

AGENDA ITEM 17

Discuss and consider taking action on preliminary plat of Twin Creek Farms, Phase Two, Section One.

Moved: **Commissioner Hays**

Seconded: **Judge Doerfler**

Motion: To approve preliminary plat of Twin Creek Farms, Phase Two, Section One.

Vote: **4 – 1** with Commissioner Heiligenstein voting against the motion.

AGENDA ITEM 18

Discuss and consider taking action on preliminary plat of Cimarron Hills PUD.

County Engineer Joe England asked that this item be tabled until the November 21, 2000, meeting.

AGENDA ITEM 19

Discuss and consider taking action on preliminary plat of White Rock Estates, Phase Three.

Moved: **Commissioner Hays**

Seconded: **Commissioner Limmer**

Motion: To approve preliminary plat of White Rock Estates, Phase Three.

Vote: **5 – 0**

AGENDA ITEM 20

Discuss and take any appropriate action on adding Sheriff's Department and Jail to County's cleaning contract.

Joe Latteo of the Williamson County Maintenance Department discussed the current janitorial service and the proposed janitorial service at the Sheriff's Department. The proposal to have the cleaning service come into the Sheriff's Department on a daily basis in the evenings is only for the Sheriff's Department, including the Training Room, and does not include the jail. The proposed change is due to a change in rules regarding where the jail trustees can be in the administrative offices without supervision.

Mr. Latteo stated that the cleaning company had concerns about contact with confidential information and the liability issues involved, and that Sheriff Maspero had assured him that he would instruct employees to restrict access to confidential information after 5:00 p.m.

After some discussion, this item was tabled until the November 21, 2000, meeting.

< Attachment >

ServiceMASTER®**Commercial
Cleaning Services****ServiceMaster C.B.M.**
P.O. Box 976
Georgetown, Texas 78627
512/930-5001
Email: mbergren@igg-tx.net

November 2, 2000

*An Independent business licensed
to serve you by ServiceMaster
Residential/Commercial Services
Limited Partnership*

Joe Latteo
Williamson County Maintenance Director
508 Holly St.
Georgetown, Texas 78626

Dear Mr. Latteo:

Thank you for the opportunity to submit this ServiceMaster proposal for janitorial and floor maintenance services for the Sheriff's Dept.

The following pages contain detailed exhibits for each segment of this proposal:

Exhibit A	Task Schedule
Exhibit B	Pricing Analysis

We at ServiceMaster appreciate this opportunity to serve you. I will be in contact with you shortly regarding this proposal. Meanwhile, should you have any questions, please call me.

Sincerely,



Mark Bergren
Sales Manager

**Call 1-800-WE SERVE**

ServiceMaster • Terminix • Merry Maids
TruGreen-ChemLawn • American Home Shield
Furniture Medic • AmeriSpec • Rescue Rooter

Williamson County
Georgetown, Texas

November 2, 2000

EXHIBIT B

PRICING ANALYSIS

The costs of housekeeping and sanitization, including on-the-job supervision and management, are as follows:

Thorough contract cleaning as per Williamson County specifications attached.
RESTROOMS WILL BE SANITIZED DURING NOON HOUR FIVE DAYS
PER WEEK. ALL OTHER CLEANING WILL BEGIN AFTER 5 P.M.

Five days per week janitorial service for:

Sheriff's Department.

\$ 1754.00 per month

NOTES:

1. All cleaning equipment and supplies will be provided at no additional charge.
2. We are in compliance with all OSHA standards and maintain proper insurance.
3. This quote will expire on 12/1/00. Our price is based on the Task Schedule, as written by Williamson County. Services and/or frequencies can be changed to suit your budgetary considerations. Our proposal is a starting point for customizing our service to meet your needs.



LIST OF SPECIFICATIONS

Task	Description	Freq.
Office Carpet		
1	Empty all trash receptacles and replace liners as necessary.	260
3	Remove all collected trash to designated area.	260
7	Dust all horizontal surfaces.	52
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12
16	Spot clean all walls, light switches and doors.	260
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
25	Using approved spotter, spot clean carpeted area.	260
24	Fully vacuum all carpets from wall to wall.	12
88	Spot vacuum to remove visible soil.	260
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4
Office Tile		
1	Empty all trash receptacles and replace liners as necessary.	260
3	Remove all collected trash to designated area.	260
7	Dust all horizontal surfaces.	52
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12
16	Spot clean all walls, light switches and doors.	260
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4
963	Broom sweep making sure to get around all corners and edges.	260
29	Damp mop entire area.	260
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
Training Room Tile		
1	Empty all trash receptacles and replace liners as necessary.	52
3	Remove all collected trash to designated area.	52
10	Dust and spot clean all furniture, fixtures, windowsills, equipment and accessories.	52
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12

LIST OF SPECIFICATIONS

Task	Description	Freq.
16	Spot clean all walls, light switches and doors.	52
874	Clean large stainless sink; to include cleaning drain tray, spotting the fronts of cabinets, wiping all counters, and refilling dispensers.	52
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4
963	Broom sweep making sure to get around all corners and edges.	52
29	Damp mop entire area.	52
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
Kitchen Tile		
1	Empty all trash receptacles and replace liners as necessary.	260
3	Remove all collected trash to designated area.	260
77	Wash all trash containers.	4
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12
874	Clean large stainless sink; to include cleaning drain tray, spotting the fronts of cabinets, wiping all counters, and refilling dispensers.	260
16	Spot clean all walls, light switches and doors.	260
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
963	Broom sweep making sure to get around all corners and edges.	260
29	Damp mop entire area.	260
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
Lobby/Entry Terrazzo		
1	Empty all trash receptacles and replace liners as necessary.	260
3	Remove all collected trash to designated area.	260
10	Dust and spot clean all furniture, fixtures, windowsills, equipment and accessories.	260
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12
16	Spot clean all walls, light switches and doors.	260
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3

517 Williamson County Sherriff

508 S. Rock St. GT

LIST OF SPECIFICATIONS

Task	Description	Freq.
53	Spot clean all partition glass.	260
249	Spot clean door glass and side glass.	260
51	Clean both sides of all glass doors and side glass.	12
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4
963	Broom sweep making sure to get around all corners and edges.	260
29	Damp mop entire area.	260
32	Using a high speed floor machine spray buff all hard surface area.	52
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
Corridors Tile		
7	Dust all horizontal surfaces.	52
9	Dust high and low areas (e.g., pictures, clocks, door frames, cobwebs, etc.)	12
16	Spot clean all walls, light switches and doors.	260
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
963	Broom sweep making sure to get around all corners and edges.	260
27	Dust mop all hard surface floors with treated or electrostatic dust mop.	260
29	Damp mop entire area.	260
32	Using a high speed floor machine spray buff all hard surface area.	52
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
Restrooms Ceramic Tile		
135	Clean and sanitize fixtures, mirrors, counters; polish chrome; mop floors; refill dispensers; empty rubbish.	260
16	Spot clean all walls, light switches and doors.	260
46	Dust and clean all return air vents.	12
141	Machine scrub all restroom floors using germicidal detergent.	4
Restrooms Tile		
135	Clean and sanitize fixtures, mirrors, counters; polish chrome; mop floors; refill dispensers; empty rubbish.	52
16	Spot clean all walls, light switches and doors.	52
46	Dust and clean all return air vents.	12

517 Williamson County Sherriff

508 S. Rock St. GT

LIST OF SPECIFICATIONS

Task	Description	Freq.
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1
Elevators Tile		
55	Completely clean and damp mop hard floor elevator.	260
Exterior Concrete		
69	Empty all combination ashtray and trash containers, and damp wipe ashtrays.	260
77	Wash all trash containers.	12
963	Broom sweep making sure to get around all corners and edges.	260

BREAKDOWN OF BUILDING

Williamson County Sheriff #517
508 S. Rock St.
Georgetown, Texas 78626

Total Sq. Ft.	14032
Occupied Cleanable Sq. Ft.	5488

Office Carpet	5208
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Office Tile (This includes the Evidence Room)	280
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Special Instructions:

Building must be cleaned Monday through Friday.

Background checks are mandatory. A current list of all janitors entering the building needs to be on file at all times, and updated before a janitor starts working in this building. Any janitor in the building without proper badges (ID) and shirts will be ask to leave.

This building needs to be started at 3:30 each day.

All equipment must be stored in designated janitorial closets only.

Rooms Not To Be Cleaned:

Mechanical Room, Jail.

CURRENT

LIST OF SPECIFICATIONS

Task	Description	Freq.
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Office Carpet

16	Spot clean all walls, light switches and doors.	52
20	Dust all venetian blinds.	12
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
25	Using approved spotter, spot clean carpeted area.	52
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4

Office Tile

16	Spot clean all walls, light switches and doors.	52
20	Dust all venetian blinds.	12
159	Clean all ceiling vents.	4
981	Remove light cover and wipe bugs from cover with dust cloth.	3
23	Using tank vacuum or back pack, vacuum corners edges and chairs then traffic vacuum all carpeted areas.	4
33	Machine scrub hard surface floor and apply one coat of polish, allow to dry, then buff.	3
34	Strip hard surface floor and recoat with three coats of floor polish.	1

AGENDA ITEM 21

Consider approving interlocal agreement between Williamson County and City of Cedar Park regarding joint road improvement project with the city for East New Hope Road (CR 185).

Moved: Commissioner Boatright

Seconded: Commissioner Limmer

Motion: To approve interlocal agreement between Williamson County and City of Cedar Park regarding joint road improvement project with the city for East New Hope Road (CR 185).

Vote: 3 – 0 with Commissioner Heiligenstein and Commissioner Hays absent from the dais.

< Attachment >

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is made and entered into effective this 14 day of November, 2000, by and between WILLIAMSON COUNTY (the "County") and the CITY OF CEDAR PARK (the "City"), political subdivisions of the State of Texas.

WITNESSETH:

WHEREAS, V.T.C.A., Government Code, Chapter 791, the Texas Interlocal Cooperation Act, provides that any one or more public agencies may contract with each other for the performance of governmental functions and for the joint use of facilities or services for the promotion and protection of the health and welfare of the inhabitants of this State and the mutual benefit of the parties; and

WHEREAS, New Hope Road is an integral connection road between County Road 185 and U.S. 183 and thus serves a county purpose; and

WHEREAS, each of the parties hereto desire to provide for the repair and maintenance of a portion of New Hope Road; and

WHEREAS, the County is incurring costs in repairing and maintaining said roadways; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the undersigned parties agree as follows:

I.

TERMS AND CONDITIONS

1. The City hereby agrees to perform all necessary and appropriate engineering and design for the construction and/or reconstruction of East New Hope Rd. from US183 to County Road 185.
2. Additionally, the City of agrees to perform all necessary and appropriate maintenance and repair on East New Hope Rd. from US183 to County Road 185.
3. As consideration for the above, Williamson County will transfer Five Hundred Thousand and No/ 100 Dollars (\$500,000) to the City upon notification of acceptance of contract for afore-mentioned project.