

AGENDA ITEM # 5

May 26, 1998

Consider approving contract with SWCA for environmental assessment on proposed parkland tracts.

Commissioner Heiligenstein advised an environmental assessment is one of the first steps of the feasibility process in any land purchase. There is no existing contract at this time but when one is presented the commissioner felt it necessary for the County Attorney to review before the County Judge affixes his signature.

Commissioner Mehevec advised the dangers of purchasing property located within the flood plane.

Moved: Commissioner Heiligenstein

Seconded: Commissioner Hays

Motion: To approve County Judge executing contract with SWCA for environmental assessment on proposed parkland tracts after approval of County Attorney.

Vote: Motion carried 5 - 0

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INC. ENVIRONMENTAL CONSULTANTS

1712 Rio Grande, Suite C • Austin Texas 78701
(512) 476-0891 • FAX (512) 476-0893

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22 May 1998

Mr. Mike Heiligenstein
Williamson County Commissioner
Precinct #1
211 Commerce Cove #7
Round Rock, Texas 78664

RE: MAYFIELD TRACT / ECOLOGICAL SERVICES

Dear Mike:

Enclosed please find a proposal for SWCA, Inc. to provide ecological services for the approximately 558-acre Mayfield Tract. If you find the scope and costs of this proposal to be acceptable, please indicate by signing the attached triplicate contract form. Please return the signed contract to the Austin office, but keep the pink copy for your files. We will begin these services upon receipt of the signed original.

If you have any questions regarding this matter, please do not hesitate to contact me at (512) 476-0891.

Respectfully submitted,



Steven D. Paulson
Division Director

SDP/lss
Enclosure

RECORDERS MEMORANDUM
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clearly legible for satisfactory recordation.

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SCOPE OF SERVICES MAYFIELD TRACT

The following tasks shall be performed by SWCA, Inc. (SWCA) on behalf of the client, Williamson County. The client shall provide SWCA with available topography and development plans at appropriate scales.

TASK I: KARST TERRAIN FEATURES SURVEY

SWCA, in conjunction with Mike Warton & Associates, will conduct a karst terrain features survey on the Mayfield Tract by walking parallel transects spaced approximately 50 feet apart. The survey will locate, identify, and describe significant karst features and delineate those features on a land plan. SWCA will provide a report detailing the findings of the survey and a map depicting any significant karst features located on the property.

Cost for Task: Not-to-exceed \$2,860.00.

TASK II: ENDANGERED SPECIES HABITAT EVALUATION AND IDENTIFICATION OF OTHER POTENTIAL ENVIRONMENTAL CONSTRAINTS

SWCA will conduct an endangered species habitat evaluation and will identify any other potential environmental constraints such as wetlands and jurisdictional waters of the U.S., on the Mayfield Tract. This evaluation will include a site visit to determine vegetative species composition and structure on the property and a walkover to assess where other environmental constraints may occur on the tract. SWCA will also provide a report of findings for this study.

Cost for Task: Not-to-Exceed \$2,380.00.

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TASK III: PHASE I SITE ASSESSMENT

SWCA, in conjunction with Canyon Environmental, will conduct a Phase I Site Assessment on the Mayfield Tract. Canyon Environmental will provide a report detailing the findings of their study.

Cost for Task: \$2,760.00.

RECORDERS MEMORANDUM

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clearly legible for satisfactory recordation.

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TASK IV: MEETINGS WITH CLIENT AND GOVERNMENTAL AGENCIES

SWCA will prepare for and attend meetings with the client, federal, state and local agencies as well as and any other meetings deemed necessary and approved by the client.

Cost for Task: \$375.00

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TERMS

1. Costs for professional fees for Tasks I, II, and IV are based on the following hourly rates:

Division Director	\$125.00/hour
Ecologist	\$ 75.00/hour
Technical Support	\$ 40.00/hour
2. All direct expenses including, travel, material and supplies, etc. shall be billed at cost, plus 15%.
3. Payment terms and conditions are located on the front and back of the attached contract.

RECORDERS MEMORANDUM

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114 North San Francisco Street, Suite 100 - Flagstaff, Arizona 86001

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CONTRACT

Project Title Mayfield Tract **Project Number** _____
Client **Contact Person** Mr. Mike Heiligenstein **Telephone No.** (512) 248-3238
Company Name Williamson County **Fax No.** (512) 248-3243
Address 211 Commerce Cove #7
City Round Rock **State** Texas **Zip** 78664

Scope of Services that SWCA, Inc. will perform under this contract (see also any Attachments): _____

See attached scope of services

- Additional services will only be authorized by written addendum to this agreement. The addendum shall describe change(s) in the work, and any adjustment in the price and/or the time for completion. Any such addendum shall be signed by both parties and dated.

Payment for Professional Services (check one):

- ☐ SWCA shall be reimbursed \$ _____ on a Fixed Fee basis.
- ☐ SWCA shall be reimbursed on a Time and Materials basis.
- ☒ A Not-to-Exceed (NTE) amount of \$ 8,375.00 has been established.
- A rate schedule is attached for Time and Materials and NTE contracts.
- Subcontractors to SWCA shall be billed at cost plus 20 percent unless specified in Special Conditions

Payment for Other Direct Costs (ODCs) (check one):

- ☒ ODCs are included in Professional Services.
- ☐ There is a separate NTE/Fixed Fee of \$ _____ for ODCs.
- ODCs shall be billed at cost plus 15 percent unless specified in Special Conditions.

☐ **Special Conditions:** _____

RECORDERS MEMORANDUM
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This Agreement shall be considered a Notice to Proceed when signed by both parties.

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SWCA, Inc., Environmental Consultants
 Accepted by: Steven D. Paulson
 Signature: [Signature]
 Title: Division Director
 Date: 22 May 1998

Client: Williamson County
 Accepted by: John C. Doerfler
 Signature: [Signature]
 Title: County Judge
 Date: 5-26-98

The Terms and Conditions on the reverse of this form are a part of this Agreement.

SWCA, Inc., Environmental Consultants • 114 N. San Francisco Street, Suite 100 • Flagstaff, Arizona 86001
Telephone (520) 774-5500 • Fax (520) 779-2709 • Tax ID Number 860483317

Original to SWCA, Inc. Contract File; Pink Copy to Client; Yellow Copy to Project Manager

AGENDA ITEM # 6

May 26, 1998

Consider accepting streets in Christen Ranch for maintenance.

No action was taken on accepting streets for maintenance in **Christian** Ranch.

AGENDA ITEM # 7

May 26, 1998

Consider approving one time only emergency blading on road at 1487 North 183.

Commissioner Boatright advised this road fronts five (5) veterans land tracts ranging from 5 to 20 acres each purchased in the 1970's being located 1 1/2 miles north of Seward Junction on the left next to Charlie Evans' old storage yard. The commissioner had received a letter signed by some of the residents requesting this work.

Moved: Commissioner Boatright

Seconded: Commissioner Heiligenstein

Motion: To approve one-time only emergency blading on 3/4 of a mile of old 30' wide cliche road at 1487 North 183.

Vote: Motion carried 5 - 0

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