

AGENDA ITEM 33**Consider clarifying report on pavement management system.**

Greg Bergeron clarified the role of the pavement management system report, stating that it was a helpful tool for the Road and Bridge department to use for tracking maintenance of county roads, and that the report was not related to the \$350,000,000.00 bond package in November.

AGENDA ITEM 34**Consider clarifying details of current road bond package.**

Commissioner Heiligenstein asked that the minutes reflect that the current road bond package was not broken down into separate allocations.

AGENDA ITEM 35**Consider amending 2001 budget order regarding Sheriff's Department employees paid through grants.**

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To put the Victims' Services employees on guaranteed salary to get them in line with the rest of the department.

Vote: Motion carried 5 – 0

< Clerk copy here >

Administrative Code for CJD Apr 2000
over time on grants #35
(F) in the case of a discount given, the contributor's signature on an affidavit of worth stating that the donor gave the discount because of the project's purpose.

112

Section 3.75 Personnel.

(a) Salaries for grant-funded positions must comply with the applicant's salary classification schedule for employees of the applicant agency. Salaries for persons assigned to the grant project from agencies other than the applicant must be reimbursed in accordance with the assigning agency's salary classification schedule. Applicants must submit all grant-funded salaries for CJD approval. If the applicant or assigning agency does not have a classification schedule, then the proposed salary must be commensurate with similarly situated employees who work in the same geographic area. CJD will determine the reasonableness of requested salaries and reserves the right to limit the CJD-financed portion of any salary.

(b) For law enforcement and prosecution grants, the grantee must maintain time sheets that indicate an employee's actual time worked and the project's case or cause number (or other indicators of assignment).

(c) Salaries for staff assigned to a grant project who expend less than 25 percent of their time on the project may not be charged against the grant. Grants to COGs are exempt from this rule.

(d) Grantees may not use grant funds to provide overtime pay. Overtime pay is remuneration for hours worked in excess of full time on a grant project. Full time is 40 hours per week.

(e) CJD will not approve any grant adjustments requesting a reallocation of unexpended personnel funds created by a vacancy unless the grantee requests the reallocation within 90 days of the vacancy's occurrence.

(f) If approved by CJD (and in accordance with a grantee's policy), grantees may use grant funds to pay staff members leaving employment for accrued compensatory time and compensated absences. These payments may only fund compensatory time and compensated absences accrued during the current grant period. The proportion of grant funds paid for compensatory time and compensated absences cannot exceed the proportion of grant funds used to pay the staff member's salary. Grantees may not carry forward compensatory time from one grant period to another.

(g) CJD may approve the use of on-call services to meet in-kind match requirements. Grantees must justify a demonstrated need for on-call services and submit to CJD, as part of the grant application, the grantee's on-call policy approved by its governing board.

Section 3.77 Professional and Contractual Services.

(a) Any contract or agreement entered into by a grantee that obligates grant funds must be in writing and consistent with Texas contract law.

(b) Grantees must provide CJD with adequate documentation supporting budget items for a contractor's time, services, and rates of compensation.

AGENDA ITEM 36

Discuss and take appropriate action on fee per day for interpreters in courts.

Moved: **Judge Doerfler**

Seconded: **Commissioner Limmer**

Motion: To extend the limit on fee for interpreters to \$200.00 per day.

Vote: Motion carried 4 – 0 with Commissioner Hays absent from the dais.

AGENDA ITEM 37

Discuss and take appropriate action on request from City of Taylor to use designated right of way funds for construction of roadway.

Moved: **Commissioner Hays**

Seconded: **Commissioner Boatright**

Motion: To approve request from City of Taylor to use designated right of way funds for construction to connect Turner Road to Old Thorndale Road.

Vote: Motion carried 5 – 0

< Clerk copy here >