

AGENDA ITEM # 35

September 23, 1997

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Consider approving the transfer of the following fixed assets from County Treasurer to Maintenance:

(1) File Cabinet A106482

(1) File Cabinet A106483

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve the transfer of the following fixed assets from County Treasurer to Maintenance:

(1) File Cabinet A106482

(1) File Cabinet A106483

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9-12-97

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>
	<u>Serial #</u>	
<u>1</u>	<u>FILE CABINET - 4-DRAWER GRAY ANDERSON HICKEY</u>	<u>A106482</u>
<u>1</u>	<u>FILE CABINET - 4-DRAWER GRAY GLOBE & WERNICKE</u>	<u>A106483</u>

FROM (Transferor): COUNTY TREASURER

TO (Transferee): MAINTENANCE

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Vivian L. Wood
Transferor - Elected Official/Department Head

VIVIAN L. WOOD
Print Name

approved 9-23-97
John C. Doerfler

Wayne H. Benedict
Transferee - Elected Official/Department Head

WAYNE H BENEDICT
Print Name

PL

Consider approving the transfer of the following fixed assets from County Treasurer to Information Services.

- (1) File Cabinet A106481
- (1) Shelf A106499
- (1) Shelf A106498

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To approve the transfer of the following fixed assets from County Treasurer to Information Services.

- (1) File Cabinet A106481
- (1) Shelf A106499
- (1) Shelf A106498

Vote: Motion carried 4 - 0

< Clerk copy here >

CHANGE OF FIXED ASSET STATUS

DATE 9-12-97

COPY

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model
Serial #		
1	FILE CABINET - 4-DRAWER GRAY ANDERSON HICKEY	A106481
1	SHELF - WOODEN W/CUBED SHELVES	A106499
1	SHELF - WOODEN W/CUBED SHELVES	A106498

FROM (Transferor): COUNTY TREASURER

TO (Transferee): COUNTY INFORMATION SYSTEMS

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Vivian L. Wood
Transferor - Elected Official/Department Head

VIVIAN L WOOD
Print Name

Otis Coufal
Transferee - Elected Official/Department Head

OTIS COUFAL
Print Name

approved 9-23-97
John C. Doerfler