

Consider approving sale of following fixed assets from Constable Precinct#3 at next auction:

- (1) green 4-drawer legal file cabinet
- (1) 4' folding table

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve sale of following fixed assets from Constable Precinct #3 at next auction:

- (1) green 4-drawer legal file cabinet
- (1) 4' folding table

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9-9-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

~~TRANSFERRED~~
SOLD
DISPOSED

at next auction

FIXED ASSET

Quantity	Description	Model	Serial#
1	GREEN 4 DRAW (LEGAL) File Cab.		Dwca#
1	4' folding Table		

FROM (Transferor): Const. Prec 3

TO (Transferee): _____

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Const. Prec 3
Transferor Elected Official/Department Head

Approved 9-29-98
John G. Daerfler

Transferee Elected Official/Department Head

Note: These items are ready for pick up!

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Consider approving sale of following fixed assets from Auditor at next auction:

(2) green letter file cabinets

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve sale of following fixed assets from Auditor at next auction:

(2) green letter file cabinets

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9-21-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One) :

TRANSFERRED

SOLD at next Auction
DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>2</u>	<u>Green Letter File Cabinet - Letter Size</u>		

FROM (Transferor): Auditor's Office

TO (Transferee): _____

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor - Elected Official/Department Head

approved 9-29-98
John A. Dwyer

Transferee - Elected Official/Department Head