

**AGENDA ITEM 15**

Consider acceptance of 20 child life jackets donated by Taylor Wal-Mart for use by Water Safety Officers.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Hays**

Motion: To accept 20 child life jackets donated by Taylor Wal-Mart for use by Water Safety Officers.

Vote: **4 - 0** with Commissioner Heiligenstein absent from the dais.

**AGENDA ITEM 16**

Discuss and take appropriate action on recommendations from Pena Swayze concerning procedures for Road Bond issue.

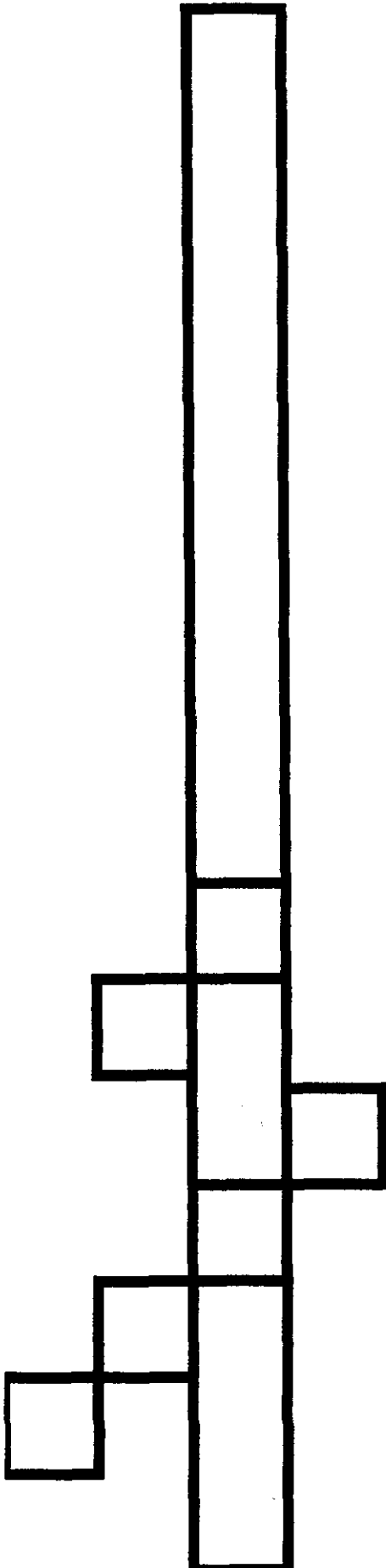
Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve recommendations from Pena Swayze concerning procedures for Road Bond issue.

Vote: **5 - 0**

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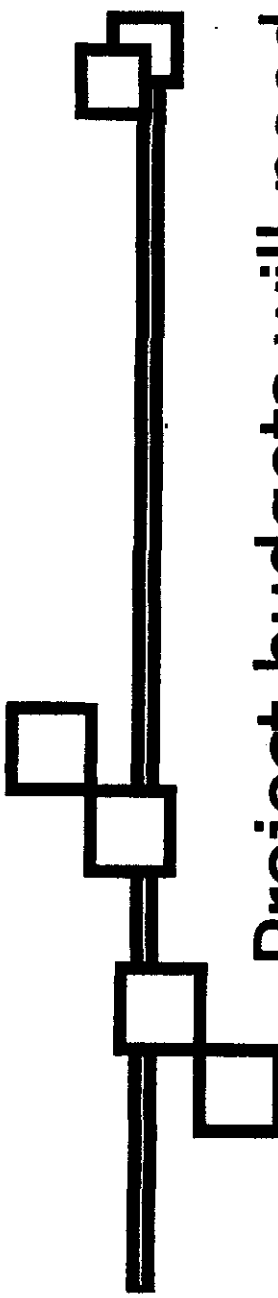


# Williamson County Road Bond Program

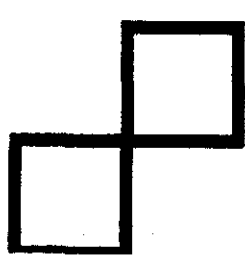



Policy Issues  
Presented March 20, 2001

Project Accounting by  
Peña Swayze & Co., LLP  
Certified Public Accountants



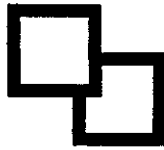
Project budgets will need to be updated for changes in budget allocation.


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- We recommend that the project accounting system be updated semiannually. A contingency line item amount will be established initially, with transfers of budget detail (eg. engineering vs. construction) for contract award amounts as they occur.
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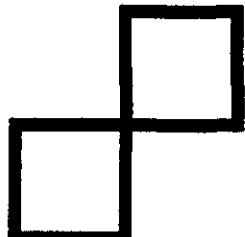
Will 2000 Certificates of Obligation monies be handled in the same manner as the road bond monies?

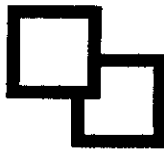


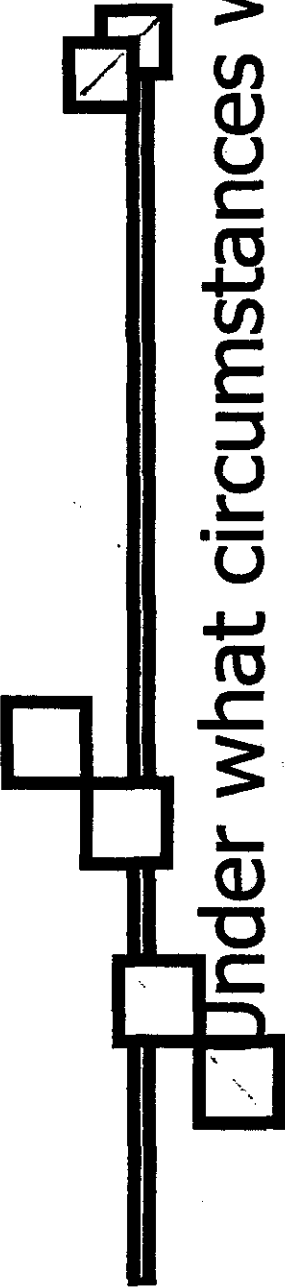
- We recommend that the applicable projects included in the 2000 CO monies utilize the same budgeting and payment process as the Road bond monies.
- 



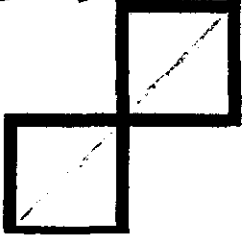

Will "precinct" monies be accounted for using the same approval and payment process as road bond projects?

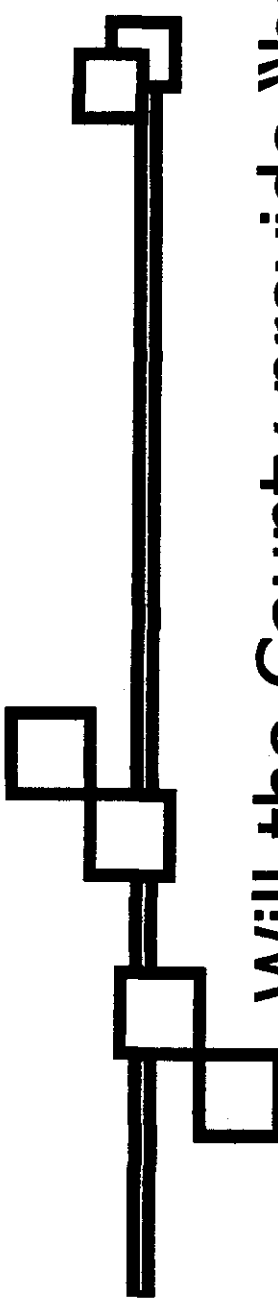


- We recommend that monies be transferred from "precinct" budget line items to project-descriptive line items as projects are determined to provide better comparative information.
  - Precinct invoices will be processed in the same manner as project-specific invoices.
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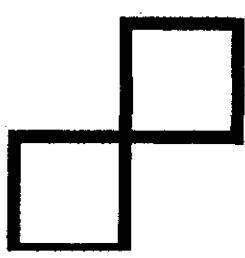


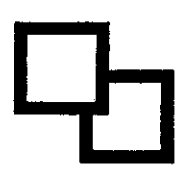
Under what circumstances will the County offer the option to engineers & construction contractors of payment by wire transfer?

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- We recommend that payment by wire transfer be offered as an option for all contractors.
  - Wire transfer payments will be paid within the same approvals process as other payments.
  - We recommend that the cost of the wire transfers be paid by the recipient.
- 



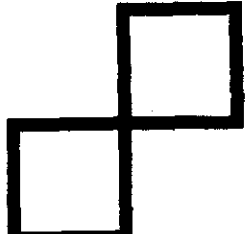

Will the County provide "bulk" wire transfers to title companies for ROW purchases; allowing the title company to disburse during multiple closings.



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- After discussions with the parties involved, the current process is adequate and the improvements expected from adopting a policy would not be significant at this time.



What accounting information is the County interested in presenting on its website?

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- We recommend presenting summary reports that contain expenditure information by project with a project-to-date comparison to the total project budget.
  - Pie charts can be used to demonstrate monies spent vs. project budgets.
- 






Does the Court intend to approve each change order, or allow some flexibility for the County Judge?



■ We recommend that the County allow the Judge flexibility for change orders as follows:

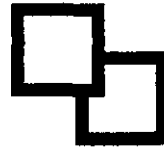
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- Professional Service contracts – up to \$25,000.
  - Construction Contracts – up to \$50,000; however, not to exceed 25% of the original contract.
  - Change orders greater than \$50,000 require Court approval per the Texas Local Government Code.
  - Combined Change orders over 25% not permitted unless necessitated by a change in regulations.



Will the County provide large contractors with advance payment for startup costs?



- Based upon discussions with County personnel, it appears that advance payments are not feasible at this time.



**WILLIAMSON COUNTY BOND PROGRAM  
SUMMARY OF COMMISSIONERS' COURT POLICY DECISIONS  
FROM MARCH 27, 2001 COURT SESSION**

- ❖ Project Budgets will be updated semiannually, ~~with a contingency~~ amount established initially and transfers of budget detail for contract amounts as they occur.
- ❖ For budgeting and payments purposes, 2000 Certificate of Obligation bond projects shall be handled in the same manner as the 2001 General Obligation road bond projects.
- ❖ Precinct-specific projects shall utilize the same approval and payments processes as the other projects.
- ❖ Payment by wire transfer will be offered as a payment option for all contractors. These payments will be paid within the same approvals process as other road bond payments. The contractor will pay wire transfer fees.
- ❖ Reporting on the website will contain expenditure information by project with a project-to-date comparison to the total project budget.
- ❖ Change orders require approval of Commissioners' Court. The County Judge can sign change orders without approval of the Court when amounts are less than:

\$ 25,000 for professional services contracts

\$ 50,000 for construction contracts. However, change orders cannot exceed 25% of the original contract.

(These standards are based upon Local Govt. Code)

For these exceptions, the appropriate Commissioner will receive advance notification. The Commissioner has three days to review/revise the change order.

- ❖ Advance payments to contractors are not an alternative for Williamson County.

*approved 4-10-01  
John C. Dierfler*

**AGENDA ITEM 17**

Consider approving agreement with Pena Swayze for project accounting services for 2000 CO program.

No action was taken on this item, which was postponed until the April 17, 2001 meeting.

**AGENDA ITEM 18**

Consider approving a resolution determining a public need and necessity for the acquisition of fee simple title to a tract of land consisting of approximately 0.043 and 0.182 acres located on Co. Rd. 272 for public right of way and associated public purposes; authorizing the county attorney or his designee to file proceedings in eminent domain to acquire the needed property; and providing an effective date.

**Moved: Commissioner Boatright**

**Seconded: Commissioner Hays**

**Motion:** To approve a resolution determining a public need and necessity for the acquisition of fee simple title to a tract of land consisting of approximately 0.043 and 0.182 acres located on Co. Rd. 272 for public right of way and associated public purposes; authorizing the county attorney or his designee to file proceedings in eminent domain to acquire the needed property; and providing an effective date.

**Vote: 5 - 0**

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