

AGENDA ITEM # 33

October 28, 1997

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Consider approving transfer of the following fixed asset from Auditor to Maintenance:

(1) Right Return Oak

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve transfer of fixed asset from Auditor to Maintenance:

(1) Right Return Oak

Vote: Motion carried 5 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 10/13/97

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
<u>1</u>	<u>Right Return - Oak</u>		

FROM (Transferor): Auditor

TO (Transferee): Maintenance

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor - Elected Official/Department Head

[Signature]
Transferee - Elected Official/Department Head

approved 10-28-97
John C. Daylen
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Consider approving transfer of the following fixed asset from Treasurer to Tax Assessor/Collector:

(1) Shelf wooden file A106495

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve transfer of fixed asset from Treasurer to Tax Assessor/Collector:

(1) Shelf wooden file A106495

Vote: Motion carried 5 - 0

< Clerk copy here >

✓ CHANGE OF FIXED ASSET STATUS

DATE 10/02/97

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

XXXXXX

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model
Serial #		
1	SHELF- WOODEN FILE SHELF - 4 FT	A106495

FROM (Transferor): COUNTY TREASURER

TO (Transferee): COUNTY TAX ASSESSOR COLLECTOR

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Vivian L. Wood

Transferor - Elected Official/Department Head

VIVIAN L. WOOD

Print Name

Deborah M. Hunt

Transferee - Elected Official/Department Head

DEBORAH M. HUNT

Print Name

924

*approved 10-28-97
John C. Dauph*

PC