

**AGENDA ITEM # 27**

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**Consider approving payment of damage claims for the following:**

\$79.90 damage to Jill Barber and \$341.37 detailing charge for Michael Freeman vehicles.

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To approve payments of damage claims for Jill Barber and Michael Freeman vehicles.

Vote:

Judge Doerfler withdrew his motion

Commissioner Hays withdrew his second to the motion

After discussion the decision was made to add this item to the agenda of February 8, 2000, for additional information.

**AGENDA ITEM # 28**

**Discuss and take appropriate action on space needs assessment committee.**

Commissioner Boatright discussed the 179 acres on Georgetown Innerloop and Juvenile Services space needs. He had met with Chuck Croslin January 31, 2000, discussing all county space needs.

Croslin and Associates, Inc. Charles W. Croslin, Jr., AIA addressed the court regarding his background and fee proposal for Williamson County needs assessment and master plan to year 2015.

After much discussion and many questions the decision was made to take no action on this item which will be placed on the agenda of February 8, 2000.

Judge Doerfler and Mr. Croslin have a meeting scheduled for the afternoon of February 1, 2000.

**AGENDA ITEM # 29**

**Hear semi-annual report from Facilities Maintenance Manager.**

Maintenance Manager Joe Latteo distributed his report to the court requesting they review and contact him with any questions. He discussed 90% replacement of actuators in Jail and Criminal Justice Center (88 of the 90 were replaced). The actuators are the key controllers of the energy management system and comfort zone control. Law library portable building completion, construction of office area at impound yard building, completed office space in new sign shop and EMS storage at central maintenance facility, construction and finishing out of County Court-at-Law 3 courtroom and offices, complete resurfacing of jail padded cells, complete HVAC (heating, ventilation and air conditioning) replacement at Liberty Hill annex.

New projects are office expansion at old sign shop for Extension Service and Unified Road System office space and remodeling attic of Williamson County Courthouse Annex for Information Systems office space.

Computer generated work order system for better tracking and maintaining the work history of his department has begun. Standard work orders are issued same day or next day and emergency work orders have slowed to only a few a week allowing more time for preventive maintenance.

An additional technician has been added at the jail and jail maintenance standards have been passed for last two (2) years. Mr. Latteo expressed his appreciation to Mike Hoff and Community Service Coordinator Dennis Allman. Mr. Allman and CSCR Director Rick Zinsmeyer have saved the county thousands of dollars in labor for week-end projects. He expressed complete confidence in James Whetstone of the Maintenance Department making decisions in the best interest of Williamson County.