

**AGENDA ITEM 20**

Hear presentation from Gerry Pavelka and B. J. Slack of the State Travel Management Program (STMP) on discounted airlines fares and take appropriate action.

B. J. Slack and Gerry Pavelka discussed the airfare rates available with participation in the State Travel Management Program for county employees traveling on official county business.

No action was taken on this item, which will be added to the August 21, 2001 meeting.

**AGENDA ITEM 21**

Consider approving proposed contract renewal for Brushy Creek Trail Coordinator from Concept Development.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Heiligenstein**

Motion: To approve contract renewal for Brushy Creek Trail Coordinator from Concept Development.

Vote: 4 – 0 with Commissioner Hays absent from the dais.

< Attachment >

**CONCEPT DEVELOPMENT AND PLANNING**

August 8, 2001

Hon. John C. Doerfler and Commissioners  
Williamson County  
710 Main St. Suite 201  
Georgetown, Texas 78626

**Re: Trail Boss Contract Renewal**

Dear Judge Doerfler and Commissioners,

Attached please find the proposed contract renewal for my efforts to implement a park and trail system in Williamson County. Over the last two years we have had some significant successes in implementing a recreational structure in Williamson County. With the Regional Parks Grant from Texas Parks and Wildlife Department for \$750,000 and the Partnership in Parks Grant from the LCRA for \$200,000, the Brushy Creek Trail got some financial help toward becoming a state-wide attraction. With the ongoing cooperation of Cedar Park, Round Rock, Austin, Fern Bluff MUD, Brushy Creek MUD and others, a template for cooperative efforts has been forged, that can spread to other communities in Williamson County. I, therefore request that you consider the continued support of my effort to expand the cooperative and fiscal momentum of previous efforts by approving my renewal contract.

I have made a few adjustments to the scope of work:

1. I have removed the base-mapping portion of the contract. With the road bond program and other efforts throughout the County, base mapping is available without further compilation. However, I will continue to develop mapping as needed for specific projects.
2. I have proposed to utilize the \$6,000 sub-contractor budget for the development of a web presence for the park and trail system with ongoing maintenance for the life of the contract.

The total budget would remain the same. I have also attached a breakdown of this last contract period. As you will note the cap was never reached and I would anticipate that performance would continue.

**CONCEPT DEVELOPMENT AND PLANNING**

I have added staff in the person of an expert CAD operator that is also a Registered Landscape Architect. He can provide invaluable assistance in not only mapping and design but web site development as well.

From conversations that I have had with some of you, I have gotten the impression that you wish for me to continue in this role. I would be glad to discuss any concerns or changes that you might request and look forward to hearing from you.

Respectfully,

Pix Howell, A.I.C.P.

## Williamson County Brushy Creek Trail Invoices, Sub-contractors and Expenses

Invoice	Date	Serv. for Mo.	Inv. Amt.	Sub-contractors	Amount	Expenses-Amt.
12a	8-3-01	July	\$3800.00			
11a	7-2-01	June 2001	\$5687.54	Langford Community Development	\$1500.00	\$387.54 4 page brochure
10a	6-1-01	May 2001	\$3800.00			
09a	5-3-01	April 2001	\$3820.71			\$20.71-meeting, dam crossing
08a	4-4-01	March 2001	\$3800.00			
07a	3-4-01	February 2001	\$4026.42			\$226.42-topo maps, 4 page brochure.
06a	2-4-01	January 2001	\$3800.00			
05a	2-2-01	December 2000	\$4036.11			\$236.11-meeting prep., maps, brochures, postage
04a	12-1-01	November 2000	\$3800.00			
03a	11-2-01	October 2000	\$4100.00	Langford Community Development	\$300.00	
02a	10-3-2000	September 2000	\$5802.84	Hall/Bargainer, Inc.	\$2002.84	
01a	9-4-2000	August	\$3845.82			\$45.82
Totals			\$46519.44		\$3802.84	\$916.60

Note: Inv. Amt. includes the \$3800.00 per month contractual amount. Sub-contractors and expenses totaling \$4719.44 come out of the \$6000.00 reimbursable budget.

# PROPOSAL

to Continue as

## Williamson County Park – Trail Coordinator

SUBMITTED TO

## Williamson County Commissioner's Court

BY

**CONCEPT DEVELOPMENT & PLANNING**

August 8, 2001

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## **Scope of Work for the Williamson County Park and Trail Coordination Effort**

The purpose of this effort is to Coordinate the planning and implementation of a Williamson County Trail and Park System. Although this has concentrated on the Brushy Creek Trail, Concept Development and Planning stands ready to assist in County-wide park and trail development and planning. Concept Development & Planning (CD&P) hereby agrees to act as liaison and project coordinator for the Williamson County Commissioners' Court and the citizens of Williamson County to assure that the planning and implementation of parks and trail systems within the jurisdiction of Williamson County will best serve the needs of the public for many years to come.

### **I.Trail System Coordination**

This includes the following tasks:

- A. Identify potential properties, developer and landowners that may be interested in the expansion of the Williamson County trail and recreation system and the resources they bring to the project.
- B. Coordinate with Round Rock, Cedar Park, Austin and other jurisdictions to assure a cohesive and timely completion of the initial Brushy Creek Trail System.
- C. Identify possible partnerships and develop rational and criteria for pursuing these partnerships. Open discussions regarding participation in the Trail System. Identify funding sources.
- D. Coordinate necessary presentations for public meetings and workshops and attend necessary workshops and meetings.
- E. Coordinate and provide oversight services for property owners, developers, City and County staff and consultants performing support functions for this Trail System Planning effort for the purpose of assuring a Trail System that conforms to the policy and needs of Williamson County.

### **II.Reimbursable Items and Additional Services**

- A. CD&P proposes to develop a "Williamson County Parks and Trails" web site and maintain it with updates and new graphic material over the period of the contract. Other expenses, such as printing costs, internet service providers, etc. would be considered reimbursable. The anticipated web site and reimbursable budget is \$6,000.
- B. Any efforts outside the scope of services described herein shall constitute Additional Services and shall be identified and negotiated prior to efforts by CD&P. All printing, copying, and reprographic work over the items identified in this agreement, will be charged at cost plus ten

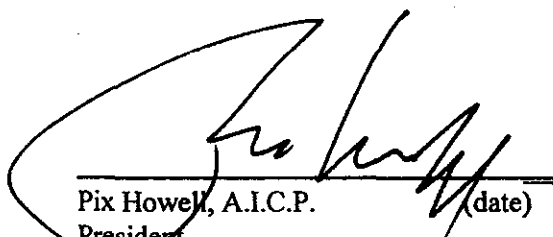
percent. Travel requested by Williamson County, outside the Central Texas area, by automobile, shall be reimbursable at \$.31 per mile plus per diem of \$125 per day. Any other travel shall fall under the cost plus ten percent condition.

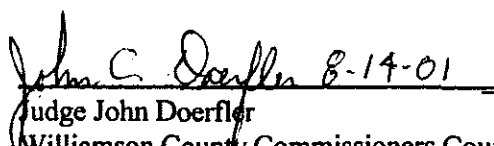
### III. Compensation and Payment

- A. All labor, reimbursables, direct and indirect costs will be delivered in completion of the above scope of work, for a fee not to exceed \$50,400 to be disbursed at a rate of \$3,800 per month for basic services. If the commissioner's Court determines that the objective of the project has been accomplished or that the need has changed substantially prior to the one-year period, the court may terminate the project with a thirty day notification. Total cap for CD&P and possible sub-contractors, for the year period, is  $\$50,400 + \$6,000 = \$56,400$ .
- B. Due to the unknown time of completion, this contract will be based on a time frame of one year from execution and may be renewable at the end of that period as the court may desire.

### IV. Authorization to Proceed

Should you wish a more formal agreement one can be prepared otherwise a copy of this proposal signed by you and returned to CD&P shall constitute our authorization to proceed.

  
Pix Howell, A.I.C.P. (date)  
President  
Concept Development & Planning  
P.O. Box 663, Wimberley, Texas 78676

  
Judge John Doerfler (date)  
Williamson County Commissioners Court  
Williamson County, Texas

**AGENDA ITEM 22**

Discuss and consider approving a change order for CR 404 from CO fund.

Moved: **Commissioner Limmer**

Seconded: **Commissioner Boatright**

Motion: To approve a change order for CR 404 from the Certificates of Obligation fund.

Vote: 4 – 0 with Commissioner Hays absent from the dais.

< Attachment >

# **CAMP**

**EXCAVATION AND CONTRACTING, INC.**

**Charles Camp**  
1104 CR 419  
Thorndale, TX 76577-2640

**Hardin Camp**  
PH: (512) 862-4439  
FAX: (512) 862-4418

July 30, 2001

Clyde Krause  
Williamson County  
Fax: 512.930.3335

RE: COUNTY ROAD 404

Dear Clyde:

Please find following a revised Pay App #8. This application covers the following items:

- 1) **PRE-COATED ROCK:** A total of 602 tons of rock was used on this project. The specs called for Type B Grade A rock, which is \$7.50 per ton, for a total of \$4,515; however, Williamson County requested a substitution of black pre-coated rock, which is \$14.50 per ton, for a total of \$8,729. This leaves a difference of \$4,214 to cover the cost of the substituted material.
- 2) **RESHOOTING PRIME:** \$1,500 for additional oil used.

If you should have any questions concerning this pay application, please do not hesitate to give me a call. We appreciate the opportunity to work with you on this project, and look forward to its completion.

Sincerely,

Hardin Camp II

*Approved 8-14-01*  
*John C. Daefler*

TOTAL PG: 4

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