

AGENDA ITEM # 12

Consider approving the transfer of fixed assets from County Clerk to Maintenance:

(2) IBM Selectric Typewriters A106786, A105261
(2) Western Electric Telephones A105395, A105265

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve transfer of fixed assets from County Clerk to Maintenance:

(2) IBM Selectric Typewriters A106786, A105261
(2) Western Electric Telephones A105395, A105265
Vote: Motion carried 5 - 0

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< Clerk copy here >

WILLIAMSON COUNTY

CHANGE OF FIXED ASSET STATUS

DATE 2-2-2000

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

for sale at next auction

SOLD

DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>IBM Selectric Typewriter</u>	<u>A106786</u>	
<u>1</u>	<u>IBM " "</u>	<u>A105261</u>	
<u>1</u>	<u>Western Elec. Telephones</u>	<u>A105395</u>	
<u>1</u>	<u>" " "</u>	<u>A105265</u>	

FROM (Transferor): Co. Clerk

TO (Transferee): Maintenance

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Please pick-up

Nancy E. Rister
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 2-15-00
John C. Doerfler

AGENDA ITEM # 13

Consider approving transfer of fixed assets from Constable #1 to Juvenile:

(2) High back office chairs A104825, A104816

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve a transfer of fixed assets from Constable #1 to Juvenile:

(2) High back office chairs A104825, A104816

Vote: Motion carried 5 - 0

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RECORDERS MEMORANDUM
All or parts of the text on this page was not
clearly legible for satisfactory recordation.

CHANGE OF FIXED ASSET STATUS

DATE 9/30/99

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
<u>2</u>	<u>HIGH BACK OFFICE CHAIRS</u>		<u>A104825</u>
			<u>A104816</u>

FROM (Transferor): CONSTABLE, PCT #1

TO (Transferee): JUVENILE SERVICES

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor - Elected Official/Department Head

[Signature] WLS
Transferee - Elected Official/Department Head

approved 2-15-00
John C Doerfler