

AGENDA ITEM # 32

September 30, 1997

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Consider approving the transfer of the following fixed assets from Justice of the Peace #3 to Juvenile Services:

(1) Secretarial Desk

A106711

Moved: Commissioner Mehevec

Seconded: Commissioner Boatright

Motion: To approve the transfer of the following fixed assets from Justice of the Peace #3 to Juvenile Services:

(1) Secretarial Desk

A106711

Vote: Motion carried 5 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE September 18, 1997

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

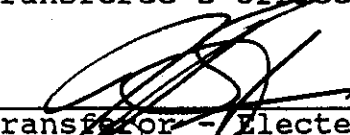
DISPOSED

FIXED ASSET

| <u>Quantity</u> | <u>Description</u> | <u>Model</u> | <u>Serial #</u> |
|-----------------|--|--------------|-----------------|
| <u>1</u> | <u>Secretarial Desk, Walnut W/Laminate Top</u> | | <u>A106711</u> |
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FROM (Transferor): Jimmy Bitz, Justice of The Peace, Pct. #3TO (Transferee): Charlie Skaggs, Juvenile Services

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.


Transferor - Elected Official/Department Head
Transferee - Elected Official/Department Head

approved 9.30.97
John C. Daeyler

AGENDA ITEM # 33

September 30, 1997

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Consider approving the transfer of the following fixed assets from Auditor to County Clerk:

| | | |
|-----|----------------------|---------|
| (1) | Rolling file cabinet | A106933 |
| (1) | computer table | A106807 |

Moved: Commissioner Mehevec

Seconded: Commissioner Boatright

Motion: To approve the transfer of the following fixed assets from Auditor to County Clerk:

| | | |
|-----|----------------------|---------|
| (1) | Rolling file cabinet | A106933 |
| (1) | computer table | A106807 |

Vote: Motion carried 5 - 0

< Clerk copy here >
