

AGENDA ITEM # 17January 6, 1998*Open and consider awarding, extending or rejecting bids for office furniture.

At 11:08 a.m. Judge Doerfler announced time for bids for office furniture open.

At 11:09 a.m. Judge Doerfler announced time for bids for office furniture closed.

Bids were received from:

BT Office Products International
Barker Office Furniture
Corporate Express
Office Furniture Distributors
Wells Furniture For Business

Moved: Commissioner Mehevec

Seconded: Judge Doerfler

Motion: To note receipt of bids for office furniture and award bid on January 13, 1998.

Vote: Motion carried 5 - 0

< Clerk copy here >

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WILLIAMSON COUNTY BID FORM

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Bid Invitation, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s). By signing below, you have read the entire document and agreed to the terms therein.

NAME OF BIDDER: BT Office Products Int'lMailing Address: 9101 Wall St #400City: AustinState: TXZip: 78754Telephone: (512) 837-1321Fax: (512) 832-0647
Signature of Person Authorized to Sign BidDate of Bid: 1-5-98Name and Title of Signer: David Hunter/ District Sales Manager
(Please Print or Type)

PLEASE COMPLETE THE FOLLOWING:

Prompt Payment Discount: 0 % days. (If no discount is offered, Net 30 will apply.)
☐ Bidding on "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)
☒ Bidding on low item basis. (Will accept award on "any or all" low bid items.)
List Additional Limitations if applicable: _____

DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING ENTIRE DOCUMENT

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**WILLIAMSON COUNTY
PURCHASING DEPARTMENT**

**FORMAL INVITATION FOR BIDS
CONTRACT: VARIOUS ITEMS OF OFFICE FURNITURE**

BID NUMBER: 98WC103 BID OPENING DATE & TIME: JANUARY 6, 1998 - 10:30 AM

BIDS must be received in the Williamson County Auditor's Office prior to **10:30 AM on Tuesday, January 6, 1998**. At which time the BIDS will be opened in the Commissioners' Courtroom on the 2nd floor of the County Courthouse. BIDS received after that time will not be opened and will be considered void and unacceptable. As to each item bid, the Court may either reject all BIDS or award a contract to the lowest and best BID.

SEALED BIDS may be hand-delivered to:
Williamson County Auditor's Office
Third (3rd) floor, Suite 303
Williamson County Courthouse (on the square)
710 Main St., Georgetown, Texas
OR

SEALED BIDS may be mailed to:
Williamson County Auditor's Office
Glnny Atkinson - Purchasing
710 Main St. - Suite 303
Georgetown, Texas 78626

ALL BIDS MUST BE SUBMITTED ON THE FORMS PROVIDED IN THIS BID DOCUMENT.

ALL INFORMATION REQUIRED BY THE BID FORM MUST BE FURNISHED OR THE BID MAY BE DEEMED NON RESPONSIVE. WHERE THERE IS AN ERROR IN THE EXTENSION OF PRICE, THE UNIT PRICE SHALL GOVERN.

ALL BIDS MUST BE SUBMITTED IN TRIPLICATE (1 ORIGINAL COMPLETE BID SET & 2 COPIES).

ALL BIDS MUST BE RETURNED IN A SEALED ENVELOPE, MARKED WITH THE BID NAME, BID NUMBER, AND BID OPENING DATE & TIME.

FACSIMILE TRANSMITTALS SHALL NOT BE ACCEPTED.

1. It is the intent of the Commissioners' Court to award contracts separately for each item, for each department, and for each distinct geographical area served by a department. However, any bidder who wishes to restrict his BID to particular departments or areas must expressly do so. For purposes of this notice, each Commissioner of Justice Precinct is a separate department.

(1) Unless the BID received expressly states that the bidder will accept only the award of all items bid, each item in the BID will be considered separately and will be rejected or awarded on a low item basis.

(2) Unless the BID expressly states that the bidder will accept only an award for the entire county government, contracts will be awarded separately for the requirements of each county department to the bidder who is lowest and best for that individual department.

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(3) Similarly, unless the notice or BID expressly states otherwise, BIDS will be considered separately for each distinct geographic area served by each department and will be awarded to the lowest and best bidder who can provide service to the department in that particular area. The definition of these geographic areas, unless expressly stated in this notice or the BID, shall be at the discretion of Commissioners' Court at the time a BID is awarded.

2. No more than one BID will be awarded for any item for a single department and area. All BIDS may be rejected for some items, departments or areas, even though awards are made for others. The convenience of having a single source for similar items will be taken into consideration together with price in determining the lowest and best BID.
3. All of the items listed are to be bid Free On Board to final destination (FOB DESTINATION) with all transportation charges if applicable to be included in the price, unless otherwise specified in the Invitation to Bids. The title and risk of loss of the goods shall not pass to the County until receipt and acceptance takes place at the FOB point.
4. All of the items listed are to be bid on a "per unit" basis, stating a firm price per unit or unit quantity of each item bid. This price must be good from the date of BID opening for a fixed period of time. Unless the BID expressly states otherwise, this period shall be until the end of the current fiscal year on September 30, 1998. Bids which do not state a fixed price, or which are subject to change without notice, will not be considered. The Court may award a contract for the period implied or expressly stated in the lowest and best Bid, but for no longer than the current fiscal year.
5. At the end of the current fiscal year, the Commissioners Court reserves the right to extend this contract, by mutual agreement of both parties, as it deems to be in the best interest of the county. This extension will be in twelve (12) month increments for up to an additional twenty four (24) months, with the terms and conditions remaining the same; and with a price escalation at renewal time each year of no more than the consumer price index for that year. The total period of this contract, including all extensions will not exceed a maximum combined period of thirty six (36) months. The extension of this contract is contingent on the appropriation of necessary funds by Commissioners Court for the fiscal year in question. Upon the failure of Commissioners Court to so appropriate in any year, the Contractor may elect to terminate this agreement, with no additional liability to the County. The County and the Contractor agree that termination shall be the Contractors sole remedy under this circumstance.
6. The estimated quantity of each item listed in the notice is only an estimate — the actual quantity to be purchased may be more or less. The County will not be obligated to purchase any minimum amount, and it may purchase any reasonable amount greater than the estimate for the same unit price. Any limit on quantities available must be stated expressly in the BID.
7. It is understood that the Commissioners Court of Williamson County, Texas, reserves the right to accept or reject any and/or all BIDS for any or all materials and/or services covered in this BID request, and to waive informalities or defects in the BID or to accept such BID it shall deem to be in the best interest of Williamson County.
8. Awards should be made approximately four (4) weeks after the Bid opening date. To obtain results, or if you have any questions, please contact Ginny Atkinson at (512) 930-4418.
9. Funding: Funds for payment have been provided through the Williamson County budget approved by Commissioners Court for the October 1, 1997/ September 30, 1998 fiscal year.
10. Late BID: BIDS received after submission deadline shall be unopened and will be considered VOID AND UNACCEPTABLE. Williamson County is not responsible for lateness of mail, carrier, etc.
11. Altering BID: BIDS cannot be altered or amended after submission deadline.

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12. **Sales Tax:** Williamson County is by statute, exempt from the State Sales Tax and Federal Excise Tax.
13. **Contract:** This BID, when properly accepted by Williamson County, shall constitute a contract equally binding between the successful bidder and Williamson County. No different or additional terms will become part of this contract.
14. **Changes:** No oral statement of any person shall modify or otherwise change, or affect the terms, conditions, plans and/or specifications stated in the various BID Packages and or BID Instructions/Requirements.
15. **Delivery Times and Locations:** The commodity and/or service covered by this BID shall be as stated in the various BID Packages.
16. **Payments:** Payment shall be made by check from the County upon satisfactory delivery and acceptance of items and submission of the invoice to the ordering department. For purposes of payment discounts, time will begin upon satisfactory delivery of goods and/or submission of acceptable invoice, whichever is last. Partial payments will not be made unless specifically requested and approved by the County prior to contract award. As a minimum, invoices shall include:
- (1) Name, address, and telephone number of Contractor and similar information in the event the payment is to be made to a different address
 - (2) County contract, Purchase Order, and/or delivery order number
 - (3) Identification of items or service as outlined in the contract
 - (4) Quantity or quantities, applicable unit prices, total prices, and total amount
 - (5) Any additional payment information which may be called for by the contract
- Payment inquiries should be directed to the Auditor's Office, Accounts Payable Department:
Julie Hillhouse, 930-4323 or Donna McKittrick, 930-4359.
17. **Conflict of Interest:** No public official shall have interest in a contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.
18. **Ethics:** The bidder shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Williamson County.
19. **Minimum Standards for Responsible Bidders:** A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder must meet the following requirements:
- a. have adequate financial resources, or the ability to obtain such resources as required;
 - b. be able to comply with the required or proposed delivery schedule;
 - c. have a satisfactory record of performance;
 - d. be otherwise qualified and eligible to receive an award.

Williamson County may request representation and other information sufficient to determine bidder's ability to meet these minimum standards listed above.

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20. References: Williamson County requests bidder to supply with this BID, a list of at least three (3) references where like services have been supplied by their firm. Include name of firm, address, telephone number and name of representative.
21. Bidder shall: provide with this BID response, all documentation required by this BID. Failure to provide this information may result in rejection of the BID.
22. Termination for Default: Williamson County reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default of this contract. Non-Performance of the bidder in terms of specifications shall be a basis for the termination of the contract by the County. The County shall not pay for commodities/services which are unsatisfactory. Vendors will be given a reasonable opportunity before termination to correct the deficiencies. This, however, shall in no way be construed as negating the basis for termination for non-performance.
23. Contract Administration: Under this contract, Ginny Atkinson, Williamson County Auditor's Office, shall be the contract administrator with designated responsibility to ensure compliance with contract requirements, such as but not limited to, acceptance, inspection and delivery. The contract administrator will serve as liaison between Williamson County Commissioners Court and the successful bidder.
24. Purchase Order: A purchase order(s) shall be generated by Williamson County to the successful bidder as products and/or services are required. The purchase order number must appear on all itemized invoices and/or request for payment.
25. Silence of Specifications: The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.
26. Bids MUST BE: legible and of a quality that can be reproduced.
27. BID forms that are included in BID packages shall be used. **CHANGES to BID forms made by bidders shall DISQUALIFY THE BID.** Exceptions to the BID forms and or specifications shall be made on an attachment to the BID package. Call Ginny Atkinson (512) 930-4418 for explanation if exceptions are needed.

FOR DETAILED SPECIFICATIONS AND QUESTIONS RELATING TO THE BIDDING PROCESS, CONTACT GINNY ATKINSON AT (512) 930-4418.

- **TECHNICAL QUESTIONS CAN BE ANSWERED BY CALLING GINNY ATKINSON AT (512) 930-4418.**

**PUBLIC NOTICE
WILLIAMSON COUNTY
INVITATION FOR BIDS**

The Williamson County Commissioners Court invites the submission of sealed BIDS for:

WRECKER SERVICE FOR THE SHERIFF'S DEPARTMENT

Sealed BIDS will be publicly opened and read aloud in the County Commissioners Court Room, 2nd Floor, Williamson County Courthouse, Georgetown, Texas on Tuesday, January 6, 1998 at 10:15 AM .

BIDS received after the above stated date and time will be returned unopened.

Detailed specifications may be obtained by calling Ginny Atkinson at (512) 930-4418.

The Williamson County Commissioners Court reserves the right to accept the lowest and best BID as deemed by the Court, or reject any and/or all BIDS.

Issued by order of the Williamson County Commissioners Court on November 24, 1997. John C. Doerfler, County Judge.

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BID CHECK LIST

Please check the following prior to sealing and submitting your bid/proposal.

1. Official Williamson County Bid Form Completed, signed, and enclosed?

YES ☒ NO ☐

2. All bid specification sheets completed (including company name at bottom of each sheet) and attached?

YES ☒ NO ☐

3. Have you included three (3) complete bid sets (1 original & 2 copies) as required?

YES ☒ NO ☐

4. Have you written the name of your business on the front of the sealed envelope?

YES ☒ NO ☐

5. Have you written the bid name, bid number, and bid opening date & time on the front of the sealed envelope?

YES ☒ NO ☐

WILLIAMSON COUNTY
SPECIFICATIONS AND BID SHEET
VARIOUS ITEMS OF OFFICE FURNITURE

ALL ITEMS WILL BE ORDERED ON AN "AS NEEDED" BASIS.

DELIVERIES WILL BE MADE AS SPECIFIED ON THE PURCHASE ORDER.

SHIPMENT QUANTITIES WILL BE SPECIFIED ON THE PURCHASE ORDER.

WHERE A BRAND NAME IS SHOWN, BID THE BRAND NAME OR EQUAL. IDENTIFY THE BRAND BEING BID.

BIDDER MUST SPECIFY ANY WARRANTY INFORMATION THAT MAY APPLY.

BIDDER MUST SUBMIT A COPY OF THE CATALOG REPRESENTING THE FURNITURE TYPE BEING BID.

COST EVALUATION WILL BE BASED ON THE FOLLOWING:

- COMMONLY USED ITEMS WILL BE SELECTED AT RANDOM
- THE DISCOUNT OFFERED WILL BE APPLIED TO THE MANUFACTURERS CURRENT LIST PRICE FOR THESE ITEMS
- FINAL COST TO THE COUNTY WILL BE DETERMINED

FREIGHT WILL BE BID F.O.B. DESTINATION (FREIGHT INCLUDED).

DELIVERY TIME WILL BE AN IMPORTANT CONSIDERATION IN THE EVALUATION OF BIDS.

FURNITURE DESCRIPTION

FURNITURE (GENERAL)

To include, but not limited to desks, credenzas, bookcases, conference and occasional tables. HON or equivalent.

Manufacturers current list price less: 54 %

Brand being bid: HON (BTOPI attachment "A" catoalog only)

Delivery time: Minimum 4 weeks

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Manufacturers current list price less: 46 %Brand being bid: LA-Z-BOY (Attachment "B" catalog only)Delivery time: Minimum 4 weeksLocal Distributor current list price less: 46 % (for quicker delivery)Brand being bid: HON (BTOPI/United Attachment "c" catalog only)Delivery time: 1-2 WeeksLocal Distributor current list price less: 46 % (for quicker delivery)Brand being bid: LA-Z-BOY (Attachment "D" catalog only)Delivery time: 1-2 weeks**Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.****FILES AND STORAGE (GENERAL)**

To include, but not limited to two, three, four, and five drawer filing cabinets.
HON or equivalent.

Manufacturers current list price less: 54 %Brand being bid: HON (BTOPI Attachment "A" catalog only)Delivery time: Minimum 4 weeksManufacturers current list price less: 45 %Brand being bid: FIREKING (Attachment "E" catalog only)Delivery time: Minimum 2 weeksLocal Distributor current list price less: 46 % (for quicker delivery)Brand being bid: HON (BTOPI/United attachment "c" catalog only)Delivery time: 1-2 weeks

Local Distributor current list price less: _____ % (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

SEATING (GENERAL)

To include, but not limited to executive, steno, and side chairs.
HON or equivalent.

Manufacturers current list price less: 54 %

Brand being bid: HON (Attachment "A" catalog only)

Delivery time: Minimum 4 weeks

Manufacturers current list price less: 46 %

Brand being bid: LA-Z-BOY (Attachment "B" catalog only)

Delivery time: Minimum 4 weeks

Local Distributor current list price less: 46 % (for quicker delivery)

Brand being bid: HON (Attachment "C" catalog only)

Delivery time: 1-2 weeks

Local Distributor current list price less: 46 % (for quicker delivery)

Brand being bid: LA-Z-BOY (Attachment "D" catalog only)

Delivery time: 1-2 weeks

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

PLEASE ATTACH ADDITIONAL SHEET(S) IF NEEDED TO BID MORE BRANDS THAN SPACE ABOVE ALLOWED FOR. NOTATE BELOW IF AN ADDITIONAL SHEET(S) HAS BEEN ATTACHED:

YES _____ # OF SHEET(S) ATTACHED _____

NO X

VENDOR NAME MUST BE IN BOTTOM RIGHT CORNER OF ADDITIONAL SHEET(S).

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WILLIAMSON COUNTY BID FORM

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Bid Invitation, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s). By signing below, you have read the entire document and agreed to the terms therein.

NAME OF BIDDER: BARKER OFFICE FURNITUREMailing Address: P.O. BOX 14646City: AUSTIN State: TX Zip: _____Telephone: (512) 450-0033 Fax: (512) 450-0157Bill Barker Date of Bid: 12/31/97
Signature of Person Authorized to Sign BidName and Title of Signer: BILL BARKER, CHAIRMAN
(Please Print or Type)

PLEASE COMPLETE THE FOLLOWING:

Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)
[] Bidding on "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)
[✓] Bidding on low item basis. (Will accept award on "any or all" low bid items.)
List Additional Limitations if applicable: _____

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DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING ENTIRE DOCUMENT

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BARKER
OFFICE FURNITURE
EAST 51ST AT I.H. 35
450-0033
AUSTIN, TEXAS

BID CHECK LIST

Please check the following prior to sealing and submitting your bid/proposal.

1. Official Williamson County Bid Form Completed, signed, and enclosed?

YES ☒ NO ☐

2. All bid specification sheets completed (including company name at bottom of each sheet) and attached?

YES ☒ NO ☐

3. Have you included three (3) complete bid sets (1 original & 2 copies) as required?

YES ☒ NO ☐

4. Have you written the name of your business on the front of the sealed envelope?

YES ☒ NO ☐

5. Have you written the bid name, bid number, and bid opening date & time on the front of the sealed envelope?

YES ☒ NO ☐

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BARKER
OFFICE FURNITURE
EAST 51ST AT I.H. 35
450-0033
AUSTIN, TEXAS

WILLIAMSON COUNTY
SPECIFICATIONS AND BID SHEET

VARIOUS ITEMS OF OFFICE FURNITURE

ALL ITEMS WILL BE ORDERED ON AN "AS NEEDED" BASIS.

DELIVERIES WILL BE MADE AS SPECIFIED ON THE PURCHASE ORDER.

SHIPMENT QUANTITIES WILL BE SPECIFIED ON THE PURCHASE ORDER.

WHERE A BRAND NAME IS SHOWN, BID THE BRAND NAME OR EQUAL. IDENTIFY THE BRAND BEING BID.

BIDDER MUST SPECIFY ANY WARRANTY INFORMATION THAT MAY APPLY.

BIDDER MUST SUBMIT A COPY OF THE CATALOG REPRESENTING THE FURNITURE TYPE BEING BID.

COST EVALUATION WILL BE BASED ON THE FOLLOWING:

- COMMONLY USED ITEMS WILL BE SELECTED AT RANDOM
- THE DISCOUNT OFFERED WILL BE APPLIED TO THE MANUFACTURERS CURRENT LIST PRICE FOR THESE ITEMS
- FINAL COST TO THE COUNTY WILL BE DETERMINED

FREIGHT WILL BE BID F.O.B. DESTINATION (FREIGHT INCLUDED).

DELIVERY TIME WILL BE AN IMPORTANT CONSIDERATION IN THE EVALUATION OF BIDS.

FURNITURE DESCRIPTION

BARKER
OFFICE FURNITURE
EAST 51ST AT I.H. 35
450-0033
AUSTIN, TEXAS

FURNITURE (GENERAL)

To include, but not limited to desks, credenzas, bookcases, conference and occasional tables.
HON or equivalent.

Manufacturers current list price less: 52.6% HONGROUP & HON REGENT

Brand being bid: HON ENTIRE LINE

Delivery time: 30 DAYS

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OFFICE FURNITURE
Page 1 of 3

VENDOR NAME:

BARKER OFFICE FURNITURE

Manufacturers current list price less: -48.5%Brand being bid: LAZBOY ENTIRE CATALOGDelivery time: 4-6 WEEKSLocal Distributor current list price less: -30% (for quicker delivery)Brand being bid: MID-CONTINENT OFFICE DISTRIBUTORS CATALOGDelivery time: 5-7 days~~Local Distributor current list price less: _____% (for quicker delivery)~~~~Brand being bid: _____~~~~Delivery time: _____~~

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

FILES AND STORAGE (GENERAL)

To include, but not limited to two, three, four, and five drawer filing cabinets.
HON or equivalent.Manufacturers current list price less: -52.6% HON GROUP + HON REGENTBrand being bid: HON ENTIRE LINEDelivery time: 30 days~~Manufacturers current list price less: _____%~~~~Brand being bid: _____~~~~Delivery time: _____~~BARKER
OFFICE FURNITURE
EAST 51ST AT I.H. 35
450-0033
AUSTIN, TEXASLocal Distributor current list price less: -30% (for quicker delivery)Brand being bid: MID-CONTINENT OFFICE DIST. CATALOGDelivery time: 5-7 days

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Local Distributor current list price less: _____ % (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

SEATING (GENERAL)

To include, but not limited to executive, steno, and side chairs.
HON or equivalent.Manufacturers current list price less: -52.6 % HON GROUP & HON REGENT.Brand being bid: HON ENTIRE LINEDelivery time: 30 daysManufacturers current list price less: -48.5 %Brand being bid: LAZ BOY ENTIRE CATALOGDelivery time: 4-6 WEEKSLocal Distributor current list price less: -30 % (for quicker delivery)Brand being bid: MID-CONTINENT CATALOGDelivery time: 5-7 days

Local Distributor current list price less: _____ % (for quicker delivery)

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Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

BARKER
OFFICE FURNITURE
EAST 51ST AT I.H. 35
450-0033
AUSTIN, TEXASPLEASE ATTACH ADDITIONAL SHEET(S) IF NEEDED TO BID MORE BRANDS THAN SPACE ABOVE
ALLOWED FOR. NOTATE BELOW IF AN ADDITIONAL SHEET(S) HAS BEEN ATTACHED:

YES _____ # OF SHEET(S) ATTACHED _____

NO ✓

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VENDOR NAME MUST BE IN BOTTOM RIGHT CORNER OF ADDITIONAL SHEET(S).

OFFICE FURNITURE
Page 3 of 3VENDOR NAME: BARKER OFFICE FURNITURE

WILLIAMSON COUNTY BID FORM

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Bid Invitation, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s). By signing below, you have read the entire document and agreed to the terms therein.

NAME OF BIDDER: CORPORATE EXPRESS

Mailing Address: 2020 RUTLAND STE D

City: AUSTIN State: TX Zip: 78758

Telephone: (512) 672-5732 Fax: (512) 835-9687

Bob Hendrickson Date of Bid: 1/5/98
Signature of Person Authorized to Sign Bid

Name and Title of Signer: BOB HENDRICKSON ACCOUNT MANAGER
(Please Print or Type)

PLEASE COMPLETE THE FOLLOWING:

Prompt Payment Discount: —% — days. (If no discount is offered, Net 30 will apply.)
☐ Bidding on "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)
☒ Bidding on low item basis. (Will accept award on "any or all" low bid items.)
 List Additional Limitations if applicable: _____

DO NOT SIGN OR SUBMIT THIS FORM
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WILLIAMSON COUNTY
SPECIFICATIONS AND BID SHEET
VARIOUS ITEMS OF OFFICE FURNITURE

ALL ITEMS WILL BE ORDERED ON AN "AS NEEDED" BASIS.

DELIVERIES WILL BE MADE AS SPECIFIED ON THE PURCHASE ORDER.

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WHERE A BRAND NAME IS SHOWN, BID THE BRAND NAME OR EQUAL. IDENTIFY THE BRAND BEING BID.

BIDDER MUST SPECIFY ANY WARRANTY INFORMATION THAT MAY APPLY.

BIDDER MUST SUBMIT A COPY OF THE CATALOG REPRESENTING THE FURNITURE TYPE BEING BID.

COST EVALUATION WILL BE BASED ON THE FOLLOWING:

- COMMONLY USED ITEMS WILL BE SELECTED AT RANDOM
- THE DISCOUNT OFFERED WILL BE APPLIED TO THE MANUFACTURERS CURRENT LIST PRICE FOR THESE ITEMS
- FINAL COST TO THE COUNTY WILL BE DETERMINED

FREIGHT WILL BE BID F.O.B. DESTINATION (FREIGHT INCLUDED).

DELIVERY TIME WILL BE AN IMPORTANT CONSIDERATION IN THE EVALUATION OF BIDS.

FURNITURE DESCRIPTION

FURNITURE (GENERAL)

To include, but not limited to desks, credenzas, bookcases, conference and occasional tables. HON or equivalent.

Manufacturers current list price less: 52 %

Brand being bid: HON

Delivery time: 5 weeks FACTORY ORDERS

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Manufacturers current list price less: 49 %

Brand being bid: Global Industries

Delivery time: 1 week on stocked items (3-4 weeks on factory orders)

Local Distributor current list price less: 45 % (for quicker delivery)

Brand being bid: HON

Delivery time: 2-3 days ON ALL CATALOG ITEMS

Local Distributor current list price less: _____ % (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

FILES AND STORAGE (GENERAL)

To include, but not limited to two, three, four, and five drawer filing cabinets.
HON or equivalent.

Manufacturers current list price less: 52 %

Brand being bid: HON

Delivery time: 3-4 weeks FACTORY ORDERS

Manufacturers current list price less: 49 %

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145

Local Distributor current list price less: _____ % (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

SEATING (GENERAL)

To include, but not limited to executive, steno, and side chairs.
HON or equivalent.

Manufacturers current list price less: 52 %

Brand being bid: HON

Delivery time: 3-4 weeks FACTORY ORDERS

Manufacturers current list price less: 49 %

Brand being bid: Global Industries

Delivery time: 1 week on stocked merchandise (3-4 on FACTORY DIRECT)

Local Distributor current list price less: 45 % (for quicker delivery)

Brand being bid: HON

Delivery time: 2-3 days ON AN CATALOG ITEMS

Local Distributor current list price less: _____ % (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

PLEASE ATTACH ADDITIONAL SHEET(S) IF NEEDED TO BID MORE BRANDS THAN SPACE ABOVE ALLOWED FOR. NOTATE BELOW IF AN ADDITIONAL SHEET(S) HAS BEEN ATTACHED:

YES _____ # OF SHEET(S) ATTACHED _____

NO X

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VENDOR NAME MUST BE IN BOTTOM RIGHT CORNER OF ADDITIONAL SHEET(S).

2020 Rutland, Suite D
Austin, Texas 78758
(512) 835-1012
FAX: (512) 835-0837

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Reference List

Carbomedics
1300 East Anderson Lane
Austin, Texas 78752
Dianna Deacon (512) 435-3300

Clark, Thomas & Winters
700 Lavaca Suite 900
Austin, Texas 78701
Jonarii Burkhalter (512) 472-8800 ext 230

Sulzer Orthopedics
9900 Spectrum Drive
Austin, Texas 78717
Ruth Ann Rowland (512) 432-9473

Written Lifetime Warranty

The HON Company warrants HON branded products to be free from defects in materials and workmanship (normal wear and tear excepted), for as long as the original user owns the product, except as provided below. The HON Company, at its option, will repair or replace with comparable product, free of charge, any product, part, or component manufactured after 12/31/95, which fails under normal use as a result of such defect.

Natural variation occurring in wood or other materials will not be considered defects; and The HON Company does not warrant the color-fastness or matching of colors, grains, or textures of such materials. This warranty does not apply to: damage caused by the carrier; modifications of the product; attachments to the product not approved by The HON Company; non-standard materials selected by and used at the request of a user; and products that were not installed, used, or maintained in accordance with product instructions and warnings. To the extent seating products are used in the manner that exceed the equivalent of a single shift forty (40) hour work week, the applicable warranty period will be reduced in a pro-rata manner.

This warranty has the following exceptions: electrical components are warranted for twelve years from date of sale; lamps and ballasts are not warranted; wood seating products are warranted for twelve years from date of sale; (RTA) ready to assemble product, high-wear parts such as glides, pneumatic cylinders, casters, polymer-based components, stacking chairs, user-adjustable worksurface mechanisms are warranted for five years from date of sale; seating control mechanisms are warranted for ten years from date of sale; fabrics, foam, veneer finishes and other covering materials are warranted for three years from date of sale.

THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE.

The HON Company's sole obligation and the user's exclusive remedy under this warranty shall be limited to the repair or replacement, at The HON Company's sole discretion and cost, of product or components. In no event shall The HON Company be responsible for consequential or incidental damages arising out of a claim of defective product.

To obtain service under this warranty:

1. Contact the dealer from whom the product was purchased within 30 days of discovery of the defect. You must provide a reasonable opportunity for inspection and investigation of claim, prior to any repairs or alteration to the product.
2. The dealer will gather all pertinent information regarding the claim, including proof of purchase (copy of purchasers invoice or purchasing receipt) and serial number(s) from defective product and contact a Customer Service representative to ensure product is under warranty.
3. If under warranty, the Customer Service representative or other Company representative will decide whether to provide replacement parts to repair the product or replace the product.
4. Consent of The HON Company must be obtained before any warranty work is performed.

This warranty covers the original purchase of new product used for normal commercial use only when installed and used as specified and does not apply to product used for personal or household use, or product used for rental purposes.

This warranty applies only to the U.S. and Canada.

RECORDERS MEMORANDUM
All or parts of the text on this page was not
clearly legible for satisfactory recordation.

SHIPPING- Choice of carrier will be GLOBAL's, unless otherwise specified and available. F.O.B. as required. Risk of loss or damage to the product shall pass to purchaser F.O.B. point of shipment. Purchaser is responsible for filing claims with carrier for losses or damage to product occurring during transit, including concealed damage.

In the event purchaser requests postponement of delivery at a time when GLOBAL is about to make shipment or delivery, GLOBAL may transfer the goods to a storage facility at purchaser's risk and expense. Such transfer shall be deemed delivery to purchaser for all purposes including invoicing and payments.

GLOBAL may state a shipping date which is GLOBAL's best estimate. However, GLOBAL shall not incur any obligation or liability to purchaser for failure to ship by the shipping date. In addition, GLOBAL shall not be liable for any loss or damage resulting from any delay or failure in shipment or other failure to perform all or any part of the agreement between the parties with respect to the goods.

Where such delay, failure, loss or damage is the result of any government authority, acts of enemies, delay or default in transportation, strikes, disputes among or between labor unions, delay or inability to obtain materials, fire, flood or act of God or any cause not within the responsible control of GLOBAL, GLOBAL shall not be liable for consequential damages under any circumstances, nor shall GLOBAL be responsible for third party claims of any nature.

RETURNS- No returns of goods will be accepted without written consent and shipping instructions from GLOBAL. A restocking charge will be made on all authorized returns provided goods are received by GLOBAL in the condition in which they left the factory or distribution center. No credit will be given if goods cannot be reused. Custom orders are in no event returnable. Return shipping must be prepaid.

CLAIMS- It is the purchaser's responsibility to examine goods upon receipt and to file any claims with the carrier. Any claims against GLOBAL for defects, errors, or shortages must be made within 10 working days after delivery. Failure to make any claims within 10 days shall constitute acceptance of the goods and a waiver of any defects, errors or shortages.

DESIGN- Many designs produced by GLOBAL are protected by Design Registration and or patents.

WARRANTY:

SEATING - GLOBAL warrants all non-moving metal components and chair frames to be free from material defects and workmanship to the original purchaser acquiring GLOBAL product from an authorized GLOBAL dealer. For a period of 15 years from the original purchase date, GLOBAL will replace any unaltered non-moving metal component or chair frame which, based upon GLOBAL'S examination, proves to be defective. For upholstery, the said warranty shall be for three years. Finished wood, self-skinned urethane parts, casters, bases, Air Support™ air cushion valves, and mechanisms shall be likewise for five years and pneumatic cylinders for ten years. Warranty is based on an 8-hour, single shift day for users weighing up to 250 pounds.

Concorde™ and Maxima™ seating carry the same limited warranty for all non-moving metal components and chair frames for as long as owned by the original purchaser (lifetime) or 25 years in the case of a corporate purchaser. Warranty on Concorde and Maxima upholstery is limited to three years. Warranty for Concorde hydraulic parts, pneumatic cylinders, bases and casters is likewise for as long as owned by the original purchaser (lifetime) or 25 years in the case of a corporate purchaser. Maxima pneumatic cylinders, mechanisms and bases are warranted for 10 years and casters for 5 years.

Concorde™, Maxima™ and Stetson™ warranty is based on single or multi-shift use by persons weighing up to 500 pounds.

LAMINATE CASEGOODS, GLOBAL 2000, CONFERENCE TABLES- GLOBAL warrants its casegoods, GLOBAL 2000 and conference tables to be free from defects in material and workmanship for a period of 10 years from the date of initial delivery.

GPS II - Global Industries, Inc. warrants all GPS II panel frames and components to be free of defects in material and workmanship under standard office conditions for a period of 5 years from the date of purchase. All panel fabrics are warranted against failure for a period of 2 years. Materials are not warranted against fading or abrasion beyond the control of Global Industries, Inc.

VENEER DESKS - GLOBAL veneer desks are warranted against manufacturing defects for 1 full year after sale to original purchaser. This period of time allows the genuine wood veneer and component parts to go through a complete change of seasons. In the unlikely event a defect is present, it will appear within this time period.

FILES - Global Industries, Inc. warrants all metal files and storage cabinets to be free from defects in material and workmanship. This warranty is made by GLOBAL to original purchasers acquiring the product directly from GLOBAL, its distribution centers, authorized dealers or others who are specifically authorized by GLOBAL to sell such products. The purchaser's remedy pursuant to this warranty is limited to repair or replacement with comparable product which fails as a result of such defect, at GLOBAL's option. This warranty shall not apply to any products which must be replaced because of normal wear and tear, negligence, abuse, misuse or which have been modified or altered by someone other than GLOBAL or its authorized representatives. This warranty will not apply to products incorrectly installed, or those having their safety mechanisms, warning labels, or operating instructions altered or removed. This warranty shall include the cost of parts and labor for all claims received by GLOBAL for a period of 10 years from the original purchase date; parts only if claim is received by GLOBAL at any time during a second, consecutive 10 year period. This warranty is the original customer's sole remedy for defective product and GLOBAL shall not be liable for consequential or other damages.

This warranty shall not cover labor (except for files) or delivery charges and does not apply to items subjected to abuse, misuse, neglect, alteration, or damage caused by shipment, storage, accident, fire, flood or act of God. There are no other warranties except as expressly provided above and Global makes no express or implied warranties of any kind with respect to the goods subject to the order. All express or implied warranties not expressly stated above, including without limitation the implied warranties of merchantability and fitness for a particular purpose, are hereby disclaimed. The law of the State of New Jersey will govern all transactions and / or disputes.

Limitation of Liability - Global's sole and exclusive liability to Purchaser for any matter arising out of or relating to the transactions subject to these terms and conditions, whether in contract, tort (including negligence) or otherwise shall be general money damages in the aggregate not in excess of the lesser of Purchaser's actual direct damages or the amount actually paid by Purchaser to Global for the goods in question. IN NO EVENT SHALL GLOBAL BE LIABLE TO PURCHASER FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES OF ANY KIND OR AMOUNT, EVEN IF GLOBAL WAS AWARE OF THE POSSIBILITY OF SUCH DAMAGES.

ORDERING- To prevent delay in processing your order, please specify:

- | | |
|--------------------------|--------------------|
| A. Quantity | D. Finishes |
| B. Model or Style Number | E. Special Options |
| C. Fabric Color Number | |

CARTON COUNT - Seating and GPS II Panel Counts are indicated within the price book as they vary by carton size and packing per carton.

CASEGOODS, CONFERENCE TABLES, FILES AND GLOBAL 2000 CARTON COUNT CHART

CART. CNT.	PRODUCT	CART. CNT.	PRODUCT	CART. CNT.	PRODUCT
0	• Accessories and hardware	1	• Bookcases	2	• All single and double pedestal desks and credenzas
1/2	• All Global 2000		• Wall units		• Conference tables 12' or larger
	• Organizers		• Flipper door units		• Secretarial "L" desks
	• Bridges		• Conference cabinets		• Flush height "L" desks
	• Mobile pedestals		• Work tables		• Table desks
	• Machine stands		• 2,3 drawer lateral files		• 4,5 drawer lateral files
1	• Conference tables measuring less than 12'		• All vertical files		• 4,5 high storage cabinets
			• 2,3 high storage cabinets		
			• File Pedestals		

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WILLIAMSON COUNTY BID FORM

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Bid Invitation, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s). By signing below, you have read the entire document and agreed to the terms therein.

NAME OF BIDDER: OFFICE FURNITURE DISTRIBUTORSMailing Address: 5310 Burnet Rd.City: Austin State: TX Zip: 78759Telephone: (512) 453-7345 Fax: (512) 371-1976Signature of Person Authorized to Sign Bid: Gary Hager Date of Bid: 1-6-98Name and Title of Signer: GARY HAGER - Sales Manager
(Please Print or Type)

PLEASE COMPLETE THE FOLLOWING:

Prompt Payment Discount: Net % 30 days. (If no discount is offered, Net 30 will apply.)
[] Bidding on "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)
[x] Bidding on low item basis. (Will accept award on "any or all" low bid items.)
List Additional Limitations if applicable: _____

DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING ENTIRE DOCUMENT

BID CHECK LIST

Please check the following prior to sealing and submitting your bid/proposal.

1. Official Williamson County Bid Form Completed, signed, and enclosed?

YES ☒ NO ☐

2. All bid specification sheets completed (including company name at bottom of each sheet) and attached?

YES ☒ NO ☐

3. Have you included three (3) complete bid sets (1 original & 2 copies) as required?

YES ☒ NO ☐

4. Have you written the name of your business on the front of the sealed envelope?

YES ☒ NO ☐

5. Have you written the bid name, bid number, and bid opening date & time on the front of the sealed envelope?

YES ☒ NO ☐

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WILLIAMSON COUNTY
SPECIFICATIONS AND BID SHEET
VARIOUS ITEMS OF OFFICE FURNITURE

ALL ITEMS WILL BE ORDERED ON AN "AS NEEDED" BASIS.

DELIVERIES WILL BE MADE AS SPECIFIED ON THE PURCHASE ORDER.

SHIPMENT QUANTITIES WILL BE SPECIFIED ON THE PURCHASE ORDER.

WHERE A BRAND NAME IS SHOWN, BID THE BRAND NAME OR EQUAL. IDENTIFY THE BRAND BEING BID.

BIDDER MUST SPECIFY ANY WARRANTY INFORMATION THAT MAY APPLY.

BIDDER MUST SUBMIT A COPY OF THE CATALOG REPRESENTING THE FURNITURE TYPE BEING BID.

COST EVALUATION WILL BE BASED ON THE FOLLOWING:

- COMMONLY USED ITEMS WILL BE SELECTED AT RANDOM
- THE DISCOUNT OFFERED WILL BE APPLIED TO THE MANUFACTURERS CURRENT LIST PRICE FOR THESE ITEMS
- FINAL COST TO THE COUNTY WILL BE DETERMINED

FREIGHT WILL BE BID F.O.B. DESTINATION (FREIGHT INCLUDED).

DELIVERY TIME WILL BE AN IMPORTANT CONSIDERATION IN THE EVALUATION OF BIDS.

FURNITURE DESCRIPTION

FURNITURE (GENERAL)

To include, but not limited to desks, credenzas, bookcases, conference and occasional tables.
HON or equivalent.

Manufacturers current list price less: 51 %

Brand being bid: Hon

Delivery time: 3 to 4 weeks

OFFICE FURNITURE
Page 1 of 3

VENDOR NAME: OFFICE FURNITURE Distrib

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Manufacturers current list price less: _____ %

Brand being bid: _____

Delivery time: _____

Local Distributor current list price less: _____ % (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Local Distributor current list price less: _____ % (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

FILES AND STORAGE (GENERAL)

To include, but not limited to two, three, four, and five drawer filing cabinets.
HON or equivalent.

Manufacturers current list price less: 51 %

Brand being bid: Hon

Delivery time: 3 to 4 weeks

Manufacturers current list price less: _____ %

Brand being bid: _____

Delivery time: _____

Local Distributor current list price less: _____ % (for quicker delivery)

Brand being bid: _____

Delivery time: _____

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Local Distributor current list price less: _____% (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

SEATING (GENERAL)To include, but not limited to executive, steno, and side chairs.
HON or equivalent.Manufacturers current list price less: 51 %Brand being bid: HonDelivery time: 3 to 4 weeks

Manufacturers current list price less: _____%

Brand being bid: _____

Delivery time: _____

Local Distributor current list price less: _____% (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Local Distributor current list price less: _____% (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

PLEASE ATTACH ADDITIONAL SHEET(S) IF NEEDED TO BID MORE BRANDS THAN SPACE ABOVE
ALLOWED FOR. NOTATE BELOW IF AN ADDITIONAL SHEET(S) HAS BEEN ATTACHED:

YES _____ # OF SHEET(S) ATTACHED _____

NO ☒

VENDOR NAME MUST BE IN BOTTOM RIGHT CORNER OF ADDITIONAL SHEET(S).

OFFICE FURNITURE
Page 3 of 3VENDOR NAME: OFFICE Furniture Distributors

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WILLIAMSON COUNTY BID FORM

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Bid Invitation, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s). By signing below, you have read the entire document and agreed to the terms therein.

NAME OF BIDDER: Wells Furniture For Business

Mailing Address: 3007 Longhorn Blvd., Ste. 110, Austin, Tx 78758

City: Austin State: TX Zip: 78758

Telephone: (512) 833-9000 Fax: (512) 833-7000

Jana Burns Date of Bid: 1-6-98
Signature of Person Authorized to Sign Bid

Name and Title of Signer: Jana Burns Account Manager
(Please Print or Type)

PLEASE COMPLETE THE FOLLOWING:

Prompt Payment Discount: 1 % Net 10 days. (If no discount is offered, Net 30 will apply.)
☐ Bidding on "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)
☒ Bidding on low item basis. (Will accept award on "any or all" low bid items.)
 List Additional Limitations If applicable: _____

DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING ENTIRE DOCUMENT

BID CHECK LIST

Please check the following prior to sealing and submitting your bid/proposal.

1. Official Williamson County Bid Form Completed, signed, and enclosed?

YES X NO

2. All bid specification sheets completed (including company name at bottom of each sheet) and attached?

YES X NO

3. Have you included three (3) complete bid sets (1 original & 2 copies) as required?

YES X NO

4. Have you written the name of your business on the front of the sealed envelope?

YES X NO

5. Have you written the bid name, bid number, and bid opening date & time on the front of the sealed envelope?

YES X NO

WILLIAMSON COUNTY
SPECIFICATIONS AND BID SHEET
VARIOUS ITEMS OF OFFICE FURNITURE

ALL ITEMS WILL BE ORDERED ON AN "AS NEEDED" BASIS.

DELIVERIES WILL BE MADE AS SPECIFIED ON THE PURCHASE ORDER.

SHIPMENT QUANTITIES WILL BE SPECIFIED ON THE PURCHASE ORDER.

WHERE A BRAND NAME IS SHOWN, BID THE BRAND NAME OR EQUAL. IDENTIFY THE BRAND BEING BID.

BIDDER MUST SPECIFY ANY WARRANTY INFORMATION THAT MAY APPLY.

BIDDER MUST SUBMIT A COPY OF THE CATALOG REPRESENTING THE FURNITURE TYPE BEING BID.

COST EVALUATION WILL BE BASED ON THE FOLLOWING:

- COMMONLY USED ITEMS WILL BE SELECTED AT RANDOM
- THE DISCOUNT OFFERED WILL BE APPLIED TO THE MANUFACTURERS CURRENT LIST PRICE FOR THESE ITEMS
- FINAL COST TO THE COUNTY WILL BE DETERMINED

FREIGHT WILL BE BID F.O.B. DESTINATION (FREIGHT INCLUDED).

DELIVERY TIME WILL BE AN IMPORTANT CONSIDERATION IN THE EVALUATION OF BIDS.

FURNITURE DESCRIPTION

FURNITURE (GENERAL)

To include, but not limited to desks, credenzas, bookcases, conference and occasional tables. HON or equivalent.

Manufacturers current list price less: 48 %

Brand being bid: Magna-Equations & Conference Tables

Delivery time: 4-6 weeks or EQ-10 day Quick Ship

OFFICE FURNITURE
Page 1 of 3

VENDOR NAME: Wells Furniture For Business

Manufacturers current list price less: 50 %

Brand being bid: HighPoint Furniture Industries

Delivery time: 4-6 weeks or Quick Ship Program on some items

Local Distributor current list price less: _____ % (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Local Distributor current list price less: _____ % (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

FILES AND STORAGE (GENERAL)

To include, but not limited to two, three, four, and five drawer filing cabinets.
HON or equivalent.

Manufacturers current list price less: 48 %

Brand being bid: Cole

Delivery time: 6-8 weeks

Manufacturers current list price less: _____ %

Brand being bid: _____

Delivery time: _____

Local Distributor current list price less: _____ % (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Local Distributor current list price less: _____% (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

SEATING (GENERAL)

To include, but not limited to executive, steno, and side chairs.
HON or equivalent.

Manufacturers current list price less: 50 %

Brand being bid: Stylex

Delivery time: 4-6 weeks or 5 Working Day Quick Ship on some items

Manufacturers current list price less: 50 %

Brand being bid: Highpoint Furniture Industries

Delivery time: 4-6 weeks or Quick Ship on some items

Local Distributor current list price less: _____% (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Local Distributor current list price less: _____% (for quicker delivery)

Brand being bid: _____

Delivery time: _____

Manufacturers' and Local Distributor's catalog(s) must be supplied with bid.

PLEASE ATTACH ADDITIONAL SHEET(S) IF NEEDED TO BID MORE BRANDS THAN SPACE ABOVE ALLOWED FOR. NOTATE BELOW IF AN ADDITIONAL SHEET(S) HAS BEEN ATTACHED:

YES _____ # OF SHEET(S) ATTACHED _____

NO X

VENDOR NAME MUST BE IN BOTTOM RIGHT CORNER OF ADDITIONAL SHEET(S).

OFFICE FURNITURE
Page 3 of 3

VENDOR NAME: Wells Furniture For Business

Client References

- 1) ***Higdon & Higdon***
7200 N. Mopac Expressway #340
Austin, Texas 78731
(512) 343-0418
Contact: Chuck Higdon
- 2) ***Aera***
8601 Cross Park Dr. #100
Austin, Texas 78754
(512) 339-7100
Contact: Melissa Short
- 3) ***Travis Quality Management***
6330 Highway 290 West, #300
Austin, Texas 78723
(512) 458-0055 ext. 6637
Contact: Ben Milligan
- 4) ***Medical Community Federal Credit Union***
2740 N CR West
Odessa, Texas 79764
(915) 333-5600
Contact: Manny Puga

AGENDA ITEM # 18

January 6, 1998

*

Consider awarding, extending or rejecting proposals for paperless charting system for EMS.

Agenda item tabled until January 13, 1998.

AGENDA ITEM # 19

January 6, 1998

*

Discuss and take appropriate action on additional funding for TxDot projects: RM 620 Intersection improvement and RM 620 at Ridgeline.

Moved: Commissioner Heiligenstein

Seconded: Judge Doerfler

Motion: To approve additional funding of \$140,737.78 for the RM 620 Intersection improvement and RM 620 at Ridgeline and go back to the original partners asking them to participate at the same ratio as before.

Vote: Motion carried 4 - 1 With Commissioner Mehevec voting against the motion

< Clerk copy here >