

Consider approving sale of following fixed assets from Auditor at next auction:

(2) green letter file cabinets

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve sale of following fixed assets from Auditor at next auction:

(2) green letter file cabinets

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9-21-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

at next Auction

DISPOSED

FIXED ASSET

| <u>Quantity</u> | <u>Description</u> | <u>Model</u> | <u>Serial #</u> |
|-----------------|--|--------------|-----------------|
| <u>2</u> | <u>Green Letter File Cabinet - Letter Size</u> | | |
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FROM (Transferor): Auditor's Office

TO (Transferee): _____

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor - Elected Official/Department Head

approved 9-29-98
John A. Dwyer

Transferee - Elected Official/Department Head

Consider approving disposal of (1) Sanyo SFT Copier K0624560 (doesn't work).

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve disposal of one (1) Sanyo SFT Copier K0624560 which does not work.

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9-15-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

| Quantity | Description | Model | Serial # |
|----------|-------------------------|-------|-----------------|
| <u>1</u> | <u>Sanyo SFT Copier</u> | | <u>K0624560</u> |
| | <u>(Does not work)</u> | | |
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FROM (Transferor):

TO (Transferee):

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Ray Beyer
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 9-29-98
John C. Dwyer

COMMISSIONERS COURT RECESSED TO EXECUTIVE SESSION AT 11: 20 A.M. ON TUESDAY, SEPTEMBER 29, 1998.