

AGENDA ITEM # 14

August 3, 1999

Consider granting preliminary plat approval to Westlake of the Woods, Phase 1.

Commissioner Hays advised this proposed subdivision is divided from Fountainwood Estates, Phase 2 by Jim Hogg Road.

Moved: Commissioner Limmer

Seconded: Commissioner Hays

Motion: To grant preliminary plat approval to Westlake of the Woods, Phase 1.

Vote: Motion carried 5 - 0

Regular Agenda

AGENDA ITEM # 15

August 3, 1999

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Consider granting variances regarding design speed for Woods of Fountainwood, Phase 7.

County Engineer recommended posting the design speed of 25 miles per hour in Woods of Fountainwood, Phase 7.

Moved: Commissioner Limmer

Seconded: Commissioner Hays

Motion: To approve variances and post speed limit at 20 miles per hour for both Woods of Fountainwood, Phase 7 and Westlake of the Woods, Phase 1.

Vote: Motion carried 5 - 0

AGENDA ITEM # 16

August 3, 1999

Consider granting preliminary plat approval to Woods of Fountainwood, Phase 7.

Moved: Commissioner Limmer

Seconded: Commissioner Hays

Motion: To grant preliminary plat approval to Woods of Fountainwood, Phase 7.

Vote: Motion carried 5 - 0

AGENDA ITEM # 17

August 3, 1999

Discuss and take appropriate action on contract for Brushy Creek Trail coordination.

Commissioner Heiligenstein discussed the proposal and introduced Pix Howell of Concept Development & Planning who has already begun to receive telephone calls regarding Brushy Creek Trail.

Cities of Cedar Park and Round Rock as well as municipal utility districts in the area are working on various parks. Some coordination should be accomplished suggested Commissioner Heiligenstein.

Commissioner Limmer felt working with individual property owners is critical to the project.

Moved: Commissioner Heiligenstein

Seconded: Commissioner Hays

Motion: To approve proposal with Concept Development & Planning for Brushy Creek Trail coordination with the addition of a section dealing with property owners, cities of Round Rock, Cedar Park and Austin and other political jurisdictions as necessary.

Vote: Motion carried 4 - 0 with Commissioner Limmer abstaining from the vote.

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PROPOSAL

FOR

**Williamson County
Park – Trail Coordinator**

SUBMITTED TO

**Williamson County
Commissioner's Court**

BY

Concept Development & Planning

July 29, 1999

07/29/99

CD&P – Williamson County Trail

CONCEPT DEVELOPMENT AND PLANNING

1508 S. LAMAR BLVD.
AUSTIN, TEXAS 78704
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P. O. Box 663
WIMBERLEY, TEXAS 78676

PAGER: 512-849-7906

To: Judge John Doerfler
Williamson County Commissioner's Court
Georgetown, Texas

Re: Invoice for services to date

Judge Doerfler,

The attached proposal describes a scope of work developed from discussions with Commissioners, local city officials and landowners interested and participating in Brushy Creek Trail projects. I began the Trail Coordination effort on June 5, 1999. We have held three meetings with the City of Austin, Cedar Park, the Avery Ranch property owners and other individuals interested in the overall project. I have developed a composite map of the length of Brushy Creek from Cedar Park to Round Rock. The participants are anxious to cooperate in the development of this unique recreation project.

As part of the approval of the proposal for services I request that you also approve the first invoice for July, 99.

I would be happy to invoice the county on a monthly basis if this is acceptable. Expenses could be billed separately as per the proposal conditions. Please contact me if there is a more preferable method of invoicing/billing the monthly amount with expenses and sub-contractors.

Contact my office if you have any questions or comments.

Respectfully,

Pix Howell, A.I.C.P.
Concept Development and Planning
1508 South Lamar Blvd.
Austin, Texas 78676

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Scope of Work for the Williamson County Park and Trail Coordination Effort

The purpose of this effort is to Coordinate the planning and implementation of a Williamson County Trail and Park System. Concept Development & Planning (CD&P) hereby agrees to act as liaison and project coordinator for the Williamson County Commissioners' Court and the citizens of Williamson County to assure that the planning and implementation of parks and trail systems within the jurisdiction of Williamson County will best serve the needs of the public for many years to come.

I. Base Mapping

This includes the following tasks:

- A. Compile existing mapping, topography, aerial photography, utilities, transportation, drainage, etc. and develop an overall Williamson County base map.
- B. Develop necessary mapping information. Work with property owners, City of Cedar Park, City of Round Rock and the City of Austin as necessary to obtain photographic and topographic information for the purposes of coordinating the development of a green-belt/Park and Trail System.

II. Trail System Coordination

This includes the following tasks:

- A. Identify stakeholders and the resources they bring to the project.
- B. Coordinate with the Cities of Round Rock, Cedar Park and Austin to assure a cohesive and timely completion of the initial Trail System.
- C. Identify locations of existing and proposed infrastructure that would impact the uses of the proposed Trail System. Determine necessary service requirements for water, wastewater, electric, etc. Identify property owners who may wish to dedicate lands to the effort or who have properties necessary to the completion of a Brushy Creek Trail System.
- D. Identify possible partnerships and develop rational and criteria for pursuing these partnerships. Open discussions regarding participation in the Trail System. Identify funding sources.
- E. Coordinate necessary presentation materials for public meetings and workshops and attend

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necessary workshops and meetings.

- F. Identify phasing and cost schedule based on final use plan and design.
- G. Coordinate property owners, developers, City and County staff and consultants performing support functions for this Trail System Planning effort for the purpose of assuring a Trail System that conforms to the policy and needs of Williamson County.

III. Reimbursable Items and Additional Services

- A. CD&P anticipates the need for appraisal services, some architectural services, possible engineering services and CAD/Graphic services. The anticipated reimbursable budget for these types of services is \$6,000.
- B. Any efforts outside the scope of services described herein shall constitute Additional Services and shall be identified and negotiated prior to efforts by CD&P. All printing, copying, and reprographic work over the items identified in this agreement, will be charged at cost plus ten percent. Travel requested by Williamson County, outside the Central Texas area, by automobile, shall be reimbursable at \$.31 per mile. Any other travel shall fall under the cost plus ten percent condition.

IV. Compensation and Payment

- A. All labor, reimbursables, direct and indirect costs will be delivered in completion of the above scope of work, for a fee not to exceed \$50,400 to be disbursed at a rate of \$3,800 per month for labor. If the commissioner's Court determines that the objective of the project has been accomplished prior to the one-year period, the court may terminate the project with a thirty day notification. Total cap for CD&P and possible sub-contractors, for the year period, is $\$50,400 + \$6,000 = \$56,400$.
- B. Due to the unknown time of completion, this contract will be based on a time frame of one year from execution.

V. Authorization to Proceed

Should you wish a more formal agreement one can be prepared otherwise a copy of this proposal signed by you and returned to CD&P shall constitute our authorization to proceed.

Pix Howell, A.L.C.P. (date)
(date)

John C. Doerfler 8-3-99
Judge John Doerfler

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President
Concept Development & Planning

Williamson County Commissioners Court
Williamson County, Texas

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TO: 15122403243

MICHAEL HEILIGENSTEIN

1 OF 2

AGENDA ITEM # 18August 3, 1999Consider approving monthly funding request for Round Rock Health Clinic.

Moved: Commissioner Limmer

Seconded: Commissioner Hays

Motion: To approve monthly funding request for Round Rock Health Clinic with review on September 15, 1999.

Vote: Motion carried 4 - 1 with Commissioner Boatright voting against the motion.

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AGENDA ITEM # 19August 3, 1999Discuss and take any appropriate action concerning Unified Road and Bridge Assistant Supervisor position.

Moved: Judge Doerfler

Seconded: Commissioner Limmer

Motion: To advertise for employment the position of Unified Road and Bridge Assistant Supervisor.

Vote: Motion carried 5 - 0

AGENDA ITEM # 20August 3, 1999

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Discuss and take appropriate action on reimbursement from Constable for property damage.

Moved: Commissioner Heiligenstein

Seconded: Commissioner Boatright

Motion: To have Maintenance Department advise if the damaged plat cabinet in the new office of Precinct #1 Constable could have been moved and if so, contact Architect Ray Gill to determine the cost of plat cabinet with authorization for Commissioner Heiligenstein to figure depreciation before sending an invoice to Precinct #1 Constable Gary Griffin for payment.

Vote: Motion carried 5 - 0

AGENDA ITEM # 21August 3, 1999Consider authorizing advertising and setting date for public hearing on creation of Emergency Services District No. 3 (Hutto Area).

John Coats and Edmond Schmidt discussed the creation of Emergency Services District No. 3 in the Hutto area and answered questions.

Moved: Commissioner Hays

Seconded: Commissioner Limmer

Motion: To authorize August 9 and 16, 1999, advertisement of 10:15 a.m. public hearing on Tuesday, August 31, 1999, regarding creation of Emergency Services District No. 3 in the Hutto area.

Vote: Motion carried 5 - 0

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