

## AGENDA ITEM # 20

OCTOBER 26, 1999

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Consider approving transfer of the following fixed asset from Constable #3 to Information Services:

(1) 1992 Jeep 1J4FT28S3NL236693

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve transfer of one (1) 1992 Jeep 1J4GT28S3NL236693 from Constable #3 to Information Services.

Vote: Motion carried 5 - 0

< Clerk copy here >

## CHANGE OF FIXED ASSET STATUS

DATE October 11, 1999

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One) -

TRANSFERRED

SOLD

DISPOSED

## FIXED ASSET

Quantity	Description	Model	Serial #
1	1992 Jeep	VIN # 1J4FT28S3NL236693	

FROM (Transferor): Bobby Gutierrez - Constable, Precinct Three

TO (Transferee): Information Systems Department

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Bobby Gutierrez  
Transferor - Elected Official/Department Head

approved 10-26-99  
John C. Dwyer

Paul E. Kell Director of I.T.  
Transferee - Elected Official/Department Head

AGENDA ITEM # 21OCTOBER 26, 1999

Consider approving sale of the following County Clerk assets at next auction:

- (1) 60 drawer filing cabinet A103891
- (1) 12 drawer filing cabinet A103889
- (1) 8 drawer filing cabinet A109147
- (3) Panasonic KXE7000 Typewriter A109115, A104986, A105267
- (1) Panasonic 7000i Typewriter A109119
- (1) IBM Selectric II A103466
- (2) IBM Selectric A103926

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve sale of the following County Clerk assets at next auction:

- (1) 60 drawer filing cabinet A103891
- (1) 12 drawer filing cabinet A103889
- (1) 8 drawer filing cabinet A109147
- (3) Panasonic KXE7000 Typewriter A109115, A104986, A105267
- (1) Panasonic 7000i Typewriter A109119
- (1) IBM Selectric II A103466
- (2) IBM Selectric A103926

Vote: Motion carried 5 - 0

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