

**Consent Agenda**

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the Consent Agenda in order that the court discuss and act upon it individually as part of the Regular Agenda.  
(Items 5-12)

**AGENDA ITEM # 5****SEPTEMBER 28, 1999**

Consider approving transfer of fixed assets from Treasurer to Payroll and Benefits effective 10-1-99.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve transfer of fixed assets from Treasurer to Payroll and Benefits effective 10-1-99.

Vote: Motion carried 5 - 0

< Clerk copy here >

# 5

**CHANGE OF FIXED ASSET STATUS**

DATE October 1, 1999

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

**FIXED ASSET**

Quantity	Description	Model	Serial #
1	Gateway Computer, Monitor + Keyboard (Kronos Computer)		10845, A108006, 10847
2	Dell Computers, loaded with TSG, etc.		
1	42" Lateral File		10742
1	Aces SR360 Sekonic Scanner System		A108795
1	Check Signer Machine		A106513
1	Duplo 5675V Check Separator Machine		A106512
1	Gestetner B3 Check Burster Machine		A106501
13	Kronos Time Clocks		A107085-086; A107090; A108785-789; A108796-800
1	Printronic Printer for Checks.		A108036
All Payroll Related Forms, Reference materials and Books			
FROM (Transferor): <u>Treasurer's Office</u>			
TO (Transferee): <u>Payroll &amp; Benefits Department</u>			

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

William L. Wood  
Transferor - Elected Official/Department Head

approved 9-28-99  
John C. Doerfler

Sara R. Zinkle  
Transferee - Elected Official/Department Head

**AGENDA ITEM # 6****SEPTEMBER 28, 1999**

Consider approving transfer of the following fixed assets from Benefits to Treasurer:

(1) Legal File Cabinet A106356

No action was taken on this agenda item.

**AGENDA ITEM # 7****SEPTEMBER 28, 1999**

Consider noting \$500.00 donation to Sheriff's Department by Dr. Umstattd for enforcement of hazardous and environmental law.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To note \$500.00 donation to Sheriff's Department by Dr. Robert G. Umstattd for enforcement of hazardous and environmental law.

Vote: Motion carried 5 - 0 < Clerk copy here >

#1

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**INTEROFFICE MEMORANDUM**


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**DATE:** 09/22/1999  
**TO:** JANE, CO. JUDGES OFFICE  
**CC:** SHERIFF ED RICHARDS  
**FROM:** KURT SHOWALTER  
**RE:** DONATION

As a result of the hazardous dumping conviction and ensuing clean up, Dr. R.G. Umstattd donated \$500 as an expression of his gratitude. This money will be used for additional equipment in the enforcement of hazardous and environmental law.

Please list this as an item for recognition on the Commissioners Court Agenda. Thank you for your help with this matter.

KS

approved 9-28-99  
 John C. Doerfler

## AGENDA ITEM # 8

SEPTEMBER 28, 1999

Consider approving transfer of the following fixed assets from County Court-at-Law #1 to Maintenance:

(1) Brown leather chair A 110652

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve transfer of the following fixed assets from County Court-at-Law #1 to Maintenance.

(1) Brown leather chair A 110652

Vote: Motion carried 5 - 0

< Clerk copy here >

Change of Fixed Asset Status

Date: September 3, 1999

The following fixed asset is to be:

~~Sold At Next Auction~~

Fixed Asset

Quantity	Description	Model	Serial #
1	Brown Leather Plano Executive Chair		WC tag # A110652

*\* This item was originally approved to go to Auction - Now it is being transferred*  
PC

From (Transferor): County Court at Law #1

To (Transferee): ~~County Auction~~ Facility Maintenance - Jail office

The Transferor requests that this fixed asset be removed from the inventory of his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Transferor - Elected Official/Department Head

XXXXXXXXXXXXXXXXXXXX

Transferee - Elected Official/Department Head

approved 9-28-99  
John C. Doerfler

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PC