

AGENDA ITEM # 42

September 8, 1998

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Consider approving sale of the following fixed asset from Tax Office at next auction:

(1) IBM Selectric III Typewriter A104506

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve sale of 1 IBM Selectric III Typewriter A104506 from Tax Office at next auction.

Motion carried 5 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE Sept. 19, 1998

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

at Next Auction.

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	IBM Selectric III Typewriter		A104506

FROM (Transferor): 499 - TAX OFFICE ROUND ROCK

TO (Transferee): _____

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Alborak M. Hunt
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 9-8-98
John C. Doerfler
R.V.