

AGENDA ITEM # 20

April 20, 1999

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Consider approving the transfer of the following fixed assets from Auction Surplus to County Auditor.

(1) desk      A110678

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve the transfer of (1) desk A110678 from Auction Surplus to County Auditor.

Vote: Motion carried 5 - 0

< Clerk copy here >

\* This asset was originally set to go to auction - it now needs to be transferred

CHANGE OF FIXED ASSET STATUS

DATE 4-9-99

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	Desk	A110678	

FROM (Transferor): Auction Surplus

TO (Transferee): Auditor

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 4-20-99  
John C. Doerfler

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AGENDA ITEM # 21April 20, 1999Consider approving the following asset from County Court-at-Law #1 be sold at next auction:

(1) Brown Leather Planto Executive Chair

A110652

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve (1) Brown Leather Planto Executive Chair A110652 from County Court-at-Law #1 be sold at next auction.

Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

## CHANGE OF FIXED ASSET STATUS

DATE April 5, 1999

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD AT NEXT SALE

DISPOSED

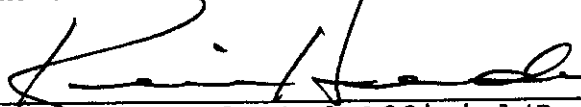
## FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
1	BROWN LEATHER PLANTO EXECUTIVE CHAIR		A110652

FROM (Transferor): COUNTY COURT AT LAW NO. 1

TO (Transferee): \_\_\_\_\_

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

  
 Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

 approved 4.20.99  
 John C. Doerfler

