

(13) Larry Boone 12116 Greyrock, Austin, TX 7875

(14) REYES VELA RODRIGUEZ 1006 GLASS, LEANDER, TX 78641

~~2~~ ~~Susan Komandosky~~ *Out of town* 2207 Gladnell, Taylor, TX 76574

(16) Richard Zavala 1801 Thornton, Georgetown, TX 78

(5) ANDREW KALMBACH (3001 FM 972) RT. 2 OBOX 48A  
GEORGETOWN, TX 78626

(19) Larry Ferrell 4357 CR 123, Round Rock, TX 786

(8) Harry Gibbs 209 Church, Georgetown, TX 7862

AGENDA ITEM # 11

February 3, 1998

\*

Consider changing date of court meeting or canceling meeting for week of February 16, 1998.

Judge Doerfler advised both he and Commissioner Boatright will be in attendance at a Health Benefits Conference for continuing education during the week of February 15-19, 1998.

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To cancel the Commissioners Court meeting of February 16, 1998.

Vote: Motion carried 3 - 2 with Commissioners Mehevec and Heiligenstein voting against the motion.

AGENDA ITEM # 12

February 3, 1998

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Consider authorizing advertising and setting date to receive bids for construction of Meister Lane.

No action was taken on this agenda item.

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AGENDA ITEM # 13

February 3, 1998

\*

Consider accepting proposal letter from S.D. Kallman finalizing engineering on County Road 162 (Meister Lane).

Moved: Commissioner Mehevec

Seconded: Judge Doerfler

Motion: To approve preliminary proposal from S. D. Kallman, Inc. finalizing engineering on County 169 (Meister Lane) with final proposal to be brought back for court approval at a later date.

Vote: Motion carried 5 - 0

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RECORDERS MEMORANDUM  
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clearly legible for satisfactory recordation.



**S. D. KALLMAN, INC.**  
**Engineers and Environmental Consultants**

January 28, 1998

Honorable John Doerfler, County Judge  
 Williamson County Unified Road System  
 1900 Georgetown Inner Loop, Suite B  
 Georgetown, Texas 78626

RE: RECONSTRUCTION OF MEISTER LANE (COUNTY ROAD 169)  
 ENGINEERING SERVICES PROPOSAL

Dear Judge Doerfler:

We are pleased to provide this proposal for Engineering and Surveying Services in connection with the upgrading of Meister Lane between Gattis School Road and County Road 170 in Williamson County, Texas. This Agreement for Engineering Services shall be between Williamson County Unified Road System, Owner, and **S.D. KALLMAN, INC. --- ENGINEERS AND ENVIRONMENTAL CONSULTANTS, (S.D. KALLMAN)**, Engineer.

The general Scope of Work for Engineering and Surveying Services shall include:

1. **S.D. KALLMAN** owns the original construction drawings for improving Meister Lane to a 44-foot curb and gutter section with asphalt paved roadway. **S.D. KALLMAN** shall revise these construction drawings to a 48-foot width and redesign the intersections with Gattis School Road and County Road 170 to accommodate turn lanes. The construction drawings shall be resubmitted to the City of Round Rock Public Works Department and Williamson County Unified Road System Department for Review and Approval.
2. Prepare contract documents and technical specifications for the project, including bid documents.
3. Assist Owner in obtaining bids from Contractors.
4. Prepare Engineer's cost estimates, as required.
5. Periodically inspect and supervise construction of the work.
6. Check monthly and final estimates as prepared by the Contractor, and make recommendation to Owner for payment.
7. Furnish all copies of plans, specifications and contract documents to Owner, Public Utility Companies, and Contractor. Provide as-built reproducible drawings to Owner upon completion of the project.
8. Assist Owner in selecting a Geotechnical Consultant to conduct density tests and associated geotechnical tasks during construction. (Owner pays Geotechnical Consultant directly for this work.)
9. Assist the Owner in coordinating electric and telephone utility companies, if required.

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Phone: 512/218-4404

1106 S. Mays, Suite 100  
 Round Rock, Texas 78664

Fax: 512/218-1668



Honorable John Doerfler, County Judge  
Williamson County Unified Road System  
RE: RECONSTRUCTION OF MEISTER LANE  
ENGINEERING SERVICES PROPOSAL

January 28, 1998

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10. Provide construction staking for lines and grades one time only and prepare cut sheets.
11. S.D. KALLMAN shall retain the services of Stendebach and Associates to prepare and negotiate a cost-sharing agreement between affected landowners, Williamson County and the City of Round Rock.

The proposed fee schedule for the above Scope of Work shall be as follows:

#### DESIGN PHASE

1. Preparation of Revised Construction Plans and Specifications. Revise Pavement Width from 44 to 48 Feet Wide and Re-design for Widening the Intersections at Gattis School Road and County Road 170. Acquire Plan Approvals from City of Round Rock and Williamson County.

Compensation: Lump Sum \$ 12,500.00

2. Negotiate the Cost Sharing Agreement  
Third Party Charges - Stendebach and Associates

Compensation: Lump Sum \$ 4,000.00

**TOTAL DESIGN PHASE \$ 16,500.00**

#### CONSTRUCTION ADMINISTRATION

1. Bidding and Award

Compensation: Lump Sum \$ 1,500.00

2. Construction Administration

Compensation: Lump Sum \$ 3,500.00

3. Construction Staking

Compensation: Lump Sum \$ 7,500.00

**TOTAL CONSTRUCTION PHASE \$ 12,500.00**

**TOTAL DESIGN AND CONSTRUCTION FEES \$ 29,000.00**

All provisions of the current manual of "Professional Practices - General Engineering Service" published by the Consulting Engineering Council of Texas, hereby referenced not in conflict with the above shall apply to this Agreement.

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#### RECORDERS MEMORANDUM

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clearly legible for satisfactory recordation.

Honorable John Doerfler, County Judge  
Williamson County Unified Road System  
RE: **RECONSTRUCTION OF MEISTER LANE  
ENGINEERING SERVICES PROPOSAL**

January 28, 1998  
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The Engineer hereby acknowledges that time is of the essence in the performance of the work herein described, and will commit his total resources to expedite completion of the road improvements in the shortest possible time.

Subsequent to authorization by the Owner for professional services to be performed by the Engineer in accordance with the above outlined procedure, the Engineer shall secure from the Owner additional written authorization prior to exceeding the estimated budget for such services initially established. S.D. KALLMAN's Hourly Rate Schedule is enclosed as Attachment No. 1.

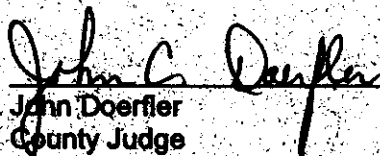
This Agreement shall be effective upon execution by the Owner and the Engineer, and shall remain in force until terminated under provisions hereinafter provided.

Either party to this Agreement may terminate the Agreement by giving to the other thirty (30) days notice in writing. Upon delivery of such notice by the Owner to the Engineer, and upon expiration of the thirty (30) day period, the Engineer shall discontinue all services in connection with the performance of this Agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contractors are chargeable to this Agreement. As soon as practicable after receipt of notice of termination, the Engineer shall submit a statement, showing in detail the services performed under this Agreement to the date of termination.


The Owner shall then pay the Engineer promptly that proportion of the prescribed charges which the services actually performed under this Agreement bear to the total services called for under this Agreement, less such payments on account of charges as have been previously made. Following final payment to Engineer, copies of all completed or partially completed designs, plans and specifications prepared under this Agreement shall be delivered to the Owner, when and if this Agreement is terminated.

Agreement to the terms and conditions herein stated shall be acknowledged and agreed to by signature below.

**WILLIAMSON COUNTY  
UNIFIED ROAD SYSTEM**

  
John Doerfler  
County Judge

**S. D. KALLMAN, INC.  
ENGINEERS & ENVIRONMENTAL CONSULTANTS**

  
Steven D. Kallman, P.E., R.P.L.S.  
President

2-3-98  
Date

1-28-98  
Date

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**RECORDERS MEMORANDUM**  
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**ATTACHMENT 1  
HOURLY RATE SCHEDULE**

<b>Classification</b>		<b>Hourly Rate</b>
1.	Corporate Officer	\$ 75.00
2.	Registered Professional Engineer	\$ 75.00
3.	Registered Public Surveyor	\$ 60.00
4.	Hydrologist	\$ 55.00
5.	Project Manager	\$ 60.00
6.	Engineer-in-Training (E.I.T.)	\$ 45.00
7.	Land Planner	\$ 50.00
8.	Surveyor Crew Coordinator	\$ 40.00
9.	Project Inspector	\$ 45.00
	(Includes Vehicle and Equipment)	
10.	Autocad Design Technician	\$ 40.00
11.	Drafter	\$ 30.00
12.	Survey Calculation Technician	\$ 40.00
13.	Technician Support Personnel	\$ 25.00
14.	Secretarial Personnel with Word Processor	\$ 35.00
15.	Four Man Survey Crew	\$ 80.00
	(Includes Vehicle and Equipment)	
16.	Three Man Survey Crew	\$ 75.00
	(Includes Vehicle and Equipment)	
17.	Two Man Survey Crew	\$ 65.00
	(Includes Vehicle and Equipment)	
18.	Reimbursement for Direct Non-Labor Expense and Sub-Contract Expense	Cost Plus 20%

RECORDERS MEMORANDUM  
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AGENDA ITEM # 14 February 3, 1998 \*Consider approving grading on William Buck Cemetery Road.

Commissioner Boatright advised this is consistent with Williamson County historical cemeteries policy.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve grading on William Buck Cemetery Road.

Vote: Motion carried 5 - 0

AGENDA ITEM # 15 February 3, 1998 \*Discuss and take appropriate action regarding lease agreement with Cedar Park Chamber of Commerce in new annex.

Commissioner Boatright requested this item be added to the agenda of February 10, 1998.

AGENDA ITEM # 16 February 3, 1998 \*Consider designating Wayne Benedict as Commissioners Court representative on all new county building projects.

Commissioner Boatright commended Mr. Benedict on an excellent job with the construction of Cedar Park annex building.

Mr. Benedict advised Barry Turner died on the evening of February 2, 1998, of a heart attack. Mr. Turner, employed by the Williamson County Maintenance Department since last October, was in charge of the Round Rock annex and the county buildings located in Taylor.

Moved: Commissioner Heiligenstein

Seconded: Commissioner Boatright

Motion: To designate Wayne Benedict as Commissioners Court representative on all new county building projects.

Vote: Motion carried 5 - 0

AGENDA ITEM # 17 February 3, 1998 \*Consider making appointment to the Williamson County Emergency Services District #2.

Commissioner Hays requested this item be pulled from the agenda.

AGENDA ITEM # 18 February 3, 1998 \*Consider designating length of terms for members of the board of the Williamson County Emergency Services District #2.

First Assistant County Attorney Dale Rye suggested when the five (5) members were appointed they be designated with three (3) members for two (2) year terms and two (2) members for one (1) year terms.

No action was taken on this agenda item.