

AGENDA ITEM # 24

November 4, 1997

*

Consider approving grant application for Household Hazardous Waste.

Moved: Commissioner Mehevec

Seconded: Commissioner Hays

Motion: To approve grant application for Household Hazardous Waste.

Vote: Motion carried 4 - 0 With Commissioner Heiligenstein absent from the dias.

< Clerk copy here >

The Capital Area Planning Council
In Cooperation with the
Texas Natural Resource Conservation Commission

*Announces Availability of Municipal Solid Waste
Grant Funding for Fiscal Year 1998*

** Grant Application Form **

GENERAL INFORMATION

Name of Applicant: Williamson County

Total amount of grant funding requested: \$ \$20,000

Project Category:

- ☐ 1. Local Enforcement
- ☐ 2. Source Reduction and Recycling
- ☐ 3. Citizens' Collection Stations and "Small" Registered Transfer Stations
- ☒ 4. Household Hazardous Waste Management

approved 11-4-97
John C. Daeylen

FOR USE BY Capital Area Planning Council

Date & Time application was received: _____

Staff Person Reviewing Application: _____

Does the application meet all of the required screening criteria: ☐ Yes ☐ No

Is the application administratively complete: ☐ Yes ☐ No

CAPCO Stamp:

CERTIFICATION

"I certify, as an authorized representative of the applicant, that information contained in this grant application is, to be the best of my knowledge & understanding, true and accurate."

Signature John C. Doerfler by John Labrum

Honorable Judge John C. Doerfler

Typed Name _____

Title County Judge -- Williamson County

Date _____

Please provide your mailing address and telephone number in the space below:

Honorable Judge John C. Doerfler
Williamson County Courthouse
800 Austin Ave.
Georgetown, Texas 78626

Please send grant correspondence to:
Wmson Co. HHW Coalition
c/o Mike Taylor
Brushy Creek MUD
901 Great Oaks Dr.
Round Rock, Texas 78681

Project Coordinator

Each project must have a designated Project Coordinator. This designated person must be available to answer questions about the grant during the application review period, and will be the person coordinating the grant project if it is funded. The designated person must be available throughout the project term on a regular basis. In the case of entities such as school districts for example, you should designate a project coordinator that will not be absent for extended time periods during the grant term, or, you must provide an alternate coordinator during these time periods to maintain contact with CAPCO.

Name/Title of Project Coordinator: Wmson. Co. HHW Coalition; c/o Mike Taylor

Gen. Mgr. Brushy
Creek MUD

Phone: 255-7871
ext. 211

Fax: 255-0332

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PROJECT SUMMARY

Complete the following project summary to the best of your ability. Please note that the project summary is based in part on selection criteria stated in the request for proposals. *Please refer to the specific questions listed in the scoring criteria when completing the project summary.* Please be detailed, but provide clear and concise information. Please limit the information supplied in this summary to that which is requested, and is pertinent to the proposed project. Your summary must start with a one paragraph overview of the entire project that will be used to describe the project in all other internal CAPCO documents and items sent to the TNRCC.

Williamson County Household Hazardous Waste Collection

Funding for this program will be used to enhance and support the annual Williamson County Household Hazardous Waste Collection event for all residents of Williamson County. The coalition is asking for \$20,000 in grant funds from CAPCO. Since this grant cannot go toward disposal, the coalition is requesting grant money to assist toward other non-disposal costs. If awarded, funds will be used for hazardous waste certified technical support for the day of the collection, consisting of certified technicians, chemists, and coordinators, a one time purchase of supplies, and the enhancement of educational materials sent to residents county-wide.

The local coalition has conducted the Household Hazardous Waste Collection Day for two years with outstanding success. The collection day scheduled for April 25, 1998 will be the 3rd annual collection day.

Identified need/problem resolution - long term vs. short term

This collection day is the only way residents in Williamson County can properly dispose of a variety of household hazardous waste. Without this event many wastes (like cleaners, solvents, and insecticides) would be indefinitely stored in garages and barns throughout the county or worse, improperly discarded -- posing a danger to children, pets, and/or the environment. *Both collection days were highly attended and exceeded our expectations.* Cars lined up almost a mile all day the first collection day until shortly before we closed the gates. Last year, because of a shortage of funding, we limited our hours to keep within budget, and even with horrible rain and terrible weather all day, we exceeded our projected level of participation. We may have fallen terribly short of meeting demand had the weather been any better. The collection day provides a cost efficient, effective opportunity for proper disposal of these wastes.

Technically feasible, ecologically sound project

The HHW Collection Day is a proven success twice, and every year, as the public becomes more informed, the success will continue. Enhancing the education element for identifying these materials for proper disposal, and for increasing awareness for the need to buy less and reduce waste will only improve the effectiveness of the program for the county.

Well planned, organized project

The Williamson County Coalition is comprised of government and MUD board representatives from Williamson County, Williamson County Health District, Williamson County Extension Service, City of Georgetown, City of Round Rock, City of Cedar Park, Brushy Creek MUD, Anderson Mill MUD. In

previous years, the Brazos River Authority also participated. With the help of BRA, these representatives joined together to produce the first county coalition and the first county-wide event in Williamson County. The first year was successful and each year the program becomes more refined from experience.

Cost effectiveness of the project

The HHW Collection Day uses the combined resources of the entities throughout the county to provide the most cost-effective single source for proper disposal of household hazardous waste in Williamson County.

Each year, experience teaches us ways to make the collection day more cost-effective, since it has been our continued goal to accept as many vehicles through our collection day efforts as cost will allow. Additional public education will further our efforts for cost-effectiveness, as the public reduces its excessive purchases of hazardous materials and thus reduces its unnecessary waste. We hope with the help of this grant to enhance that effort.

Project transferability

The program has been in effect for two years; this is the third year of the program and the commitment of the members of the coalition remains very strong. *The collection day program has proven very successful and will continue. This is already an ongoing program.* The number of county residents served is dependent upon the amount of funding available, as is the level of education we can provide to the residents of Williamson County. We hope to increase the amount of hazardous waste accepted and the level of public education available through the help of the grant.

Direct services vs. administrative overhead

There is almost no administrative overhead for this project. The HHW Coalition members meet regularly to organize the event. On the day of the event, a bonded hazardous waste hauler, hired by the coalition, handle's the volatile materials, and volunteers work the other stations, including the greetings and instructions, surveys, tires, batteries, paint, traffic direction, and volunteer coordination. Administrative overhead is very low; direct services are very high.

Coordinated effort - city/county, county/county, county/region, public/private collaboration

Yes, the Williamson County Household Hazardous Waste Collection Day is a coordinated effort indeed between the county and cities and MUDs in the county. All cities and MUDs in the county are invited to participate. Private participation in the event is growing each year.

Sustainability of proposed project

This is the third year of the program and it will continue as an ongoing program. The commitment of the members of the coalition remains very strong. It is our hope to expand the program to handle the growing number of residents and to enhance their education in this area.

Local match - cash in kind

Last year, well over 90% of the total cost of the program was local match in cash and in-kind services.

- * The event last year cost slightly over \$60,000 in cash: \$45,000 was provided by the coalition member entities; \$15,000+ was provided by private entities
- * In-kind services and materials exceeded estimates of \$150,000.
- * The same ratio of cash and in-kind is expected this year.

WORK PROGRAM

In the space below, Provide a work program for the proposed project. Please present you work program in outline form, placing the requested information under each separate task or step identified. Describe all of the major steps or tasks involved; identify the person or department responsible for accomplishing each task; relate or describe the effect of each task on the total project budget; and , indicate specific time frames for completing each task. You must supply a work program that conforms to the above description.

Please note that all work on the project should be complete by August 31, 1998.

For the purposes of this application assume a starting date of January 15, 1998.
Please attach additional pages if needed.

Task: Set advertising and public information schedule
Person: HHW Coalition Task Force
Budget: 20%
Deadline: by January 31, 1998

Task: Receive bids on hazardous waste disposal provider
Person: HHW Coalition Task Force
Budget: N/A
Deadline: Bids received by

Task: Secure approval of Judge and County Commissioners on selected bid
Person: HHW Coalition Task Force
Budget: N/A
Deadline: Approval by

Task: Order and accept delivery of supplies and promotional items
Person: HHW Coalition Task Force
Budget: 10%
Deadline: Received by March 30, 1998

Task: Set up and conduct collection
Person: HHW Coalition Task Force
Budget: 70%
Deadline: Collection Day, April 25, 1998

Task: Complete project report(s)
Person: HHW Coalition Task Force
Budget: N/A
Deadline: Reports completed by May 25, 1998

**LIST OF OTHER ENTITIES WHICH PROVIDE
A SIMILAR OR RELATED SERVICE**

According to state law, a project or service funded under this program must promote cooperation between public and private entities, and may not be other site readily available or create a competitive advantage over a private industry that provides recycling or solid waste services. If the proposed project provides a service, applicants should contact known providers of similar or related services in the geographic area that would be affected by the proposed project, and should coordinate with those service providers early in the process to ensure that the above provisions would not be violated by the project.

If the proposed project provides a service, in the space below, list all entities -- private and public -- in the affected geographic area known to provide a similar or related service (provide the name, address, and telephone number of the entity). Please attach additional pages if needed.

Williamson County Hazardous Household Waste Coalition

No other entities provide this service in Williamson County. Austin's Hazardous Waste facility will allow commercial businesses in Williamson County for a fee, but no service is available for residents.

**PLAN FOR DOCUMENTING
RESULTS OF THE PROPOSED PROJECT**

A plan for documenting the results of the proposed project must be provided in order to receive grant funding. In the space below, please provide details on how you will document the results of the proposed project. For this particular grant category, the plan must include an adequate explanation of how the amount of waste, by type, diverted from disposal for beneficial use, or reduced at the source of generation, as well as any revenues generated through the project, will be measured or reasonably estimated. In addition, if the project includes an educational component, the plan must include an adequate explanation of how the number of persons reached, as well as the cost per person reached, will be measured or reasonably estimated. Please attach additional pages if needed.

Williamson County Household Hazardous Waste Collection Program

The HHW Coalition established the annual collection event two years ago.

The amount of hazardous waste collected is tabulated by the hazardous waste disposal company under contract, counts taken on site at the end of the day by supplemental haulers (used oil, filter, antifreeze, tires and batteries), and by the coalition members. The surveys taken by coalition members and volunteers as vehicles enter the site are used to determine participant's origin by zip code, their recycling habits and preferences, and their willingness to fund recycling and collection services.

A Final Results Report will be made to CAPCO at the end of the grant term that shows the amount of hazardous material collected, and the amount of automotive materials diverted from the landfill.

A follow-up Results Report will be made to CAPCO at a time of one (1) year after the end of the grant term, detailing a continuation of the information contained in the Final Results Report.

**EVALUATION OF CONSISTENCY WITH
REGIONAL SOLID WASTE MANAGEMENT PLAN**

The proposed project must be consistent with applicable goals, objectives, and recommendations of the CAPCO Regional Solid Waste Management Plan approved by the TNRCC, citing specific sections and stated goals of the plan that support the proposed project. This section must be completed in order for the proposal to receive further consideration for funding. Please attach additional pages if needed.

This project seeks to support the following goals of the CAPCO Regional Solid Waste Management Plan:

Goal #5 This program is dedicated to providing public education on integrated solid waste management and has used its opportunities to do so through goody bags issued to those attending the collection day, advertising flyers, and, in the past, school contests. We hope to extend that outreach with quarterly mailouts on recycling, reduction and reuse in the schools and through the major newspaper circulation.

Goal #6 This program will help to increase recycling participation rates in the region by increasing public education on the importance of recycling, reduction, and reuse and through its swap table at the collection event.

Goal #7 This program works directly to encourage the development of household hazardous waste (HHW) management and diversion programs on a large and successful scale in Williamson County.

Goal #9 This program uses existing facilities, that being the Westinghouse Parking lot on IH35. Collection of the materials is contained to prevent any spillage, etc. and all materials are properly sealed and disposed of or recycled. Westinghouse donates the use of the area to us at no charge.

Goal #12 This event encourages and promotes funding availability for regional, subregional, and local implementation of this plan by providing a needed, reasonably convenient service to all residents of Williamson County free of charge, and by increasing the public's knowledge of recycling, reduction, and reuse. It is a very positive event and has been very well received by the residents county-wide.

PROJECT SCORING CRITERIA

In the space below each of the scoring criteria, briefly describe how your project specifically addresses each item.

Scoring Criteria (maximum total points 100)***Maximum Points by Item*****1. Identified need/problem resolution - long term vs. short term10**

This collection day is the only way residents in Williamson County can properly dispose of a variety of household hazardous waste. Even though there is some collection of automotive waste and paint in some parts of the county, even these outlets are not available to all county residents. Many other wastes like cleaners, solvents, insecticides would be indefinitely stored in garages and barns throughout the county or worse improperly discarded, posing a danger to children, pets, and/or the environment. Both collection days were highly attended, cars lined up almost a mile all day the first collection day until shortly before we closed the gates. Last year, because of a shortage of funding, we limited our hours to keep in budget, and even with horrible rain and terrible weather all day, we met our projected level of participation. We may have fallen terribly short of meeting demand had the weather been any better. The collection day provides a cost efficient, effective opportunity for proper disposal of these wastes.

2. Technically feasible, ecologically sound project15

The HHW Collection Day is a proven success twice and every year as the public becomes more informed, the success will continue. Enhancing the education element for identifying these materials for proper disposal, and for increasing awareness for the need to buy less and reduce waste will only improve the effectiveness of the program for the county.

3. Well planned, organized project15

The Williamson County Household Hazardous Waste Coalition is comprised of government and MUD board representatives from Williamson County, Williamson County Health District, Williamson County Extension Service, City of Georgetown, City of Round Rock, City of Cedar Park, Brushy Creek MUD, Anderson Mill MUD. In previous years, the Brazos River Authority also participated. With the help of BRA, these representatives joined together to produce the first county coalition and the first county-wide event in Williamson County. The first year was successful and each year the program becomes more refined from experience.

4. Cost effectiveness of the project20

The HHW Collection Day uses the combined resources of the entities throughout the county to provide the most cost-effective single source for proper disposal of household hazardous waste in Williamson County. Every year experiences teach us ways of making the collection day more cost-effective, since it has been our continued goal to accept as many vehicles through our collection day efforts as cost will allow. Additional public education will further our efforts for cost-effectiveness, as the public reduces its excessive purchase of hazardous materials and thus reduces its unnecessary waste. We hope with the help of this grant to enhance that effort.

5. Project Transferability.....10

The program has been in effect for two years; this is the third year of the program and the commitment of the members of the coalition remains very strong. *The collection day program has proven very successful and will continue.* This is already an ongoing program. The number of county residents served is dependent on the amount of funding available, as is the level of education we can provide to the residents of Williamson County. We hope to increase the amount of hazardous waste accepted and the level of public education available through the help of the grant.

6. Direct services vs. administrative overhead.....5

There is almost no administrative overhead with this program. The HHW Coalition members meet regularly to organize the event. A temporary staff person has was hired last year for 2 months to develop the request for bid and handle some of the advertising. On the day of the event, a bonded hazardous waste hauler is hired by the coalition to handle the volatile materials, and volunteers work the other stations, including the greetings and instructions, surveys, tires, batteries, paint, traffic direction, volunteer coordination. Administrative overhead is very low; direct services are very high.

7. Coordinated effort - city/county, county/county, county/region, public/private collaboration5

The Williamson County Household Hazardous Waste Collection Day is a completely coordinated effort between the county, cities, and MUDs in the county. All cities and MUDs in the county are invited to participate. *Private collaboration in the event is growing each year* as the event becomes recognized and as the public becomes more aware of the need for proper disposal of these materials.

8. Sustainability of proposed project10

This program has been in effect for two years; this is the third year of the program. *The commitment of the members of the coalition remains very strong. The collection day program has proven very successful and will continue as an ongoing program.* It is our hope to expand the program to handle the growing number of residents and to enhance their education in this area.

9. Local match - cash in kind10

Last year, *well over 90%* of the total cost of the program was local match in cash and in-kind services. The event last year cost slightly over \$60,000 in cash, with about \$47,000 of that being in-kind cash contributions. In-kind of services and materials exceeded \$50,000 dollars in value, *for the total value spent for the event exceeding \$110,000. The in-kind cash commitment has increased this year and in-kind services and materials will respond in a manner equal to or exceeding last year's.* (The first year of the collection day, grant money was available that gave us over \$90,000 in cash, and enabled us to stay open more hours and serve more vehicles.)

GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of funding being requested:

BUDGET CATEGORY	GRANT FUNDING
1. Personnel/salaries	\$
2. Fringe benefits	\$
3. Travel	\$
4. Supplies	\$ 10,000
5. Equipment	\$
6. Construction	\$
7. Contractual (other than for construction)	\$ 5,000
8. Other	\$ 5,000
Total direct charges (sum of 1-8)	\$ 20,000
9. Indirect charges*	\$
Total grant funding requested (sum of 1-9)	\$ 20,000

If applicable, please provide the following information:

Ø What is your fringe benefit rate: 0 %

Ø What is your indirect charge rate: 0 %

Ø Identify the budget categories to which your indirect rate is applied:

*Any indirect charges must be in accordance with an approved cost allocation plan, or in accordance with the Indirect Cost Computation Table contained in the current UGCMS, which is available from Capital Area Planning Council. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

DETAILED BUDGET SHEET 1: Matching Funds/In-Kind Services

This budget sheet should be completed if the applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ 62,000

In the space below, please explain in detail the application of any matching funds to be provided by the applicant, as directly related to the proposed project:

In-Kind Services: \$ 50,000+ (monetary equivalent)

In the space below, please explain in detail the application of any in-kind services to be provided by the applicant, as directly related to the proposed project:

In-kind services including the salary time spent by each governmental member of the coalition, police, public works personnel; traffic directional signage, barricades; land use rental based on current lease rates --- \$50,000+

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the applicant, and the monetary equivalent of any in-kind services being provided by the applicant:

\$ 112,000

DETAILED BUDGET SHEET 2: Grant-Funded Personnel/Salaries

This budget sheet should be completed if any expenses are entered for personnel/salaries on Line 1 of your Grant Budget Summary. For each employee to be funded wholly or in part by this grant, complete one of the tables below, referring to the following definitions:

- *Function* (only those responsibilities directly related to solid waste management)
- *Status* (full-time or part-time, permanent or temporary)
- *Salary* (regular monthly salary)
- *Months* (number of months out of 12 involved wholly or in part with the function)
- *Time* (percentage of monthly time dedicated to the function)
- *FTE* (full-time equivalency dedicated to the function)
- *Funded* (total amount of salary funded through this grant)

Employee: N/A		Title:		
Function:				
Status:	Salary: \$	Months:	Time: %	FTE:
				Funded: \$

Employee:		Title:		
Function:				
Status:	Salary: \$	Months:	Time: %	FTE:
				Funded: \$

Employee:		Title:		
Function:				
Status:	Salary: \$	Months:	Time: %	FTE:
				Funded: \$

(Detailed Budget Sheet 2, continued)

Employee: N/A		Title:		
Function:				
Status:	Salary: \$	Months:	Time: %	FTE:
				Funded: \$

Employee:		Title:		
Function:				
Status:	Salary: \$	Months:	Time: %	FTE:
				Funded: \$

Employee:		Title:		
Function:				
Status:	Salary: \$	Months:	Time: %	FTE:
				Funded: \$

TOTAL salaries funded, which should equal the amount entered on Line 1 of your budget summary.		\$ _____
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DETAILED BUDGET SHEET 3: Grant-Funded Travel

This budget sheet should be completed if any expenses are entered for travel on Line 3 of your Grant Budget Summary.

Travel expenses directly related to the conduct of the funded program may be authorized. Only the employees of the funds recipient assigned to the project should receive reimbursement for travel expenses. In accordance with the UGCMS, in those instances where grantees do not have an established organization-wide written travel policy approved by the governing board of the local jurisdiction, all employee-related travel expenses must be claimed at no higher than the current rates allowed by the State of Texas for its employees.

In the space below, please describe the types of travel expenses expected, identifying the parties and purposes involved:

N/A

DETAILED BUDGET SHEET 4: Grant-Funded Supplies

This budget sheet should be completed if any expenses are entered for supplies on Line 4 of your Grant Budget Summary.

Supplies are non-construction related goods and materials having a unit acquisition cost (including freight) of less than \$1,000. Such expenditures shall generally relate to the routine purchase of office supplies (paper, pencils, staplers, etc.) or other goods which are consumed by the grant recipient in a relatively short period of time, in the regular performance of the funded project. (Expenses for food and beverages are not allowable. Further, any items not routinely used in conducting normal business over the year should be listed under the "other" budget category).

In the space below, please list the general types of supplies you intend to purchase with grant funding:

T-shirt for volunteers and staff on collection day	\$ 800
4 large canopy tents	\$ 1,200
Educational materials associated with hazardous waste collection	\$ 8,000
total	\$10,000

DETAILED BUDGET SHEET 5: Grant-Funded Equipment

This budget sheet should be completed if any expenses are entered for equipment on Line 5 of your Grant Budget Summary.

Expenses included under the Equipment expense category should be for non-construction related, tangible, personal property having a unit acquisition cost of \$1,000 or more (including freight and set up costs) with an estimated useful life of over one year. Any equipment that will be used for other projects or activities, in addition to the funded project, may only be funded at an amount reflecting the appropriate percentage of time that the equipment will be directly used for the funded project. All equipment purchases must be approved in advance by the Capital Area Planning Council

In the space below, please describe the types of equipment you intend to purchase with grant funding, providing as many specifications as possible at this time:

N/A

DETAILED BUDGET SHEET 6: Grant-Funded Construction

This budget sheet should be completed if any expenses are entered for construction on Line 6 of your Grant Budget Summary.

Expenses budgeted under this category should be for costs related to the enhancement or building of permanent facilities. No construction costs shall be incurred by a pass-through grant recipient unless the construction details are approved in advance by the Capital Area Planning Council. Appropriate costs that may be included are:

- a. The cost of planning the project;
- b. The cost of materials and labor connected to the construction project;
- c. The cost of equipment attached to the permanent structure; and
- d. Any subcontracts, including contracts for services, performed as part of the construction.

In the space below, please describe the construction expenses associated with the proposed project, providing as many specifications as possible at this time (please identify any services to be subcontracted):

N/A

DETAILED BUDGET SHEET 7: Grant-Funded Contractual

This budget sheet should be completed if any expenses are entered for contractual services on Line 7 of your Grant Budget Summary.

Expenses included under this category should be for costs for professional services or tasks provided by a firm or individual who is not employed by the grant recipient. Note that the contractual costs for construction-related services should be included under the Construction category. No contractual costs may be incurred by a pass-through grant recipient unless the subcontract is approved in advance by the Capital Area Planning Council. *Applicable laws and regulations concerning bidding and contracting for services must be followed.*

In the space below, please describe the contractual expenses associated with the proposed project, providing as many specifications as possible at this time:

(Since we realize this grant cannot go toward disposal costs, we are requested assistance toward costs other than disposal costs, including the following.)

Hazardous waste certified technical support (certified technicians, on-site chemists, and coordinators).

total \$5,000

DETAILED BUDGET SHEET 8: Grant-Funded Other Expenses

This budget sheet should be completed if any expenses are entered under "other" on Line 8 of your Grant Budget Summary.

Other expenses, not falling under the main expense categories, may be included, if appropriate for the proposed project. If you will have additional "Other" expenses, not already listed below, please itemize those expenses at the bottom of this sheet. The restrictions set forth in the UGCMS and the main grant agreement apply. If any of the expenses listed below are included in the calculation of your rate for indirect charges, do not itemize them on this sheet.

Please complete the following breakdown of total "other" expenses:

- \$ 500 a. Postage/delivery
- \$ (in-kind) b. Telephone/FAX
- \$ (in-kind) c. Utilities
- \$ 1,500 d. Printing/reproduction
- \$ 2,500 e. Advertising/public notices
- \$ 500 f. Signs
- \$ (in-kind) g. Training
- \$ (in-kind) h. Office space
- \$ (in-kind) i. Basic office furnishings
- \$ (in-kind) j. Computer Hardware (under \$1,000 and not listed under the Equipment category; please identify below):
- \$ (in-kind) k. Computer software (please identify below):
- \$ (in-kind) l. Additional "other" expenses (please identify below):

\$ <u>5,000</u>	TOTAL "other" expenses, which should equal the amount entered on Line 8 of your budget summary.
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HAZARDOUS HOUSEHOLD WASTE COLLECTIONS - DATA INFORMATION FORM

NAME OF SPONSORING ENTITY - Williamson County, Texas	
CONTACT PERSON - Jennifer Settles, HHW Project Rep. Alternate contact: John C. Doerfler, Williamson Co. Judge	PHONE NO.- 512-833-0762 Alternate phone: 512-930-4457
CONTACT ADDRESS - 11915 Stonehollow Drive #1528 Austin, Texas 78758 Alternate address: Williamson Co. Courthouse Georgetown, Texas 78626	
NAME OF HAZARDOUS WASTE FIRM - Laidlaw Environmental Services	
FIRM CONTACT NAME - Chantal Snell Material Routing Supervisor	PHONE NO.- 281-478-7649
FIRM ADDRESS - 500 Battleground Road La Porte, Texas 77571	
GEOGRAPHIC COLLECTION AREA (NAME COUNTIES, CITIES) - Residents of Williamson County including the Cities of Round Rock, Georgetown, Cedar Park, Taylor, Thrall, and surrounding communities	
LOCATION OF COLLECTION EVENT - Westinghouse Motor Company Parking Lot 5100 N. IH 35 (North of Round Rock)	
DATE OF COLLECTION - April 26, 1997	HOURS OF OPERATION - 9:00 a.m. - 1:00 p.m.
POPULATION OF COLLECTION AREA - 180,000	
NO. OF PARTICIPANTS - 642	NO. OF VOLUNTEERS -
AMOUNT OF WASTE TO BE DISPOSED OF AT HAZWASTE FACILITY (IN POUNDS - EXCLUDING AMOUNT OF HAZARDOUS PAINT) - 14,667	
AMOUNT OF HAZARDOUS PAINT COLLECTED (POUNDS) - 18,881	
TOTAL COST FOR HAZARDOUS WASTE CONTRACTOR - \$44,864.60	
SOURCE(S) FOR FUNDS - Williamson County, Cities of Round Rock, Georgetown, Cedar Park, Taylor, and Thrall, Anderson Mill and Brushy Creek MUDs, and other community and corporate sponsors (see attached list of contributions)	
PAINT RECYCLED (GALLONS) - 520	LBS. HHW REUSED/REISSUED- 50 lb.
NO. OF AUTO BATTERIES - 230	AMT. OF USED OIL (GALLONS) - 1,150
GALLONS OF ANTIFREEZE - 100	NO. OF OIL FILTERS: 900
NO. OF TIRES - 600	AMT. OF CESQG WASTES (LBS) - none

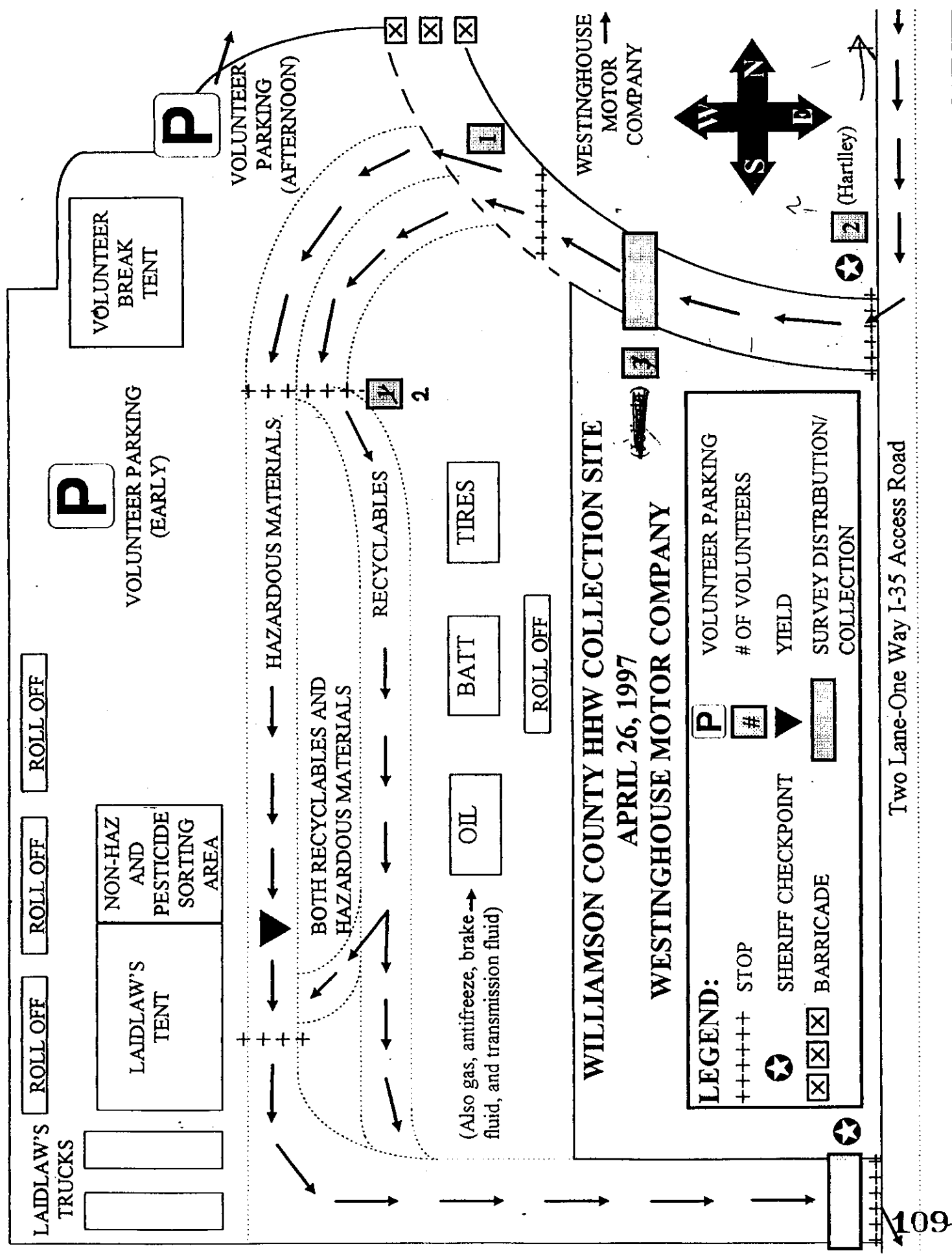
(11-96)

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1997 HOUSEHOLD HAZARDOUS WASTE SUMMARY

LOCATION (See Zip Codes Below)	Georgetown 154	Cedar Park 51	Round Rock 123	Brushy Creek 40	Anderson Mill 56	
NOTIFICATION	Newspaper 351	Radio 36	TV 18	Friends/Neighbors 36	Brochure 132	Office 18 Other 74
PRODUCT DISPOSED	Paint 373	Pesticide 131	Oil 226	Battery 134	Tires 32	Other 328
TIME IN LINE	1-5 248	6-10 119	11-15 49	16-20 32	20+ 13	No Answer 90
LAST HHW	Yes 54	No 474	No Answer 23			
PAY FOR HHW	Yes 358	No 139	No Answer 54	\$1.00-\$5.00 174	\$6.00-\$10.00 34	\$10.00+ 4
CURRENTLY RECYCLE	Yes 422	No 104	No Answer 56	Curbside 202	Drop 164	No Answer 56
PAY FOR CURBSIDE	Yes 215	No 239	No Answer 97	\$0.00-\$2.00 68	\$2.01-\$5.00 59	\$5.01-\$10.00 7 \$10.00+ 1
FREE PAINT	Yes 35	No 516				

MUD/CITY	ZIP CODE	QTY	MUD/CITY	ZIP CODE	QTY	MUD/CITY	ZIP CODE	QTY
BlockHouse MUD	78641	3	Leander	78641	17	Florence	78527	2
Fern Bluff MUD	78681, 78717	2	Taylor	76574	19	Andice	78628	3
Anderson Mill MUD	78750, 78729	56	Hutto	78634	5	Granger	76530	1
Brushy Creek MUD	78681, 78717	40	Liberty Hill	78642	2	Weir	78674	2
Springwoods MUD	78729	17	Tal-Tex WSC		8		78627	1
Williamson/Travis #1	78681	6	Cedar Park	78630, 78613	51	No Answer		26
Williamson Co MUD #9	78613	3	Round Rock	78681, 78664	128	Austin(Power Computing)		5
			Georgetown	78628, 78626, 154	154			
				78660, 78729, 78678, 78767, 78674				



AFTER YOU SPRAY, SCRAPE, SCRUB, DRAIN, WIPE, WASH, MOP, SQUIRT, PAINT OR CLEAN...

bring the leftover products to

HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY

FOR RESIDENTS OF WILLIAMSON COUNTY ONLY

(Must bring your driver's license and a current utility bill)

SATURDAY, APRIL 26, 1997

WESTINGHOUSE MOTOR COMPANY PARKING LOT

In Round Rock -- Take Westinghouse exit off 1-35

9:00 A.M. to 1:00 P.M.

SPONSORED BY:

**BRAZOS RIVER AUTHORITY, COUNTY OF WILLIAMSON, CITIES OF CEDAR PARK, GEORGETOWN, AND ROUND ROCK,
BRUSHY CREEK AND ANDERSON MILL MUNICIPAL UTILITY DISTRICTS,
TEXAS NATURAL RESOURCE CONSERVATION COMMISSION**

CORPORATE PARTNERS:

BFI

**Camp Dresser and McKee, Inc.
Dell Webb Sun City
ECO Resources, Inc.
Espey Huston & Associates
H & H Waste Oil, Inc.
JAD Co Development**



**Longhorn Disposal, Inc.
Operations Management, Inc.
Pohl Brown & Associates
ST Environmental Services, Inc.
Texas Disposal Systems, Inc.
Williamson County Cablevision
Williamson/Travis Co. MUD #1**

HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY CHECKLIST OF ITEMS TO BRING

Garage/Garden

☐ Used Motor Oil
☐ Antifreeze
☐ Batteries
☐ Brake Fluid
☐ Herbicides
☐ Pesticides
☐ Rat Poison
☐ Tires
☐ Pool Chemical

Cleaning Products

☐ Drain Cleaners
☐ Oven Cleaners
☐ Spot Removers
☐ Tile Cleaner
☐ Solvents
☐ Furniture Polish
☐ Metal Polish
☐ Kitchen Cleaners
☐ Bathroom Cleaners

Paint, Supplies

☐ Paint, Thinner
☐ Paint Stripper
☐ Spray Cans
☐ Laquer
☐ Stains
☐ Solvents

THESE ITEMS CANNOT BE ACCEPTED

Trash

Ammunition
 Industrial Waste
 Explosives

Medical Waste

Fireworks
 Business Waste
 Flares

Smoke Detectors

Radioactive Material
 Gas Cylinders

TIPS ON PREPARING, TRANSPORTING WASTES

- Leave materials in their original containers.
- Never mix products, whether or not you know what they are.
- Separate different types of wastes.
- If labels are missing, identify the contents if you can.
- Boxes with dividers make good packaging.
- Wrap bottles with newspaper (for cushioning).
- If a container is leaking, place it in a larger container.
- Don't transport the wastes in the same part of your vehicle as children or pets.

MINIMIZE YOUR HOUSEHOLD HAZARDOUS WASTES

Make a commitment to reduce the amount of hazardous waste in your home. Avoid buying products that contain toxic materials. For example, use cedar chips instead of mothballs. Also, buy only what you need so you won't have to store leftover products. And, until the next Household Hazardous Waste Collection Day, store hazardous materials in a cool place, away from children and pets.

**TELL YOUR FRIENDS AND NEIGHBORS ABOUT THIS HOUSEHOLD
HAZARDOUS WASTE COLLECTION DAY!**

❖ TASK FORCE AND CONTACTS
WILLIAMSON COUNTY HHW COLLECTION
APRIL 26, 1997

AGENCY	REPRESENTATIVE	PHONE	FAX	E-MAIL
Anderson Mill MUD	✓ David Harper	258-8787	258-5848	
Anderson Mill MUD	✓ Mark Maxwell	331-1981	258-5848	
Brazos River Authority	✓ Dale Pahmeyer	817-772-6010	817-772-7935	
Brushy Creek MUD	✓ Mike Taylor	255-7871	255-0332	
Brushy Creek MUD	✓ Lisa Cohen Quay	218-1418 (Home)	255-0332	
City of Cedar Park	✓ Jolinda Marshall	258-4121	258-6083	
City of Georgetown	✓ Hartley Sappington	930-3637	930-3569	
City of Round Rock	✓ Kim Lutz	218-5561	218-5559	kim@round-rock.tx.us
Laidlaw Env. Services	✓ David Wiegel	800-668-5168 (ext. 7174) 281-884-7174	281-478-7683	tmjohnson@lescorp.com
Laidlaw Env. Services	✓ Chantal Snell	800-668-5168 (ext. 7649) 281-478-7649	281-478-7683	
Texas Ag, Extension Service	✓ Ronald Leps	930-4400	930-4409	
TNRCC HHW Program	✓ Ingrid Dierlam McDonald	239-4747	239-4778	
TNRCC Scrap Tire Program	✓ Tammy Jaimes	239-5599	239-6015	
Westinghouse Motor Co.	✓ John Babicki	218-7347	244-5512	
Williamson Co. Auditor	✓ Nancy Williams	930-4321	930-3352	
Williamson Co. Auditor	David Flores	930-4321	930-3352	
Williamson Co. Commissioner	✓ Jerry Mehevec	365-2311	352-1536	
Williamson Co. Commissioner's Assistant	✓ Dorothy	365-2311	352-1536	
Williamson Co. Health District	✓ Paulo Pinto	930-4390	930-3110	
Williamson Co. Judge	✓ John C. Doerfler	930-4457	930-3262	
Judge Doerfler's Asst.	✓ Jane Tableriou	930-4456	930-3262	jantab@wilco.org
Williamson Co. Project Rep.	✓ Jennifer Settles	833-0762	490-3251	jsettles@ccsi.com
Williamson Co. Purchasing Director	Bob Space	930-4321	930-3352	rspace@wilco.org
Williamson Co. Purchasing Director's Assistant	Ginny Atkinson	930-4418	930-3352	atkinson@wilco.org

**Why should your company
help sponsor a HHW
collection event?**

- * Household Hazardous Wastes are a toxic threat which can contaminate landfills and water, increase disposal costs, and endanger human health if not properly handled
- * As the fastest-growing county in America, it is imperative that our residents are educated on the proper handling, storage and disposal of household hazardous wastes as well as less-toxic alternatives
- * Correct management of household hazardous wastes benefits every person who lives and works in Williamson County
- * **OVER 66,000 POUNDS** of household hazardous wastes were collected at the first-ever collection in Williamson County in March 1996 and so much more remains to be done

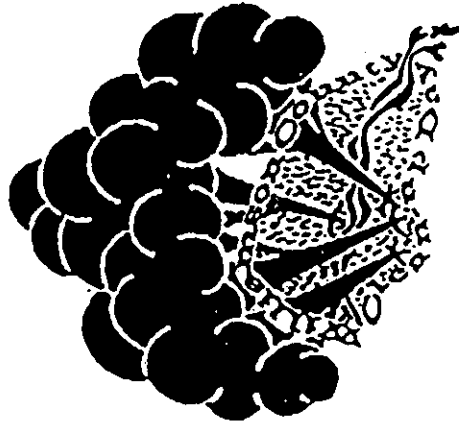
**HIGHLIGHTS OF
1996 COLLECTION**

Number of Vehicles Served: 943
Total Amount of Waste Collected:
66,314 lbs
Disposal Costs: \$115,679

Amount of Paint Collected: 46,029 lbs
Amount of Flammable Solvents
and Thinners Collected: 710 lbs

Amount of Waste Oil Collected: 1,620 lbs
Amount of Oil Sludge Collected: 1,035 lbs
Amount of Antifreeze Collected: 225 lbs
Number of Tires Collected: 2,016
Number of Oil Filters Collected: 700
Number of Automotive Batteries
Collected: 505
Amount of Freon and PCBs
Collected: 195 lbs

Amount of Liquid Pesticides
Collected: 13,445 lbs
Amount of Solid Fertilizers
Collected: 1,225 lbs
Other materials collected (dry cell batteries,
asbestos tiles, mercury-contaminated debris,
joint compounds, etc): 1,130 lbs



**Williamson County
Household
Hazardous Waste
Clean-Up Day 1997**

Date: April 26, 1997
Location: Westinghouse
Motor Company
Parking Lot - I35 and
Westinghouse Rd in
Round Rock

A service for residents of
Williamson County, sponsored by
a coalition of state, regional, and
local entities and private industry.

What are Household Hazardous Wastes?

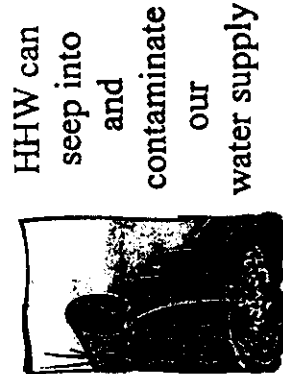
Products that are Toxic, Flammable, Corrosive, and Contaminant that you no longer need are considered Household Hazardous Wastes.

Garage and Garden

- ◆ paints and thinners
- ◆ used motor oil
- ◆ oil filters
- ◆ antifreeze
- ◆ batteries
- ◆ brake fluid
- ◆ herbicides
- ◆ pesticides
- ◆ insecticides
- ◆ tires
- ◆ pool chemicals

Cleaning Products

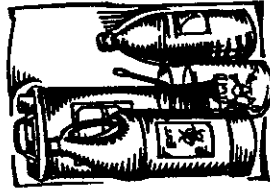
- ◆ drain cleaners
- ◆ oven cleaners
- ◆ spot removers
- ◆ tile cleaners
- ◆ solvents
- ◆ furniture polish
- ◆ metal polish
- ◆ kitchen cleaners
- ◆ bathroom cleaners



HHW can seep into and contaminate our water supply



HHW can contaminate landfills and drive up costs



HHW if not properly handled and disposed of can pose a threat to human health

How can you help?

Financial Support




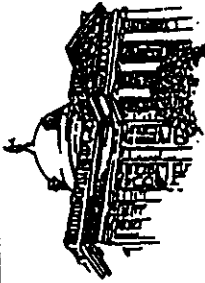




Proper disposal of household hazardous wastes is expensive. Donations are tax-deductible, and financial sponsors will receive significant public recognition and publicity in appreciation for their support (promotional flyers, print media, tee-shirts...) Make checks payable to Williamson County and mail to Williamson County and Cities Health District, c/o Paulo Pinto, 303 Main Street, Georgetown, Texas 78628.

In-kind Support

Production of a household hazardous waste collection and educational outreach are critical for a successful event, and provide many opportunities for in-kind sponsorships (advertisement underwriting, printing, dumpsters, vehicles, materials, refreshments, volunteers...)

For more info contact Paulo Pinto at 930-4390. Taylor residents call 352-3661.

Public sponsors of the event are:

Last years sponsors were: Brazos River Authority, County of Williamson, Cities of Cedar Park, Georgetown and Round Rock, Anderson Mill and Brushy Creek Municipal Utility Districts, Texas Natural Resource Conservation Commission

AGENDA ITEM # 25

November 4, 1997

*

Discuss and take appropriate action on casting votes by resolution for Appraisal District Board of Directors.

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve dividing votes for Appraisal District Board of Directors with 300 votes for Cecil Calvin and 300 votes for Charles Rouse.

Vote: Motion carried 5 - 0

< Clerk copy here >