Williamson County, Texas.

Thence, Northerly, Westerly and Northerly along the Western property line to the most Northwest corner of property owned by Zona Thompson as described in volume 1833/355 of the official record of Williamson County, Texas.

Thence, Northerly along the Western property line of property owned by William Thompson as described in volume 2273/084 of the official record of Williamson County, Texas to its intersection with County Road 239.

Thence, Westerly along the center line of County Road 239 to its intersection with the Westerly property line of property owned by Cynthia Reid as described in document 9927081 of the official record of Williamson County, Texas.

Thence, Northerly along the Westerly property line of property owned by Cynthia Reid as described in document 9927081 of the official record of Williamson County, Texas to its Northwest corner.

Thence, Northerly along the Western property line of property owned by Jackson T. Stiles Tr. As described in document 199973466 of the official record of Williamson County, Texas to its Northwest corner.

Thence, Northerly, Westerly, and Northerly along the Western property line of property owned by Cobb Springs Ranch, Ltd. As described in document 9838600 (Tract R012075) of the official record of Williamson County, Texas to the Northwest corner of same property.

Thence, Westerly along the Southern property line of properties owned by Cobb Spring Ranch, Ltd. As described in document 9838600 (Tracts R0114489 and R010029) to its intersection with the Southeast corner of property owned by Lydia Family Trust as described in document 9630493 (Tract R010028) of the official record of Williamson County, Texas.

Thence, Westerly, Northerly, & Easterly along the Southern, Western, and Northern property line of property owned by Lydia Family Trust as described in document 9630493 of the official record of Williamson County, Texas to its Northeast corner.

Thence, Northerly and Easterly along the Western and Northern property line of property owned by Cobb Springs Ranch as described in document 9838600 of the official record of Williamson County, Texas to its Northeast corner.

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Thence, Easterly along the Northern property line of property owned by Joyce D. Syme as described in volume 298/649 (Tract R103223) of the official record of Williamson County, Texas to its Northeast corner.

Thence, Northerly along the Western property line of property owned by Lawrence Davol as described in volume 520/460 of the official record of Williamson County, Texas to its Northwest corner.

Thence, Easterly along the Northern property line of property owned by Lawrence Davol as described in volume 520/460 of the official record of Williamson County, Texas to the Western property line of property owned by Lawrence Davol, et. al. as described in volume 520/466 and 366/96 (R330862) second and third tract of the official record of Williamson County, Texas.

Thence, Northerly and Easterly along the Western and Northern property line of property owned by Lawrence Davol, et. al. as described in volume 366/96 of the official record of Williamson County, Texas to its intersection with Farm-to-Market Road 487 West.

Thence, East along the centerline of Farm-to-Market Road 487 West to its intersection with County Road 232.

Thence, North along centerline of County Road 232 to its intersection with the Southern property line of property owned by Carl Brooking, et. al. as described in document 2000027709 of the official record of Williamson County, Texas.

Thence, East along the Southern property line of property owned by Carl Brooking, et. al. as described in document 2000027709 of the official record of Williamson County, Texas to its Southeast corner.

Thence, Northerly along the Eastern property line of property owned by Carl Brooking, et. al. as described in document 2000027709 in the official record of Williamson County, Texas to its Northeast corner.

Thence, following an imaginary straight line from the Northeast corner of property owned by Carl Brooking, et. al. as described in document 2000027709 in the official record of Williamson County, Texas Northeasterly to the Westernmost limits of South Rumsey Creek.

Thence, from the Westernmost limits of South Rumsey Creek, along the centerline of South Rumsey Creek until its intersection with the Williamson/Bell County line of the State of Texas.

Thence, Easterly along the Williamson/Bell County line of the State of Texas until it intersects with the center median of North Interstate Highway 35.

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Exhibit B
Proposed Emergency Services District No. 5 Boundary Map

