

Consider awarding, rejecting or extending various annual bids.

Assistant County Auditor Genny Atkinson recommended awarding annual bids with the exception of contract for copy paper which will be awarded on October 13, 1998, and the extension of pharmacy contract in Liberty Hill/Leander area with M & L Pharmacy for 30 days.

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To award annual bids as recommended with contract for copy paper award on October 13, 1998, and the extension of M & L Pharmacy contract in Liberty Hill/Leander area for 30 days.

Vote: Motion carried 3 - 1 with Commissioner Mehevec voting against the motion.
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ANNUAL BIDS FOR FISCAL YEAR 1999

LIST OF RECOMMENDED AWARDS

DRUGS-PRESCRIPTION FOR INDIGENT CARE

GEORGETOWN

THE MEDICINE SHOPPE
ECKERD DRUGS

ROUND ROCK

QUICK PHARMACY
WALGREENS DRUG STORE

CEDAR PARK

WALGREENS DRUG STORE

TAYLOR

PFENNIG PRESCRIPTION PHARMACY

FENCING LABOR

BILLY GREENE FENCING

ITEMS # 1 & 2

NO AWARD

ITEM # 3

ROADSIDE CHEMICALS & HERBICIDES

TIMBERLAND ENTERPRISES

ITEMS # 1, 2, & 3

TERRA DISTRIBUTION

ITEMS # 4, 5, & 6

ROAD BASE MATERIALS & AGGREGATE

HWY 195 CRUSHED STONE

ITEMS # 1, 2, 7, & 18

M. E. RUBY

ITEMS # 1, 2, 4, 7, & 9

PIONEER CONCRETE

ITEMS # 3, 8, 11, 12, 13, & 17

CAPITOL AGGREGATES

ITEMS # 10, 14, & 15

VULCAN MATERIALS

ITEMS # 16, 20, 21, & 22

NO BIDS

ITEMS # 5, 6, & 19

*approved 9-29-98
John C. Doerfler*

ROAD SIGNS & MARKERS

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PATHMARK TRAFFIC PRODUCTS

ITEMS # 1, 2, 5, 6, 7, 11, 14, & 15

SMITH MUNICIPAL SUPPLIES

ITEMS # 3, 4, 8, 9, 10, 12, & 13

WELDING LABOR

GUS MARTINEZ

just

AGENDA ITEM # 32

September 29, 1998

*

Consider re-awarding various annual bids.

Assistant County Auditor Genny Atkinson recommended re-awarding annual bids listed as well as property insurance and EMS liability insurance.

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To re-award annual bids as recommended by Auditor's Department along with property insurance and EMS liability insurance to Leibowitz Insurance/ Coregis Insurance.

Vote: Motion carried 4 - 0

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ANNUAL BIDS RE-AWARDED FOR FISCAL YEAR 1999

LIST OF RECOMMENDED RE-AWARDS

AIR CONDITIONING/HEATING SERVICES

FOX SERVICE CO., INC.

*Property Inc.
Cms Liab. Ins.*

ASPHALT

CAPITOL AGGREGATES, LTD.
TEXAS FUEL & ASPHALT CO., INC.
GULF STATES ASPHALT CO., INC.
KOCH MATERIALS COMPANY
VULCAN MATERIALS COMPANY

COMPUTER PRINTER PAPER

UNISOURCE WORLDWIDE

CONCRETE LABOR

EDD FULKES

CULVERTS - CORRUGATED METAL

CONTECH CONSTRUCTION PRODUCTS, INC.

FENCING MATERIAL

AMERICAN FENCE & SUPPLY CO.

FILTERS FOR VEHICLES & EQUIPMENT

CARQUEST AUTO PARTS (STRAFCO, INC.)

FUEL

TRIPLE S PETROLEUM CO.

HYGIENE PRODUCTS

AMERCARE PRODUCTS, INC.

PRINTING - GENERAL

STATE CONTRACT - PRESTO PRINTING

Business Cards

SAFEGUARD BUSINESS SYSTEMS

Letterhead & Envelopes **without graphics**

REBAR

REINFORCING STEEL SUPPLY

UNIFORMS FOR EMS

MILLER UNIFORMS & EMBLEMS

VEHICLE REPAIR PARTS

CARQUEST AUTO PARTS - GEORGETOWN

*added
Property Ins
& EMS Liability Ins.
approved 9-29-98
John C. Daehler*

Consider awarding, rejecting or extending proposal on utility audit.

Assistant County Auditor Bob Space recommended awarding proposal on utility audit to Robert Grieve International, Inc. with 50% of first \$25,000.00 recovered and 33 1/3% beyond the first \$25,000.00.

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To award utility audit proposal to Robert Grieve International, Inc.

Vote: Motion carried 4 - 0 < Clerk copy here >

09 09 98 18:35 FAX

007

COPY

WILLIAMSON COUNTY PROPOSAL FORM


The undersigned, by his/her signature, represents that he/she is authorized to bind the proposer to fully comply with the terms and conditions of the attached Request for Proposal, and Specifications for the amount(s) shown on the accompanying proposal sheet(s). By signing below, you have read the entire document and agreed to the terms therein.

NAME OF PROPOSER: Robert Grieve International, Inc.

Mailing Address: 5373 West Alabama, Suite 350

City: Houston State: TX Zip: 77056

Telephone: (713) 963-9916 Fax: (713) 963-9921

 Date of Proposal: 09/10/98
Signature of Person Authorized to Sign Proposal

Name and Title of Signer: Richard G. Lock, Vice President Operations
(Please Print or Type)

PLEASE COMPLETE THE FOLLOWING:

Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)

[] "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)

[] low item basis. (Will accept award on "any or all" items.)

List Additional Limitations if applicable: _____

DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING ENTIRE DOCUMENT

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**PUBLIC NOTICE
WILLIAMSON COUNTY
REQUEST FOR PROPOSALS**

COPY

The Williamson County Commissioners Court invites the submission of sealed PROPOSALS for:

UTILITY AUDIT

Sealed PROPOSALS will be publicly opened in the Auditor's Office, 3rd Floor – Suite 303, Williamson County Courthouse, Georgetown, Texas on Wednesday, September 16, 1998 at 2:30 PM .

PROPOSALS received after the above stated date and time will be returned unopened.

Detailed specifications may be obtained by calling Ginny Atkinson at (512) 943-1554 or by visiting the Williamson County Procurement web site.

<http://www.williamson-county.org/Procurement>

The Williamson County Commissioners Court reserves the right to accept the lowest and best PROPOSAL as deemed by the Court, or reject any and/or all PROPOSALS.

Issued by order of the Williamson County Commissioners Court on August 25, 1998. John C. Doerfler, County Judge.

SPECIFICATIONS
UTILITY AUDIT/OVERPAYMENT RECOVERY SERVICES

COPY

RESPONSIBILITIES OF SUCCESSFUL BIDDER

The successful bidder shall:

1. Review the County's methods of operation and accounting for the purchase, payment and use of fuel and shall identify specific areas or classifications of potential overpayments by and recoveries available to the County and prepare and present detailed recommendations thereon for the consideration of the County. Implementation of bidders' recommendations will be at the sole discretion of the County. Access to said records and systems shall be under such conditions and shall be controlled, limited and supervised as the County, in its sole discretion, feels appropriate.
2. Prepare any claims for reimbursement of overpayment(s) and recoveries. Successful bidder shall be responsible for pursuing said claim(s).

CONTRACT PERIOD AND TERMINATION

1. This contract shall be for a term of twelve (12) months from the effective date as authorized by the County, and may be renewed, by written agreement of the parties for an additional twelve (12) month term in accordance with item 5 in the proposal instruction/requirements.
2. This contract may be terminated by either party by giving thirty (30) days prior written notice.
3. In the event of termination by the County prior to the end of the term of this contract, the County agrees that it shall not, for the balance of the term of this contract, pursue any claims identified prior to the County's termination.

PAYMENT

1. The successful bidder shall be paid the percentage amounts designated by this bid, as total consideration for its performance pursuant to this contract.
2. In the event the County terminates this contract prior to the expiry, the successful bidder shall nonetheless be paid its percentage of any recovery by the County on a claim identified prior to termination by the County.
3. The successful bidder shall not be entitled to any other payment, reimbursement for expenses, etc., in consideration of its performance under this contract. The recovery percentages bid shall be total consideration pursuant to this contract. In the event the County elects not to pursue a claim identified, or, in the event the County fails to recover any sum(s) so identified, then in such event, the successful bidder shall be entitled to no compensation for its efforts hereunder.

COPY

INDEPENDENT CONTRACTOR

1. In the performance of work or services hereunder, the successful bidder shall be deemed an independent contractor, and any of its employees, agents, associates or servants, performing work required hereunder shall be deemed solely as employees, agents, associates or services of the successful bidder or, where permitted, of its subcontractors.

INDEMNIFICATION

1. The successful bidder will indemnify, hold harmless, defend and exempt the County, its officers, agents, servants, and employees from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, costs, expenses, and reasonable attorneys' fees incident to the performance of this contract and arising directly or indirectly out of the acts, errors or omissions of the successful bidder, its officers, agents, servants, subcontractors or employees; provided, however, that the successful bidder shall not be liable for any suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorneys' fees arising out of a willful or negligent act of the County, its officers, agents, servants or employees.
2. The successful bidder's duty to defend, indemnify and hold the County harmless shall not abate or end by reason of the expiration or termination of this contract unless otherwise agreed to by the County in writing. The provisions of this section shall survive the termination of this contract.

MISCELLANEOUS

1. Any and all notices or communications required or permitted under this contract shall be delivered in person or mailed, certified mail, return receipt requested, or may be transmitted by fax with verification, as follows:

Williamson County
Attn: Bob Space - Auditor's Office
710 Main Street Suite 303
Georgetown, TX 78626
2. This contract and the attached exhibits constitute the entire agreement of the parties with respect to the matters described herein, and no oral statements or prior written matter not specifically incorporated herein shall be of any force or effect. This contract may not be amended except by a subsequent written instrument signed by both of the parties.
3. No assignment of this contract or any right existing under this contract shall be made in whole or in part by the successful bidder without the express written consent of the County; in the event of any assignment, the assignee shall assume the liabilities and responsibilities of the assignor, in writing, prior to the assignment.
4. This contract shall be construed, interpreted and adjudicated under the laws of the State of Texas and, when appropriate, the laws of the United States.
5. Successful bidder shall comply with all applicable laws, ordinances, orders, resolutions and codes of the United States, the State of Texas and of any local government or administrative agency with local jurisdiction.

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6. Successful bidder agrees that its books and records, insofar as they pertain to work done pursuant to this contract, shall at all reasonable hours be subject to audit and inspection at the successful bidder's office by the County for three (3) years from the termination of this contract.
7. The waiver by a party hereto of a breach of any provisions of this contract shall not operate as or be construed as a waiver of any subsequent breach.

CONFIDENTIALITY

1. Successful bidder agrees to hold and keep all data and information pertaining to the County and pertaining to this contract in the strictest confidence and will use such data and information solely for the purpose of performing the services required under this contract.
2. The County agrees not to divulge information in the form of trade secrets, e.g., methods, techniques, to any party a party of this contract.

NO ARBITRATION

The parties hereby expressly agree that no cause, dispute, difference in interpretation or other conflict arising between the parties pursuant to this contract shall be resolved by arbitration.

WILLIAMSON COUNTY
REQUEST FOR PROPOSAL

COPY

UTILITY AUDIT/OVERPAYMENT RECOVERY SERVICES

REFERENCES:

Montgomery County
P. O. Box 539
Conroe, Texas 77305
Linda Brezeale, County Auditor
Telephone: 409-539-7820

City of Waco
P. O. Box 2570
Waco, Texas 76702-2570
Janice Andrews, Director of Fiscal Services
Telephone: 254-750-5769

City of Richardson
P. O. Box 830309
Richardson, Texas 75083
Lee Hammock, C.P.M. Fleet and Materials Manager
Telephone: 972-238-4042

PAYMENT:

Percentages

50% of the first twenty five thousand dollars of recoveries
33-1/3% of recoveries in excess of twenty five thousand dollars

Robert Grieve International, Inc.

Consider extending existing contract on landscape and janitorial services until awarding of new contract.

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To extend existing landscape contract to Custom Lawn Care and existing janitorial services contract to D & H Cleaning for 30 days.

Vote: Motion carried 4 - 0

AGENDA ITEM # 35September 29, 1998*

Consider authorizing advertising and setting date to open bids of landscape services and janitorial services.

Judge Doerfler requested Assistant County Auditor Bob Space contact Williamson County Sheriff Ed Richards regarding jail in-mates participation in janitorial and landscape services.

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To authorize County Auditor to advertise 10 o'clock a.m. on Tuesday, October 27, 1998, to open bids for landscape services and janitorial services.

Vote: Motion carried 4 - 0

AGENDA ITEM # 36September 29, 1998

Consider awarding Capital Metro bid.

Commissioner Boatright advised the bid will be paid from Capital Metro funds for overlaying, sidewalks and handicapped ramps.

Moved: Commissioner Boatright

Seconded: Commissioner Mehevec

Motion: To award Capital Metro bid to low bidder Wheeler Coatings Asphalt, Inc. of Round Rock in the amount of \$331,038.50.

Vote: Motion carried 4 - 0

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JAY ENGINEERING COMPANY, INC.

P.O. Box 10998-503 Austin, Texas 78766 (512) 259-3882
Fax 259-8018

September 23, 1998

Greg Boatright, Commissioner
Williamson County Precinct Two
350 Discovery Blvd., Suite 201
Cedar Park, Texas 78613

Re: 1998/1999 Paving & Sidewalk Improvements
Capital Metro BGA Program

Dear Commissioner Boatright:

Bids were publicly opened and read on September 22, 1998 on the referenced project. As reflected on the attached Bid Tabulation, six (6) responsive bids were received. The lowest responsive, responsible bidder was **Wheeler Coatings Asphalt, Inc.** of Round Rock, Texas. We have contacted this bidder to confirm he wants the contract in the amount bid.

The low bid was more than ten percent below our estimate for the work. Funds are available in the BGA account to cover this contract, along with all associated costs.

As a result of our evaluation, we hereby recommend the Williamson County Commissioners Court award a construction contract to **Wheeler Coatings Asphalt, Inc.** in the amount of **\$331,038.50** for the Base and Alternate Bid work, with final amounts dependent on the actual installed quantities.

We will prepare a Notice of Award and Agreement for execution by Judge Doerfler in the event the Court votes to follow this recommendation. Please call if you should have any question in this regard.

Sincerely,

Frederick A. Jay, P.E.

FAJ/s
Enclosures

pri: 118-010

PROPOSAL

TO

WILLIAMSON COUNTY, TEXAS

FOR

1998/1999 PAVING & SIDEWALK IMPROVEMENTS
WILLIAMSON COUNTY, TEXAS - PRECINCT TWO


Date: SEPT 22, 1998

Proposal of WHEELER COATINGS ASPHALT INC. (hereinafter called "Bidder") a
(proprietorship)(corporation) organized and doing business under the laws of the state of TEXAS
to Williamson County, Texas (hereinafter called "County" or "Owner"):

GENTLEMEN:

The Bidder, in compliance with your advertisement and Instructions to Bidders for construction of the 1998/1999 Paving & Sidewalk Improvements ("Project"); having examined the drawings and technical specifications with related documents, the site of the proposed work, and being familiar with all the conditions and requirements for construction of the proposed Project, including the availability of labor, materials and equipment for proper prosecution of the work, hereby proposes to furnish all labor, materials, plant and equipment to construct the Project in strict accordance with the Contract Documents and Specifications, within the time set forth herein and at the price(s) stated in the following schedule. The stated prices are sufficient to cover all expenses incurred in performing the work required under the Contract Documents of which this Proposal is a part.

Bidder acknowledges receipt of the following Addenda, as evidenced by the authorized signature(s) following:

ADDENDUM NO. 1 BY: 
ADDENDUM NO. BY:
ADDENDUM NO. BY:

1998/1999 Paving & Sidewalk Improvements
Williamson County, Texas - Precinct Two

BID SCHEDULE

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Description of Item and Unit Price of Item in Words</u>	<u>Unit Price</u>	<u>Total Item Cost</u>
<u>BASE BID ITEMS</u>					
1.	94,750	SY	1-1/2-inch Hot Mix Asphaltic Concrete Overlay, complete and in place per Square Yard. at TWO Dollars and THIRTY NINE Cents.	\$ 2.39	\$ 226,452.50
2.	180	LF	Remove & Replace Concrete Curb & Gutter, complete and in place per Linear Foot. at THIRTEEN Dollars and FIFTY Cents.	\$ 13.50	\$ 2,430.00
3.	29,375	SF	Concrete Sidewalk, complete and in place per Square Foot. at TWO Dollars and EIGHTY Cents.	\$ 2.80	\$ 82,250.00
4.	17	EA	Concrete Curb Ramps, complete and in place per Each. at EIGHT HUNDRED FIFTY DOLLARS Dollars and NO Cents.	\$ 850.00	\$ 14,450.00
TOTAL BASE BID AMOUNT				\$ 326,382.50	
5.	4	EA	PROJECT SIGNS PER DRAWING COMPLETE AND IN PLACE PER EACH AT TWO HUNDRED DOLLARS AND NO CENTS	200.00	800.00

Item No.	Estimated Quantity	Unit	Description of Item and Unit Price of Item in Words	Unit Price	Total Item Cost
ALTERNATE BID ITEMS					
1A.	3,400	LF	Four (4) inch wide, solid white stripe Type 1, complete and in place per Linear Foot. at NO Dollars and THIRTY FIVE Cents.	\$.35	\$ 1,190.00
2A.	2,620	LF	Four (4) inch wide, solid yellow stripe (double), Type 1, complete and in place per Linear Foot. at NO Dollars and EIGHTY Cents.	\$.80	\$ 2,096.00
3A.	1,200	LF	Four (4) inch wide, broken white stripe Type 1, complete and in place per Linear Foot. at NO Dollars and THIRTY FIVE Cents.	\$.35	\$ 420.00
4A.	1	LS	Miscellaneous Traffic Control striping Type 1, (turn arrows, stop lines, etc.) complete and in place per Lump Sum. at NINE HUNDRED FIFTY Dollars and NO Cents.	\$ 950.00	\$ 950.00
TOTAL ALTERNATE BID AMOUNT				\$ 4,656.00	
TOTAL BASE BID AMOUNT				\$ 326,382.50	
TOTAL BASE BID AND ALTERNATE BID AMOUNT				\$ 331,038.50	

1998/1999 Paving & Sidewalk Improvements
Williamson County, Texas - Precinct Two

PROPOSAL (cont'd)

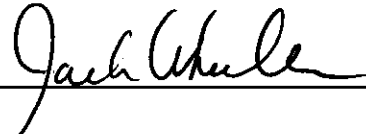
Bidder hereby agrees to commence work under this contract on or before a date to be specified in a written "Notice to Proceed" from the Owner and to fully complete the project within forty five (45) calendar days, BASE BID AND ALTERNATE BID work, as awarded.

Upon receipt of a written notice to the acceptance of this bid, Bidder will execute the formal contract Agreement within three (3) days and shall deliver the Surety Bonds and Insurance Certificate as required by the Instructions to Bidders.

Bid security as required by the Instructions to Bidders in the sum of BID BOND ATTACHED
(\$ _____) is hereto attached.

The bid security is to become the property of the Owner in the event the Proposal is accepted by the Owner and the Agreement and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

Respectfully Submitted,

By 
Title PRESIDENT

WHEELER COATINGS ASPHALT INC.
Business Name

3099 N. IH 35

ROUND ROCK, TX. 78664
Address

512-346-3839
Telephone



UNIVERSAL SURETY OF AMERICA
BID BONDBond No. TX479117500

KNOW ALL MEN BY THESE PRESENTS, that we Wheeler Coatings Asphalt, Inc.
as Principal,
hereinafter called the Principal, and UNIVERSAL SURETY OF AMERICA, 950 Echo Lane, Suite 250,
Houston, Texas 77024, as Surety, hereinafter called the Surety, are held and firmly bound unto
Williamson County

as Oblige, hereinafter called the Oblige, in the sum of 5 % of the amount of this bid not to exceed
5% OF THE GREATEST AMOUNT BID***** Dollars (\$ 5% GAB*****)
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these
presents.

WHEREAS, the principal has submitted a bid for 1998-99 Paving & Sidewalk Improvements
for Williamson County, Texas
Precinct 2

NOW, THEREFORE, If the contract be timely awarded to the Principal and the Principal shall within such
time as specified in the bid, enter into a contract in writing or, in the event of the failure of the Principal to
enter into such Contract; If the Principal shall pay to the Oblige the difference not to exceed the penalty
hereof between the amount specified in said bid and such larger amount for which the Oblige may in good
faith contract with another party to perform the work covered by said bid, then this obligation shall be null
and void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, neither Principal nor Surety shall be bound hereunder unless Oblige prior to
execution of the final contract shall furnish evidence of financing in a manner and form acceptable to
Principal and Surety that financing has been firmly committed to cover the entire cost of the project.

Signed and sealed this 17th day of September, 19 98.

Wheeler Coatings Asphalt, Inc.

(Principal)

By: [Signature]Title: President

UNIVERSAL SURETY OF AMERICA

By: [Signature]Lonnie LongAttorney-in-fact

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UNIVERSAL SURETY OF AMERICA

P.O. BOX 1068 •Houston, Texas 77251-1068

GENERAL POWER OF ATTORNEY - CERTIFIED COPY

Agency Information

8002021

Nieman, Hanks, Puryear, Page & Brya

GPA#

TX 4791175 00

Know All Men by These Presents, That UNIVERSAL SURETY OF AMERICA, a corporation duly organized and existing under the laws of the State of Texas, and having its principal office in Houston, Texas, does by these presents make, constitute and appoint

Kathy Bridges
Lonnie Long

Andre P. Juneau
Robert E. Bryant
Deborah A. Madison

Curtis W. Page
William Holland Page

of Austin and State of Texas its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver

Bonds not to exceed \$250,000.00 unless such is accompanied by letter of authority signed by the President, Secretary or Executive Vice President of Universal Surety of America.

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do within the stated limitations, and such authority is to continue in force until 12/31/1998. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of Universal Surety of America at a meeting held on the 11th day of July, 1984.

"Be It Resolved, that the President, and any Vice President, Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company."

"RESOLVED that the signature of any officer of the corporation, and the seal of the corporation may be affixed or printed by facsimile to any power of attorney of the corporation, and that such printed facsimile signature and seal shall be valid and binding upon the corporation."

In Witness Whereof, Universal Surety of America has caused these presents to be signed by its President, John Knox, Jr. and its corporate seal to be hereto affixed this 30th day of September, A.D., 1996.

State of Texas

ss:

County of Harris



UNIVERSAL SURETY OF AMERICA

John Knox, Jr.

President

On this 30th day of September, in the year 1996, before me, Rhonda Kay Wilke, a notary public, personally appeared John Knox, Jr., personally known to me to be the person who executed the within instrument as President, on behalf of the corporation herein named and acknowledged to me that the corporation executed it.



Rhonda Kay Wilke

Notary Public

I, the undersigned Secretary of Universal Surety of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in effect.

GIVEN under my hand and the seal of said company, at Houston, Texas, this 17th day of September, 1998.

Amy Bailey

Assistant Secretary

Any instrument issued in excess of the penalty stated above is totally void and without any validity.

For verification of the authority of this power you may telephone (713) 722-4600.

1151-1175/025

AGENDA ITEM # 37September 29, 1998*Consider re-awarding proposal for vehicle insurance for coming year.

Assistant County Auditor Bob Space recommended re-awarding vehicle insurance proposal for coming year to Texas Association of Counties.

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To re-award proposal for vehicle insurance for coming year to Texas Association of Counties.

Vote: Motion carried 4 - 0

AGENDA ITEM # 38September 29, 1998*Consider authorizing advertising and setting date to open bids for pharmaceutical services for Liberty Hill/Leander area.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To authorize County Auditor to advertise 10 o'clock a.m. October 20, 1998, to open bids for pharmaceutical services for Liberty Hill/Leander area.

Vote: Motion carried 4 - 0

AGENDA ITEM # 39September 29, 1998Consider approving order authorizing early delivery of ballots on November 3, 1998.

Moved: Commissioner Hays

Seconded: Commissioner Boatright

Motion: To approve order authorizing early delivery of ballots on November 3, 1998.

Vote: Motion carried 4 - 0

AGENDA ITEM # 40September 29, 1998Consider approving changes in early voting locations.

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To approve changes in early voting locations.

Vote: Motion carried 4 - 0

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**ORDER ADOPTING EARLY VOTING LOCATIONS
AND HOURS FOR NOVEMBER 3, 1998 ELECTION**

On this the 29th day of September, 1998, the Commissioners' Court of Williamson County, Texas, does hereby adopt the attached locations and hours for the November 3, 1998, General Election.

John C. Doerfler 9-29-98
John C. Doerfler, Judge

Consider ordering general election on November 3, 1998.

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To order general election on November 3, 1998.

Vote: Motion carried 4 - 0

< Clerk copy here >

ORDER AUTHORIZING THE EARLY DELIVERY OF BALLOTS
FROM CERTAIN PRECINCTS IN WILLIAMSON COUNTY, TEXAS

On this the 29th day of September, 1998, the Commissioners' Court of Williamson County, Texas, does hereby order that ballots from election precincts 138, 149, 150, 218, 253, 254, 301, 331, 371, 423, 427, and 436 be delivered to the central counting station at 405 MLK, Georgetown, Texas, between the hours of 4 p.m. and 5 p.m. on November 3, 1998, and on subsequent election dates as deemed appropriate by the elections administrator, for the purpose of expediting the sorting or tabulation of ballots from these precincts. The Court finds that early delivery of ballots may reduce overall ballot processing time in some elections. The Court takes this action in accordance with Section 127.124 of the Texas Election Code.

 9-29-98
John C. Doerfler, County Judge

EARLY VOTING SCHEDULE **NOVEMBER 3, 1998**

FULL TIME LOCATIONS

Main Courthouse, 710 Main, Georgetown
 Round Rock Community Center, 205 E. Main, Round Rock
 Cedar Park City Hall, 600 N. Bell, Cedar Park
 Brushy Creek MUD Office, 901 Great Oaks, Round Rock
 Taylor Annex, 114 W. 4th, Taylor
 Anderson Mill MUD Office, 11500 El Salido Parkway, Austin
 Round Rock ISD Administration Building, 1311 Round Rock Avenue, Round Rock
 Crestview Baptist Church, 2300 Williams Drive, Georgetown
 Spicewood Springs Branch Library, 8637 Spicewood Springs Road, Austin

Dates and Times:

Saturday	October 17	Noon to 5 p.m.
Sunday	October 18	Noon to 5 p.m.
Monday-Friday	October 19-23	8 a.m. to 5 p.m.
Saturday	October 24	7 a.m. to 7 p.m.
Sunday	October 25	Noon to 5 p.m.
Monday-Friday	October 26-30	7 a.m. to 7 p.m.

PART-TIME LOCATIONS

Granger City Hall, 214 E. Davila	Monday-Friday, 10/26-10/30
Hutto Fire Hall	Mondays, 10/19, 10/26
Jarrell Fire Hall	Monday, 10/26
Coupland School	Tuesdays, 10/20 & 10/27
Florence City Hall, 304 E. Main	Tuesday, 10/27
Thrall City Hall, 104 Main Street	Wednesdays, 10/21 & 10/28
Bartlett Bank Annex, So. Dalton St.	Thursdays, 10/22 & 10/29
Liberty Hill Annex, Hwy 1869 & Loop 332	Thursday, 10/29
Leander City Hall, 200 W. Willis	Friday, 10/30

Hours for above locations are 11 a.m. to 6 p.m. each day.

Fellowship at Forest Creek Church	Sat, Oct 17 & 24-11 a.m. to 3 p.m.
3379 Gattis School Road	Sun, Oct 18 & 25-1 p.m. to 4 p.m.
Round Rock, Texas	Mon, Oct 19 & 26-11 a.m. to 6 p.m.

JKR

Consider noting Peace Officer Commission for Christopher Jakubowski.

Moved: Judge Doerfler

Seconded: Commissioner Mehevec

Motion: To note Peace Officer commission for Christopher Jakubowski.

Vote: Motion carried 4 - 0

< Clerk copy here >

WILLIAMSON COUNTY SHERIFF'S DEPARTMENT
Ed Richards, Sheriff

508 South Rock Street
Georgetown, Texas 78626-5604
Telephone (512) 943-1300

(Taylor) 352-7462
(Liberty Hill) 259-2634
Fax 943-1444

Interoffice Memo

Date: September 15, 1998
To: Commissioner Court
From: Sheriff Ed Richards
Re: Deputy Commission

Please approve for the Williamson County Sheriff's Department to hold Peace Officer Commission for Christopher J. Jakubowski.

approved 9-29-98
John C. Doerfler

Ed Richards

Ed Richards, Sheriff

September 29, 1998

Consider approving appointment of two reserve deputies for Precinct 2 Constable Bret Layton Brown and Richard Terry Coffman.

Moved: Commissioner Boatright

Seconded: Commissioner Mehevec

Motion: To approve appointment of reserve deputies Bret Layton Brown and Richard Terry Coffman for Precinct #2.

Vote: Motion carried 4 - 0

< Clerk copy here >



Williamson County Constable, Pct. 2

Jim Wilson, Constable

350 Discovery Blvd., Suite 205 • Cedar Park, Texas 78613

(512) 260-4270 • Fax (512) 260-4275



September 24th, 1998

To: Commissioner's Court

From: Jim Wilson, Constable PCT 2

Re: Reserve Deputies

I am requesting your approval to appoint two reserve deputies to replace two that are resigning their commission with my office. The names of the two applicants are Bret Layton Brown and Richard Terry Coffman.

approved 9-29-98
John C. Daehler

Cordially,

A handwritten signature of Jim Wilson in cursive script.

Jim Wilson
Constable PCT 2

Consider hiring appraiser for County Road 319 off-system bridge project.

Moved: Commissioner Mehevec

Seconded: Judge Doerfler

Motion: To approve hiring appraiser Edwin Terry for County Road 319 off-system bridge project.

Vote: Motion carried 4 - 0

AGENDA ITEM # 45

September 29, 1998

Discuss and take appropriate action on addition of warranty clause to bid form for Y2K compliance.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve warranty clause to bid form for Y2K compliance.

Vote: Motion carried 4 - 0

< Clerk copy here >

WILLIAMSON COUNTY, TEXAS

YEAR 2000 PERFORMANCE WARRANTY

For purposes of this warranty, the following definitions shall apply:

1. "Accurately" shall be defined to include:

- a) calculations correctly performed using four digit year processing;
- b) functionality on-line, batch, including but not limited to, entry, inquiry, maintenance and updates support four digit year processing;
- c) interfaces and reports must support four digit year processing;
- d) successful translation into year 2000 with valid date (e.g. CC/YY/MM/DD) without human intervention. Additional representations for week, hour, minute and second, if required, complies with the international standard ISO 8601:1988, "Data elements and interchange formats - Information exchange Representation of dates and time." When ordinal dates are used, the ISO standard format CCYYDDD is used;
- e) processing with four digit year after transition to any date beyond the year 2000 without human intervention;
- f) correct results in forward and backward date calculations spanning century boundaries;
- g) correct leap year calculations; and
- h) correct forward and backward date calculations spanning century boundaries, including conversion of previous years stored, recorded or entered as two digits.

2. "Date integrity" shall mean all manipulations of time-related data (dates, durations, days of week, etc.) will produce desired results for all valid date values within the application domain.

3. "Explicit century" shall mean date elements in interfaces and data storage permit specifying century to eliminate date ambiguity.

4. "Extraordinary actions" shall be defined to mean any action outside the normal documented processing steps identified in the product's reference documentation.

5. "General integrity" shall mean no value for current date will cause interruptions in desired operation - especially from the 20th to 21st centuries.

6. "Implicit century" shall mean for any data element without century, the correct century

is unambiguous for all manipulations involving that element.

7. "Product" or "products" shall be defined to include, but is not limited to, any supplied or supported hardware, software, firmware and/or micro code.

8. "Valid date" shall be defined as a date containing a four digit year, a two digit month and a two digit day., or the ISO 8601:1988, Data elements - Information Exchange - Representation of dates and times". When ordinal dates are used, ISO standard format of CCYYDDD is used.

It is the intent of Williamson County to purchase commodities that are Year 2000 compliant. In the event that the commodity or commodities requested with this Purchase Order are not Year 2000 compliant, the vendor is instructed to notify the Williamson County Purchasing Department PRIOR to completing this order. Contact information for the Williamson County Purchasing Department is:

Bob Space
710 Main Street
Suite 303
Georgetown, TX 78626
(512) 943-1555
e-mail - rspace@wilco.org

By accepting this Purchase Order, the vendor warrants that product(s) delivered and/or installed under this purchase agreement shall be able to accurately process valid date data when used in accordance with the product documentation provided by the vendor and require no extraordinary actions on the part of the Owner or its personnel. Products under this Purchase Agreement possess general integrity, date integrity, explicit and implicit century capabilities. If the Purchase Agreement requires that specific products must perform as a system in accordance with the foregoing warranty, then the warranty shall apply to those listed products as a system. The duration of this warranty and the remedies available to the Owner for breach of this warranty shall be as defined in, and subject to, the terms and conditions of the vendor's standard commercial warranty or warranties contained in this Purchase Agreement. Notwithstanding any provision to the contrary in such commercial warranty or warranties, the remedies available to the Owner under this warranty shall include repair or replacement of any supplied product whose non-compliance is discovered and made known to the vendor in writing within ninety (90) days after any determination by Owner of non compliance. Nothing in this warranty shall be considered to limit any rights or remedies the Owner may otherwise have under this Agreement with respect to defects other than Year 2000 performance.



Consider approving transfer of the following fixed assets from Precinct 3 Constable to Information Systems:

- (1) Wyse Monitor 25819B00370
- (1) Telex 201 Printer M3349A22088
- (1) Hewlett Packard 2276
- (1) Wyse Monitor A109480

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve transfer of the following fixed assets from Precinct #3 Constable to Information Systems:

- (1) Wyse Monitor 25819B00370
- (1) Telex 201 Printer M3349A22088
- (1) Hewlett Packard 2276
- (1) Wyse Monitor A109480

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9/10/98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
1	Wyse Monitor	Wy660	25819B00370
		Co # A106809	
1	Telex 201 Printer	M3349A	22088 2276

FROM (Transferor): Const. Prec 3

TO (Transferee): Info. Systems

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor Elected Official/Department Head

[Signature]
Transferee Elected Official/Department Head

approved 9-29-98
[Signature]

CHANGE OF FIXED ASSET STATUS

DATE 9/1/98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

	Quantity	Description	Model	Serial#
LOT PRINTER	1	Hewlett Packard	2276A	2914507694
COMP	1	Binary Systems 286		WCO A106945
	1	WYSE MONITOR	WY-53-02	20F10201411
				WCO A109480

FROM (Transferor): Dill ChristensenTO (Transferee): INFO Systems

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Dill Christensen
 Transferor Elected Official/Department Head

Mike Hill
 Transferee Elected Official/Department Head

 approved 9-29-98
 John C. Daehler

Delivered to INFO Systems

CHANGE OF FIXED ASSET STATUS

DATE 9/1/98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
<u>1</u>	<u>CITIZEN RECEIPT PRINTER</u>	<u>GSX-230</u>	<u>Tag# A109567</u> <u>Serial# AKCH016341</u>

Note: Printer has broken and is not repaired.
Per Otis - transfer to his dept.

FROM (Transferor): Justice of the Peace, Pt. One | Judge Ott - Dept 451
 TO (Transferee): Otis Coufal | INFORMATION Systems - Dept 503

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Judge Patricia Ott 9/1/98
 Transferor - Elected Official/Department Head

Otis Coufal
 Transferee - Elected Official/Department Head

approved 9-29-98
John C. Daeylen

f

CHANGE OF FIXED ASSET STATUS

DATE 9-16-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
1	Wye monitor	A106856	
1	Wye keyboard	A102385	

FROM (Transferor): Auditor's Office
TO (Transferee): Information Systems

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor Elected Official/Department Head[Signature]
Transferee Elected Official/Department Headapproved 9-29-98
John C. Daehler

AGENDA ITEM # 47

September 29, 1998

*

Consider approving transfer of the following fixed assets to Information Systems:

- (1) Wyse Personal computer A105372 from County Clerk
- (1) Wyse Monitor A102659 from County Clerk
- (1) Citizen printer A109567 from Justice of Peace #1
- (1) Wyse Monitor A106856 from County Auditor
- (1) Wyse Keyboard A102385 from County Auditor

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve transfer of the following fixed assets to Information Systems:

- (1) Wyse Personal computer A105372 from County Clerk
- (1) Wyse Monitor A102659 from County Clerk
- (1) Citizen printer A109567 from Justice of Peace #1
- (1) Wyse Monitor A106856 from County Auditor
- (1) Wyse Keyboard A102385 from County Auditor

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9-4-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	WYSE PERSONAL COMPUTER		A105372
1	WYSE MONITOR		A102659

FROM (Transferor): COUNTY CLERK

TO (Transferee): INFORMATION SYSTEMS

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Nancy E. Rister
Transferor - Elected Official/Department Head

Otis Coufal
Transferee - Elected Official/Department Head

approved 9-29-98
John C. Daugherty

PC

September 29, 1998

Consider approving transfer of the following fixed assets from Justice of the Peace #3 to Constable #3:

- (1) 3 shelf wood bookcase A106713
- (1) Computer Table A108742
- (1) Workstation, tag #7947

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve transfer of the following fixed assets from Justice of the Peace #3 to Constable #3:

- (1) 3 shelf wood bookcase A106713
- (1) Computer Table A108742
- (1) Workstation, tag #7947

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE September 23, 1998

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	3 Shelf Wooden Bookcase	A106713	
1	Computer Table	A108742	
1	Workstation , BSH3005C	Computerized Tag #7947	

FROM (Transferor): Jimmy Bitz, Justice of The Peace, Pct. #3

TO (Transferee): Bill Schwettman, Interim Constable, Pct. #3

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 9.29.98
John C. Daehler

Consider approving transfer of the following fixed assets from Constable #1 to Constable #4:

- (1) Decatur Radar head A107704
- (1) Decatur Radar Head A107703
- (1) Radar Unit A107608

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve transfer of the following fixed assets from Constable #1 to Constable #4:

- (1) Decatur Radar head A107704
- (1) Decatur Radar Head A107703
- (1) Radar Unit A107608

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9/3/98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

~~SOLD~~

~~DISPOSED~~

FIXED ASSET

Quantity	Description	Model	Serial #
1	#A107704 Decatur Radar Head		2160
1	#A107703 DECATUR RADAR HEAD		2885
1	#A107608 RADAR UNIT	MVR724N	30340A

FROM (Transferor): PCT. ONE CONSTABLE'S OFFICE (551)
 TO (Transferee): PCT FOUR CONSTABLE'S OFFICE (554)

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
 Transferor - Elected Official/Department Head

[Signature]
 Transferee - Elected Official/Department Head

approved 9-29-98
John C. Daeyler

Consider approving transfer of the following fixed assets from Justice of the Peace Precinct #3 to Information Systems:

- (4) Wyse 50 monitors - 0081007812, 0001021424, 0001108353, 0001094488
- (4) Wyse Keyboards - A100671, A106710, A106754, A110559

Moved: Commissioner Boatright
Seconded: Commissioner Hays

Motion: To approve transfer of the following fixed assets from Justice of the Peace #3 to Information Systems:

- (4) Wyse 50 monitors - 0081007812, 0001021424, 0001108353, 0001094488
- (4) Wyse Keyboards - A100671, A106710, A106754, A110559

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE September 11, 1998

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
1	Wyse 50 monitor		0081007812
1	Wyse 50 monitor		0001021424
1	Wyse 50 monitor		0001108353
1	Wyse 50 monitor		0001094488
4	Wyse keyboards	A100671/A106710	

FROM (Transferor): JP# 3 A/106754/A110559

TO (Transferee): Information Systems

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor Elected Official/Department Head

[Signature]
Transferee Elected Official/Department Head

approved 9-29-98
John A. Daeyler

[Signature]

Consider approving sale of the following fixed assets from Constable Precinct #3 at the next auction:

- (4) Overhead Visa-lars
- (5) Back seat cages (fits 90-97 Crown Vic's)
- (6) Used 15" tires P225 - to be retained for county use

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve sale of the following fixed assets from Constable Precinct #3 at next auction:

- (4) Overhead Visa-lars
- (5) Back seat cages (fits 90-97 Crown Vic's)
- (6) Used 15" tires P225 - to be retained for county use

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9/1/98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

at next auction

FIXED ASSET

Quantity	Description	Model	Serial#
4	OVERHEAD VISA-LARS		
5	BACKSEAT CAGES (fits 90-97 Crown Vic)		
6	Used 15" Tires P225 / 70B15		Retain For
1	" 15" Wheel (Tire mounted)		County Use

FROM (Transferor): Bill Gehdethmann Const. prec 3

TO (Transferee): VEH. MAINT. BARN

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Bill Gehdethmann
Transferor Elected Official/Department Head

*approved 9-29-98
John C. Dreyer*

Transferee Elected Official/Department Head

Consider approving sale of the following fixed assets from Task Force at next auction:

- (1) 386 computer A107447
- (1) Monitor PoweII A107458
- (1) Mouse
- (1) TTX Monitor A107449
- (2) Keyboards A107448, A107457
- (1) Epson LQ 1050 A107281
- (2) Compuadd 286 A107276

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve sale of the following fixed assets from Task Force at next auction:

- (1) 386 computer A107447
- (1) Monitor PoweII A107458
- (1) Mouse
- (1) TTX Monitor A107449
- (2) Keyboards A107448, A107457
- (1) Epson LQ 1050 A107281
- (2) Compuadd 286 A107276

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE

9/21/98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

At Auction

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
<u>1</u>	<u>386-33DX ^{CPU} Computer</u>	<u>A107447</u>	<u>93007</u>
<u>1</u>	<u>Monitor - Power II</u>	<u>A107458</u>	<u>CA92421</u>
<u>1</u>	<u>Mouse</u>	<u>No Tag</u>	<u>LT183C03231</u>
<u>1</u>	<u>TTX Monitor</u>	<u>A107449</u>	<u>30366529</u>
<u>1</u>	<u>Keyboard</u>	<u>A107448</u>	<u>D7J2189001-KK</u>
<u>1</u>	<u>Keyboard</u>	<u>A107457</u>	<u>00641732</u>

FROM (Transferor):

Task Force

TO (Transferee):

Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Glenn R. Graham
Transferor - Elected Official/Department Head

approved 9-29-98
John C. Doerfler

Transferee - Elected Official/Department Head

1 Epson LQ-1050

A107281

Serial #
0031023401

1 Compuadd 286

A107276

Consider approving sale of following fixed assets from Justice of the Peace #4 at next auction:

(7) AT&T telephones, A103356, A108196, A103396, A103462, A108220, A103460, A103364

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve sale of following fixed assets from Justice of the Peace #4 at next auction:

(7) AT&T telephones, A103356, A108196, A103396, A103462, A108220, A103460, A103364

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9-22-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	AT&T telephone	A103356	
1	AT&T telephone	A108196	
1	AT&T telephone	A103396	
1	AT&T telephone	A103462	
1	AT&T telephone	A108220	
1	AT&T telephone	A103460	

FROM (Transferor): JP4

TO (Transferee): for auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 9-29-98
John C. Dwyer

PL

CHANGE OF FIXED ASSET STATUS

DATE 9-22-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	AT&T telephone	A103364	

FROM (Transferor): JP4

TO (Transferee): for auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 9-29-98
John G. Daehler

[Signature]

Consider approving sale of following fixed assets from Constable Precinct#3 at next auction:

- (1) green 4-drawer legal file cabinet
- (1) 4' folding table

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve sale of following fixed assets from Constable Precinct #3 at next auction:

- (1) green 4-drawer legal file cabinet
- (1) 4' folding table

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9-9-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

~~TRANSFERRED~~

SOLD

DISPOSED

at next auction

FIXED ASSET

Quantity	Description	Model	Serial#
1	GREEN 4 DRAW (LEGAL) File Cab.		Dwleat
1	4' folding Table		

FROM (Transferor): Const. Prec 3

TO (Transferee): _____

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Const. Prec 3
Transferor Elected Official/Department Head

Approved 9-29-98
John G. Daerfler

Transferee Elected Official/Department Head

Note: These items are ready for pick up!

R

Consider approving sale of following fixed assets from Auditor at next auction:

(2) green letter file cabinets

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve sale of following fixed assets from Auditor at next auction:

(2) green letter file cabinets

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9-21-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One) :

TRANSFERRED

SOLD at next Auction
DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>2</u>	<u>Green Letter File Cabinet - Letter size</u>		

FROM (Transferor): Auditor's Office

TO (Transferee): _____

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor - Elected Official/Department Head

approved 9-29-98
John A. Dwyer

Transferee - Elected Official/Department Head

Consider approving disposal of (1) Sanyo SFT Copier K0624560 (doesn't work).

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve disposal of one (1) Sanyo SFT Copier K0624560 which does not work.

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9-15-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	Sanyo SFT Copier (Does not work)		K0624560

FROM (Transferor):

TO (Transferee):

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Ray Began
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 9-29-98
John C. Dwyer

COMMISSIONERS COURT RECESSED TO EXECUTIVE SESSION AT 11: 20 A.M. ON TUESDAY, SEPTEMBER 29, 1998.

AGENDA ITEM # 57

September 29, 1998

Discuss pending litigation: Joseph R. Newman and Raymond M. Shoemaker vs. Williamson County and Dallas County Health Department (EXECUTIVE SESSION REQUESTED AS PER V.T.C.A. Govt. Code sec. 551.071 consultation with attorney).

No action was taken in executive session.

AGENDA ITEM # 58

September 29, 1998

Discuss pending litigation: Keith Blackshire vs. Ed Richards, et al (EXECUTIVE SESSION REQUESTED AS PER V.T.C.A. Govt. Code sec. 551.071 consultation with attorney).

No action was taken in executive session.

AGENDA ITEM # 59

September 29, 1998

Discuss pending litigation: David & Sarah Anderson v Williamson County, Louis Scott and Robert Glass (EXECUTIVE SESSION REQUESTED AS PER V.T.C.A. Govt. Code sec. 551.071 consultation with attorney).

No action was taken in executive session.

AGENDA ITEM # 60

September 29, 1998

*

Discuss pending litigation: Kim Michael Hainze, et al v. Ed Richards, Williamson County Sheriff, et al (EXECUTIVE SESSION REQUESTED AS PER V.T.C.A. Govt. Code sec. 551.071 consultation with attorney).

No action was taken in executive session.

AGENDA ITEM # 61

September 29, 1998

Discuss pending litigation: Vernon Lee Woodard v. Don Higginbotham, et al (EXECUTIVE SESSION REQUESTED AS PER V.T.C.A. Govt. Code sec. 551.071 consultation with attorney).

No action was taken in executive session.

AGENDA ITEM # 62

September 29, 1998

Discuss pending litigation: Richard Stewart v. Williamson County (EXECUTIVE SESSION REQUESTED AS PER V.T.C.A. Govt. Code sec. 551.071 consultation with attorney).

No action was taken in executive session.

AGENDA ITEM # 63

September 29, 1998

Discuss pending litigation: Rosnovak/Johnson v. Williamson County (EXECUTIVE SESSION REQUESTED AS PER V.T.C.A. Govt. Code sec. 551.071 consultation with attorney).

No action was taken in executive session.

AGENDA ITEM # 64

September 29, 1998

*

Discuss parkland acquisition: (EXECUTIVE SESSION REQUESTED AS PER V.T.C.A. Govt. Code sec. 551.072 relating to real property)

No action was taken in executive session.

AGENDA ITEM # 65September 29, 1998

*

Discuss Department Head personnel matters: (EXECUTIVE SESSION REQUESTED AS PER V.T.C.A. Govt. Code sec. 551.074 relating personnel issues)

No action was taken in executive session.

COMMISSIONERS COURT RECONVENED FROM EXECUTIVE SESSION AT 11:57 A.M. ON TUESDAY, SEPTEMBER 29, 1998

AGENDA ITEM # 66September 29, 1998

Discuss and take appropriate action on pending litigation: Joseph R. Newman and Raymond M. Shoemaker vs. Williamson County and Dallas County Health Department.

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To retain the law firm of Walsh, Akins and Davis to represent Williamson County in pending litigation: Joseph R. Newman and Raymond M. Shoemaker vs. Williamson County and Dallas County Health Department.

Vote: Motion carried 4 - 0

AGENDA ITEM # 67September 29, 1998

Discuss and take appropriate action on pending litigation: Keith Blackshire vs. Ed Richards, et al.

Moved: Judge Doerfler

Seconded: Commissioner Mehevec

Motion: To retain Dietz and Associates to represent Williamson County in pending litigation: Keith Blackshire vs. Ed Richards, et al.

Vote: Motion carried 4 - 0

AGENDA ITEM # 68September 29, 1998

Discuss and take appropriate action on pending litigation: David and Sarah Anderson vs. Williamson County, Louis Scott and Robert Glass.

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To accept settlement offer.

Vote: Motion carried 4 - 0

AGENDA ITEM # 69September 29, 1998

*

Discuss and take appropriate action on pending litigation: Kim Michael Hainze, et al vs. Ed Richards, Williamson County Sheriff, et al.

No action was taken on this agenda item.

AGENDA ITEM # 70September 29, 1998

Discuss and take appropriate action on pending litigation: Vernon Lee Woodard vs. Don Higginbotham, et al.

No action was taken on this agenda item.

AGENDA ITEM # 71September 29, 1998

*

Discuss and take appropriate action on pending litigation: Richard Stewart vs. Williamson County.

Commissioner Mehevec will attend the mediation on Thursday, October 1, 1998.

No action was taken on this agenda item.

AGENDA ITEM # 72

September 29, 1998

Discuss and take appropriate action on pending litigation: Rosnovak/Johnson vs. Williamson County.

Moved: Judge Doerfler

Seconded: Commissioner Mehevec

Motion: To approve contract presented to Commissioners Court for settlement of the **Johnson** tract.

Vote: Motion carried 4 - 0

AGENDA ITEM # 73

September 29, 1998

Discuss and take any appropriate action on parkland acquisition.

No action taken on this agenda item.

AGENDA ITEM # 74

September 29, 1998

*

Discuss and take any appropriate action on Department Head personnel matters.

No action taken on this agenda item.

AGENDA ITEM # 75

September 29, 1998

Discuss and take any appropriate action on parking situation at Sheriff's Department.

Commissioner Boatright advised the City of Georgetown has posted "No Parking" signs on Fifth Street and Rock Street with the possibility of Forest Street because several major accidents have occurred at the intersection of Rock and Forest Streets. Geneva Simpson of Sheriff Office Communications Department advised the fire trucks are having difficulty responding to the accidents with automobiles parked on either side of the two streets. Also parking has increased due to the added Sheriff Department class room activity.

The court discussed the possibility of temporary paving on the county owned vacant lot next to the Sheriff Office and Jail to accommodate approximately 100 vehicles.

Judge Doerfler suggested County Road Superintendent Greg Bergeron and Commissioner Hays discuss the situation and bring estimated cost for 4" to 6" base with chip sealing to court on October 6, 1998. Also check Draeger Motor Company for an agreement of clearing and paving the adjacent lot with permission for county parking.

No action was taken on this item which will be added to the agenda of October 6, 1998.

Discuss and take any appropriate action on Taylor Annex.

Judge Doerfler advised he had met with architect Ray Gill for suggested price cutting on \$1,730,000.00 bid whose suggestion was save \$38,667.00 without cutting square footage. The Judge asked the court for their input. The choices were to not award the contract or take approximately \$235,000.00 from cash ending balance and award the contract to Brath, Inc.

Moved: Commissioner Mehevec

Seconded: Judge Doerfler

Motion: To transfer approximately \$235,000.00 from cash ending balance and award the \$1,730,000.00 contract to Brath, Inc., 600 IH 35 South, Round Rock, Texas, 78681.

Vote: Motion carried 4 - 0

< Clerk copy here >



September 25, 1998

Judge John Doerfler
Williamson County Annex
710 Main Street, 2nd Floor
Georgetown, Texas 78626

Judge John,

I recommend we accept deducts number #1 \$1,300.00, #3 \$2,867.00, #10 \$4,000.00 and #11 \$2,000.00.

Item 2 would change the standards that have been used in the last few county buildings.

Item 5 the Cedar Park facility has the same roof we specified. Accepting this would also change the standard.

Item 6, 7, 8 & 9 are not enough to bother with.

The total of these changes would be \$10,167.00.

I would recommend that we also modify the allowances as follows:

Sign allowance reduce from \$10,000.00 to \$4,000.00 each.	(6,000.00)
Betterment fund: from 40,000.00 to 20,000.00	(20,000.00)
Omit flagpole:	(2,500.00)
Total additional amount	\$28,500.00

Which would be a total deduct of \$38,667.00

Existing Contract Amount	\$1,730,000.00
Recommended Deducts	- 38,667.00
Revised Contract Amount	\$1,691,333.00

I feel we can make some additional modifications during construction to get savings of another ten to twelve thousand dollars, which would put us in the \$50,000.00 range for total deducts.

Judge, as we discussed these cuts are not big items as compared to the contract price. I feel we can make these cuts without sacrificing quality and good construction practice.

I understand your concern about finding the additional money. It is hard to advise the court as to postpone the construction and see if prices get better or move forward. It is a roll of the dice. However, you need to keep in mind that the contractor may have incurred some expenses as he has been awarded the contract but awaiting the signed agreement.

If you have any questions please call.

Sincerely,



Ray Gill, Jr.
R. GILL & ASSOCIATES

AGENDA ITEM # 77

September 29, 1998

Hear comments from commissioners.

Commissioner Hays stated the State Data Center revised their Williamson County population estimate to 825,000 in the year 2025 from 616,000. 1997 population was estimated at 210,000 with 1998 population estimate of 225,000.

COMMISSIONERS COURT ADJOURNED AT 12:10 A. M. ON TUESDAY, SEPTEMBER 29, 1998.

AGENDA:MINUTES*of theWILLIAMSON COUNTY ROAD DISTRICT MEETINGSeptember 29, 1998

THE STATE OF TEXAS)(

COUNTY OF WILLIAMSON)(BE IT REMEMBERED that at 12:11 p.m. on this the 29th day of September A.D., 1998, there was begun and holden a SPECIAL SESSION of the Commissioners Court of Williamson County, Texas, pursuant to V.A.C.S. art. 6702-1, acting as ex-officio road commissioners of their respective precincts, the following members being present, to-wit:

Absent..... JOHN C. DOERFLER, County Judge
 MICHAEL L. HEILIGENSTEIN, Commissioner, Precinct 1
 GREGORY W. BOATRIGHT, Commissioner, Precinct 2
 DAVID S. HAYS, Commissioner, Precinct 3
 JERRY L. MEHEVEC, Commissioner, Precinct 4
 NANCY E. RISTER, County Clerk

I.

September 29, 1998

*

Read and approve the minutes of the last meeting.

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To approve the minutes of the last meeting.

Vote: Motion carried 4 - 0

September 29, 1998

Discuss and take appropriate action on the Southeast Williamson County Road District #1, including, but not limited to payment of bills.

Moved: Commissioner Mehevec

Seconded: Judge Doerfler

Motion: To approve payment of \$3,600.00 to Pattillo, Brown & Hill, L.L.P.

Vote: Motion carried 4 - 0

< Clerk copy here >

Moved: Commissioner Mehevec

Seconded: Commissioner Boatright

Motion: To transfer \$329.74 from Southeast Williamson County Road District #1 to Northeast Round Rock Road District #1.

< Clerk copy here > SERD

Moved: Commissioner Mehevec

Seconded: Commissioner Boatright

Motion: To approve payments of \$150.32 and \$187.50 to Brown McCarroll Sheets & Crossfield, L.L.P..

Vote: Motion carried 4 - 0

< Clerk copies here SERD >

PATTILLO, BROWN & HILL, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

RONNIE W. CRAWFORD, CPA, CFP
VINCE PALASOTA, CPA
B. STEVEN BOSTICK, CPA
HAL M. WHITAKER, CPA
JAMES C. CURRY, CPA, CGFM

FEDERAL I.D.
74-1130599

AMERICAN PLAZA
200 WEST HIGHWAY 6, SUITE 300
P.O. BOX 20725
WACO, TEXAS 76702-0725
(254) 772-4901
FAX (254) 772-4920

FRANK L. WILCOX, CPA (DEC'D)
R.D. PATTILLO, CPA (RET.)
RODNEY L. BROWN, CPA (RET.)
WALTER H. HILL, JR., CPA (RET.)

DATE

ACCOUNT NO.

08/31/98

1-13070

Williamson County, Precinct 2
Attn: Mickey Lawrence
350 Discovery Blvd., Suite 201
Cedar Park, Texas 78613

Interim billing for services rendered in connection with annual audit

\$3,600.00

Please write the above Account Number on your check

THANK YOU

\$3,600.00

approved 9-29-98
John C. Doerfler
216

BROWN McCARROLL SHEETS &
CROSSFIELD, L.L.P.
309 EAST MAIN STREET
ROUND ROCK TX 78664-5246
(512) 255-8877

VOL 0100 PAGE 395

August 31, 1998

SERRD
C/O JERRY MEHEVEC, CTY COMM
PO BOX 1104
TAYLOR TX 76574

Re: Special Counsel
Attorney - CDC
PROFESSIONAL SERVICES

	<u>Hours</u>	<u>Amount</u>
8/11/98 CDC Attend commissioners Court.	1.00	125.00
8/12/98 CDC Three telephone conferences with Nikki.	0.20	25.00
	<u>1.20</u>	<u>\$150.00</u>

For professional services rendered

EXPENSES

8/25/98- Postage	0.32
Total expenses	<u>\$0.32</u>

TOTAL AMOUNT OF THIS BILL \$150.32

PREVIOUS BALANCE \$187.50 *pd 8/8*

BALANCE (due upon receipt) \$337.82
\$150.32

Current	30 Days	60 Days	90 Days	120 Days
150.32	187.50	0.00	0.00	0.00

approved 9-29-9
John C. Daeyler

NERRD

Page 2

Current	30 Days	60 Days	90 Days	120 Days
426.40	125.00	0.00	0.00	0.00

TO: Judge John Doerfler
Vivian Wood

FROM: Nickey Lawrence

RE: Road District Account Transfers

DATE: September 9, 1998

The following transfers from road district accounts need to be made:

From Southwest WCRD to Southeast WCRD	\$3,510.68
Short Shop	
From Southeast WCRD to Northeast RR RD	\$329.74
Grimes deposit	122.04
Commerce Land Title	207.70

Thank you.

approved 9-29-98
John C. Doerfler

BROWN McCARROLL SHEETS &
CROSSFIELD, L.L.P.
309 EAST MAIN STREET
ROUND ROCK TX 78664-5246
(512) 255-8877

August 31, 1998

SERRD
C/O JERRY MEHEVEC, CTY COMM
PO BOX 1104
TAYLOR TX 76574

Re: Refinancing
Attorney - CDC
PROFESSIONAL SERVICES

	<u>Hours</u>	<u>Amount</u>
7/29/98 CDC Conference with Jeff Golden from LaPattio, Auditor, for road district regarding road district.	1.50	187.50

For professional services rendered	1.50	\$187.50
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PREVIOUS BALANCE		\$62.50 <i>pd 9/8</i>
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BALANCE (due upon receipt)		\$250.00
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	<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>120 Days</u>	
	187.50	62.50	0.00	0.00	0.00	

\$ 187.50
approved 9-29-98
John C. Doerfler
218

Discuss and take appropriate action on the Southwest Williamson County Road District # 1, including, but not limited to payment of bills.

Moved: Commissioner Mehevec

Seconded: Commissioner Boatright

Motion: To transfer \$3,510.68 from Southwest Williamson County Road District #1 to Southeast Williamson County Road District #1.

Vote: Motion carried 4 - 0

< Clerk copy here > SWRD

09/09/98 WED 14:02 FAX 2604284

WILLIAMSON CO PCT 2

002

TO: Judge John Doerfler
Vivian Wood

FROM: Nickey Lawrence

RE: Road District Account Transfers

DATE: September 9, 1998

The following transfers from road district accounts need to be made:

From Southwest WCRD to Southeast WCRD \$3,510.68
Short Shop

From Southeast WCRD to Northeast RR RD \$329.74

Grimes deposit	122.04
Commerce Land Title	207.70

Thank you.

approved 9-29-98
John C. Doerfler

Moved: Commissioner Boatright
Seconded: Commissioner Mehevec
Motion: To approve payment of \$300.00 to Brown McCarroll Sheets & Crossfield,
L.L.P.
Vote: Motion carried 4 - 0

< Clerk copy here >

BROWN McCARROLL SHEETS &
CROSSFIELD, L.L.P.
309 EAST MAIN STREET
ROUND ROCK TX 78664-5246
(512) 255-8877

August 31, 1998

*Copy to Killebrew
& agenda

Thanks
JD*

SW WILLIAMSON COUNTY ROAD DISTRICT
NO. 1
C/O JUDGE JOHN DOERFLER
WILLIAMSON COUNTY COURTHOUSE
GEORGETOWN TX 78626

Re: Special Counsel
Attorney - CDC
PROFESSIONAL SERVICES

					<u>Hours</u>	<u>Amount</u>
8/19/98	CDC	Conference with Vance Powell, Greg Boatright et a; regarding reallocation of debt on McDonald lot within Pecan Park.			1.30	162.50
8/21/98	CDC	Conference with Nickey Lawrence regarding McDonald's lot in District.			0.40	50.00
	CDC	Research law regarding McDonald's lot in District.			0.70	87.50
For professional services rendered					2.40	\$300.00
PREVIOUS BALANCE						\$32.73 <i>pd 9/8</i>
BALANCE (due upon receipt)						\$332.73
						<u>\$ 300.00</u>
	Current	30 Days	60 Days	90 Days	120 Days	
	300.00	32.73	0.00	0.00	0.00	<i>approved 9-29-98 John C. Doerfler</i>

IV.

September 29, 1998

Discuss and take appropriate action on the Northeast Round Rock Road District #1, including, but not limited to payment of bills.

Moved: Commissioner Boatright

Seconded: Commissioner Mehevec

Motion: To approve payment of \$426.40 to Brown McCarroll Sheets & Crossfield, L.L.P..

Vote: Motion carried 4 - 0

< Clerk copy here > NERD

BROWN McCARROLL SHEETS &
CROSSFIELD, L.L.P.
309 EAST MAIN STREET
ROUND ROCK TX 78664-5246
(512) 255-8877

August 31, 1998

NERRD
C/O JUDGE JOHN DOERFLER
WILLIAMSON COUNTY COURTHOUSE
GEORGETOWN TX 78626

Re: Special Counsel

Attorney - CDC

PROFESSIONAL SERVICES

		<u>Hours</u>	<u>Amount</u>
8/17/98	CDC Conference with representatives of Newland and Associates regarding reallocation and reassessment of Nash Ranch.	2.00	250.00
8/18/98	CDC Calculate reassessment on Avery tract.	1.00	125.00
8/19/98	CDC Telephone conference with John Avery regarding reallocation of debt for property within North East Round Rock Road District.	0.40	50.00
		<hr/>	<hr/>
	For professional services rendered	3.40	\$425.00

EXPENSES

7/28/98- Fax	1.40
	<hr/>
Total expenses	\$1.40

TOTAL AMOUNT OF THIS BILL

\$426.40

PREVIOUS BALANCE

~~\$125.00~~

BALANCE (due upon receipt)

~~\$551.40~~

\$ 426.40

approved 9.29.98
John C. Doerfler

221

V.

September 29, 1998

*

Consider authorizing release of lien for any properties in district which have paid assessment in full.

No action was taken on this agenda item.

VI.

September 29, 1998

*

Consider approving monthly payment to Nickey Lawrence for administration of Road District work.

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve \$200.00 per month per road district to Nickey Lawrence for administration of road district work.

Vote: Motion carried 4 - 0

THE ROAD DISTRICT COURT ADJOURNED AT 12:15 A.M. ON TUESDAY, SEPTEMBER 29, 1998.

THE FOREGOING MINUTES in Volume 100 on pages 179 through 400, inclusive had at a Regular Session of Commissioners Court of Williamson County, Texas, having been read are hereby approved this 6th day of October, 1998.

John C. Doerfler, County Judge

ATTEST: Nancy E. Rister, Clerk County Court & Ex-officio Clerk,
Commissioners Court, Williamson County, Texas

by: _____
Deputy Clerk