

CHANGE OF FIXED ASSET STATUS

DATE 7-26-99

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
1	CPU	A108267	
1	Keyboard	A108222	00546008
1	Monitor	A108271	RH00057046

FROM (Transferor): JP4 - 454TO (Transferee): IS -

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor Elected Official/Department Head

approved 8-17-99
John C. Daayla

[Signature]
Transferee Elected Official/Department Head

RECORDERS MEMORANDUM

All or parts of the text on this page was not
clearly legible for satisfactory recordation.