

MINUTESOf TheWILLIAMSON COUNTY ROAD DISTRICT MEETINGNovember 13, 2001

STATE OF TEXAS            )(

COUNTY OF WILLIAMSON )(

BE IT REMEMBERED that at 11:15 a.m. on November 13, 2001, a REGULAR SESSION of the Commissioners Court of Williamson County, Texas, was held pursuant to V.A.C.S. art. 6702, acting as ex-officio road commissioners of their respective precincts, the following members being present, to-wit:

ABSENT                   JOHN C. DOERFLER, County Judge  
                             MICHAEL L. HEILIGENSTEIN, Commissioner, Precinct 1  
                             GREGORY W. BOATRIGHT, Commissioner, Precinct 2  
                             DAVID HAYS, Commissioner, Precinct 3  
                             FRANKIE LIMMER, Commissioner, Precinct 4  
                             NANCY E. RISTER, County Clerk

I.

Read and approve the minutes of the last meeting.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve the minutes of the October 9, 2001 meeting.

Vote: **4 - 0** with Commissioner Heiligenstein absent from the meeting.

II.

Discuss and take appropriate action on the Southeast Williamson County Road District #1, including, but not limited to payment of bills.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve payment of the following:

\$4,000.00 to Pattillo, Brown & Hill

\$100.00 to Sheets & Crossfield (9-30-01)

\$50.34 to Sheets & Crossfield (10-31-01)

\$1,437.50 to The Software Group

\$5,565.00 to The Chase Manhattan Bank

Vote: **4 - 0** with Commissioner Heiligenstein absent from the meeting.

< Attachment >

11/13/2001



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PATTILLO, BROWN & HILL, L.L.P.  
CERTIFIED PUBLIC ACCOUNTANTS ■ BUSINESS CONSULTANTS  
401 WEST HIGHWAY 6  
P.O. BOX 20725, WACO, TEXAS 76702-0725  
(254) 772-4901, FAX (254) 772-4920  
FEDERAL I.D. #74-1130599

DATE

ACCOUNT NO.

9/10/01

13070

Southeast Williamson County Road District  
Attn: Nickey Lawrence  
350 Discovery Blvd, Suite 201  
Cedar Park, TX 78613

Please write the above Account Number on your check

\*\*\*THANK YOU\*\*\*

Services rendered in connection with annual audit

\$4,000.00

*approved 11-13-01*  
*John C. Daehler*

\$4,000.00

**SHEETS & CROSSFIELD, P.C.**

Attorneys at Law

309 EAST MAIN STREET

ROUND ROCK TX 78664-5246

(512) 255-8877

September 30, 2001

SERRD  
 c/o JUDGE JOHN DOERFLER  
 WILLIAMSON COUNTY COURTHOUSE  
 710 MAIN STREET, SUITE 201  
 GEORGETOWN TX 78626

Re: Special Counsel  
 Attorney: CDC

**PROFESSIONAL SERVICES RENDERED**

	<u>Hours</u>	<u>Amount</u>
09/05/01 CDC Responded to Audit Letter from Pattillo, Brown and Hill, L.L.P., Certified Public Accountants.	0.30	37.50
09/11/01 CDC Attend Commissioners' Court.	0.50	62.50
<b>TOTAL FOR THE ABOVE SERVICES</b>	<b>0.80</b>	<b>\$100.00</b>

**PREVIOUS BALANCE****BALANCE (due upon receipt)**~~\$87.50~~ prev. app~~\$187.50~~

\$100.00

<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>120 Days</u>
100.00	0.00	87.50	0.00	0.00

approved 11-13-01  
 John C. Doerfler

**SHEETS & CROSSFIELD, P.C.**

Attorneys at Law  
309 EAST MAIN STREET  
ROUND ROCK TX 78664-5246  
(512) 255-8877

October 31, 2001

SERRD  
c/o JUDGE JOHN DOERFLER  
WILLIAMSON COUNTY COURTHOUSE  
710 MAIN STREET, SUITE 201  
GEORGETOWN TX 78626

Re: Special Counsel  
Attorney: CDC

**PROFESSIONAL SERVICES RENDERED**

	<u>Hours</u>	<u>Amount</u>
10/19/01 CDC Phone conference with Taysha Howe.	0.20	25.00
CDC Phone conference with Taysha Howe.	0.20	25.00
<b>TOTAL FOR THE ABOVE SERVICES</b>	<b>0.40</b>	<b>\$50.00</b>

**EXPENSES**

10/25/01- Postage	0.34
<b>TOTAL EXPENSES</b>	<b>\$0.34</b>

**TOTAL AMOUNT OF THIS BILL****PREVIOUS BALANCE****BALANCE (due upon receipt)**

*Approved 11-13-01*  
*John C. Doerfler*  
**\$50.34**  
**\$187.50**  
**\$237.84**

**The Software Group, Inc.**

P.O. Box 730390  
Dallas, TX 75373-0390

Phone: 972-424-1579

30199	1
9/28/2001	

**BILL TO**

Williamson Information Technical Service  
405 MLK, Suite 308  
P.O. Box 17  
Georgetown, TX 78626

**SHIP TO**

Williamson Co. Tax Office  
710 Main Street, Suite 102  
Courthouse, 1st Floor  
Georgetown, TX 78626

7730-0	112	MISC	Due in 10 days						
1.00 Custom Programming - Modify the tax statements generated during the Levy process to print the total taxes due for a property.		1,725.00	EA \$ 1,725.00						
<p><i>approved software changes for Road District accounts Moran M. Hunt 10/19/01</i></p> <p><i>approved 11-13-01 John C. Daehler</i></p> <p><i>Spit Zwuy</i></p>		<p>RECEIVED OCT 11 2001 TAX OFFICE</p>							
<p><b>RECORDERS MEMORANDUM</b> All or parts of the text on this page was not clearly legible for satisfactory recordation.</p>		<table border="1"> <tr> <td>SALE AMOUNT</td> <td>1,725.00</td> </tr> <tr> <td>DELIVERY/HANDLING</td> <td>0.00</td> </tr> <tr> <td>SALES TAX</td> <td>0.00</td> </tr> </table>		SALE AMOUNT	1,725.00	DELIVERY/HANDLING	0.00	SALES TAX	0.00
SALE AMOUNT	1,725.00								
DELIVERY/HANDLING	0.00								
SALES TAX	0.00								
COMMENTS:									

The Chase Manhattan Bank  
Institutional Trust Services  
4 Metrotech, 3rd Floor  
Brooklyn, NY 11245



## INVOICE

SE WILLIAMSON CO ROAD DIST #1  
ATTN: CHARLIE CROSSFIELD  
309 EAST MAIN  
ROCK ROUND, TX 78664

Customer Number: 530-20666-00  
Invoice Date: 9/20/2001  
Invoice Number: 20010624708  
Amount Due: \$5,565.00

DESCRIPTION: SE WILLIAMSON COUNTY ROAD DISTRICT #1, SERIES 1999

## DETAIL LISTING OF TRANSACTIONS

PDC	Description	Quantity	Rate	Fees	Expenses
	Administrative Fees:				
TTE010	ANNUAL ADMINISTRATIVE FEE PERIOD OF 09/01/2001 TO 08/31/2002	1.00	5000.00	5,000.00	
TTE050	ANNUAL REGISTRAR AND PAYING AGENT FEE PERIOD OF 09/01/2001 TO 08/31/2002	1.00	250.00	250.00	
	SUBTOTAL			5,250.00	
XOOPDX	OUT OF POCKET EXPENSES				315.00
	INVOICE TOTAL			5,250.00	315.00
	PLEASE PAY THIS AMOUNT			\$5,565.00	
	<i>Deborah M. Hunt 10/5/01</i>				
	<i>approved 11-13-01 John C. Daylen</i>				

Please direct inquiries to DONNA EDMUNDSON at (713) 216-5737.

A CUMULATIVE LATE CHARGE OF 2 PERCENT WILL BE ASSESSED EACH MONTH  
ON INVOICES OUTSTANDING IN EXCESS OF 30 DAYS.

IF MAILING YOUR PAYMENT, PLEASE DETACH AND RETURN WITH YOUR REMITTANCE

## WIRE INSTRUCTIONS

The Chase Manhattan Bank  
ABA #021 000 021  
Credit Account #323-335128  
Attn: Vincent Ryan  
Dept.4264 (ITS Accounting)  
Please reference Customer No.  
& Invoice No.

## MAILING ADDRESS

The Chase Manhattan Bank  
Institutional Trust Services  
P.O.Box 5747 G.P.O.  
New York, NY 10087-5747  
Please reference Customer No.  
& Invoice No.

Customer Number: 530-20666-00  
Invoice Number: 20010624708  
Amount Due: \$5,565.00

III.

Discuss and take appropriate action on the Southwest Williamson County Road District #1, including, but not limited to payment of bills.

Moved: **Commissioner Boatright**  
Seconded: **Commissioner Limmer**  
Motion: To approve payment of the following:  
\$1,687.50 to Sheets & Crossfield (9-30-01)  
\$575.00 to Sheets & Crossfield (10-31-01)  
\$1437.50 to The Software Group  
Vote: 4 - 0 with Commissioner Heiligenstein absent from the meeting.

< Attachment >

**SHEETS & CROSSFIELD, P.C.**  
Attorneys at Law  
309 EAST MAIN STREET  
ROUND ROCK TX 78664-5246  
(512) 255-8877

September 30, 2001

SW WILLIAMSON COUNTY ROAD DISTRICT  
NO. 1  
C/O JUDGE JOHN DOERFLER  
WILLIAMSON COUNTY COURTHOUSE  
GEORGETOWN TX 78626

Re: Special Counsel  
Attorney: CDC

**PROFESSIONAL SERVICES RENDERED**

			<u>Hours</u>	<u>Amount</u>
08/28/01	CDC	Phone conference with Ed Hamilton from Hanover Company regarding Release of Assessment in Southwest Williamson County Road District.	0.40	50.00
08/31/01	CDC	Conference with Larry Kokel regarding reallocation of debt in Southwest Williamson County Road District.	0.40	50.00
	CDC	Phone conference with Bill Pohl.	0.80	100.00
09/04/01	CDC	Phone conference with Lee Miks and Bill Pohl.	0.40	50.00
	CDC	Attend Commissioners' Court regarding reallocation of debt.	0.70	87.50
	CDC	Conference with Taysha Howe from the Williamson County Tax Office regarding reallocation of debt.	0.50	62.50
09/06/01	CDC	Four conversations with Bill Pohl.	0.70	87.50
	CDC	Conference with Taysha Howe from the Williamson County Tax Office.	0.60	75.00
09/10/01	CDC	Review and revise Kokel appraisals on Terrville and Becky, Ltd. Tracts.	0.90	112.50
	CDC	Phone conference with Larry Kokel.	0.40	50.00
	CDC	Phone conference with Nickey Lawrence.	0.20	25.00
	CDC	Phone conference with Gary Brown.	0.30	37.50