

AGENDA ITEM # 10July 6, 1999

*

Consider approving preliminary plat approval to Resubdivision of Lots 1 & 2, Block R, Durham Park, Section III.

Moved: Commissioner Hays

Seconded: Commissioner Heiligenstein

Motion: To approve preliminary plat approval to Resubdivision of Lots 1 and 2, Block R, Durham Park, Section III.

Vote: Motion carried 5 - 0

AGENDA ITEM # 11July 6, 1999

Consider noting release of public utility easement parallels between Lot 1 and Lot 2, Block A, Milwood, Section Twenty-five.

Moved: Commissioner Hays

Seconded: Commissioner Heiligenstein

Motion: To note release of public utility easement parallels between Lots 1 and Lot 2, Block A, Milwood, Section Twenty-five.

Vote: Motion carried 5 - 0

AGENDA ITEM # 12July 6, 1999

Consider approving preliminary plat for Texas Traditions, Phase One.

Moved: Commissioner Hays

Seconded: Commissioner Heiligenstein

Motion: To approve preliminary plat for Texas Traditions, Phase One.

Vote: Motion carried 5 - 0

AGENDA ITEM # 13July 6, 1999

Hold public hearing on abandoning portion of dedicated right-of-way easement of Anchor Drive and an unnamed road (south of Spray Lane) in Northlake, Section D, Block 15.

At 10:09 a.m. Judge Doerfler announced public hearing open on abandoning portion of dedicated right-of-way easement of Anchor Drive and an unnamed road (south of Spray Lane) in Northlake, Section D, Block 15.

Commissioner Hays and Mr. Woody Lemcke addressed the court answering all questions.

At 10:11 a.m. Judge Doerfler announced public hearing closed on abandoning portion of dedicated right-of-way easement of Anchor Drive and an unnamed road (south of Spray Lane) in Northlake, Section D, Block 15.

< Clerk copy here >

TO: Woody Lemcke
2206 Quietwood Drive

Austin, TX 78728-5411

DATE: 06/22/99

ACCOUNT NO: 060999-00000
ITEM NO: 1

COPY READS:

Road Abandonment Hearing

On Tuesday, 7/6/99 at 10:00AM in the Williamson County Court-house (710 Main St., Georgetown, TX.) Commissioners' Court, there will be a hearing on the abandonment of the south undeveloped section of Anchor Drive and an undeveloped and unnamed cul de sac on the east end of Spray Lane. The roads are contained within North Lake subdivision section D lots 119, 121, 123, and 133-141.

First Run Date: 06/13/99
Lines: 17
Times to Run: 3

AMOUNT DUE: \$ 34.85

Please note that charges for legal advertising are due upon receipt of invoice.

PLEASE REMIT TO: Williamson County Sun
Box 39
Georgetown, TX 78627

Please include this number (060999-00000 to insure proper credit for your payment

IN THE MATTER OF THE
Road Construction
Hearing

THE STATE OF TEXAS,
 County of WILLIAMSON

Clark Thurmond

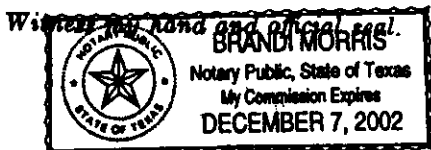
being duly sworn, says that he is the publisher of Williamson County Sun/Sunday Sun
 a newspaper of general circulation which has been continuously and regularly published for a period of not less
 than one year in the County of WILLIAMSON, Texas, preceding the date of the
 attached notice, and that the said notice was published in said paper as follows:

First insertion 13 day of June 1909
 Second insertion 16 day of June 1909
 Third insertion 20 day of June 1909
 Fourth insertion _____ day of _____ 19____

Clark Thurmond

Publisher.

Subscribed and sworn to before me, this 22 day of June 1909



Brandi Morris

Brandi Morris
 Notary Public

My Commission Expires
 12/07/2002

First Run Date: 06/13/99
 Lines: 17
 Times to Run: 3

121

AMOUNT DUE: \$ 34.85

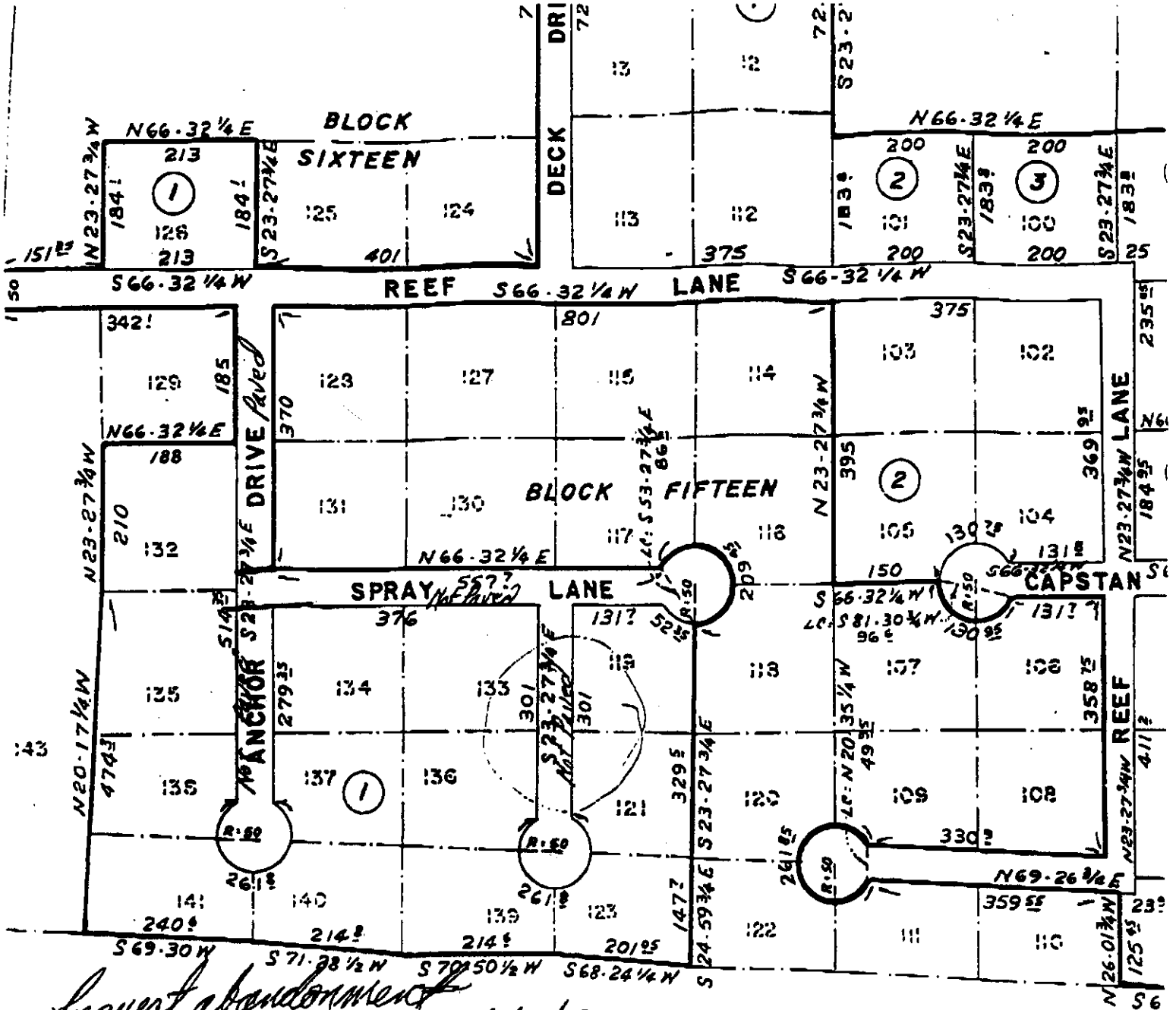
Please note that charges for legal advertising are due upon receipt of invoice.

PLEASE REMIT TO: Williamson County Sun
 Box 39
 Georgetown, TX 78627

Please include this number (060999-000
 to insure proper credit for your payme

05/26/99 11:29 WILLIAMSON CTY ROAD AND BRIDGE 512-930-3335

P. 001



*Request abandonment
of remainder of Anchor Dr.
and on named cul-de-sac of North Lake Subdivision*

Appendix

L. P. DYCHES Survey
Abstract No. 171

122

*Woody Lemke
838-1398 WK
708-4013 P9*

*Legal Not!
Sec. D*

SURVEYOR'S NOTE:

of this map is to dedicate all to

AGENDA ITEM # 14**July 6, 1999**

Consider approving abandoning portion of dedicated right-of-way easement of Anchor Drive and an unnamed road (south of Spray Lane) in Northlake, Section D, Block 15.

Moved: Commissioner Hays

Seconded: Commissioner Boatright

Motion: To approve abandoning portion of dedicated right-of-way easement of Anchor Drive and an unnamed road (south of Spray Lane) in Northlake, Section D, Block 15.

Vote: Motion carried 5 - 0

AGENDA ITEM # 15**July 6, 1999**

Consider designating who will serve as voting delegate at NACO Conference.

Moved: Commissioner Heiligenstein

Seconded: Commissioner Boatright

Motion: To designate Commissioner Heiligenstein to serve as voting delegate at NACO Conference.

Vote: Motion carried 4 - 0 with Commissioner Hays absent from the dais.

Moved: Commissioner Boatright

Seconded: Commissioner Heiligenstein

Motion: To rescind designation of Commissioner Heiligenstein to serve as voting delegate at NACO Conference.

Vote: Motion carried 5 - 0

Moved: Commissioner Boatright

Seconded: Commissioner Heiligenstein

Motion: To designate Commissioner David Hays to serve as voting delegate at NACO Conference.

Vote: Motion carried 5 - 0

AGENDA ITEM # 16**July 6, 1999**

Consider appointment of (2) members to the CAPCO General Assembly for Williamson County.

No action was taken on this agenda item.

AGENDA ITEM # 17**July 6, 1999**

Open and consider awarding, rejecting or extending bids for air conditioning units for Farmers State Bank building.

At 10:20 a.m. Judge Doerfler announced time open to receive bids for Farmers State Bank building air conditioning units.

At 10:22 a.m. Judge Doerfler announced time closed to receive bids for Farmers State Bank building air conditioning units.

Bids were opened and read aloud from:

Aspen Air, Inc.	\$11,222.00
Fox Service Company	\$16,606.00

123

Moved: Commissioner Limmer

Seconded: Judge Doerfler

Motion: To award low bidder Aspen Air, Inc. \$11,222.00 bid for air conditioning units for Farmers State Bank building.

Vote: Motion carried 5 - 0

< Clerk copy here >

BID FORM**Bids to be delivered -- BID # 99WC122:**

2:00 P.M., CDT, July 6, 1999, to
Williamson County Auditor's Office
Ginny Atkinson, Purchasing
710 Main Street, Suite 303
Georgetown, TX 78626

Bid of

ASPEN AIR, INC.

hereinafter called Bidder, a corporation*, organized and existing under the laws of the
State of TX.

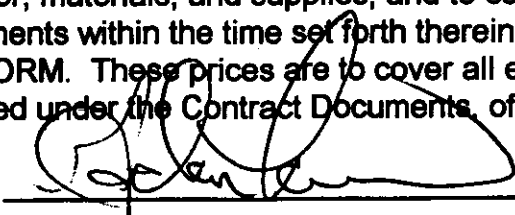
a partnership*, or an individual* doing business as

*Mark out terms not applicable.

To: Williamson County Auditor's Office
Ginny Atkinson, Purchasing
Williamson County Courthouse
710 Main Street, Suite 303
Georgetown, TX 78626

Dear Ms. Atkinson:

The Bidder, in compliance with your Advertisement for Bids for Phase 1-A, Installation of New HVAC Units, Farmers State Bank Building for Williamson County Historical Museum, 716 South Austin Avenue, Georgetown, Texas 78626, having examined the Bidding Documents and Contract Documents consisting of the Drawings and Specifications with related documents, as prepared by Voelter Associates Inc., Georgetown, Texas, as well as the premises and conditions of the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including availability of material and labor, hereby proposes to furnish all labor, materials, and supplies, and to complete work in accordance with the Contract Documents within the time set forth therein, and at the prices listed hereinafter in this BID FORM. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.



Signature of Bidder

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All blank spaces for bid prices must be filled in, in black ink or typewritten, in both words and figures. In case of discrepancy, the amount shown in words shall govern.

Bidder acknowledges receipt of the following
addenda: _____

BASE BID

Bidder agrees to perform the complete work for Phase 1-A, Installation of New HVAC Units, Farmers State Bank Building for the Williamson County Historical Museum, as described in the Contract Documents, for the lump sum of:

ELEVEN THOUSAND TWO HUNDRED TWENTY TWO DOLLARS

(\$ 11,222.00)

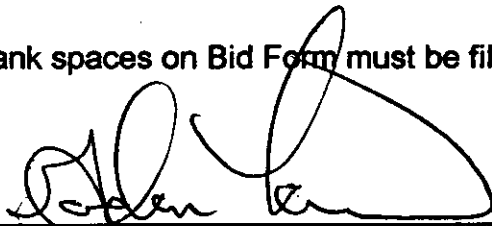
SUBMITTAL OF BID

Each bid must be submitted in a sealed envelope as specified in first paragraph of the Information for Bidders.

SALES TAX

All of the above prices and Bid Proposals shall not include any Texas sales tax. This project is exempt from any Texas Sales, Excise or Use Tax as defined by Article 20.04(F)(5).

Note: All blank spaces on Bid Form must be filled in for bid to be valid.




Signature of Bidder

Respectfully Submitted,

* ASREN AIR, INC

By: Gordon Tarnow

Title: President



617 Veterans Memorial Blvd.
Business Address Harker Heights, TX 76548

(254) 699-6120
Telephone

(254) 699-5616
Facsimile

- * Bid must be signed by authorized representative of Bidder to become valid.
Bidder shall sign each page of Bid Form.

ASPEN AIR, INC.

PO Box 2411
Harker Heights, Tx 76548-2411

254-699-6120 TACL#A015228C

Estimate

DATE	ESTIMATE NO.
7/6/1999	1330

NAME / ADDRESS
Facilities Maintenance Bldg 508 Holly St Georgetown Tx 78626 Attn: Joseph Latteo

	P.O. NO.	TERMS	PROJECT	ASPEN AIR #
		Net 15		
DESCRIPTION		QTY	RATE	TOTAL
Equipment Installation			11,500.00	11,500.00
Historical Museum - Alternate Bid				
This alternate bid is the same as the original except it call for using three phase equipment.				
The reason for the alternate is that it is a more efficient system for the long run.				
Gordon Tarnow				
Thank you for your business.			Total	\$11,500.00

BID FORM

Bids to be delivered – BID # 99WC122:

2:00 P.M., CDT, July 6, 1999, to
Williamson County Auditor's Office
Ginny Atkinson, Purchasing
710 Main Street, Suite 303
Georgetown, TX 78626

COPY

Bid of

FOX SERVICE COMPANY

hereinafter called Bidder, a corporation*, organized and existing under the laws of the
State of TEXAS.

a partnership*, or an individual* doing business as

FOX SERVICE COMPANY

*Mark out terms not applicable.

To: Williamson County Auditor's Office
Ginny Atkinson, Purchasing
Williamson County Courthouse
710 Main Street, Suite 303
Georgetown, TX 78626

Dear Ms. Atkinson:

The Bidder, in compliance with your Advertisement for Bids for Phase 1-A, Installation of New HVAC Units, Farmers State Bank Building for Williamson County Historical Museum, 716 South Austin Avenue, Georgetown, Texas 78626, having examined the Bidding Documents and Contract Documents consisting of the Drawings and Specifications with related documents, as prepared by Voelter Associates Inc., Georgetown, Texas, as well as the premises and conditions of the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including availability of material and labor, hereby proposes to furnish all labor, materials, and supplies, and to complete work in accordance with the Contract Documents within the time set forth therein, and at the prices listed hereinafter in this BID FORM. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

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Signature of Bidder

All blank spaces for bid prices must be filled in, in black ink or typewritten, in both words and figures. In case of discrepancy, the amount shown in words shall govern.

Bidder acknowledges receipt of the following
addenda: NONE

BASE BID

Bidder agrees to perform the complete work for Phase 1-A, Installation of New HVAC Units, Farmers State Bank Building for the Williamson County Historical Museum, as described in the Contract Documents, for the lump sum of:

SIXTEEN THOUSAND SIX HUNDRED SIX DOLLARS AND 00/100's

(\$ 16, 606.00)

SUBMITTAL OF BID

Each bid must be submitted in a sealed envelope as specified in first paragraph of the Information for Bidders.

SALES TAX

All of the above prices and Bid Proposals shall not include any Texas sales tax. This project is exempt from any Texas Sales, Excise or Use Tax as defined by Article 20.04(F)(5).

Note: All blank spaces on Bid Form must be filled in for bid to be valid.



Signature of Bidder

COPY

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Respectfully Submitted,

* FOX SERVICE COMPANY

By: LAHN WHATLEY

Title: SPECIAL PROJECTS MANAGER

4300 S. CONGRESS AVE.

AUSTIN, TEXAS 78745

Business Address

(512) 442-6782

Telephone

(512) 707-2805

Facsimile

- * Bid must be signed by authorized representative of Bidder to become valid.
Bidder shall sign each page of Bid Form.

COPY

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AGENDA ITEM # 18

July 6, 1999

Consider taking any appropriate action including, but not limited to setting date for public hearing date on TEA-21 program.

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To authorize advertising 2 o'clock p.m. July 27, 1999, for public hearing on TEA-21 program in Commissioners Courtroom in Williamson County Courthouse.

Vote: Motion carried 3 - 2 with Commissioners Heiligenstein and Boatright voting against the motion.

AGENDA ITEM # 19

July 6, 1999

Discuss and consider designating sex offender counselors used by CSCD as professional services exempt from competitive bidding procedures.

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve designation of sex offender counselors used by CSCD as professional services exempt from competitive bidding procedures.

Vote: Motion carried 5 - 0

AGENDA ITEM # 20

July 6, 1999

Discuss and take appropriate action on approving proposed safety resolution, loss control program organizational chart, loss control team roles and responsibilities and implementation time line.

Benefits Administrator Lisa Zirkle discussed resolution creating Steering Committee and Loss Control Team;

Organizational chart for teams (Steering Committee, Loss Control team members and representatives);

All county employees

Responsibilities and roles for each type team member

Mrs. Zirkle advised approval on June 1, 1999, with Loss Control team members to be assigned by July 20, 1999;

TAC training scheduled for August 11, 1999;

Training employees from October 1, 1999, through the end of the year.

Moved: Judge Doerfler

Seconded: Commissioner Heiligenstein

Motion: To approve safety resolution, Loss control program organizational chart, Loss control team roles and Responsibilities and implementation time line.

Vote: Motion carried 5 - 0

< Clerk copy here >

STATE OF TEXAS

* THE COMMISSIONERS COURT OF

COUNTY OF WILLIAMSON

* WILLIAMSON COUNTY, TEXAS

KNOW ALL MEN BY THESE PRESENTS THAT ON THIS, the 6th day of July, 1999, the Commissioners Court of Williamson County, Texas, met in duly called session at the Courthouse in Georgetown, with the following members present;

John C. Doerfler, County Judge
 Mike Heiligenstein, Commissioner, Pct. #1
 Greg Boatright, Commissioner, Pct. #2
 David Hays, Commissioner, Pct. #3
 Frankie Limmer, Commissioner, Pct. #4

and at said meeting, among other business, the Court considered the following:

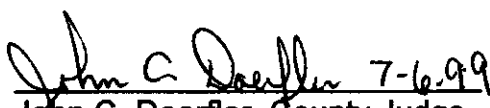
RESOLUTION

WHEREAS, the Williamson County Commissioners Court is concerned with the safety of employees and the public; and,

WHEREAS, injuries cause suffering and financial loss to employees, their families, and the public and unnecessarily exhaust tax dollars which are needed to provide essential services; now,

THEREFORE BE IT RESOLVED that the Williamson County Commissioners' Court hereby proclaims that every effort will be made to reduce the frequency of injuries by encouraging and supporting compliance with all safety ordinances, regulations, and laws. In addition, the Commissioners' Court will create and monitor a method for accomplishing the objectives of this resolution. This will be done through the efforts of the Loss Control Coordinator and the Loss Control Steering Committee.

RESOLVED THIS 6TH DAY OF JULY, 1999.


 John C. Doerfler, County Judge

ATTEST:


 Nancy E. Rister, County Clerk

Williamson County Commissioner/Court

Judge John Doerfler
Mike Heiligenstein, Greg Eassey, David Hays, Frankie Linner

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Loss Control Steering Committee

Lisa Zinke - Coordinator, Debra Trent, Lee Garrett, Bob Spack, John Sneed, Shawn Newsum, Julie Wolff

Loss Control Team

Employee Benefits
Debra Trent

Loss Control Team

Unified Road System
Lee Garrett

Loss Control Team

Commissioner's Court
Julie Wolff

Loss Control Team

Emergency Medical System
Jeff Hays

Loss Control Team

Health District
To Be Assigned

Loss Control Team

Juvenile Services
To Be Assigned

Loss Control Team

County Auditor's Office
To Be Assigned

Loss Control Team

Maintenance
To Be Assigned

Loss Control Team

Sheriff's Office
Jeff Pearson

Loss Control Representatives

26th District Court
277th District Court
368th District Court
CSCD/CITC
State Jail Fund
Constable Pct #1
Constable Pct #2
Constable Pct #3
Constable Pct #4
County Attorney
County Attorney - Hot Checks
County Clerk
Records Management
County Court at Law #1
County Court at Law #2
County Extension Office
County Treasurer
District Attorney
District Clerk
DPS - Georgetown
DPS - Northwest
Elections
Human Resources
Information Systems
J.P. Pct #1
J.P. Pct #2
J.P. Pct #3
J.P. Pct #4
Tax Assessor/Collector
Veteran's Services

Loss Control Representatives

Fleet Manager
East Side Supervisor
West Side Supervisor
Foreman

Loss Control Representatives

County Judge
Commissioner Pct. #1
Commissioner Pct. #2
Commissioner Pct. #3
Commissioner Pct. #4
Communications
PBX Operator
Williamson County Addressing

Loss Control Representatives

Test Force

Loss Control Representatives

Administration
CJD
Civil
Warrants
Data Entry
Payroll
Security
Jail
Support
Victim's Assistance

Employee Safety & Hazardous Recognition Team

All County Employees and
Employees of County Related Agencies

Proposed Loss Control Team Roles & Responsibilities

Steering Committee

Committee meets quarterly

Pro-active focus

Reviews reports provided by Loss Control Team, Employee Benefits Department Health & Safety Specialist and County Auditor's Office Risk Management Specialist

Can request inspections and training assistance from TAC

Addresses problems not reconciled by Loss Control Team, whether the problems are presented by individual team members, loss control representatives or employees

Reviews safety award recommendations and selects employees & departments for annual recognition at County Government Week Employee Appreciation Lunch

Loss Control Team Committee

Team meets monthly

Reactive focus

Reviews loss reports from Individual Loss Control Team Members

Resolves problems not easily reconciled by Individual Loss Control Team Members, whether the problems are presented by team members, representatives or employees

Reports findings from loss report review and problem reconciliation to Steering Committee

Reviews safety award recommendations and selects employees or departments for bi-monthly recognition; reports selection to Employee Benefits Department for inclusion in employee newsletter; forwards all safety award recommendations to appropriate supervisor for use in employee's periodic performance reviews

Individual Loss Control Team Members

Should have good rapport with Employees

Attends Training Sessions to become more knowledgeable about safety hazard identification, accident investigation and analysis

Reviews and analyzes losses for their area and assigned Loss Control Representative Departments; reports findings at Loss Control Team Meetings

Responds to requests for claims processing information from Employee Benefits Department Health & Safety Specialist and County Auditor's Office Risk Management Specialist

Performs accident investigations for their area and assigned Loss Control Representative departments to follow up TWCC-1 submission or vehicle claim

Performs scheduled and unscheduled inspections for their area and that of assigned Loss Control Representative departments to identify safety hazards

Makes recommendations to appropriate Elected Official or Department Head for safer procedures or safety equipment in order to reduce safety hazards

Investigates safety hazards reported from Loss Control Representatives and Employees

Forwards safety hazard investigation reports to appropriate supervisor for use in employee's periodic performance evaluation

Provides additional information as necessary regarding safety award recommendations to allow Loss Control Team to make award selections

Loss Control Representatives

Serves as point of contact and departmental information resource for Loss Control Team
Member assigned with responsibility for the department
Provides for storage and distribution of appropriate safety forms and information
Refers any reported safety hazards to their Loss Control Team Member for inspection and investigation

All County Employees

Follows safety guidelines that are applicable to job duties
Identifies and reports safety hazards in their work area or work processes to the appropriate Supervisor, Loss Control Representative or Loss Control Team Member; may also report problems to Steering Committee if not satisfied with action of those to whom hazards have previously been reported
Evaluated during periodic performance reviews on compliance with job specific safety guidelines
Identifies and recommends fellow employees or departments for bi-monthly safety award recognition

<u>Proposed Loss Control Team Time Line</u>															
															Elements
															In Place Year 2000
															January
Start Safety Program															
Adopt Resolution	->->->->->	->->->->->	->6th												
Appoint Steering Committee	->->->->->	->->->->->	->6th												
Comm.Ct. Approves Team Roles/Responsibilities	->->->->->	->->->->->	->6th												
Appoint Loss Control Team			->->20th												
Train Team						--> 11th	--> 14th								
Responsibilities						--> 11th									
Hazard Identification						--> 11th									
Accident Investigation						--> 11th									
Analysis						--> 11th									
Implement Elements															
Assign Responsible Parties						-->->->->->->	-->->->->->->								
Implement Hazard ID						-->->->->->->	-->->->->->->								
Implement Accident Investigation						-->->->->->->	-->->->->->->								
Implement Analysis						-->->->->->->	-->->->->->->								
Review						-->->->->->->	-->->->->->->								-->->->->->->
Training Employees															-->->->->->->
Record Keeping							-->->->->->->								-->->->->->->

August 11th, 8 a.m. - 12 p.m. - Loss Control Team Training, County Maintenance Facility
September 14th - 8 a.m. - 5 p.m. - TAC Regional Loss Control Workshop, County Maintenance Facility

AGENDA ITEM # 21July 6, 1999Consider approving transfer of the following fixed assets from auction items to Health District:

(2) upholstered office chairs, A102523 & A102455

Moved: Commissioner Hays

Seconded: Commissioner Heiligenstein

Motion: To approve transfer of the following fixed assets from auction items to Health District:

(2) upholstered office chairs, A102523 & A102455

Vote: Motion carried 5 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 6-23-99

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

- these items were originally approved for Auction - now they are to be transferred - PL

FIXED ASSET

Quantity	Description	Model	Serial #
2	Upholstered office chairs, with		A102523
	arms, on wheels. Tweedy pink,		A102455
	purple black upholstery.		

FROM (Transferor): Maintenance Dept's Auction BarnTO (Transferee): Social Services, Williamson Co. & Cities Health District,
211 Commerce Cove, Suite 109, Round Rock, TX. 78664

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Transferor - Elected Official/Department Head

approved 7-6-99

John C. Doyler

Sharon Shadwick, Director of Social Services, WCCO

Transferee - Elected Official/Department Head

PL

AGENDA ITEM # 22

July 6, 1999

*

Consider approving transfer of the following fixed assets from County Court-at-Law #2 to Information Systems:

- (1) Magnavox Super VGA - A106876
- (1) Colorado 250 MB tower & Keyboard

Moved: Commissioner Hays

Seconded: Commissioner Heiligenstein

Motion: To approve transfer of the following fixed assets from County Court-at-Law #2 to Information Systems:

- (1) Magnavox Super VGA - A106876
- (1) Colorado 250 MB tower & Keyboard

Vote: Motion carried 5 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUSDATE 6/23/99

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

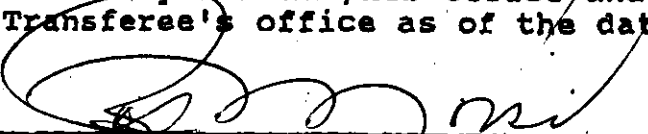
FIXED ASSET

Quantity	Description	Model	Serial #
1	Magnavox Super VGA		Williamson Co. A106876

1	Colorado 250 MB Tower & Keyboard		
---	----------------------------------	--	--

FROM (Transferor): County Court at Law #2TO (Transferee): Information Systems

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.



Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

Approved 7-6-99
John C. Daefler

AGENDA ITEM # 23July 6, 1999Consider approving transfer of the following fixed assets from District Clerk to Information Systems:

(1) PC, QA Systems 486 - 010320

Moved: Commissioner Hays

Seconded: Commissioner Heiligenstein

Motion: To approve transfer of the following fixed assets from District Clerk to Information Systems:

(1) PC, QA Systems 486 - 010320

Vote: Motion carried 5 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE: JUNE 22, 1999

THE FOLLOWING FIXED ASSET IS TO BE:

xx TRANSFERRED SOLD DISPOSED

FIXED ASSET

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>MODEL</u>	<u>SERIAL #</u>
<u>1</u>	<u>PC</u>	<u>QA SYSTEMS 486</u>	<u>010320</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

FROM: (TRANSFEROR): DISTRICT CLERKTO: (TRANSFeree): INFORMATION SYSTEMS

THE TRANSFEROR REQUESTS THAT THIS FIXED ASSET BE REMOVED FROM THE INVENTORY FOR HIS/HER OFFICE AND PLACED IN THE INVENTORY FOR THE TRANSFeree'S OFFICE AS OF THE DATE SHOWN ABOVE.

Thomas E. Gellman
TRANSFEROR- ELECTED OFFICIAL/DEPARTMENT HEAD

John C. Depler
TRANSFeree- ELECTED OFFICIAL/DEPARTMENT HEAD

approved 7-6-99
John C. Depler

AGENDA ITEM # 24

July 6, 1999

Consider approving transfer of the following fixed assets from Sheriff Department to Information Systems:

- (1) ATC Computer 386-sx-33 92050
- (1) Maxi Touch keyboard 2189 00623721
- (1) Power II Monitor High Res 3E R335GAKPO
- (1) U-Tron computer
- (1) Logitech Mouse Mouseman MA1239323174
- (1) PC Accessories Keyboard KB5311 T5060296688
- (1) Goldstar Monitor 3028SYGA AC303011554
- (1) HP Scanjet 5100C C5190 MX7CA11GCD

Moved: Commissioner Hays

Seconded: Commissioner Heiligenstein

Motion: To approve transfer of the following fixed assets from Sheriff Department to Information Systems:

- (1) ATC Computer 386-sx-33 92050
- (1) Maxi Touch keyboard 2189 00623721
- (1) Power II Monitor High Res 3E R335GAKPO
- (1) U-Tron computer
- (1) Logitech Mouse Mouseman MA1239323174
- (1) PC Accessories Keyboard KB5311 T5060296688
- (1) Goldstar Monitor 3028SYGA AC303011554
- (1) HP Scanjet 5100C C5190 MX7CA11GCD

Vote: Motion carried 5 - 0

< Clerk copy here >