

AGENDA:

MINUTES

*

*

of the

WILLIAMSON COUNTY COMMISSIONERS COURT MEETING

OCTOBER 20, 1998

THE STATE OF TEXAS) (

COUNTY OF WILLIAMSON) (BE IT REMEMBERED that at 9:30 a.m. on this the 20th day of October A.D., 1998, there was begun and holden a SPECIAL SESSION of the Commissioners Court of Williamson County, Texas, the following members being present, to-wit:

Absent..... JOHN C. DOERFLER, County Judge
MICHAEL L. HEILIGENSTEIN, Commissioner, Precinct 1
GREGORY W. BOATRIGHT, Commissioner, Precinct 2
DAVID S. HAYS, Commissioner, Precinct 3
JERRY L. MEHEVEC, Commissioner, Precinct 4
EUGENE D. TAYLOR, County Attorney
NANCY E. RISTER, County Clerk
DAVID U. FLORES, County Auditor

AGENDA ITEM # 1

October 20, 1998

*

Hear any interested person and consider forming the next agenda or adding items to today's agenda.

Assistant County Auditor Ginny Atkinson was presented a plaque and a resolution was read by Assistant County Auditor Bob Space in recognition of completing examination for qualification as a member of National Institute of Governmental Purchasers. She is now a Certified Public Buyer.

County Auditor David Flores distributed a news release for The Certificate of Achievement for Excellence in Financial Reporting being awarded to Williamson County for the seventh straight year. He recognized Assistant County Auditor Julie Kiley as the certified public accountant in charge of the financial report.

< Clerk copy here >



GOVERNMENT FINANCE
OFFICERS ASSOCIATION

180 North Michigan Avenue, Suite 800, Chicago, Illinois 60601
312/977-9700 • Fax: 312/977-4806

October 9, 1998

NEWS RELEASE

For information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to: **Williamson County, TX**, by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual designated as primarily responsible for preparing the award-winning CAFR. This has been presented to: **David U. Flores, County Auditor**

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving 12,625 government finance professionals with offices in Chicago, Illinois, and Washington, D.C.

- 30 -

WASHINGTON OFFICE

1750 K Street, N.W., Suite 650, Washington, DC 20006
202/429-2750 • Fax: 202/429-2755



GOVERNMENT FINANCE
OFFICERS ASSOCIATION

180 North Michigan Avenue, Suite 800, Chicago, Illinois 60601
312/977-9700 • Fax: 312/977-4806

October 9, 1998

Mr. David U. Flores
County Auditor
Williamson County
710 Main Street, Suite 303
Georgetown, TX 78626

Dear Mr. Flores:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended September 30, 1997 qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. Congratulations for having satisfied the high standards of the program. We hope that your example will encourage others in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Each entity submitting a report to the Certificate of Achievement review process is provided with a "Summary of Grading Results" form and a confidential list of comments and suggestions for possible improvements in its financial reporting techniques. Your list has been enclosed. You are strongly encouraged to implement the recommended improvements into the next report and submit it to the program. Accompanying future submissions should be your detailed response to each comment appearing on the list. These responses will be provided to those Special Review Committee members participating in the review.

When a Certificate of Achievement is awarded to a government, an award of Financial Reporting Achievement is also presented to the individual designated by the government as primarily responsible for its having earned the Certificate. Enclosed is your Award of Financial Reporting Achievement.

WASHINGTON OFFICE

1750 K Street, N.W., Suite 650, Washington, DC 20006
202/429-2750 • Fax: 202/429-2755

Mr. David U. Flores
October 9, 1998
Page 2

Your Certificate of Achievement plaque will be shipped under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed. We suggest that you provide copies of it to the local newspapers and radio and television stations. In addition, enclosed is the 1997 Certificate Program Results representing the most recent statistics available.

A current holder of a Certificate of Achievement may include a reproduction of the award in its immediately subsequent CAFR. A camera reproduction of the award in its immediately subsequent CAFR. a camera ready copy of your certificate will be forwarded to you for this purpose in about eight weeks. If you reproduce your certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year. To continue to participate in the Certificate of Achievement Program it will be necessary for you to submit your next CAFR to our review process.

In order to expedite your submission we have enclosed a Certificate of Achievement Program application form to facilitate a timely submission of your next report. This form should be completed and mailed (postmarked) with three copies of your report, three copies of your application, three copies of your written responses to the program's comments and suggestions for improvement from the prior year, and any other pertinent material with the appropriate fee by March 31, 1999.

Your continued interest in and support of the Certificate of Achievement program is most appreciated. If we may be of any further assistance, please contact Delores Smith.

Sincerely,

GOVERNMENT FINANCE OFFICERS ASSOCIATION



Stephen J. Gauthier
Director/Technical Services Center

SJG/kas
Enclosures



GOVERNMENT FINANCE
OFFICERS ASSOCIATION

180 North Michigan Avenue, Suite 800, Chicago, Illinois 60601
312/977-9700 • Fax: 312/977-4806

REPORT # 971957

NAME OF UNIT Williamson County, TX

FISCAL YEAR ENDED September 30, 1997

CERTIFICATE OF ACHIEVEMENT PROGRAM

Summary of Grading Results

The Certificate of Achievement Program Special Review Committee (SRC) has completed its review of your comprehensive annual financial report (CAFR). Listed below are the grading categories used and a summary of the SRC's evaluation of your CAFR. The detailed comments and suggestions for reporting improvements on the attached listing are grouped under similar grading categories. Any category which received a grade of "UNACCEPTABLE" indicates an area of particular concern to the SRC and the related comments and suggestions for improvement in this category should be given special attention. However, since the Certificate of Achievement is awarded for "excellence" in financial reporting, all comments should be addressed. Written responses to each comment and suggestion for improvement are required as an integral part of your next submission.

ACCEPTABLE

UNACCEPTABLE

REPORTING IN CONFORMITY WITH GAAP:

| | |
|------------------------------------------------|---|
| Combined Statements - Overview | X |
| Combining and individual fund statements | X |
| Notes to the financial statements | X |
| Enhancing understanding of current GAAP theory | X |

DEMONSTRATING COMPLIANCE WITH FINANCE
RELATED LEGAL AND CONTRACTUAL
PROVISIONS:

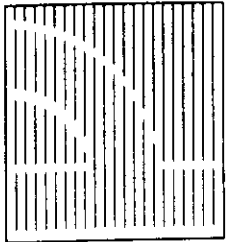
| | |
|-------------------------------------------------|---|
| Combined Statements - Overview | X |
| Combining and individual fund statements | X |
| Disclosing and explaining applicable provisions | X |

WASHINGTON OFFICE

1750 K Street, N.W., Suite 650, Washington, DC 20006
202/429-2750 • Fax: 202/429-2755

REPORT # 971957
NAME OF UNIT Williamson County, TX
FISCAL YEAR ENDED September 30, 1997
Page 2

| | <u>ACCEPTABLE</u> | <u>UNACCEPTABLE</u> |
|--------------------------------------------------------------------------|-------------------|---------------------|
| LETTER(S) OF TRANSMITTAL: | | |
| Completeness | X | |
| Clarity | X | |
| STATISTICAL SECTION: | | |
| Completeness | X | |
| Clarity | X | |
| USE OF STANDARDIZED TERMINOLOGY AND FORMATTING CONVENTIONS | X | |
| DISCLOSURE THOROUGHNESS AND DETAIL SUFFICIENCY | X | |
| MINIMIZING AMBIGUITIES AND POTENTIALS FOR MISLEADING INFERENCE | X | |
| COHESIVENESS AND INTERNAL CONSISTENCY | X | |
| IMPLEMENTATION OF PRIOR YEAR COMMENTS AND SUGGESTIONS FOR IMPROVEMENT | X | |
| READER APPEAL | X | |



The Government Finance Officers Association
of the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to:

David U. Flores
County Auditor

Williamson County, Texas

The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

A handwritten signature in cursive script, reading "Jeffrey A. Enloe".

Date

October 9, 1998

Tee shirts were distributed to court members for the October 24, 1998, annual Hairy Man Festival to be held on Hairy Man Road beginning at 10:30 a.m. with the 5K run at 4:30 p.m..

Commissioner Heiligenstein reported on his extended visit to Northridge Acres Subdivision Saturday, October 17, 1998. He suggested the county water run off system needed attention. He felt if the county drainage system could be effective, the neighborhood water would then drain off. He suggested Mr. England investigate the matter and bring a plan to Commissioners Court for resolution of the problem.

AGENDA ITEM # 2

October 20, 1998

*

Read and approve the minutes of the last meeting.

Moved: Commissioner Boatright

Seconded: Commissioner Heiligenstein

Motion: To approve the minutes of the last meeting.

Vote: Motion carried 2 - 0 with Commissioner Hays abstaining from the vote and Commissioner Mehevec absent from the dais.

AGENDA ITEM # 3

October 20, 1998

*

Hear County Auditor concerning invoices and bills submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the County.

Moved: Commissioner Hays

Seconded: Commissioner Boatright

Motion: To authorize the payment of \$651,003.51 in computer print-out and report of bills, from the proper line items, if found by the County Auditor to be legal expenses as appropriated in the 1997/98 and 1998/99 County Budgets.

Vote: Motion carried 3 - 0 with Commissioner Mehevec absent from the dais.

< Clerk copy here >