

AGENDA ITEM # 23

September 1, 1998

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Consider approving transfer of the following fixed assets from County Judge to Information Systems:

- (1) Keyboard A 109880
- (1) P.C. A 109878
- (1) Microsoft Mouse A 109879
- (1) 14" Monitor A 109881

Moved: Commissioner Boatright

Seconded: Commissioner Heiligenstein

Motion: To approve transfer of the following fixed assets from County Judge to Information Systems:

- (1) Keyboard A 109880
- (1) P.C. A 109878
- (1) Microsoft Mouse A 109879
- (1) 14" Monitor A 109881

Vote: Motion carried 5 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 8-20-98

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
1	KEYBOARD (PC)		A 109880
1	P.C. MOUSE MICROSOFT		A 109879
1	MONITOR 14"	GOLESTAR	A 109881
1	P.C	VST	A 109878

FROM (Transferor): _____

TO (Transferee): _____

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Co. Judge
Transferor Elected Official/Department Head

Info Systems
Transferee Elected Official/Department Head

approved 9-1-98
John C. Daefler