

AGENDA ITEM # 19March 9, 1999Consider noting donation of one (1) Compaq computer system to Sheriff's Department from Progressive Insurance.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To note donation of one (1) Compaq computer system to Sheriff's Department from Progressive Insurance.

Vote: Motion carried 5 - 0

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**INTEROFFICE MEMORANDUM**

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**DATE:** 3/1/99  
**TO:** JUDGE JOHN DOERFLER  
**CC:** BOB SPACE  
**FROM:** KURT SHOWALTER  
**RE:** DONATED COMPUTER

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Please find attached a copy of a memo from Sgt. P. Bailey. This is in reference to a donated computer and related parts. Please place this on the agenda for recognition. This computer was donated by Progressive Insurance.

KS

*approved 3-9-99  
John C. Doerfler*

ATTACHMENTS

0163

MEMORANDUM

TO: KURT SHOWALTER  
FROM: SGT. PAT J. BAILEY 1218  
DATE: FEBRUARY 23, 1999  
REFERENCE: DONATION OF PERSONAL COMPUTER

KURT - SEVERAL MONTHS AGO I MENTIONED TO SPECIAL INVESTIGATOR DON FRISCH WITH PROGRESSIVE INSURANCE THAT SHOULD HIS COMPANY HAVE ANY PERSONAL COMPUTERS TO DONATE TO THE SHERIFFS DEPARTMENT THAT WE WOULD CERTAINLY BE INTERESTED IN ACCEPTING THEM.

NOTE: DURING 1997 - 1998 PROGRESSIVE DONATED APPROXIMATELY SIX COMPUTERS TO THE AUSTIN POLICE DEPARTMENT AT NO COST. ON FEBRUARY 23, 1999 MR. FRISCH CONTACTED THIS INVESTIGATOR AND ADVISED THAT HE HAD A COMPUTER THAT WOULD BE DONATED TO THE WILLIAMSON COUNTY SHERIFFS DEPARTMENT, ALSO AT NO COST. I MET MR. FRISCH IN AUSTIN AT WHICH TIME HE FURNISHED THE BELOW DESCRIBED PERSONAL COMPUTER:

COMPAQ MONITOR - MODEL 420T, S/N 04929816N666  
COMPAQ KEYBOARD - S/N - B23N0A39EQNKE  
COMPAQ PROLINEA 5120E, S/N NOT READABLE, LAST FIVE NUMBERS ARE 51-001.

THIS COMPUTER NOW BELONGS TO THE WILLIAMSON COUNTY SHERIFFS DEPARTMENT, IT IS LOCATED AT THE CEDAR PARK ANNEX. INVESTIGATOR FRISCH CAN BE REACHED AT 512-794-3582  
3429 EXECUTIVE CENTER DRIVE, SUITE 150  
AUSTIN, TEXAS 78731

RESPECTFULLY SUBMITTED,



SGT. PAT J. BAILEY 1218

AGENDA ITEM # 20

March 9, 1999

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Discuss and consider setting date to receive proposals for a Juvenile Services Courtmaster to be exempt under Texas Local Government Code 262.024(a)(4) professional services.

Charles Skaggs explained the Courtmaster is approximately a \$47,000.00 grant issued for contract position to hear juvenile court issues such as agreed adjudications, detention hearings and to act as a weapons and drug court. This position will operate under the sitting Juvenile Court Judge which is currently Judge John Carter.

0164

Moved: Judge Doerfler

Seconded: Commissioner Limmer

Motion: To authorize the Human Resources Department to advertise 5 p.m. March 29, 1999, to receive proposals for a Juvenile Services Courtmaster in the office of Juvenile Administration, 2423 Williams Drive, Georgetown, Texas, which will be reviewed by a committee appointed by Judge Carter which will then bring a recommendation to Commissioners Court.

Vote: Motion carried 5 - 0

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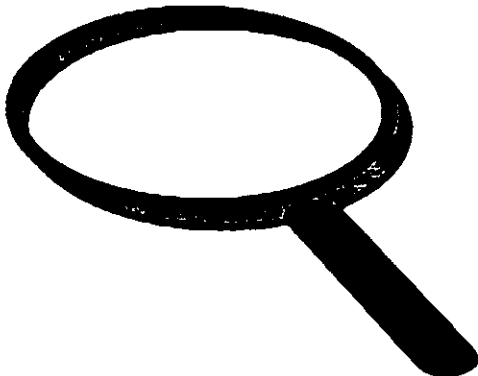
W.C.J.S.

ID:512-930-3329

FEB 24 '99 16:36 No.018 P.01

#20

7 comm  
2/24/99



To: All Juvenile Board Members  
Judge Carter  
Judge Carnes  
Judge Stubblefield  
Judge Doerfler

From: Director of Juvenile Services  
Charly Skaggs *CS*

Re: Court Master Posting

I have attached the first draft of the Juvenile Court Master contract position for your review and comments.

I have sent this draft to Gene Taylor, John Willingham and Bob Space. All have reviewed the document and approved the content.

When the posting meets with your approval, we will move forward.

Bob Space with the auditor's office recommended the item being placed on a commissioner's court agenda. This item would read:

Discuss and consider setting date to receive proposals for a Juvenile Services Court Master to be exempt under Texas Local Government Code 262.024(a)94)(professional services).

This should be on the Commissioner's Court agenda March 9, 1999.

If you have any questions or comments, please let me know.  
930-3333.

0165

**Williamson County Juvenile Services Contract Announcement  
2-17-99**

Letter of interest and resume are sufficient for application

**Department: Juvenile Services  
Position: Court Master**

**DRAFT**  
2-17-99

**Job Summary:** The Juvenile Board of Williamson County is seeking licensed attorney to function as a Court Master hearing juvenile cases. Cases will include detention hearings, adjudications and dispositions. The Court Master will work under the direction of the sitting Juvenile Court Judge. The Juvenile Court Judge duties rotate between the District Judges every two years. The Court Master will work closely with the Juvenile Services Court team as well as the District Clerk's Office and the Juvenile Prosecutor who operates under the direction of the County Attorney's Office. The Court Master will act as a special drug court and weapons court involving juvenile cases.

**Physical Demands:** Contractor must be willing to hear cases between 8:00 A.M. - 9:00 A.M. as well as cases in the late afternoon. Contractor must be willing to hear cases at a variety of locations. Must be willing to be in close contact with juvenile offenders and families. The Court Master will be required to hear oral and written testimony and make decisions in juvenile cases. The Court Master must be able to document all actions taken for review of the sitting Juvenile Court Judge. Ability to make decisions, communicate and work in a team environment is essential. Ability to use the phone, tape recorder, and computer necessary.

**Environmental factors:** Works in air-conditioned facilities with frequent changes in the physical location. Works in close proximity with juvenile offenders who have been accused of committing crimes or have been adjudicated delinquent and may be aggressive and/or violent. Work will generally occur in the late afternoon or between 8:00 A.M. - 9:00 A.M. Some week end hours are required due to the requirement of judicial detention case reviews being heard within 48 hours of detention. Other times will be coordinated through the sitting Juvenile Court Judge.

**Qualifications:** Must be a licensed attorney in Texas. Must have at least four years experience in working with juvenile cases. Must be able to deal with the general public, juvenile services employees, juvenile prosecutors, attorneys, juveniles, and parents in a professional manner. Must be able to work under the direction of a District Court sitting as the Juvenile Court. Valid Texas driver's license and reliable transportation is required.

**Contract fee:** Contractor will be compensated at a rate of \$50.00 per hour. Minimum work week 10 hours per week. Maximum work week 18 hours. Any variations requires approval of the sitting Juvenile Court Judge. Contractor will agree not to represent any juvenile in Williamson County Justice Courts, any Municipal Court or the 26th District Court, the 277th District Court or the 368th District Court.

Contract is being offered through an Accountability Block grant through the Criminal Justice Division of the Governor's Office, which was submitted by the Williamson County Commissioner's Court through the Williamson County Juvenile Services Department. Funding is currently approved through September 30, 1999.

**Application Procedure:** A letter of interest and resume must be received by the Human Resource Department, Main Courthouse 710 Main Street, Second Floor, Georgetown, TX. 78626 by 5. P.M. Friday, February 19, 1999. Phone: 512-943-1625 www. Williamson-county. org/hr Williamson County is an equal opportunity employer.

Copy of grant may be obtained by contacting: Charly Skaggs, Juvenile Services Director: 2423 Williams Dr. Suite E, Georgetown, TX. Phone: 512-930-3333.

**Williamson County Juvenile Services Contract Announcement  
2-17-99**

Letter of Interest and resume are sufficient for application

**Department: Juvenile Services  
Position: Court Master**

**DRAFT**  
#1

2-17-99

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0167

AGENDA ITEM # 21March 9, 1999Consider approving disbursement of Sutton County School funds to local school districts.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve disbursement of \$176,138.00 Sutton County School funds to the 13 local school districts with 46,963 students at \$3.75 per student.

Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

**DISTRIBUTION OF SUTTON COUNTY SCHOOL FUNDS****YEAR ENDING SEPTEMBER 30, 1998****TOTAL AVAILABLE TO BE DISBURSED**

\$176,138.00

46963 = 3.75 per student

SCHOOL DISTRICT	ADA	3.75 PER STUDENT
BARTLETT	286	\$1,075.00
COUPLAND	90	\$340.00
FLORENCE	666	\$2,500.00
GEORGETOWN	7,296	\$27,362.00
GRANGER	400	\$1,500.00
HUTTO	954	\$3,580.00
JARRELL	637	\$2,391.00
LEANDER	9,416	\$35,312.00
LIBERTY HILL	1,300	\$4,877.00
ROUND ROCK	22,717	\$85,191.00
TAYLOR	2,702	\$10,134.00
THORNDALE	8	\$32.00
THRALL	491	\$1,844.00
<b>TOTAL STUDENTS</b>	<b>46,963</b>	<b>\$176,138.00</b>

School funds were not disbursed in 1997 so there was more money to disburse in 1998.

Last disbursed in 1996 \$111,383.00 to 39,928 students - \$2.79 per student