

AGENDA ITEM # 9October 7, 1997Open and consider awarding, rejecting or extending bid for courier service.

At 10:05 o'clock a.m. on October 7, 1997, Judge Doerfler announced time to receive bids for courier service.

At 10:07 o'clock a.m. on October 7, 1997, Judge Doerfler announced time closed to receive bids for courier service.

Bids were opened and read aloud from:

Armored Transport Texas, Inc.	\$2,115.00 monthly
Quality Delivery	\$2,000.00 monthly
Star Armored, Inc.	\$3,497.00 monthly

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To note receipt of bids with award to be made at a later date.

Vote: Motion carried 4 - 0 < Clerk copy here >



ARMORED TRANSPORT TEXAS, INC.
 220 1/2 S. CONGRESS
 AUSTIN, TEXAS 78704
 TELEPHONE: 512 / 480-8119 • FAX: 512 / 478-6207

October 7, 1997

Mr. Bob Space, Auditor's Office
 Williamson County
 710 Main Street
 Georgetown, TX 78626

Dear Mr. Space:

Armored Transport Texas, Inc. (ATT) certainly appreciates this opportunity to submit a bid for providing armored car courier services to Williamson County.

The rate quoted in this bid is predicated upon the entire county government offices being awarded to Armored Transport Texas, Inc..

When the Cedar Park and Anderson Mill departments are relocated to 350 Discovery Blvd. In Cedar Park the monthly rate of \$2,115.00 per month will be reduced to \$2,000.00 per month. Any subsequent pick up locations which may be added or deleted will result in a rate adjustment as mutually agreed upon.

Our bid rate is also predicated upon the following items:

- 1.) Service times at all locations may be as early as 9:00 a.m. with delivery of all deposits same day to Union State Bank-Georgetown no later than 3:00 p.m..
- 2.) Mail pick up will be made in conjunction with deposit pick up.
- 3.) With the exception of the courthouse, only one (1) container of mail will be picked up from each location and will be delivered to the courthouse in conjunction with the courthouse deposit pick up the next regular service day.
- 4.) Mail containers picked up from the courthouse will not exceed more than one (1) for each of the other locations and will be delivered in conjunction with the next regular service day.
- 5.) Individual mail containers will be no larger than 8 ½" x 11" x 6" thick.
- 6.) Service will be provided Monday - Friday with the exception of the following holidays:

- New Year's Day
- Memorial Day
- Columbus Day
- Christmas Day

- MLK Day
- Independence Day
- Thanksgiving Day

- President's Day
- Labor Day
- Veteran's Day

Armored Transport Texas, Inc.

Mr. Bob Space
Williamson County
Page Two

Should service be required on any of the previously listed holidays, an additional charge of \$35.00 per location will be assessed.

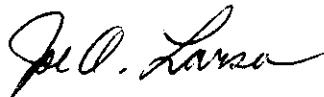
7.) Payroll shall be available for pick up at the courthouse no later than 4:00 p.m. on the Thursday preceding the Friday delivery.

8.) Payroll must be delivered prior to 5:00 p.m. every other Friday.

9.) Should Williamson County elect to extend the contract beyond the current fiscal year, Armored Transport Texas, Inc. will be allowed to adjust the monthly rate by an amount no greater than 5% for each of the additional one (1) year option periods exercised.

Once again, we appreciate this opportunity and look forward to the beginning of a mutually beneficial relationship. Should you have any questions or require any additional information, please contact me at (713) 228-6370.

Sincerely,



Joe A. Larson
Account Representative

jal

BUSINESS REFERENCES

- 1.) Austin Community College
5930 Middle Fiskville Road
Austin, TX 78752

Mr. Dale Butler
(512) 223- 7581

- 2.) City of Austin
Eighth at Colorado
Austin, TX 78767

Mr. Stephen T. Aden
(512) 499-2021

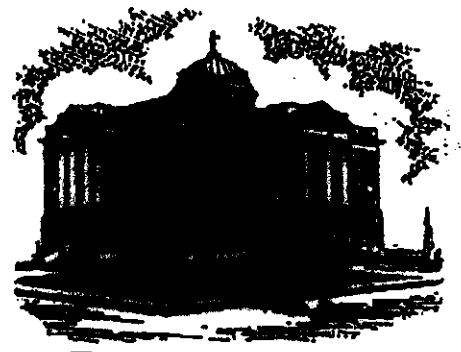
- 3.) Travis County
314 West 11th, Room 400
Austin, TX 78767

Mr. Jerry Raisch
(512) 473-9724

Williamson County

Georgetown, Texas

DAVID U. FLORES
COUNTY AUDITOR



September 17, 1997

TO: All interested vendors

FROM: Williamson County - Bob Space/Purchasing Director

RE: Bid for Courier Service

General Information/description of county needs:

Courier service is being considered under the terms and conditions outlined below. Offices and locations are shown on the diagram on page 2.

- ▶ Items to be transported are cash and general mail. All cash will be receipted and placed into locked bags prior to expected pick-up.
- ▶ Approximately 90%-95% of all cash to be picked up will be of a reconstructive nature.
- ▶ The county will have 18 departments participating in this service, however the "stops" will be as shown on the diagram.
- ▶ Transport schedules are shown on the diagram for each respective location.
- ▶ In addition to the delivery/transport schedule, a payroll drop should be included on an every other Friday basis.
- ▶ Daily stops are required at Union State Bank, Georgetown, Tx. to drop off cash bags picked up at designated locations.

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PLEASE NOTE THE FOLLOWING INFORMATION:

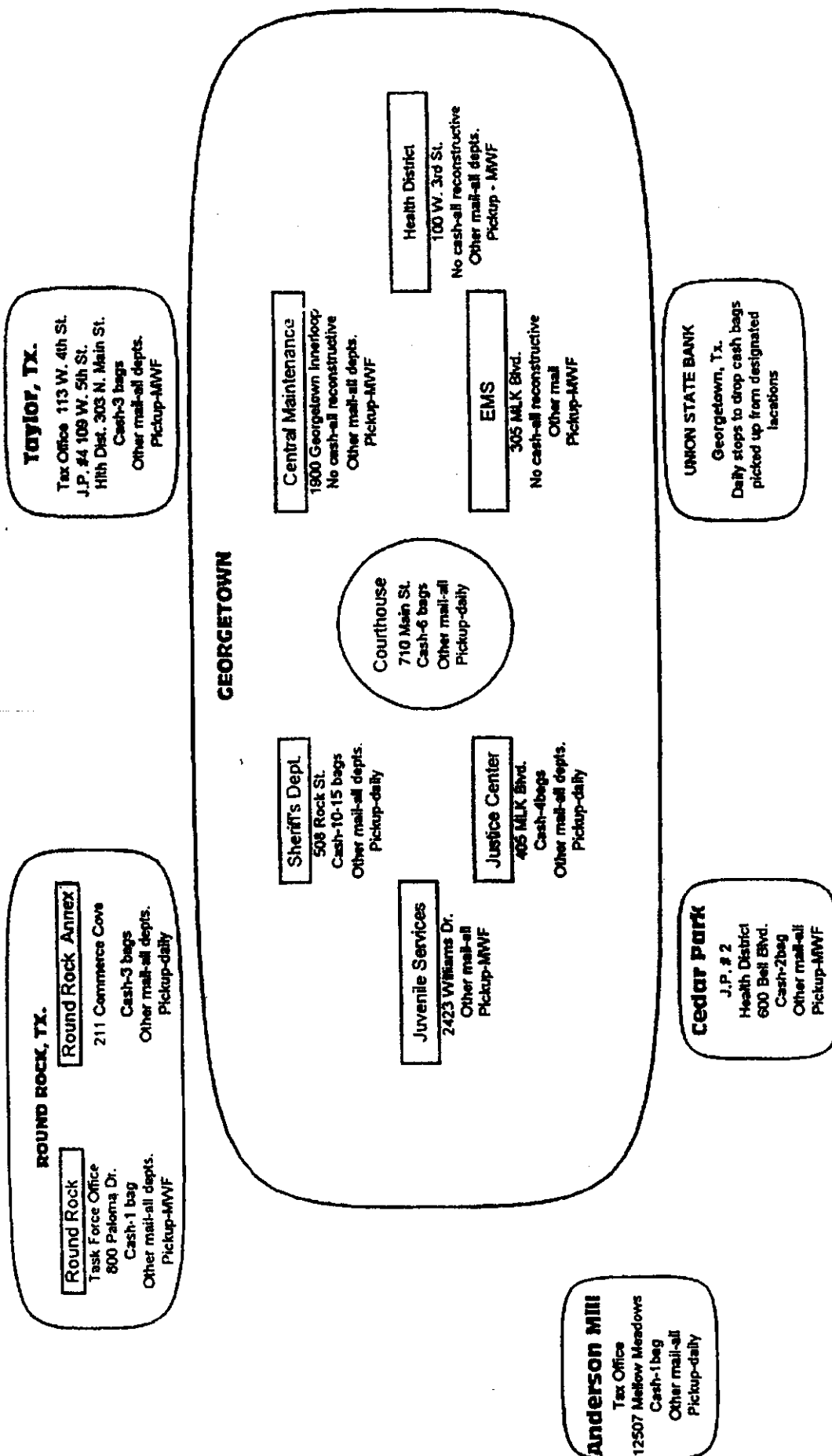
Williamson County is currently constructing an annex building in Cedar Park, Texas. When completed, all offices in Anderson Mill and Cedar Park will relocate to the new building, located at: 350 Discovery Blvd., Cedar Park, Tx. The anticipated move in date for all offices is November 1, 1997.

Armored Transport Texas, Inc.

(512) 930-4321 FAX: (512) 930-3352

710 S. MAIN ST., SUITE 303

GEORGETOWN, TEXAS 78626



Invitation for BIDS

This BID Packet Includes:

- 1. Official Bid Form for Williamson County Pages 2 and 3**
- 2. Bidder Instructions / Requirements Pages 4 thru 6**
- 3. Legal Notice Page 7**
- 4. Special Notes Page 8**
- 5. Detailed Specifications "Attachment"**

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Armored Transport Texas, Inc.

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WILLIAMSON COUNTY BID FORM

The undersigned hereby submits its sealed BID for items to be purchased by Williamson County, Texas for the 1998 fiscal year. The bidder understands and agrees that it is bound by all of the bid conditions set out on page 3 of this bid packet.

NAME OF BIDDER: Armored Transport Texas, Inc.
 Mailing Address: 220 1/2 South Congress
 Telephone: (512) 480-8119 City: Austin State: Texas Zip: 78704

BID

(Add additional sheets if necessary)

ITEM	UNIT PRICE
<u>Courier Service For The Entire</u>	
<u>Williamson County Government</u>	<u>\$2,115.00 Per Month</u>

LIMITATIONS

(Add additional sheets if necessary)

[Unless this space is filled out to the contrary, the undersigned understands and agrees that this Bid is to be considered on a low-item basis for any or all county departments and geographic areas with no limitation on quantities available, and that the prices quoted are firm from the date of the BID opening until September 30, 1998.]

Armored Transport Texas, Inc. will accept only an award for the
entire county government.

Please reference the attached letter for additional limitations.

Signature: Joe A. Larson Date of BID: 10/07/97

Name and Title of Signer: Joe A. Larson-Account Representative
THIS IS REQUIRED. The signer represents that he/she has the authority to bind the bidder by this signature.

DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING PAGE 3

Armored Transport Texas, Inc.

WILLIAMSON COUNTY BID CONDITIONS

BIDS must be received in the County Auditor's office either by hand-delivery to the 3rd floor of the County Courthouse, 710 Main, Georgetown, Texas 78626, or by mail to County Auditor/Purchasing, 710 Main St., Georgetown, Texas 78626, prior to 10:00 AM o'clock, October 7, 1997, at which time the BIDS will be opened in open court at the Commissioners' Courtroom on the 2nd floor of the County Courthouse. BIDS received after that time will be returned unopened. As to each item bid, the Court may either reject all BIDS or award a contract to the lowest and best BID. All BIDS must be submitted on this standard form available from the County Auditor. All others will be rejected.

It is the intent of the Commissioners' Court to award contracts separately for each item, for each department, and for each distinct geographical area served by a department. However, any bidder who wishes to restrict his BID to particular departments or areas must expressly do so. For purposes of this notice, each Commissioner of Justice Precinct is a separate department.

(1) Unless the BID received expressly states that the bidder will accept only the award of all items bid, each item in the BID will be considered separately and will be rejected or awarded on a low item basis.

(2) Unless the BID expressly states that the bidder will accept only an award for the entire county government, contracts will be awarded separately for the requirements of each county department to the bidder who is lowest and best for that individual department.

(3) Similarly, unless the notice or BID expressly states otherwise, BIDS will be considered separately for each distinct geographic area served by each department and will be awarded to the lowest and best bidder who can provide service to the department in that particular area. The definition of these geographic areas, unless expressly stated in this notice or the BID, shall be at the discretion of Commissioners' Court at the time a BID is awarded.

No more than one BID will be awarded for any item for a single department and area. All BIDS may be rejected for some items, departments or areas, even though awards are made for others. The convenience of having a single source for similar items will be taken into consideration together with price in determining the lowest and best BID.

All of the items listed are to be bid on a "per unit" basis, stating a firm price per unit or unit quantity of each item bid. This price must be good from the date of BID opening for a fixed period of time. Unless the BID expressly states otherwise, this period shall be until the end of the current fiscal year on September 30, 1998. Bids which do not state a fixed price, or which are subject to change without notice, will not be considered. The Court may award a contract for the period implied or expressly stated in the lowest and best Bid, but for no longer than the current fiscal year. At the end of the current fiscal year, the Commissioners Court reserves the right to extend this contract for four (4) additional one-year periods as it deems to be in the best interest of the county.

The estimated quantity of each item listed in the notice is only an estimate -- the actual quantity to be purchased may be more or less. The County will not be obligated to purchase any minimum amount, and it may purchase any reasonable amount greater than the estimate for the same unit price. Any limit on quantities available must be stated expressly in the BID.

THE REQUIRED BID FORM IS ON PAGE 2 OF THIS BID PACKAGE.

Armored Transport Texas, Inc.

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WILLIAMSON COUNTY

INVITATION FOR BIDS

BID INSTRUCTIONS/REQUIREMENTS

Williamson County appreciates your time and effort in preparing a BID. Please note that all BIDS must be received at the designated location by the deadline shown. BIDS received after the deadline will be returned unopened and shall be considered void and unacceptable. Opening is scheduled to be held in the Commissioners Courtroom, Second Floor, County Courthouse, Georgetown, Texas.

1. Sealed Bids shall be received no later than:

10:00 AM Tuesday, October 7, 1997
MARK ENVELOPE: "COURIER SERVICE"

2. Submission of Bid:

Sealed Bids MAY BE DELIVERED to:

Williamson County Auditor's Office, Third Floor
Williamson County Courthouse - (on the square)
Georgetown, Texas

OR:

Sealed Bids MAY BE MAILED to:

Williamson County, Sealed Bids
Bob Space, Auditor's Office
710 Main Street
Georgetown, Texas 78626

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3. It is understood that the Commissioners Court of Williamson County, Texas, reserves the right to accept or reject any and/or all BIDS for any or all materials and/or services covered in this BID request, and to waive informalities or defects in the BID or to accept such BID it shall deem to be in the best interest of Williamson County.

4. BIDS shall be tabulated by commodity and/or service and results mailed to all bidders within four (4) weeks after the BID opening. Should you fail to receive a tabulation please call (512) 930-4321.

5. Awards should be made approximately four (4) weeks after the Bid opening date. To obtain results, or if you have any questions, please contact Bob Space at (512) 930-4321.

6. Funding: Funds for payment have been provided through the Williamson County budget approved by Commissioners Court for the October 1, 1997/September 30, 1998 fiscal year.

7. Late BID: BIDS received after submission deadline shall be unopened and will be considered VOID AND UNACCEPTABLE. Williamson County is not responsible for lateness of mail, carrier, etc.

Armored Transport Texas, Inc.

8. **FACSIMILE TRANSMITTALS SHALL NOT BE ACCEPTED.**
 9. **Altering BID: BIDS cannot be altered or amended after submission deadline.**
 10. **Sales Tax: Williamson County is by statute, exempt from the State Sales Tax and Federal Excise Tax.**
 11. **Contract: This BID, when properly accepted by Williamson County, shall constitute a contract equally binding between the successful bidder and Williamson County. No different or additional terms will become part of this contract.**
 12. **Changes: No oral statement of any person shall modify or otherwise change, or affect the terms, conditions, plans and/or specifications stated in the various BID Packages and or BID Instructions/Requirements.**
 13. **Delivery Times and Locations: The commodity and/or service covered by this BID shall be as stated in the various BID Packages.**
 14. **Conflict of Interest: No public official shall have interest in a contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.**
 15. **Ethics: The bidder shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Williamson County.**
 16. **Minimum Standards for Responsible Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder must meet the following requirements:**
 - a. have adequate financial resources, or the ability to obtain such resources as required;
 - b. be able to comply with the required or proposed delivery schedule;
 - c. have a satisfactory record of performance;
 - d. be otherwise qualified and eligible to receive an award.
- Williamson County may request representation and other information sufficient to determine bidder's ability to meet these minimum standards listed above.
17. **References: Williamson County requests bidder to supply with this BID, a list of at least three (3) references where like services have been supplied by their firm. Include name of firm, address, telephone number and name of representative.**
 18. **Bidder shall: provide with this BID response, all documentation required by this BID. Failure to provide this information may result in rejection of the BID.**
 19. **Termination for Default: Williamson County reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default of this contract.**
 20. **Contract Administration: Under this contract, Bob Space, Williamson County Auditor's Office, shall**

Armored Transport Texas, Inc.

be the contract administrator with designated responsibility to ensure compliance with contract requirements, such as but not limited to, acceptance, inspection and delivery. The contract administrator will serve as liaison between Williamson County Commissioners Court and the successful bidder.

21. Purchase Order: A purchase order(s) shall be generated by Williamson County to the successful bidder as products and/or services are required. The purchase order number must appear on all itemized invoices and/or request for payment.

22. Silence of Specifications: The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

23. Bids MUST BE: legible and of a quality that can be reproduced.

24. BID forms that are included in BID packages shall be used. **CHANGES** to BID forms made by bidders shall **DISQUALIFY THE BID**. Exceptions to the BID forms and or specifications shall be made on an attachment to the BID package. Call Bob Space (512) 930-4321 for explanation if exceptions are needed.

25. For detailed specifications and questions relating to the bidding process, contact Bob Space at (512) 930-4321.

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**PUBLIC NOTICE
WILLIAMSON COUNTY
INVITATION FOR BIDS**

**The Williamson County Commissioners Court invites the submission of sealed BIDS for:
COURIER SERVICE**

**Sealed BIDS will be publicly opened and read aloud in the County Commissioners Court Room,
2nd Floor, Williamson County Courthouse, Georgetown, Texas on Tuesday, October 7, 1997 at
10:00 AM .**

BIDS received after the above stated date and time will be returned unopened.

Detailed specifications may be obtained by calling Bob Space at (512) 930-4321.

**The Williamson County Commissioners Court reserves the right to accept the lowest and best
BID as deemed by the Court, or reject any and/or all BIDS.**

**Issued by order of the Williamson County Commissioners Court on September 9, 1997. John C.
Doerfler, County Judge.**

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Armored Transport Texas, Inc.

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SPECIAL NOTES

Please check the following prior to sealing and submitting your bid/proposal.

1. Official Williamson County Bid Form Completed, signed, and enclosed?

YES ☒ NO ☐

2. All bid specification sheets completed (including company name at bottom of each sheet) and attached?

YES ☒ NO ☐

3. Have you included three (3) copies of your bid as required?

YES ☒ NO ☐

4. Have you written the name of your business on the front of the sealed envelope?

YES ☒ NO ☐

5. Have you written the description of the commodity that you are bidding on the front of the sealed envelope?

YES ☒ NO ☐

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Armored Transport Texas, Inc.

WILLIAMSON COUNTY BID FORM

The undersigned hereby submits its sealed BID for items to be purchased by Williamson County, Texas for the 1998 fiscal year. The bidder understands and agrees that it is bound by all of the bid conditions set out on page 3 of this bid packet.

NAME OF BIDDER: Quality Delivery
 Mailing Address: 4200 Val Verde Dr.
 Telephone: (512) 451-6177 City: Georgetown State: Texas Zip: 78628

BID

(Add additional sheets if necessary)

ITEM	UNIT PRICE
<u>See attached sheets</u>	

LIMITATIONS

(Add additional sheets if necessary)

{Unless this space is filled out to the contrary, the undersigned understands and agrees that this Bid is to be considered on a low-item basis for any or all county departments and geographic areas with no limitation on quantities available, and that the prices quoted are firm from the date of the BID opening until September 30, 1998.}

Bidder will accept only a total county government award.

Signature: Jay Wallace Date of Bid: 10-1-97

Name and Title of Signer: Jay Wallace - President

THIS IS REQUIRED. The signer represents that he/she has the authority to bind the bidder by this signature.

DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING PAGE 3

PROPOSAL
FOR
WILLIAMSON COUNTY
COURIER SERVICE

MONDAY-FRIDAY

9:00 AM	PU	ANDERSON MILL TAX OFFICE 12507 MELLOW MEADOWS	PICK UP 1 DEPOSIT BAG & INNER OFFICE MAIL.
9:45 AM	PU	ROUND ROCK ANNEX 211 COMMERCE COVE	PICK UP 3 DEPOSIT BAGS & INNER OFFICE MAIL.
11:40 AM	PU	GEORGETOWN COURTHOUSE 710 MAIN ST.	PICK UP 6 DEPOSIT BAGS & INNER OFFICE MAIL.
11:55 AM	PU	GEORGETOWN SHERIFF'S OFFICE 508 ROCK ST.	PICK UP 10-15 DEPOSIT BAGS & INNER OFFICE MAIL.
12:25 PM	PU	GEORGETOWN JUSTICE CENTER 405 MLK BLVD.	PICK UP 4 DEPOSIT BAGS & INNER OFFICE MAIL.
1:15 PM	D	UNION STATE BANK 1100 WILLIAMS DR.	DROP ALL DEPOSIT BAGS.

MONDAY, WEDNSDAY, & FRIDAY

THE ABOVE RUNS ARE INCLUDED WITH THESE RUNS:

9:15 AM	PU	CEDAR PARK J.P. #2 HEALTH DIST. 600 BELL BLVD.	PICK UP 2 DEPOSIT BAGS & INNER OFFICE MAIL.
10:00 AM	PU	ROUND ROCK TASK FORCE OFFICE 800 PALOMA DR.	PICK UP 1 DEPOSIT BAG & INNER OFFICE MAIL.
10:30 AM	PU	TAYLOR TAX OFFICE 113 W. 4 TH ST.	PICK UP 1 DEPOSIT BAG & INNER OFFICE MAIL.

QUALITY DELIVERY
4200 VAL VERDE DR.
GEORGETOWN, TEXAS 78628

PAGE 2

10:40 AM	PU	TAYLOR J.P. #4 109 W. 5 TH ST.	PICK UP 1 DEPOSIT BAG & INNER OFFICE MAIL.
10:50 AM	PU	TAYLOR HEALTH DIST. 303 N. MAIN ST.	PICK UP 1 DEPOSIT BAG & INNER OFFICE MAIL.
11:20 AM	PU	GEORGETOWN CENTRAL MAINT. 1900 GEORGETOWN INNERLOOP	PICK UP 1 DEPOSIT BAG & INNER OFFICE MAIL.
12:15 PM	PU	GEORGETOWN EMS 305 MLK BLVD.	PICK UP 1 DEPOSIT BAG & INNER OFFICE MAIL.
12:35 PM	PU	GEORGETOWN HEALTH DIST. 100 W. 3 RD ST.	PICK UP 1 DEPOSIT BAG & INNER OFFICE MAIL.
12:50 PM	PU	GEORGETOWN JUVENILE SERVICES 2423 WILLIAMS DR.	PICK UP MAIL.
1:15 PM	D	UNION STATE BANK 1100 WILLIAMS DR.	DROP ALL DEPOSITS.

INNER OFFICE MAIL THAT IS PICKED UP WILL BE DISTRIBUTED TO THE LOCATION MARKED ON MAIL THE NEXT TIME A PICK UP IS MADE AT THAT LOCATION.

THERE WILL BE AN 8:00 AM PICK UP AT THE GEORGETOWN COURT HOUSE EVERY OTHER FRIDAY OF PAY CHECKS TO BE DISTRIBUTED TO ALL LOCATIONS ON THE ROUTE.

ALL PICK UP AND DROP TIMES ARE SUBJECT TO UNAVOIDABLE CIRCUMSTANCES, HOWEVER ALL RUNS WILL BE FINISHED BY THE END OF EACH WORK DAY.

BASED ON A 21 WORKING DAY MONTH AVERAGE, THERE ARE 250 RUNS PER MONTH AVERAGE. QUALITY DELIVERY WILL HANDLE THESE RUNS AT A RATE OF \$8.00 PER RUN.

QUALITY DELIVERY WILL BILL WILLIAMSON COUNTY, \$2000.00 PER MONTH AT THE FIRST OF EACH MONTH. BILL PAYABLE NET 30. EACH BILL WILL CONTAIN THE PURCHASE ORDER NUMBER SUPPLIED BY WILLIAMSON COUNTY.

QUALITY DELIVERY
4200 VAL VERDE DR.
GEORGETOWN, TEXAS 78628

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REFERENCES

Telco Credit Union 302-5555
8929 Shoal Creek Blvd.
Austin, Tx. 78757
Contact: Carolyn Webb

Austin Municipal Federal Credit Union 447-6356
610 E. 11th
Austin, Tx. 78701
Contact: Carleen

Nations Bank 397-2396
515 Congress Ave.
Austin, Tx. 78701
Contact: Sonny Mabry

Quality Delivery
4200 Val Verde Dr.
Georgetown, Tx. 78628



STAR ARMORED INC.

P.O. BOX 16596 ★ AUSTIN, TEXAS ★ 78761

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TEXAS LICENSE C306

(512) 385-3246

1 (800) 316-STAR

October 2, 1997

Bob Space, Purchasing Director
WILLIAMSON COUNTY
710 Main Street
Georgetown, Texas 78626

Dear Mr. Space:

Please accept this letter and accompanying bid packet as our proposal to provide the required armored courier services for Williamson County offices.

Star Armored has grown to become the largest independently owned and operated armored carrier in Texas. Our customer base includes many national and regional retail businesses as well as commercial services for city, county, and state government agencies.

I hope that you will find our proposal and price quotation satisfactory and inclusive. Should Star Armored be awarded the service, I will plan to visit each office and agency to introduce our service, brief staff personnel on our security and receipting procedures, and answer any specific questions prior to inception of service. I will also visit with the necessary personnel at the bank to ease the transition of service.

We appreciate this opportunity and look forward to the possibility of serving you and Williamson County.

Sincerely,

Frank Prebinski
Frank Prebinski, VP/ Marketing

Attached: Williamson County Bid Packet
Specimen Certificates of Insurance
List of references
Company brochure

WILLIAMSON COUNTY BID FORM

The undersigned hereby submits its sealed BID for items to be purchased by Williamson County, Texas for the 1998 fiscal year. The bidder understands and agrees that it is bound by all of the bid conditions set out on page 3 of this bid packet.

NAME OF BIDDER: Star Armored Inc.
 Mailing Address: P.O. Box 16596
 Telephone: (512) 385-3246 City: Austin State Texas Zip 78761

BID

(Add additional sheets if necessary)

ITEM	UNIT PRICE
<u>Courier Service/ Armored Car Service</u>	<u>\$2497./ month</u> <u>\$29,964./ annually</u>
<u>to include services to fourteen Williamson County Offices; Nine offices will receive service on Monday, Wednesday, and Friday; Five offices will receive service daily, Monday through Friday. All deposits will be delivered same day to designated local bank.</u>	

LIMITATIONS

(Add additional sheets if necessary)

[Unless this space is filled out to the contrary, the undersigned understands and agrees that this Bid is to be considered on a low-item basis for any or all county departments and geographic areas with no limitation on quantities available, and that the prices quoted are firm from the date of the BID opening until September 30, 1998.]

Signature:

*Francis E. Prebinski*Date of BID: 10-7-97Name and Title of Signer: Francis E. Prebinski, VP/ Marketing**THIS IS REQUIRED.** The signer represents that he/she has the authority to bind the bidder by this signature.

DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING PAGE 3

STAR ARMORED INC

ACORD. CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)
05/28/97

PRODUCER
EL DORADO INSURANCE AGENCY, INC.
P.O. BOX 66571
HOUSTON, TEXAS 77266-6571

INSURED
STAR ARMORED, INC.
P.O. BOX 4042
BRYAN, TEXAS 77805

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE
COMPANY LETTER A EMPIRE INDEMNITY INSURANCE COMPANY
COMPANY LETTER B RELIANCE INSURANCE COMPANY
COMPANY LETTER C TEXAS WORKERS COMPENSATION INS. FUND
COMPANY LETTER D
COMPANY LETTER E

SPECIMEN

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
GENERAL LIABILITY					
A X	COMMERCIAL GENERAL LIABILITY	CL 441752	03/10/97	03/10/98	GENERAL AGGREGATE \$ 3,000,000
A	CLAIMS MADE X OCCUR.				PRODUCTS-COMP/OP AGG. \$ 1,000,000
A X	OWNER'S & CONTRACTOR'S PROT.				PERSONAL & ADV. INJURY \$ 1,000,000
A X	ERRORS &				EACH OCCURRENCE \$ 1,000,000
A X	OMISSIONS				FIRE DAMAGE (Any one fire) \$ 50,000
					MED. EXPENSE (Any one person) \$ 5,000
AUTOMOBILE LIABILITY					
B X	ANY AUTO	EH 2561133	04/13/97	04/13/98	COMBINED SINGLE LIMIT \$ 2,000,000
	ALL OWNED AUTOS				BODILY INJURY (Per person) \$
	SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
B X	HIRED AUTOS				PROPERTY DAMAGE \$
B X	NON-OWNED AUTOS				
	GARAGE LIABILITY				
EXCESS LIABILITY					
	UMBRELLA FORM				EACH OCCURRENCE
	OTHER THAN UMBRELLA FORM				AGGREGATE
C WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY					
		TSF 12774901	11/01/96	11/01/97	STATUTORY LIMITS
					EACH ACCIDENT \$ 1,000,000
					DISEASE - POLICY LIMIT \$ 1,000,000
					DISEASE - EACH EMPLOYEE \$ 1,000,000
OTHER					
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS					
89					
CERTIFICATE HOLDER			CANCELLATION		
S P E C I M E N			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL --- DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.		
			AUTHORIZED REPRESENTATIVE		
ACORD 25-S (7/90)			SACORD CORPORATION 1990		

Kelly Associates, Inc.

970 FARMINGTON AVENUE SUITE 202 WEST HARTFORD, CT 06107 (203) 581-8882 • TELEX 643-236 • FAX (203) 581-2096

CERTIFIED POLICY EXTRACT

ASSURED: STAR ARMORED, INC.

ADDRESS: 1716 Briarcrest Drive
Suite 508
Bryan, Texas 77802

COVERAGE: Liability of the assured assumed by contract or otherwise for loss of or damage to customers property arising from any cause whatsoever including any act or omission of the assured or any of its employees or anyone acting in its service.

ATTACHMENT: From the time property is delivered into assureds care and their responsibility commences to until delivered to consignee or duly authorized agent.

POLICY: N28 127-7478
COMPANY: RELIANCE NATIONAL INSURANCE COMPANY
EFFECTIVE: March 1, 1997/98
LIMITS: \$1,000,000. Transit
\$1,000,000. Vault
Premises Situate:
1102 Brussels Drive, San Antonio, Texas
1106 Smith Road, Austin, Texas
5233 I-37 Suite B-14, Corpus Christi, Texas
3815 Tims Drive, Tyler, Texas

WARRANTIES: NONE
LIMITATIONS: NONE
EXCLUSIONS: NONE

POLICY: K 246 L/C
COMPANY: Lloyd's of London
EFFECTIVE: March 1, 1997/98
LIMITS: \$14,000,000. excess \$1,000,000. Transit
\$14,000,000. excess \$1,000,000. Vault
Premises Situate:
1102 Brussels Drive, San Antonio, Texas
1106 Smith Road, Austin, Texas
5233 I-37 Suite B-14, Corpus Christi, Texas
3815 Tims Drive, Tyler, Texas

WARRANTIES: NONE
LIMITATIONS: NONE
EXCLUSIONS: NONE

DATED: April 8, 1997 and Certified a True and Complete Extract.

For and on behalf of
Kelly Associates, Inc.


MARCUS WRIGHT
Senior Account Executive



STAR ARMORED INC.
P.O. BOX 16596 ★ AUSTIN, TEXAS ★ 78761

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TEXAS LICENSE C306
(512) 385-3246
1 (800) 316-STAR

September 1997

Re: Williamson County Bid - Courier Service

Business references -

H.E. Butt Grocery Company
646 So. Main Avenue
San Antonio, Texas 78283-3999
Carl B. (Bernie) Denisio, Director of Corporate Security
210-938-8040

Ultramar/ Diamond Shamrock Corporation
Austin Division
3915 Guadalupe
Austin, Texas 78751
Lisa Moore, Loss Prevention Manager
512-302-2709

Bell County, Texas
P.O. Box 812
Belton, Texas 76513
Charles E. Jones, Treasurer
254-933-5250

AGENDA ITEM # 10

October 7, 1997

Discuss direct deposit and payroll time changes.

No action was taken on this agenda item.

AGENDA ITEM # 11

October 7, 1997

Discuss and take any appropriate action on utility installation permitting process.

No action was taken on this agenda item.

AGENDA ITEM # 12

October 7, 1997

Consider approving agreement for health care services between Williamson County and University of Texas Medical Branch.

Judge Doerfler advised this service from the University of Texas Medical Branch at Galveston, in which they charge Williamson County indigent health care for services up to \$20,000.00 per year, has been in effect for the past two years.

Moved: Judge Doerfler

Seconded: Commissioner Heiligenstein

Motion: To approve agreement for health care services between Williamson County and University of Texas Medical Branch.

Vote: Motion carried 4 - 0 < Clerk copy here >