

AGENDA ITEM 12

Discuss and consider authorizing the disposal and/or destruction of mattresses, covers, blankets and inmate apparel from Jail.

Moved: **Commissioner Limmer**

Seconded: **Judge Doerfler**

Motion: To authorize the disposal and/or destruction of mattresses, covers, blankets and inmate apparel from the Jail.

Vote: 4 - 0

< Attachment >

Memorandum

To: Chief Harrell

From: Deputy A. Reyes

Date: 2/27/01

Re: Items that need to be discarded.

Below is a list of used/torn mattresses, mattress covers, blankets, and inmate uniforms that need to be disposed of upon your approval.

Item	Amount:
Mattresses	50
Mattress Covers	18
Blankets	64

Inmate Clothes

White pants	15
White shirts	10
Blue pants	10
Blue shirts	10
Green shirts	7
Green pants	1
[REDACTED]	[REDACTED]

Approved 3-13-01
John A. Doerfler



JOHN A. MASPERO
WILLIAMSON COUNTY SHERIFF

508 South Rock Street
Georgetown, Texas 78626
Phone (512) 943-1300 • Fax (512) 943-1444

RICHARD ELLIOTT
Chief Deputy

ROBERT L. CHAPMAN
Asst Chief Deputy - Law Enforcement
JAMES W. HARRELL
Asst Chief Deputy - Corrections

To: Bob Space
Williamson County Purchasing Agent

From: James W. Harrell
Assistant Chief Deputy-Corrections

Subject: Unserviceable property

Date: February 27, 2001

Dear Bob,

Attached is a list of unserviceable property from the Corrections Bureau of the Williamson County Sheriff's Office.

All this property was purchased with Williamson County funds. We have repaired it until it is no longer repairable or serviceable. Therefore, we require Commissioners' Court approval to destroy/dispose of it.

Your assistance in this matter is appreciated. Should you have any questions and/or concerns please contact me.

Respectfully submitted,

A handwritten signature of James W. Harrell in dark ink, written in a cursive style.

James W. Harrell

OK
MD.

AGENDA ITEM 13Consider approving transfer for the following fixed asset from Auditor to JP #3:

(1) Shredder f GBC Shredmaster 9215

Moved: **Commissioner Limmer**Seconded: **Judge Doerfler**

Motion: To approve transfer for the following fixed asset from Auditor to JP #3:

(1) Shredder f GBC Shredmaster 9215

Vote: 4 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUSDATE Feb 15, 2001

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED~~SOLD~~

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	Shredder	GBC Shredmaster	9215

FROM (Transferor): 0495TO (Transferee): 0453

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

X [Signature]
Transferor - Elected Official/Department Head

X [Signature]
Transferee - Elected Official/Department Head

approved 3-13-01
John C. Doerfler

OK
MD
3/1/01