

AGENDA ITEM # 14

July 21, 1998

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Consider approving a line item transfer for Communications:

from: 100-581-5730 Radio Equipment \$5,000.00  
 to: 100-581-4545 800mhz Tower 5,000.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for Communications:

from: 100-581-5730 Radio Equipment \$5,000.00  
 to: 100-581-4545 800mhz Tower 5,000.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

<u>100-581</u>	<u>Communications</u>	<u>Geriva Simpson</u>
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
<u>581-5730</u>	<u>Radio Equipment</u>	<u>\$5,000</u>

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
<u>581-4545</u>	<u>800mhz Tower</u>	<u>\$5,000</u>

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Nancy E. Rister  
 Nancy Rister, County Clerk

John C. Doerfler 7-21-98  
 John C. Doerfler, County Judge

## AGENDA ITEM # 15

July 21, 1998

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Consider approving a line item transfer for Precinct 4 Constable:

from:	100-554-4548 Radio Repairs	\$400.00
to:	100-554-4350 Printed Forms	400.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for Precinct 4 Constable:

from:	100-554-4548 Radio Repairs	\$400.00
to:	100-554-4350 Printed Forms	400.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

100-554	Constable Precinct Four	<i>MD Rubla</i>
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-554-4548	Radio Repairs	\$400.00

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-554-4350	Printed Forms	\$400.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

*Nancy E. Rister*  
Nancy Rister, County Clerk

*John C. Doerfler* 7-21-98  
John C. Doerfler, County Judge

AGENDA ITEM # 16

July 21, 1998

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Consider approving a line item transfer for Human Resources:

from:	100-409-4998 Contingencies	\$5,000.00
to:	100-402-4310 Advertising	5,000.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for Human Resources:

from:	100-409-4998 Contingencies	\$5,000.00
to:	100-402-4310 Advertising	5,000.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

100

ORDER APPROVING A LINE ITEM TRANSFER FOR

402

H. R.

FUND

DEPARTMENT

SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #

DESCRIPTION

AMOUNT

Contingencies5,000.00

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #

DESCRIPTION

AMOUNT

100 402 4310Advertising5,000.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Nancy E. Rister  
 Nancy E. Rister, County Clerk

John C. Doerfler 7-21-98  
 John C. Doerfler, County Judge

AGENDA ITEM # 17

July 21, 1998

\*

Consider approving a line item transfer for Constable Precinct 2:

from:	100-552-3522 Batteries	\$1,000.00
to:	100-552-4541 Vehicle Maintenance	1,000.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for Constable Precinct 2:

from:	100-552-3522 Batteries	\$1,000.00
to:	100-552-4541 Vehicle Maintenance	1,000.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

<u>552</u>	<u>CONSTABLE PCT. 2</u>	
FUND	DEPARTMENT	SIGNATURE

WHEREAS, THE WILLIAMSON COUNTY COMMISSIONERS COURT HAS CAREFULLY STUDIED THE PUBLIC NECESSITY OF TRANSFERRING FUNDS FROM ONE LINE ITEM TO ANOTHER WITHIN THE ABOVE MENTIONED DEPARTMENT'S BUDGET; AND WHEREAS, THE WILLIAMSON COUNTY COMMISSIONERS COURT, DUE TO UNFORESEEABLE CIRCUMSTANCES, DID NOT APPROPRIATE SUFFICIENT FUNDS IN THE PROPER LINE ITEMS WHEN ADOPTING THE CURRENT COUNTY BUDGET; AND

WHEREAS, ON THE 21st DAY OF July, 1998, A MOTION MADE BY Judge Doerfler, AND DULY SECONDED BY Comr. Boatright THE MOTION CARRIED BY A VOTE OF 4 VOTES FOR, 0 VOTES AGAINST.

THEREFORE, BE IT ORDERED THAT THE \_\_\_\_\_ FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:


LINE ITEM # <u>100-552-3522</u>	DESCRIPTION <u>BATTERIES, TIRES</u>	AMOUNT
		<u>\$1,000.00</u>


FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM # <u>100-552-4541</u>	DESCRIPTION <u>VEHICLE MAINT.</u>	AMOUNT
		<u>\$1,000.00</u>

WHEREUPON, A MOTION MADE SECONDED, THE WILLIAMSON COUNTY COMMISSIONERS COURT DID AUTHORIZE THE COUNTY JUDGE TO SIGN THIS ORDER, THE COUNTY CLERK WAS INSTRUCTED TO FILE A COPY OF THIS ORDER WITH THE EXISTING BUDGET, AND TO FORWARD A COPY OF THIS ORDER TO THE COUNTY AUDITOR.

ATTEST:

  
 NANCY RISTER, COUNTY CLERK

  
 JOHN C. DOERFLER, COUNTY JUDGE

AGENDA ITEM # 18

July 21, 1998

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Consider approving a line item transfer of Sheriff's Dept:

from: 100-409-4998 Non Dept. Miscellaneous \$2,407.00  
 to: 100-560-4998 Victims Asst. Match 2,407.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for Sheriff's Department:

from: 100-409-4998 Non Dept. Miscellaneous \$2,407.00  
 to: 100-560-4998 Victims Asst. Match 2,407.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

100 - 560 Sheriff Dept  
 FUND DEPARTMENT SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21 day of July, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:  
 LINE ITEM # DESCRIPTION

AMOUNT

100-409-4998 Non Dept Misc \$ 2407.00

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:  
 LINE ITEM # DESCRIPTION

AMOUNT

100-560-4998 Victim Asst. Match \$ 2407.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Nancy E. Rister  
 Nancy Rister, County Clerk

John C. Doerfler 7-21-98  
 John C. Doerfler, County Judge

AGENDA ITEM # 19

July 21, 1998

\*

Consider approving a line item transfer for Jail:

from:	100-570-5750 Misc. Equipment	\$150.00
to:	100-570-3900 Dues & Subscriptions	150.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for Jail:

from:	100-570-5750 Misc. Equipment	\$150.00
to:	100-570-3900 Dues & Subscriptions	150.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

570 Sheriff's Dept.  
FUND DEPARTMENT

*W. M. Saylor, Mayor*  
SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-570-5750	Misc. Equipment	\$150.00

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-570-3900	Dues & Subscriptions	\$150.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

*Nancy E. Rister*  
Nancy Rister, County Clerk

*John C. Doerfler 7-21-98*  
John C. Doerfler, County Judge

## AGENDA ITEM # 20

July 21, 1998

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Consider approving a line item transfer for Justice of the Peace Pct. #3:

from:	100-453-3115 Computer Supplies	\$1,000.00
to:	100-453-4232 Training	1,000.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for Justice of the Peace Precinct #3:

from:	100-453-3115 Computer Supplies	\$1,000.00
to:	100-453-4232 Training	1,000.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

453	Justice of The Peace, Pct. #3
FUND	DEPARTMENT

SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-453-3115	Computer Supplies	\$1,000.00

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-453-4232	Training	\$1,000.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Nancy Rister, County Clerk

John C. Doerfler 7-21-98  
John C. Doerfler, County Judge

AGENDA ITEM # 21

July 21, 1998

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Consider approving a line item transfer for Constable #1:

from:	100-551-4310 Adv. & Legal Notices	\$ 400.00
	100-553-1100 Salaries	5,023.65
	100-553-2000 Fringe Benefits	1,307.50
to:	100-551-4350 Printed Forms	300.00
	100-551-5711 Equipment	100.00
	100-551-1100 Salaries	5,023.65
	100-551-2000 Fringe Benefits	1,307.50

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for Constable #1:

from:	100-551-4310 Adv. & Legal Notices	\$ 400.00
	100-553-1100 Salaries	5,023.65
	100-553-2000 Fringe Benefits	1,307.50
to:	100-551-4350 Printed Forms	300.00
	100-551-5711 Equipment	100.00
	100-551-1100 Salaries	5,023.65
	100-551-2000 Fringe Benefits	1,307.50

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

551

CONSTABLE, Pct #1

SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler \_\_\_\_\_ and duly seconded by Comr. Boatright \_\_\_\_\_ the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
551-4310	ADV & LEGAL NOTICES	400 <sup>00</sup>

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
551-4350	PRINTED FORMS	300 <sup>00</sup>
551-5711	EQUIPMENT	100 <sup>00</sup>

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Nancy Rister, County Clerk

John C. Doerfler 7-21-98  
John C. Doerfler, County Judge

777



## ORDER APPROVING A LINE ITEM TRANSFER FOR

100-551      Constable #1

FUND	DEPARTMENT	SIGNATURE
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WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-553-1100	Salaries	5023.65
100-553-2000	Fringe Benefits	1307.50

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-551-1100	Salaries	5023.65
100-551-2000	Fringe Benefits	1307.50

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Nancy E. Rister  
Nancy Rister, County Clerk

John C. Doerfler 7-21-98  
John C. Doerfler, County Judge

## AGENDA ITEM # 22

July 21, 1998

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Consider approving a line item transfer for County Clerk:

from:	100-403-5750 Furniture & Equipment	\$1,000.00
	100-403-4211 Telephone	101.00
to:	100-403-3100 Office Supplies	1,000.00
	100-403-4232 Training	101.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for County Clerk:

from:	100-403-5750 Furniture & Equipment	\$1,000.00
	100-403-4211 Telephone	101.00
to:	100-403-3100 Office Supplies	1,000.00
	100-403-4232 Training	101.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

403	Co. Clerk - General Fund	Nancy Rister
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler \_\_\_\_\_ and duly seconded by Comr. Boatright \_\_\_\_\_ the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
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100-403-4211	Telephone	101.00
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## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
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100-403-4232	Training	101.00
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WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Nancy E. Rister  
Nancy Rister, County Clerk

John C. Doerfler 7-21-98  
John C. Doerfler, County Judge

## ORDER APPROVING A LINE ITEM TRANSFER FOR

403 Co. Clerk - General Fund Nancy Rister  
FUND DEPARTMENT SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
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<u>100-403-5750</u>	<u>Office Furniture</u>	<u>1000.00</u>
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## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
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<u>100-403-3100</u>	<u>Office Supplies</u>	<u>1000.00</u>
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WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Nancy E. Rister  
Nancy Rister, County Clerk

John C. Doerfler 7-21-98  
John C. Doerfler, County Judge

AGENDA ITEM # 23

July 21, 1998

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Consider approving a line item transfer for JP #1:

from:	100-451-4410 Insurance, Bonds	\$200.00
	100-451-4544 Repairs to Equipment	200.00
to:	100-451-3115 Computer Forms	400.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for Justice of the Peace #1:

from:	100-451-4410 Insurance, Bonds	\$200.00
	100-451-4544 Repairs to Equipment	200.00
to:	100-451-3115 Computer Forms	400.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

<u>GENERAL</u>	<u>JP#1(451)</u>	<u>[Signature]</u>
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
<u>100-451-4410</u>	<u>Insurance, Bond Premiums</u>	<u>\$200.00</u>
<u>100-451-4544</u>	<u>Repairs To Equipment</u>	<u>\$200.00</u>

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
<u>100-451-3115</u>	<u>Computer Forms</u>	<u>\$400.00</u>
<del>100-451-4544</del>	<del>Computer Forms Repairs</del>	<del>\$200.00</del>

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST: [Signature]  
Nancy Rister, County Clerk

[Signature] 7-21-98  
John C. Doerfler, County Judge

AGENDA ITEM # 24

July 21, 1998

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Consider approving a line item transfer for County Treasurer:

from:	100-497-4999 Miscellaneous	\$300.00
to:	100-497-4212 Postage	300.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for County Treasurer:

from:	100-497-4999 Miscellaneous	\$300.00
to:	100-497-4212 Postage	300.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

<u>497</u>	<u>TREASURER</u>	<u>William L. Hood</u>
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-497-4999	MISC.	300.00

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-497-4212	POSTAGE	300.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Nancy E Rister  
Nancy Rister, County Clerk

John C. Doerfler 7-21-98  
John C. Doerfler, County Judge

AGENDA ITEM # 25

July 21, 1998

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Consider approving a line item transfer for Commissioner Pct. #1:

from:	200-211-4231 Travel	\$1,500.00
to:	200-211-4232 Training	1,500.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for Commissioner Precinct #1:

from:	200-211-4231 Travel	\$1,500.00
to:	200-211-4232 Training	1,500.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

#200-211	7-10-98	Commissioner, Precinct One
FUND	DATE	DEPARTMENT

SIGNATURE

WHEREAS, The Williamson County Commissioners' Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned departments budget; and

WHEREAS, The Williamson County Commissioners' Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, on the day of July 21, 1998, a motion made by Judge Doerfler, and duly seconded by Comr. Boatright; the motion carried by a vote of 4 votes for and 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEM INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
200-211-4231	Travel	\$1,500.00

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
200-211-4232	Training	\$1,500.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners' Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order to the County Auditor.

John C. Doerfler 7-21-98  
John Doerfler, County Judge

ATTEST: Nancy E. Rister  
Nancy E. Rister, County Clerk

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AGENDA ITEM # 26

July 21, 1998

\*

Consider approving a line item transfer for Unified Road System:

from:	200-210-4540 Equipment Repairs & Main.	\$10,000.00
	200-210-3599 Road Construction & Main.	20,000.00
	200-210-5200 Right of Way	15,000.00
	200-210-5400 Bridges	15,000.00
to:	200-210-3555 Fencing Materials	10,000.00
	200-210-3550 Asphalt	50,000.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer for Unified Road System:

from:	200-210-4540 Equipment Repairs & Main.	\$10,000.00
	200-210-3599 Road Construction & Main.	20,000.00
	200-210-5200 Right of Way	15,000.00
	200-210-5400 Bridges	15,000.00
to:	200-210-3555 Fencing Materials	10,000.00
	200-210-3550 Asphalt	50,000.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

UNIFIED ROAD SYSTEM	210	<i>Dry Belue</i>
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, on the 21st day of JULY, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
200-210-4540	EQUIPMENT REPAIRS & MAINT.	\$10,000.00
200-210-3599	ROAD CONST. & MAINT.	\$20,000.00
200-210-5200	RIGHT OF WAY	\$15,000.00
200-210-5400	BRIDGES	\$15,000.00

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
200-210-3555	FENCING MATERIALS & LABOR	\$10,000.00
200-210-3550	ASPHALT	\$50,000.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Nancy Rister, County Clerk

*John C. Doerfler* 7-21-98  
John C. Doerfler, County Judge

AGENDA ITEM # 27

July 21, 1998

\*

Consider approving a line item transfer:

from: 701-409-4100 Professional Services \$24,325.00  
 to: 702-409-5750 Phone System-Justice Ctr. 24,325.00

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve a line item transfer:

from: 701-409-4100 Professional Services \$24,325.00  
 to: 702-409-5750 Phone System-Justice Ctr. 24,325.00

Vote: Motion carried 4 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

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FUND	DEPARTMENT	SIGNATURE
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WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 21st day of July, 1998, a motion made by Judge Doerfler and duly seconded by Comr. Boatright the motion carried by a vote of 4 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1998 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
701-409-4100	Professional Serv.	\$ 24,325.00

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
702-409-5750	Phone System - Justice Ctr	\$ 24,325.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Nancy Rister, County Clerk

John C. Doerfler 7-21-98  
 John C. Doerfler, County Judge



Hear annual report from delinquent tax attorneys.

Deborah Hunt County Tax Assessor-Collector requested Harvey M. Allen with McCreary Veselka Bragg & Allen, P.C. give a report on the delinquent taxes.

Mr. Allen stated their office sent out over 17,000 notices, filed 263 lawsuits, obtained 130 judgments, three tax sales, etc.

Commissioner Mehevec requested they work with the City of Thrall to help with delinquent properties. Mr. Allen stated these lots are described as small acreage and a survey is needed to obtain a legal description. Also, it is necessary to obtain the name of the legal owner.

< Clerk copy here >

**McCREARY, VESELKA, BRAGG & ALLEN, P.C.**  
ATTORNEYS AT LAW  
710 S. MAIN ST., SUITE B-3  
GEORGETOWN, TEXAS 78626-5701

June 18, 1998

Mrs. Deborah M. Hunt  
Tax Assessor-Collector  
Williamson County  
710 South Main, Suite 102  
Georgetown, Texas 78626

RE: Delinquent Property Tax Collection Activity Report For The Period of July 1, 1997 through June 15, 1998

Dear Deborah:

The Williamson County Tax Office has collected **\$1,104,967.08 in delinquent property taxes and accrued penalties and interest** during the twelve month period from June 1, 1997 through May 31, 1998. This is a **18.83 percent increase** in the amount collected over the previous twelve month period.

The following is a Delinquent Property Tax Collection Activity Report For The Period of July 1, 1997 through June 15, 1998 for the information of the Commissioners' Court and yourself. This report details the activities undertaken to collect the delinquent taxes owed to Williamson County. This report also briefly explains the procedures we follow to insure that each property owner is notified of their tax delinquency, and the legal steps that will be taken when payment of the taxes is not voluntarily made.

**TAXPAYER NOTIFICATION** - Our experience has proven that the right notice to the right person at the right time results in the payment of taxes to our client. For this reason, McCreary, Veselka, Bragg & Allen sends a series of letters to property owners both before and after we have filed a delinquent tax suit against a property owner and the property. We send notices of delinquency at least three times each year.

Many delinquent accounts are collected as a result of giving the proper attention to finding the correct address of a property owner. Delinquent accounts with unknown or incorrect addresses are researched by the Firm through the use of the telephone directories, City Directories, utility records, voter registration records, assumed name files and the records of the Secretary of State. When the Firm obtains new addresses, notices are immediately sent informing the property owner of their tax delinquency and the need for prompt payment of the delinquent taxes. The Firm simultaneously notifies the Tax Office of the new address so that the tax records can be updated.

On July 18, 1997, McCreary, Veselka, Bragg & Allen mailed 6,279 notices of delinquency. We received numerous requests for payout agreements as a result of these notices as well as a significant number of payments. We were also able to identify some problem accounts as a result of the mailing which will require investigation and possible action by the Appraisal District.

On October 1, 1997 we prepared and mailed 2,757 second notices of delinquency.

On March 19, 1998, MVBA prepared and mailed 10,351 tax statements on all tax accounts including the current tax year.

On May 15, 1998, we prepared and mailed 6,850 notices of delinquency, including the current tax year, which fulfilled the requirements of Section 33.07 of the Property Tax Code.

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**TITLE RESEARCH** - McCreary, Veselka, Bragg & Allen conducts a thorough title examination and ownership verification on all delinquent property accounts prior to filing delinquent lawsuits. The Firm carefully researches the title of property in order to identify all parties who have an ownership interest or lien on the delinquent property. The Firm examines deeds, deeds of trust and probate records to determine who has interest in the property. All parties who have been determined to have an interest in the property are sent a final series of notices informing them that a delinquent tax suit will be filed to foreclose their interest in the property in order to have it sold to satisfy the tax delinquency.

**DEMAND LETTERS** - MVBA has sent 277 demand letters to delinquent property owners involving 353 tax accounts with a total amount due of \$192,505.36. These letters notify the property owner that suit will be filed in the immediate future if payment is not made.

**LIENHOLDER LETTERS** - When title research indicates that an individual or a financial institution has a lien on property on which there are delinquent taxes, MVBA sends a "lienholder letter" to that party. The lienholder letter notifies the party of the delinquent taxes and informs them that unless the delinquent taxes are paid, they will be included as a defendant in a suit to collect the delinquent taxes. MVBA has sent 124 lienholder letters involving 185 tax accounts with a total due of \$98,063.46.

**NEW OWNER LETTERS** - When title research indicates that ownership of property on which there are delinquent taxes has transferred to another person we send the new owner a letter informing them of the delinquent taxes due on their property. MVBA has sent 6 new owners letters involving 6 accounts with a total due of \$8,088.82.

**LITIGATION** - From July 1, 1997 thru June 15, 1998, McCreary, Veselka, Bragg & Allen filed **263 lawsuits** on 338 tax accounts in the District Court of Williamson County, Texas, involving \$406,917.35 of taxes and accrued penalties and interest due the County of Williamson. The Firm files delinquent tax suits when property owners and all other parties whom the Firm has determined to have an interest in property fail to respond to the notices sent to them. Delinquent tax suits filed by the Firm seek a personal judgment against the property owner and foreclosure and sale of the property to satisfy the tax delinquency. All the delinquent tax accounts of a property owner are included in a single lawsuit against that person. When all delinquent taxes, penalties and interest have been paid to all the taxing units involved, and all costs of court have been paid to the District Clerk, the lawsuit is dismissed against both the property owner and the property.

**JUDGMENTS** - When the property owner and all parties who have an interest in the property have been served with citation, the Firm notifies the property owner and all other defendants in the lawsuit of the date at which a hearing will be held in District Court to seek a judgment against the property owner and the property. The Firm recovers judgments against both the property owner and the property authorizing sale of the property in order to recover the delinquent taxes, penalties and interest owed. If the property owner pays the total amount of taxes, penalties, interest and costs after judgment has been rendered by the District Court, the judgment is released against both the property owner and the property. MVBA has obtained **130 judgments** involving 155 accounts with a total amount due of \$139,127.47.

**TAX WARRANTS** - On September 18, 1997 pursuant to an Order obtained from the District Court of Williamson County, MVBA seized the personal property of Burro Enterprises for failure to pay 1995 and 1996 personal property taxes in the total amount of \$2,048.32. The property owner paid the delinquent taxes due. On March 13, 1998 a mobile home owned by Liberty Machine of Texas was seized and was sold at a tax sale on April 7, 1998.

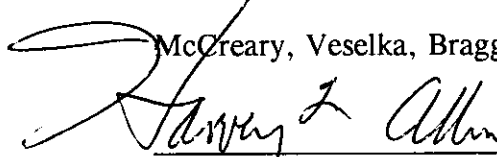
**TAX SALES** - MVBA has conducted 3 tax sales on behalf of the County. In October, 1997, the tax lien on the property of Chaparral Armature Works, Inc., was foreclosed resulting in the collection of \$3,596.01 due the County. In December, 1997, we posted 4 properties for sale. Prior to the sale, 3 of the properties were paid. One property was sold which resulted in the collection of \$1,036.58 due the County. In April, 1998, we posted 12 properties for sale. Prior to the sale, 9 of the properties were paid. Three were sold which resulted in the collection of \$1,082.33 due to the County.

**BANKRUPTCY** - MVBA has filed a Proof of Claim in **80 bankruptcy cases** involving 114 tax accounts and **22 Administrative Expense Claims** on 29 tax accounts on behalf of the County in the Bankruptcy Court. These claims include several cases where the County's previous law firm neglected to file claims. These cases were discovered as a result of responses by delinquent property owners to our notices of delinquency informing us they were in bankruptcy and by MVBA matching our existing bankruptcy files for Georgetown ISD and Leander ISD against the County delinquent roll. We monitor the progression of these cases through the Bankruptcy Court and file appropriate objections and responses to protect the rights of the County in the Bankruptcy Court.

**INTERACTION WITH TAX OFFICE AND TAXPAYERS** - MVBA's Georgetown office, located in the basement of the Courthouse, provides for easy access for tax office staff and taxpayers to our staff members. Suzanne Oates and Sue Whitmer respond to inquiries and arrange and monitor payout agreements. This local presence in Georgetown has been beneficial to all parties and has enhanced the efficiency and effectiveness of the delinquent tax collection effort.

We appreciate the opportunity to represent the County of Williamson in the collection of its delinquent taxes, and invite your questions and comments in order that we may better serve your needs.

Yours truly,

  
by: Harvey M. Allen

COMMISSIONERS ADJOURNED TO EXECUTIVE SESSION AT 10:20 A.M. ON TUESDAY, JULY 21, 1998.

AGENDA ITEM # 29                      July 21, 1998                      \*

Discuss personnel matters: (EXECUTIVE SESSION REQUESTED as per VTCA Govt. Code sec. 551.074 relating to personnel)

Personnel matters were discussed but no action was taken in Executive Session.

AGENDA ITEM # 30                      July 21, 1998                      \*

Discuss pending litigation: Jaroszewski vs. Anderson, et al (EXECUTIVE SESSION REQUESTED AS PER VTCA Govt. Code sec. 551.071 pertaining to consultation with attorney)

Pending litigation: Jaroszewski vs. Anderson, et al was discussed but no action was taken in Executive Session.

COMMISSIONERS COURT RECONVENED FROM EXECUTIVE SESSION AT 11:00 A.M. ON TUESDAY, JULY 21, 1998.

AGENDA ITEM # 31                      July 21, 1998                      \*

Discuss and take any appropriate action on pending litigation Jaroszewski vs. Anderson, et al.

Moved: Commissioner Hays

Seconded: Commissioner Boatright

Motion: To retain Deitz & Associates on pending litigation Jaroszewski vs. Anderson, et al in Federal suit.

Vote: Motion carried 4 - 0

AGENDA ITEM # 32                      July 21, 1998                      \*

Hear comments from commissioners.

Commissioner Boatright requested to place on the July 28, 1998 agenda discussion of the maintenance supervisor position.

Gene Taylor mentioned Cedar Park is trying to get Capital Metro out of their area and felt we needed to encourage them.

COMMISSIONERS COURT RECESSED AT 11:15 AM ON TUESDAY, JULY 21, 1998 TO THURSDAY, JULY 23, 1998 AT 9:30 A.M.

COMMISSIONERS COURT RECONVENED AT 9:30 AM ON THURSDAY, JULY 23, 1998.

AGENDA ITEM # 33                      July 21, 1998                      \*

Budget work session - various departments.

County Attorney Gene Taylor addressed the court concerning his budget.

COMMISSIONERS COURT ADJOURNED AT 10:50 A.M. ON THURSDAY, JULY 23, 1998.



VI.July 21, 1998\*Consider approving contract for delinquent tax attorneys.

Harvey Allen with McCreary, Veselka, Bragg & Allen P.C. presented two proposals. The difference being whether they start work May 1, 1998 or July 1, 1998. The May 1, 1998 proposal calls for them to be compensated at the rate of 5% between May 1 and June 30 and then 15% starting July 1. The July 1, 1998 proposal would be just 15% of what is collected. The difference being in order to add on the additional penalty, notice has to go out on behalf of the road district in May.

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve contract for delinquent tax attorneys McCreary, Veselka, Bragg & Allen, P.C. beginning in July 1, 1998 and include all Road Districts.

Vote: Motion carried 4 - 0

< Clerk copy here >

\*\*\* See Vol. 99, page 359 for copy of contracts \*\*\*

THE ROAD DISTRICT COURT ADJOURNED AT 11:25 A.M. ON TUESDAY, JULY 21, 1998.

THE FOREGOING MINUTES in Volume 99 on pages 13 through 104, inclusive had at a Special Session of Commissioners Court of Williamson County, Texas, having been read are hereby approved this 28st day of July, 1998.

John C. Doerfler  
John C. Doerfler, County Judge

ATTEST: Nancy E. Rister, Clerk County Court & Ex-officio Clerk,  
Commissioners Court, Williamson County, Texas

by: Dandra Etheredge  
Deputy Clerk

