

**Regular Agenda****AGENDA ITEM 13**

Discuss and consider taking action on preliminary plat of Cimarron Hills PUD.

Mark Kronkosky of the County Engineer's office discussed the plat and answered questions. Danny Martin, engineer for the project, also addressed the court.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve preliminary plat of Cimarron Hills PUD.

Vote: **5 - 0**

**AGENDA ITEM 14**

Discuss and consider taking action on vacation of roadway easement, block nine (9), lots one (1) and two (2), and block ten (10), lot one (1), Townsite of Jarrell.

Moved: **Commissioner Hays**

Seconded: **Commissioner Heiligenstein**

Motion: To approve vacation of roadway easement, block nine (9), lots one (1) and two (2), and block ten (10), lot one (1), Townsite of Jarrell.

Vote: **4 - 0** with Commissioner Limmer absent from the dais.

**AGENDA ITEM 15**

Discuss and consider taking action on vacation of roadway easement, between lots twenty-seven (27) and twenty-eight (28), Whitetail, section 2, cabinet D, slide 141 of the Williamson County Clerk plat records.

Moved: **Commissioner Hays**

Seconded: **Commissioner Heiligenstein**

Motion: To approve vacation of roadway easement, between lots twenty-seven (27) and twenty-eight (28), Whitetail, section 2, cabinet D, slide 141 of the Williamson County Clerk plat records.

Vote: **4 - 0** with Commissioner Limmer absent from the dais.

**AGENDA ITEM 16**

Discuss and consider taking action on partial vacation of alley way, 0.023 acre located in block seventy-six (76) of Jarrell town site, between lots one (1), two (2), twenty-three (23), and twenty-four (24).

Moved: **Commissioner Hays**

Seconded: **Commissioner Heiligenstein**

Motion: To approve partial vacation of alley way, 0.023 acre located in block seventy-six (76) of Jarrell town site, between lots one (1), two (2), twenty-three (23), and twenty-four (24).

Vote: **4 - 0** with Commissioner Limmer absent from the dais.

**AGENDA ITEM 17**

Consider authorizing and setting date for a public hearing for regulatory signage for Brightwater Blvd.

Moved: **Judge Doerfler**

Seconded: **Commissioner Hays**

Motion: To set date of December 19, 2000, at 10:00 a.m. in the Commissioners' Courtroom for a public hearing on regulatory signage for Brightwater Blvd.

Vote: **4 - 0** with Commissioner Limmer absent from the dais.

**AGENDA ITEM 18**

Discuss and take any appropriate action on adding Sheriff's Dept. and Jail to County's cleaning contract.

Moved: **Judge Doerfler**

Seconded: **Commissioner Hays**

Motion: To approve adding Sheriff's Department and Jail to County's cleaning contract **if the Sheriff's Department can allocate money from the Sheriff's Department's budget to pay for the cleaning service.**

Vote: **5 - 0**

**ServiceMASTER.****Commercial  
Cleaning Services****ServiceMaster C.B.M.**  
P.O. Box 976  
Georgetown, Texas 78627  
512/930-5001  
Email: mbergren@igg-tx.net

November 2, 2000

*An Independent business licensed  
to serve you by ServiceMaster  
Residential/Commercial Services  
Limited Partnership*

Joe Latteo  
Williamson County Maintenance Director  
508 Holly St.  
Georgetown, Texas 78626

Dear Mr. Latteo:

Thank you for the opportunity to submit this ServiceMaster proposal for janitorial and floor maintenance services for the Sheriff's Dept.

The following pages contain detailed exhibits for each segment of this proposal:

Exhibit A  
Exhibit B

Task Schedule  
Pricing Analysis

We at ServiceMaster appreciate this opportunity to serve you. I will be in contact with you shortly regarding this proposal. Meanwhile, should you have any questions, please call me.

Sincerely,



Mark Bergren  
Sales Manager

**Call 1-800-WE SERVE**

ServiceMaster • Terminix • Merry Maids  
TruGreen-ChemLawn • American Home Shield  
Furniture Medic • AmeriSpec • Rescue Rooter

***ServiceMASTER.***

Williamson County  
Georgetown, Texas

November 2, 2000

**EXHIBIT B****PRICING ANALYSIS**

The costs of housekeeping and sanitization, including on-the-job supervision and management, are as follows:

Thorough contract cleaning as per Williamson County specifications attached.  
**RESTROOMS WILL BE SANITIZED DURING NOON HOUR FIVE DAYS PER WEEK. ALL OTHER CLEANING WILL BEGIN AFTER 5 P.M.**

*Five days per week janitorial service for:*

Sheriff's Department.

\$ 1754.00 per month

**NOTES:**

1. All cleaning equipment and supplies will be provided at no additional charge.
2. We are in compliance with all OSHA standards and maintain proper insurance.
3. This quote will expire on 12/1/00. Our price is based on the Task Schedule, as written by Williamson County. Services and/or frequencies can be changed to suit your budgetary considerations. Our proposal is a starting point for customizing our service to meet your needs.



## LIST OF SPECIFICATIONS

Task	Description	Freq.
<b>Office Carpet</b>		
1	Empty all trash receptacles and replace liners as necessary.	260
3	Remove all collected trash to designated area.	260
7	Dust all horizontal surfaces.	52
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12
16	Spot clean all walls, light switches and doors.	260
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
25	Using approved spotter, spot clean carpeted area.	260
24	Fully vacuum all carpets from wall to wall.	12
88	Spot vacuum to remove visible soil.	260
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4
<b>Office Tile</b>		
1	Empty all trash receptacles and replace liners as necessary.	260
3	Remove all collected trash to designated area.	260
7	Dust all horizontal surfaces.	52
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12
16	Spot clean all walls, light switches and doors.	260
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4
963	Broom sweep making sure to get around all corners and edges.	260
29	Damp mop entire area.	260
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
<b>Training Room Tile</b>		
1	Empty all trash receptacles and replace liners as necessary.	52
3	Remove all collected trash to designated area.	52
10	Dust and spot clean all furniture, fixtures, windowsills, equipment and accessories.	52
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12

## LIST OF SPECIFICATIONS

Task	Description	Freq.
16	Spot clean all walls, light switches and doors.	52
874	Clean large stainless sink; to include cleaning drain tray, spotting the fronts of cabinets, wiping all counters, and refilling dispensers.	52
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4
963	Broom sweep making sure to get around all corners and edges.	52
29	Damp mop entire area.	52
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
<b>Kitchen Tile</b>		
1	Empty all trash receptacles and replace liners as necessary.	260
3	Remove all collected trash to designated area.	260
77	Wash all trash containers.	4
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12
874	Clean large stainless sink; to include cleaning drain tray, spotting the fronts of cabinets, wiping all counters, and refilling dispensers.	260
16	Spot clean all walls, light switches and doors.	260
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
963	Broom sweep making sure to get around all corners and edges.	260
29	Damp mop entire area.	260
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
<b>Lobby/Entry Terrazzo</b>		
1	Empty all trash receptacles and replace liners as necessary.	260
3	Remove all collected trash to designated area.	260
10	Dust and spot clean all furniture, fixtures, windowsills, equipment and accessories.	260
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12
16	Spot clean all walls, light switches and doors.	260
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3

**LIST OF SPECIFICATIONS**

<b>Task</b>	<b>Description</b>	<b>Freq.</b>
53	Spot clean all partition glass.	260
249	Spot clean door glass and side glass.	260
51	Clean both sides of all glass doors and side glass.	12
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4
963	Broom sweep making sure to get around all corners and edges.	260
29	Damp mop entire area.	260
32	Using a high speed floor machine spray buff all hard surface area.	52
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
<b>Corridors Tile</b>		
7	Dust all horizontal surfaces.	52
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12
16	Spot clean all walls, light switches and doors.	260
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
963	Broom sweep making sure to get around all corners and edges.	260
27	Dust mop all hard surface floors with treated or electrostatic dust mop.	260
29	Damp mop entire area.	260
32	Using a high speed floor machine spray buff all hard surface area.	52
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
<b>Restrooms Ceramic Tile</b>		
135	Clean and sanitize fixtures, mirrors, counters; polish chrome; mop floors; refill dispensers; empty rubbish.	260
16	Spot clean all walls, light switches and doors.	260
46	Dust and clean all return air vents.	12
141	Machine scrub all restroom floors using germicidal detergent.	4
<b>Restrooms Tile</b>		
135	Clean and sanitize fixtures, mirrors, counters; polish chrome; mop floors; refill dispensers; empty rubbish.	52
16	Spot clean all walls, light switches and doors.	52
46	Dust and clean all return air vents.	12

517 Williamson County Sherriff

508 S. Rock St. GT

**LIST OF SPECIFICATIONS**

Task	Description	Freq.
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
<b>Elevators Tile</b>		
55	Completely clean and damp mop hard floor elevator.	260
<b>Exterior Concrete</b>		
69	Empty all combination ashtray and trash containers, and damp wipe ashtrays.	260
77	Wash all trash containers.	12
963	Broom sweep making sure to get around all corners and edges.	260

**BREAKDOWN OF BUILDING**

Williamson County Sheriff #517  
508 S. Rock St.  
Georgetown, Texas 78626

Total Sq. Ft.	14032
Occupied Cleanable Sq. Ft.	5488

Office Carpet	5208
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Office Tile (This includes the Evidence Room)	280
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***Special Instructions:***

Building must be cleaned Monday through Friday.

Background checks are mandatory. A current list of all janitors entering the building needs to be on file at all times, and updated before a janitor starts working in this building. Any janitor in the building without proper badges (ID) and shirts will be ask to leave.

This building needs to be started at 3:30 each day.

All equipment must be stored in designated janitorial closets only.

Rooms Not To Be Cleaned:

Mechanical Room, Jail.

**CURRENT**

**LIST OF SPECIFICATIONS**

Task	Description	Freq.
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**Office Carpet**

16	Spot clean all walls, light switches and doors.	52
20	Dust all venetian blinds.	12
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
25	Using approved spotter, spot clean carpeted area.	52
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4

**Office Tile**

16	Spot clean all walls, light switches and doors.	52
20	Dust all venetian blinds.	12
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1

**AGENDA ITEM 19**

Discuss and take appropriate action concerning law enforcement training facility.

After some discussion with Sheriff Maspero about the interlocal agreement concerning a pistol range for qualifying city and county law enforcement officers, this item was tabled until the December 5, 2000 meeting.

< Attachment >

**Jane Tableriou**

**From:** "Charlie Crossfield" <ccrossfield@bmsc-  
**To:** "Jane Tableriou" <jantab@wilco.org>  
**Sent:** Monday, November 27, 2000 2:45 PM  
**Subject:** Training Center  
 Jane, give this to John...

The Sheriff asked me to confirm that the following is what you want to offer to the cities regarding the training center.

1. The Center is owned and managed by the County.
2. The County will enter into a twenty year lease with participating entities in consideration for the entities paying the County for a pro-rata share of the initial construction costs. Note this would be the initial start-up costs already voted on by the entities.
3. The County shall be responsible for all on-going maintenance costs, including costs of range managers, etc.
4. The County will schedule entities in an equitable manner, insuring that all entities are given adequate time to qualify its officers.
5. Question for Judge John. What if an entity wants to drop out 5 years from now? Are they reimbursed any pro-rated costs they have initially expended?