

**AGENDA ITEM # 25**

Discuss and take appropriate action on space needs assessment committee.

Judge Doerfler suggested approving phases 1,2 and 4 of the Croslin and Associates proposal using existing information for phases 3 and 5.

Moved: Commissioner Boatright

Seconded: Commissioner Heiligenstein

Motion: To approve Phases 1,2,3,4 and 5 of Croslin and Associates proposal in the amount of \$151,118.00.

Vote: Motion carried 2 - 1 with Judge Doerfler voting against the motion.  
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**Williamson County  
Needs Assessment & Master Plan  
Fee Proposal  
Croslin and Associates, Inc.  
C/A Project #20001**

**RECAP**

**February 7, 2000**

Phase I Statistical & Demographic Study	\$6,800
Phase II Needs Assessment	\$94,986
Phase III Site Analysis	\$16,152
Phase IV Master Planning & Implementation Plan	\$18,980
Phase V Cost Estimating	\$14,400
Sub Total	\$151,118
<b>OPTIONAL SERVICES:</b>	
Phase VI Architectural Selection	\$3,780
Phase VII Schematic Design	\$5,550
Phase VIII Design Development	\$7,760
Phase IX Construction Document Review	\$21,875
Sub Total	\$38,945

approved 2-8-00  
Judge C. Doerfler

Williamson County  
Needs Assessment & Master Plan  
Fee Proposal  
Groslin and Associates, Inc.  
C/A Project #20001

Revised February 7, 2000

RECORDERS MEMORANDUM

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clearly legible for satisfactory recordation

**PHASE I STATUS AND DEMOGRAPHIC STUDY**

Note Review and evaluate information supplied  
by Williamson County in regard to Jail projections

Principal	40 hrs /wk x	1 weeks x	\$150 /hr	\$6,000
Meetings @ Sheriff's Office	2 mtg x	2 hrs /mtg	\$150 /hr	800

**Total Phase I Status and Demographic Study**

**\$6,800**

**PHASE II NEEDS ASSESSMENT**

Operational Plan

Duration 60 days

Based off 12 departments and jail

12 depts x 40 hr /dept = 480 hrs

Principal	20 hrs x	12 dept	\$150 /hr	\$36,000
Project Manager	20 hrs x	12 dept	\$85 /hr	20,400
Clerical	1 hr x	10 dept	\$58 /hr	580
				<b>\$56,980</b>

Jail

Assume 160 hours

Meetings with Staff

4 days x 2 people x 8 hr /day 64 hrs

Develop operational program

4 days x 2 people x 8 hr /day 64 hrs

Review with Sheriff's Dept

2 days x 2 people x 8 hr /day 32 hrs

160

Principal	80 hrs x	\$150 /hr	\$12,000
Project Manager	80 hrs x	85 /hr	<b>\$6,800</b>
			<b>\$18,800</b>

**Total Operational Program**

**\$75,780**

Architectural Space Program

12 depts x 10 hrs /dept 120 hrs

Duration 30 days

Principal	60 hrs x	\$150 /hr	\$9,000
Project Manager	60 hrs x	85 /hr	\$5,100
Clerical	5 hrs x	58 /hr	<b>\$290</b>
			<b>\$14,390</b>

Jail

Principal	20 hrs x	\$150 /hr	\$3,000
Project Manager	20 hrs x	85 /hr	\$1,700
Clerical	2 hrs x	58 /hr	<b>\$116</b>
			<b>\$4,816</b>

**169**

**Total Architectural Space Program**

**\$19,206**

**Total Phase II Needs Assessment**

**\$94,986**

**PHASE II SITE ANALYSIS**

Duration 2 weeks

Site Boundaries	24
Zoning Verification	4
Utilities	10
Topography	10
Site Design Concepts	80
Finalize Design Concept	40
Owner's Meetings	6
	174 hours

Principal	30 hrs x	\$150 /hr	\$4,500
Project Manager	60 hrs x	\$85 /hr	\$5,100
Intern Architect	84 hrs x	\$78 /hr	\$6,552

**PHASE III MASTER PLANNING AND REGENERATION PLANNING**

**\$16,152**

Duration. 30 days

**Master Planning**

Develop Site Plan	60
3D Computer Model	100
	160 hrs

Principal	10	\$150 /hr	\$1,500
Project Manager	20	85 /hr	\$1,700
CADD Specialist	60	78 /hr	\$4,680
CADD Drafting	50	68 /hr	\$3,400

\$11,280

**Implementation Plan**

**Phasing & Development Plan**

Principal	40 hrs	\$150 /hr	\$6,000
Project Manager	20 hrs	85 /hr	\$1,700

\$7,700

**PHASE IV CONSTRUCTION**

**\$18,980**

**PHASE V FINISHING**

Duration 30 days

	12 depts x	8 hrs /dept	96
Jail			40
			136 hrs

170

Principal	48 hrs.	\$150 /hr	\$7,200
Project Manager	48 hrs	\$85 /hr	\$4,080
Intern Architect	40 hrs	\$78 /hr	\$3,120

**PHASE VI RECORDERS MEMORANDUM**

**\$14,400**

**RECORDERS MEMORANDUM**

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**PHASE VI ARCHITECTURAL SELECTION**

Help develop RFP 16 hrs  
Help review Proposals 16 hrs  
32

Principal 16 hrs \$150 /hr \$2,400  
Project Manager 16 hrs \$85 /hr \$1,360

**Total Phase VI \$3,760**

**PHASE VII SITE DEVELOPMENT**

Program meetings with selected Architect 8  
Interim design meetings 3 mtg x 4 hrs 12  
Program compliance 30  
50 hrs

Principal 20 hrs \$150 /hr \$3,000  
Project Manager 30 hrs \$85 /hr \$2,550

**Total Phase VII \$5,550**

**PHASE VIII DESIGN DEVELOPMENT**

Interim design meetings 4 mtg x 4 hrs 16 hrs  
Review DD drawings for program compliance 40  
56

Principal 20 hrs \$150 /hr \$3,000  
Project Manager 56 hrs \$85 /hr \$4,760

**Total Phase VIII \$7,760**

**PHASE IX CONSTRUCTION DOCUMENT REVIEW**

50% C D. Review 80 hrs.  
100% C D Review 120 hrs  
200

Principal 75 hrs \$150 /hr \$11,250  
Project Manager 125 hrs \$85 /hr \$10,625

**Total Phase IX \$21,875**

**TOTAL OF ALL PHASES \$190,063**

**RECORDERS MEMORANDUM**

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AGENDA ITEM # 26

Consider making appointments to Salary Grievance Committee.

Judge Doerfler drew 3 names for consideration:

Dale Marion Alley	303 Conty Road 135	Hutto 78634
Sherise Hunter	1514 Foster Drive	Cedar Park 78614
Herbert Ferrero	308 Pecan Lane	Round Rock 78664

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To note in minutes 3 names drawn who will be contacted to determine if they are in agreement to serving on Salary Grievance Committee.

Vote: Motion carried 3 - 0

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1A 8 Sherise Hunter Alternate 1514 Foster Drive Cedar Park 78614

16 Dale Marion Alley 303 CR 135, Hutto, Texas 78634

15 Herbert Ferrero 308 Pecan Lane, Round Rock, Tx 78664

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Grievance  
Committee