

AGENDA ITEM # 17September 23, 1997\*Open and consider awarding, rejecting, or extending bids for malpractice insurance.

At 10:02 a.m. on September 23, 1997, Judge Doerfler announced time to award, reject, or extend bids for malpractice insurance.

At 10:05 a.m. on September 23, 1997, Judge Doerfler announced time closed to receive bids and consider awarding, rejecting or extending bids for malpractice insurance.

Bids were received and opened from:

Leibowitz Insurance  
The Insurance Store  
VFIS of Texas/Regnier & Associates

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To note receipt of bids with award to be made on September 30, 1997.

Vote: Motion carried 4 - 0

< Clerk copy here >

# WILLIAMSON COUNTY BID FORM

The undersigned hereby submits its sealed PROPOSAL for items to be purchased by Williamson County, Texas for the 1998 fiscal year. The bidder understands and agrees that it is bound by all of the bid conditions set out on page 3 of this bid packet.

NAME OF BIDDER: LEIBOWITZ INSURANCE  
 Mailing Address: P. O. BOX 299  
 Telephone: (254) 939 3711 City BELTON State TEXAS Zip 76513

## PROPOSAL (Add additional sheets if necessary)

ITEM EMS LIABILITY	UNIT PRICE SEE PROPOSAL

## LIMITATIONS (Add additional sheets if necessary)

[Unless this space is filled out to the contrary, the undersigned understands and agrees that this Bid is to be considered on a low-item basis for any or all county departments and geographic areas with no limitation on quantities available, and that the prices quoted are firm from the date of the PROPOSAL opening until September 30, 1998.]

108

Signature:  Date of PROPOSAL: 9-23-97

Name and Title of Signer: AARON LEIBOWITZ, VICE PRESIDENT

**THIS IS REQUIRED.** The signer represents that he/she has the authority to bind the bidder by this signature.

**DO NOT SIGN OR SUBMIT THIS FORM  
WITHOUT READING PAGE 3**

LEIBOWITZ INSURANCE - ORION CAPITAL COMPANY, CONNECTICUT INDEMNITY A

## SPECIAL NOTES

Please check the following prior to sealing and submitting your bid/proposal.

1. Official Williamson County Bid Form Completed, signed, and enclosed?

YES xx NO       

2. All bid specification sheets completed (including company name at bottom of each sheet) and attached?

YES xx NO       

3. Have you included three (3) copies of your bid as required?

YES xx NO       

4. Have you written the name of your business on the front of the sealed envelope?

YES xx NO       

5. Have you written the description of the commodity that you are bidding on the front of the sealed envelope?

YES xx NO       

109

LEIBOWITZ INSURANCE - ORION CAPITAL - CONNECTICUT INDEMNITY "A"

SPECIFICATIONSEMERGENCY MEDICAL SERVICE  
PROFESSIONAL LIABILITY INSURANCE COVERAGE

## GENERAL:

The specifications for this professional liability insurance coverage is for the Williamson County Emergency Medical Service.

Proposals shall be submitted on the official Williamson County Bid Form, dated and properly signed.

Proposals shall be in a sealed envelope; identified on the lower left corner "EMS INSURANCE".

Proposals may be mailed: WILLIAMSON COUNTY SEALED BIDS  
710 MAIN STREET, SUITE 303  
GEORGETOWN, TX. 78626

## OR DELIVERED TO:

BOB SPACE, AUDITORS OFFICE  
THIRD FLOOR, WILLIAMSON COUNTY COURTHOUSE  
GEORGETOWN, TEXAS

## OTHER:

The named insured shall be "Williamson County"

**110**

No claims have been paid in the last five years

## SPECIFICATION:

EMERGENCY MEDICAL SERVICE Professional Liability Insurance includes coverage for seventeen ambulances specified as:

\*\* 9 paid units, 2 volunteer units, 5 reserve units, 1 supervisor/ambulance

Policy shall provide off-duty coverage for persons insured while conducting professional services.

Policy shall include additional insured: City of Florence and Liberty Hill Volunteer Fire Department as pertains to this coverage.

Policy shall exclude Hospital or Physician as pertains to this coverage.

Policy shall exclude fire fighting activities as pertains to this coverage.

Policy shall include Volunteer Ambulance Attendants and Medical Director while serving in the Medical Director capacity, as pertains to this coverage.

OTHER INFORMATION:

1. The coverage area will be approximately 1100 square miles.
2. The population of the county covered is approximately 190,000
3. It is estimated that the EMS department will respond to 15,000 emergency calls per year and 3,000 non-emergency calls per year.
4. There are:
  - 60 full time paramedics
  - 40 part time paramedics
  - 20 part time EMTI
  - 40 volunteers
  - 100 first responders
5. There is a crew of 2 EMTS-P assigned per ambulance and an annual requirement of 40 hours of training for each member.

POLICY TERM: Please submit a proposal for a one (1) year term and a three (3)\* year term.

\* Payment shall be made at the beginning of each of the three fiscal years covered under this agreement, however, it is understood that the county shall have the right to terminate the policy at the end of any fiscal year if the county's commissioners' court does not appropriate moneys sufficient to pay the premium for the next fiscal year.

POLICY DATE SHALL BE: 10-09-97 TO 10-09-98

**NOTE: COMPLETE THIS PAGE BASED ON A ONE (1) YEAR PROPOSAL****BID BASED ON ANNUAL AGGREGATE OF \$ 1,000,000.00**

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00	-0- DEDUCTIBLE
---	-------------	-------------	----------------

BID LIMITS OF LIABILITY PER OCCURRENCE:	\$ 1,000,000.00	\$ 1,000,000.00	
--	-----------------	-----------------	--

BID:	<u>NO BID</u>	<u>NO BID</u>	9626.00
------	---------------	---------------	---------

	\$ 2,000,000.00	\$ 2,000,000.00	
BID:	<u>NO BID</u>	<u>NO BID</u>	NO BID

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00	-0- DEDUCTIBLE
---	-------------	-------------	----------------

BID PUNITIVE DAMAGES PER OCCURRENCE:			112
---	--	--	-----

	\$ 1,000,000.00	\$ 1,000,000.00	
BID:	<u>NO BID</u>	<u>NO BID</u>	INCL

	\$ 2,000,000.00	\$ 2,000,000.00	
BID:	<u>NO BID</u>	<u>NO BID</u>	NO BID

LEIBOWITZ INSURANCE - ORION CAPITAL COMPANY CONNECTICUT INDEMNITY A  
( SEE ENCLOSED SHEET )

**NOTE: COMPLETE THIS PAGE BASED ON A ONE (1) YEAR PROPOSAL****BID BASED ON ANNUAL AGGREGATE OF \$ 2,000,000.00**

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00	-0- DED
BID LIMITS OF LIABILITY PER OCCURRENCE:	\$ 1,000,000.00	\$ 1,000,000.00	
BID:	<u>NO BID</u>	<u>NO BID</u>	10,371.00
	\$ 2,000,000.00	\$ 2,000,000.00	
BID:	<u>NO BID</u>	<u>NO BID</u>	12,030.00
BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00	-0- DED.
BID PUNITIVE DAMAGES PER OCCURRENCE:			<b>113</b>
	\$ 1,000,000.00	\$ 1,000,000.00	
BID:	<u>NO BID</u>	<u>NO BID</u>	INCL
	\$ 2,000,000.00	\$ 2,000,000.00	
BID:	<u>NO BID</u>	<u>NO BID</u>	INCL

LEIBOWITZ INSURANCE - ORION CAPITAL - CONNECTICUT INDEMNITY - "A"

**NOTE: COMPLETE THIS PAGE BASED ON A THREE (3) YEAR PROPOSAL**

**BID BASED ON ANNUAL AGGREGATE OF \$ 1,000,000.00**

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00	-0- DEDUCTIBLE
---	-------------	-------------	----------------

BID LIMITS OF LIABILITY  
PER OCCURRENCE:

	\$ 1,000,000.00	\$ 1,000,000.00	
BID:	<u>NO BID</u>	<u>NO BID</u>	** 28,878.00

	\$ 2,000,000.00	\$ 2,000,000.00	
BID:	<u>NO BID</u>	<u>NO BID</u>	NO BID

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00	-0- DEDUCTIBLE
---	-------------	-------------	----------------

BID PUNITIVE DAMAGES  
PER OCCURRENCE:

**114**

	\$ 1,000,000.00	\$ 1,000,000.00	
BID:	<u>NO BID</u>	<u>NO BID</u>	INCL

	\$ 2,000,000.00	\$ 2,000,000.00	
BID:	<u>NO BID</u>	<u>NO BID</u>	NO BID

\*\*PLEASE NOTE THAT THE COMPANY HAS NO CONTROL OVER THE BASIC RATES DUE TO THE FACT THAT THE TEXAS DEPARTMENT OF INSURANCE SETS THE BENCHMARK RATES FOR THIS LINE OF COVERAGE. HOWEVER, WE CAN DETERMINE THAT THE FLEX BANDS AND LOSS ~~COST~~ MULTIPLIERS WILL NOT DEVIATE MORE OR LESS THAN 3% OVER THE NEXT THREE YEARS. WILL BE BILLED ON ANNUAL BASIS.

LEIBOWITZ INSURANCE - ORION CAPITAL - CONNECTICUT INDEMNITY "A"



NOTE: COMPLETE THIS PAGE BASED ON A THREE (3) YEAR PROPOSAL

BID BASED ON ANNUAL AGGREGATE OF \$ 2,000,000.00

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE: \$ 1,000.00 \$ 5,000.00 -0- DEDUCTIBLE

BID LIMITS OF LIABILITY PER OCCURRENCE:

\$ 1,000,000.00 \$ 1,000,000.00  
BID: NO BID NO BID \*\* 31,113.00  
\$ 2,000,000.00 \$ 2,000,000.00  
BID: NO BID NO BID \*\* 36,090.00

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE: \$ 1,000.00 \$ 5,000.00 -0- DED

BID PUNITIVE DAMAGES PER OCCURRENCE:

115

\$ 1,000,000.00 \$ 1,000,000.00  
BID: NO BID NO BID INCL  
\$ 2,000,000.00 \$ 2,000,000.00  
BID: NO BID NO BID INCL

\*\* PLEASE NOTE THAT THE INSURANCE COMPANY HAS NO CONTROL OVER THE BENCH MARK RATES FOR THIS LINES OF COVERAGE, AS THE TEXAS DEPARTMENT OF INSURANCE REGULATES THIS. THE COMPANY DOES DETERMINE THE FLEX BAND AND LOSS COST MULTIPLIERS AND CAN STATE THAT THE PREMIUM, BASED ON CURRENT BENCHMARK WILL NOT FLUCTUATE MORE OR LESS THAN 3% OVER THE NEXT THREE YEARS. BILLED ON ANNUAL BASIS  
LEIBOWITZ INSURANCE - ORION CAPITAL - CONNECTICUT INDEMNITY "A"

# WILLIAMSON COUNTY PROPOSAL CONDITIONS

PROPOSALS must be received in the County Auditor's office either by hand-delivery to the 3rd floor of the County Courthouse, 710 Main, Georgetown, Texas 78626, or by mail to County Auditor/Purchasing, 710 Main St., Georgetown, Texas 78626, prior to 10:00 AM o'clock, September 23, 1997, at which time the PROPOSALS will be opened in open court at the Commissioners' Courtroom on the 2nd floor of the County Courthouse. PROPOSALS received after that time will be automatically rejected. As to each item bid, the Court may either reject all PROPOSALS or award a contract to the lowest and best PROPOSAL. All PROPOSALS must be submitted on this standard form available from the County Auditor. All others will be rejected.

It is the intent of the Commissioners' Court to award contracts separately for each item, for each department, and for each distinct geographical area served by a department. However, any bidder who wishes to restrict his PROPOSAL to particular departments or areas must expressly do so. For purposes of this notice, each Commissioner of Justice Precinct is a separate department.

(1) Unless the PROPOSAL received expressly states that the bidder will accept only the award of all items bid, each item in the PROPOSAL will be considered separately and will be rejected or awarded on a low item basis.

(2) Unless the PROPOSAL expressly states that the bidder will accept only an award for the entire county government, contracts will be awarded separately for the requirements of each county department to the bidder who is lowest and best for that individual department.

(3) Similarly, unless the notice or PROPOSAL expressly states otherwise, PROPOSALS will be considered separately for each distinct geographic area served by each department and will be awarded to the lowest and best bidder who can provide service to the department in that particular area. The definition of these geographic areas, unless expressly stated in this notice or the PROPOSAL, shall be at the discretion of Commissioners' Court at the time a PROPOSAL is awarded.

No more than one PROPOSAL will be awarded for any item for a single department and area. All PROPOSALS may be rejected for some items, departments or areas, even though awards are made for others. The convenience of having a single source for similar items will be taken into consideration together with price in determining the lowest and best PROPOSAL.

116

All of the items listed are to be bid on a "per unit" basis, stating a firm price per unit or unit quantity of each item bid. This price must be good from the date of PROPOSAL opening for a fixed period of time. Unless the PROPOSAL expressly states otherwise, this period shall be until the end of the current fiscal year on September 30, 1998. Bids which do not state a fixed price, or which are subject to change without notice, will not be considered. The Court may award a contract for the period implied or expressly stated in the lowest and best Bid, but for no longer than the current fiscal year.

At the end of the current fiscal year, the Commissioners Court reserves the right to extend this contract for four (4) additional one-year periods as it deems to be in the best interest of the county.

The estimated quantity of each item listed in the notice is only an estimate – the actual quantity to be purchased may be more or less. The County will not be obligated to purchase any minimum amount, and it may purchase any reasonable amount greater than the estimate for the same unit price. Any limit on quantities available must be stated expressly in the PROPOSAL.

**THE REQUIRED BID FORM IS ON PAGE 2 OF THIS BID PACKAGE.**

## WILLIAMSON COUNTY

## INVITATION FOR PROPOSALS

## PROPOSAL INSTRUCTIONS/REQUIREMENTS

Williamson County appreciates your time and effort in preparing a PROPOSAL. Please note that all PROPOSALS must be received at the designated location by the deadline shown. PROPOSALS received after the deadline will be considered void and unacceptable. Opening is scheduled to be held in the Commissioners Courtroom, Second Floor, County Courthouse, Georgetown, Texas.

1. Sealed Proposals shall be received no later than:

10:00 AM Tuesday, September 23, 1997  
 MARK ENVELOPE: "EMS LIABILITY INSURANCE"

2. Submission of Proposal:

Sealed Proposals MAY BE DELIVERED to:

Williamson County Auditor's Office, Third Floor  
 Williamson County Courthouse - (on the square)  
 Georgetown, Texas

OR:

Sealed Proposals MAY BE MAILED to:

Williamson County, Sealed Proposals  
 Bob Space, Auditor's Office  
 710 Main Street  
 Georgetown, Texas 78626

117

3. It is understood that the Commissioners Court of Williamson County, Texas, reserves the right to accept or reject any and/or all PROPOSALS for any or all materials and/or services covered in this PROPOSAL request, and to waive informalities or defects in the PROPOSAL or to accept such PROPOSAL it shall deem to be in the best interest of Williamson County.

4. PROPOSALS shall be tabulated by commodity and/or service and results mailed to all bidders within four (4) weeks after the PROPOSAL opening. Should you fail to receive a tabulation please call (512) 930-4321.

5. Awards should be made approximately four (4) weeks after the Bid opening date. To obtain results, or if you have any questions, please contact Bob Space at (512) 930-4321.

6. Funding: Funds for payment have been provided through the Williamson County budget

7. Late PROPOSAL: PROPOSALS received after submission deadline shall be unopened and will be considered VOID AND UNACCEPTABLE. Williamson County is not responsible for lateness of mail, carrier, etc.

8. FACSIMILE TRANSMITTALS SHALL NOT BE ACCEPTED.

9. Altering PROPOSAL: PROPOSALS cannot be altered or amended after submission deadline.

10. Sales Tax: Williamson County is by statute, exempt from the State Sales Tax and Federal Excise Tax.

11. Contract: This PROPOSAL, when properly accepted by Williamson County, shall constitute a contract equally binding between the successful bidder and Williamson County. No different or additional terms will become part of this contract.

12. Changes: No oral statement of any person shall modify or otherwise change, or affect the terms, conditions, plans and/or specifications stated in the various PROPOSAL Packages and or PROPOSAL Instructions/Requirements.

13. Delivery Times and Locations: The commodity and/or service covered by this PROPOSAL shall be as stated in the various PROPOSAL Packages.

14. Conflict of Interest: No public official shall have interest in a contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.

15. Ethics: The bidder shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Williamson County.

16. Minimum Standards for Responsible Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder must meet the following requirements:

- a. have adequate financial resources, or the ability to obtain such resources as required;
- b. be able to comply with the required or proposed delivery schedule;
- c. have a satisfactory record of performance;
- d. be otherwise qualified and eligible to receive an award.

118

Williamson County may request representation and other information sufficient to determine bidder's ability to meet these minimum standards listed above.

17. References: Williamson County requests bidder to supply with this PROPOSAL, a list of at least three (3) references where like services have been supplied by their firm. Include name of firm, address, telephone number and name of representative.

18. Bidder shall: provide with this PROPOSAL response, all documentation required by this PROPOSAL. Failure to provide this information may result in rejection of the PROPOSAL.

19. Termination for Default: Williamson County reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default of this contract.

20. Contract Administration: Under this contract, Bob Space, Williamson County Auditor's Office, shall be the contract administrator with designated responsibility to ensure compliance with contract requirements, such as but not limited to, acceptance, inspection and delivery. The contract administrator will serve as liaison between Williamson County Commissioners Court and the successful bidder.

21. Purchase Order: A purchase order(s) shall be generated by Williamson County to the successful bidder as products and/or services are required. The purchase order number must appear on all itemized invoices and/or request for payment.

22. Silence of Specifications: The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

23. Bids MUST BE: legible and of a quality that can be reproduced.

24. PROPOSAL forms that are included in PROPOSAL packages shall be used. **CHANGES to PROPOSAL forms made by bidders shall DISQUALIFY THE PROPOSAL.** Exceptions to the PROPOSAL forms and or specifications shall be made on an **attachment** to the PROPOSAL package. **Call Bob Space (512) 930-4321 for explanation if exceptions are needed.**

25. For detailed specifications and questions relating to the bidding process, contact Bob Space at (512) 930-4321.

► Technical questions can be answered by calling JOHN SNEED at (512) 930-4420.

**PUBLIC NOTICE  
WILLIAMSON COUNTY  
INVITATION FOR PROPOSALS**

**The Williamson County Commissioners Court invites the submission of sealed PROPOSALS for:  
EMS LIABILITY INSURANCE**

**Sealed PROPOSALS will be publicly opened in the County Commissioners Court Room, 2nd Floor, Williamson County Courthouse, Georgetown, Texas on Tuesday, September 23, 1997 at 10:00 AM .**

**PROPOSALS received after the above stated date and time will automatically be rejected.**

**Detailed specifications may be obtained by calling Bob Space at (512) 930-4321.**

**The Williamson County Commissioners Court reserves the right to accept the lowest and best PROPOSAL as deemed by the Court, or reject any and/or all PROPOSALS.**

**Issued by order of the Williamson County Commissioners Court on July 22, 1997. John C. Doerfler, County Judge.**

REFERENCES

1. CENTRAL EMS, 400 N. 14TH, WEST COLUMBIA, TEXAS 77486  
LINDA HOLT 409-345-2390
2. MAGNOLIA VFD, P. O. BOX 473, MAGNOLIA, TEXAS 77355  
CHUCK RINGLER 281-356-3288
3. RENDON VFD, P. O. BOX 716, BURLESON, TEXAS 76097  
KEN SOUTHARD 817-478-0221

## For Emergency Services Organizations — A Comprehensive Customized Insurance Program

---

The Emergency Services Insurance Program offers a comprehensive range of insurance coverages and provides customized services specifically designed to meet the unique loss exposures of Fire Departments and non-profit rescue squads. ESIP works to avoid the all-too-common uninsured claims that result from not understanding the operations — and needs — of Emergency Services Organizations.



The ESIP was developed and is offered by McNeil & Company, Inc. which specializes in insurance coverage and services for fire and rescue organizations. Its principal has over 18 years experience in meeting the unique insurance needs of emergency services organizations and McNeil & Co. experts can provide a range of targeted loss control and training support.

McNeil & Company, an experienced, professional general agency is working with Connecticut Specialty which specializes in customized, targeted insurance programs.

Connecticut Specialty is a subsidiary of the New York Stock Exchange-listed Orion Capital Corporation. Through the oldest of

Orion's member companies, the Company can trace its business history back over 150 years. Orion has assets of almost \$3.5 billion and, with 1996 net written premiums of about \$1.3 billion, ranks among the fifty largest property and casualty insurance operations in the U.S.

The Orion Capital companies have an "A (Excellent)" rating from A.M. Best Company, Claims Paying Ability Ratings of "A+" from Duff & Phelps and "A" from Standard & Poors, and an insurance financial strength rating of "A3" from Moody's.

122



**Connecticut Specialty**

Program Business Specialists

Policies for Connecticut Specialty programs are underwritten in one of three insuring companies which are wholly owned



by Orion Capital. They are: The Connecticut Indemnity Company, The Fire and Casualty Insurance Company of Connecticut, and Security Insurance Company of Hartford. Seven of Orion's eight wholly-owned insurance companies, including those used for Connecticut Specialty programs, participate in the Orion Capital Companies pool. Pooling is a common practice in the insurance industry. It serves as an

internal reinsurance mechanism and, as a practical matter, means that the combined financial resources of all the pooled companies are used to meet our obligations to policyholders. Connecticut Indemnity, Fire and Casualty and Security of Hartford are admitted insurers, providing licensed access to all fifty states. The companies are headquartered at 9 Farm Springs Drive, Farmington, Connecticut 06032; telephone (860) 674-6600.

## FINANCIAL HIGHLIGHTS\*

### ORION CAPITAL CORPORATION AND SUBSIDIARIES

000s Omitted Except Per Share Data and Ratios.

	Twelve Months Ended December 31, 1996	Twelve Months Ended December 31, 1995
<b>Gross Premiums Written</b>	<b>\$ 1,606,131</b>	<b>\$ 926,729</b>
Net Premiums Written	1,334,121	757,436
Net investment income	145,391	99,040
Total revenues	1,493,449	874,280
Operating earnings	72,944	59,914
Net earnings	86,631	67,622
Per common share:		
From insurance operations	\$ 5.25	\$ 4.22
Net earnings	6.24	4.77
Operating ratios (GAAP basis):		
<b>Loss and LAE</b>	<b>67.9%</b>	<b>68.4%</b>
Underwriting expense	30.1	29.0
Combined ratio before policyholders' dividends	98.0	97.4
Policyholders' dividends	1.8	2.9
<b>Combined ratio after policyholders' dividends</b>	<b>99.8%</b>	<b>100.3%</b>
<b>Statutory Surplus</b>	<b>\$ 670,572</b>	<b>\$ 521,510</b>

\* The 1996 period includes Guaranty National on a consolidated basis.

## **EMERGENCY SERVICES INSURANCE PROGRAM LOSS CONTROL SERVICES**

The Loss Control Department of ESIP is dedicated to providing the finest client support services available. We are constantly updating our existing products as well as developing new ones. Our trainers are leaders in the emergency service community and have spent many years honing their individual skills.

In addition to these fine courses and services, ESIP has the capability to develop specialized seminars to fit the individual needs of our clients. Please feel free to discuss those needs with our Director of Loss Control Services, Bill Tricarico at any time.

### **EMERGENCY VEHICLE DRIVER TRAINING**

This is a two day driver education course covering the skills and knowledge required to operate emergency vehicles. It is offered to better prepare drivers to cope with the extra demands placed upon them when operating in emergency operations. The workshop includes slides and video tapes as well as "hands on" driving.

### **TIPS (ALCOHOL MANAGEMENT TRAINING)**

TIPS is a training program that develops skills used to help prevent the misuse of alcohol and reduce drunk driving. The class teaches students to detect signs of intoxication and intervene effectively to prevent alcohol related problems.

There is a fee for TIPS classes.

### **DEFENSIVE DRIVING (POINT AND INSURANCE REDUCTIONS WHERE PERMITTED)**

Upon completion of this six hour classroom session, students will have up to 4 points removed from their personal driving records. In addition, completion of the program makes them eligible for at least 10% discount on their personal liability and collision insurance for a period of three years.

There is a fee for this class.

### **EMS RISK MANAGEMENT WORKSHOP**

This class is presented by attorneys who are involved with EMS liability on a daily basis. The 2 hour session revolves around providing better service while reducing the risk of being sued. The course defines "standard of care," "true emergency," "good Samaritan" laws, as well as vehicle and traffic laws relating to ambulances. It also details the importance of following protocols, completion of PCR's, and safe emergency vehicle operation.

### **SEXUAL HARASSMENT SEMINAR**

Sexual harassment has presented problems from litigation as well as many embarrassing headlines. This seminar presented by attorneys specializing in the subject deal with topics such as "What is Sexual Harassment", "Why all the Concern?", "Conduct That Crosses the Line", as well as management's responsibility in preventing/stopping sexual harassment and how to protect your organization.

### **LIABILITY ISSUES IN THE EMERGENCY SERVICES**

Emergency Service Organizations, their leadership and members are being sued with more frequency every year, with larger payments being awarded. In addition to the monetary sums involved, the organization and membership suffer from losing work time for court appearances, stress, and the poor publicity shed upon them. This lecture reviews recent case history to better define the problems and makes recommendations to lessen the chances of litigation and reduce the severity of future actions.

### **DRIVER ASSESSMENTS (MOTOR VEHICLE REPORT ANALYSIS)**

After an accident has occurred is not the time to find out your driver has a long list of violations, or a suspended or revoked license. The negative publicity could be devastating to your organization. ESIP will obtain motor vehicle reports on all of your drivers and complete an audit of them indicating the drivers who have a history of violations or accidents. If any trends are noted, training in a specific driving area may be recommended.

### **ON-SITE SAFETY AUDITS**

ESIP will send a trained loss control representative, with fire service experience, to your facilities to survey various parts of the operation including station safety and fire prevention, driving procedures, safety guidelines, alcohol management, and others with an aspect towards risk management.

### **VIDEO INVENTORY**

ESIP Loss Control Specialists will video each piece of equipment both in and out of the compartments as a permanent inventory. When major changes are made to the apparatus or portable equipment, the process will be repeated. Copies will be sent to you upon request, while the original is safely stored by ESIP.

### **PASS REMINDER KIT**

PASS devices are a great lifesaver for the fire service. Unfortunately, many firefighters have lost their lives, even though they had a PASS device because they never turned it on. ESIP has responded to this with a kit of reminders which are applied to the interior of the apparatus to remind the members to turn on their PASS before the get out at the fire scene. This simple reminder may help to save the life of one of your members.

### **REFERENCE LIBRARY**

ESIP maintains a library of articles dealing with Emergency Services' safety and health, administration, command, fire prevention, and legal issues. These articles contain up-to-date information and will serve to enhance training sessions, briefings, and standard operating procedures. Simply call our toll free number and give us the topic you are interested in. We will do the rest and see that the information is in your hands as soon as possible.

### **NFPA CODE LIBRARY**

What does NFPA 1500 really say? What changes were made in NFPA 1901 at the last meeting? These are typical questions our Loss Control Department fields on a regular basis. We are able to provide them, along with all of the information and changes occurring every 6 months in the NFPA standards. ESIP maintains the entire set of NFPA standards (The National Fire Codes) right in our offices and we are able to respond to questions and needs immediately.

### **OPERATION LIFESAVER**

This program is produced by Operation Lifesaver, a nationwide, nonprofit public information program. It is delivered by ESIP instructors who have been certified to do so. The program goal is to illustrate the potential dangers that await emergency vehicles at highway-rail crossings.

### **SPEAKER'S BUREAU**

ESIP can provide your organization with speakers covering a variety of subjects relating to the emergency services field.

### **EMS LIBRARY**

ESIP has a library of reference books on various topics devoted to the Emergency Medical Services. The topics of the books include EMS safety, ergonomics, public relations, developing an infection control program, and others. These books may be borrowed by ESIP clients at no cost.

### **FIRE SERVICE LIBRARY**

ESIP maintains a library of reference books on various topics devoted to the fire service. The topics of these books include alarm system information, fire investigation, safety, retention and recruitment, fire prevention and others. These books may be borrowed by ESIP clients at no cost.

**VEHICLE ACCIDENT CLAIMS GUIDE**

ESIP has developed this kit which contains explicit instructions of what to do at the scene, in the event of a vehicle accident. It also includes a form which takes the member step by step to gather the information necessary to properly handle the resulting claim. The kit comes in an envelope big enough to also hold insurance identification cards and other pertinent vehicle paperwork.

**VIDEO LIBRARY**

ESIP maintains a library of video tapes covering a number of topics for training purposes. These tapes may be borrowed at no charge for a period of 14 days at a time. Since we update the library constantly, please call for an updated list of available videos.

**ESIP'S "IN HOUSE" ALCOHOL CONTROL PROGRAM**

This kit includes tent cards and posters for bars and rec. rooms as well as other handouts to help reduce the likelihood of drunk or impaired driving by members and guests. It also includes vital information on the ESIP Designated Driver Program.

If alcohol is served in your building, this information is essential to your organization.

**ESIP'S SPECIAL EVENT ALCOHOL CONTROL PROGRAM**

If your organization plans to hold a special event or fund-raiser at which alcohol is to be served, this folder can play a integral part in making that event safe from alcohol misuse. It contains information on planning the event, serving alcohol, checking proof of age, and advertising. The kit also includes "Don't Drink and Drive" safety posters and information of the ESIP Designated Driver Program.

**HAZ-MAT POCKET INDEX GUIDES**

These plastic, pocket sized cards are designed to provide important haz-mat information literally at the emergency service worker's fingertips. They are waterproof and indicate the D.O.T. hazard designations for health, flammability, and reactivity.

**LOSS CONTROL TOPICS ON THE INTERNET**

Every month, a new Loss Control/ Safety topic is detailed in our Loss Control page on the ESIP Internet Website. Topics include basic safety ideas as well as updates on safety codes and standards. The Loss Control Page is only a small part of the ESIP Website. Take a look at us..... Our URL is <http://www.esip.com>

# WILLIAMSON COUNTY BID FORM

The undersigned hereby submits its sealed PROPOSAL for items to be purchased by Williamson County, Texas for the 1998 fiscal year. The bidder understands and agrees that it is bound by all of the bid conditions set out on page 3 of this bid packet.

NAME OF BIDDER: The Insurance Store  
 Mailing Address: 404 W. Ninth St. Ste. 204  
 Telephone: (512) 930-6562 City: Georgetown State TX. Zip 79626

## PROPOSAL

(Add additional sheets if necessary)

ITEM	UNIT PRICE
<u>EMS Liability</u>	<u>- See bid sheet</u>
<u>General Liability</u>	<u>- See bid sheet</u>

## LIMITATIONS

(Add additional sheets if necessary)

[Unless this space is filled out to the contrary, the undersigned understands and agrees that this Bid is to be considered on a low-item basis for any or all county departments and geographic areas with no limitation on quantities available, and that the prices quoted are firm from the date of the PROPOSAL opening until September 30, 1998.]

\*This bid contains general liability and EMT liability for the county. The county must accept either the automobile or property insurance bid from this company for this bid to be valid.

Signature: D L Groves Date of PROPOSAL: 9-23-97

128

Name and Title of Signer: D. L. GROVES, President

**THIS IS REQUIRED.** The signer represents that he/she has the authority to bind the bidder by this signature.

**DO NOT SIGN OR SUBMIT THIS FORM**  
**WITHOUT READING PAGE 3**

**NOTE: COMPLETE THIS PAGE BASED ON A ONE (1) YEAR PROPOSAL****BID BASED ON ANNUAL AGGREGATE OF \$ 1,000,000.00**BID DEDUCTIBLE AMOUNT OF  
PER OCCURRENCE:

\$ 1,000.00

\$ 5,000.00

BID LIMITS OF LIABILITY  
PER OCCURRENCE:

\$ 1,000,000.00

\$ 1,000,000.00

BID:

\$75,739.00*\*Contains G.L. Quote  
in addition - see attached 1.*

\$ 2,000,000.00

\$ 2,000,000.00

BID:

\$83,313.00*\*Contains G.L. Quote  
in addition - see attachment 1.*BID DEDUCTIBLE AMOUNT OF  
PER OCCURRENCE:

\$ 1,000.00

\$ 5,000.00

BID PUNITIVE DAMAGES  
PER OCCURRENCE:

\$ 1,000,000.00

\$ 1,000,000.00

BID:

*\*No punitive bid  
- see attached*

\$ 2,000,000.00

\$ 2,000,000.00

BID:

\_\_\_\_\_

\_\_\_\_\_

129

*The Titan Indemnity Co.*

NOTE: COMPLETE THIS PAGE BASED ON A ONE (1) YEAR PROPOSAL

BID BASED ON ANNUAL AGGREGATE OF \$ 2,000,000.00

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00
BID LIMITS OF LIABILITY PER OCCURRENCE:	\$ 1,000,000.00	\$ 1,000,000.00
BID:	<u>\$75,739.00</u>	<u>No bid</u>
	\$ 2,000,000.00	\$ 2,000,000.00
BID:	<u>\$83,313.00</u>	<u>No bid</u>
BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00
BID PUNITIVE DAMAGES PER OCCURRENCE:	\$ 1,000,000.00	\$ 1,000,000.00
BID:	<u>No bid</u>	<u>No bid</u>
	\$ 2,000,000.00	\$ 2,000,000.00
BID:	<u>No bid</u>	<u>No bid</u>

130

The Titan Indemnity Co.



**NOTE: COMPLETE THIS PAGE BASED ON A THREE (3) YEAR PROPOSAL**

**BID BASED ON ANNUAL AGGREGATE OF \$ 1,000,000.00**

**BID DEDUCTIBLE AMOUNT OF  
PER OCCURRENCE:**

\$ 1,000.00

\$ 5,000.00

**BID LIMITS OF LIABILITY  
PER OCCURRENCE:**

**\$ 1,000,000.00**

**\$ 1,000,000.00**

**BID:**

No bid

No bid

**\$ 2,000,000.00**

**\$ 2,000,000.00**

**BID:**

No bid

No bid

**BID DEDUCTIBLE AMOUNT OF  
PER OCCURRENCE:**

\$ 1,000.00

**\$ 5,000.00**

**BID PUNITIVE DAMAGES  
PER OCCURRENCE:**

**\$ 1,000,000.00**

\$ 1,000,000.00

**BID:**

no bid

No bid

**\$ 2,000,000.00**

\$ 2,000,000.00

**BID:**

No bird

no bids

131

The TITAN Indemnity Co.

**NOTE: COMPLETE THIS PAGE BASED ON A THREE (3) YEAR PROPOSAL**

**BID BASED ON ANNUAL AGGREGATE OF \$ 2,000,000.00**

BID DEDUCTIBLE AMOUNT OF  
PER OCCURRENCE:

\$ 1,000.00

\$ 5,000.00

BID LIMITS OF LIABILITY  
PER OCCURRENCE:

\$ 1,000,000.00

\$ 1,000,000.00

BID:

No bid

No bid

\$ 2,000,000.00

\$ 2,000,000.00

BID:

No bid

No bid

BID DEDUCTIBLE AMOUNT OF  
PER OCCURRENCE:

\$ 1,000.00

\$ 5,000.00

BID PUNITIVE DAMAGES  
PER OCCURRENCE:

\$ 1,000,000.00

\$ 1,000,000.00

BID:

No bid

No bid

\$ 2,000,000.00

\$ 2,000,000.00

BID:

No bid

No bid

132

*The Titan Indemnity Co.*

**Attachment 1:****GENERAL LIABILITY****OPTION 1**

<b>Coverage (Occurrence Form)</b>	<b>Limit</b>
Bodily Injury/Property Damage (Each Occurrence)	\$ 1,000,000
Personal Injury/Advertising Injury	\$ 1,000,000
Fire Damage Legal Liability	\$ 1,000,000
Employee Benefits (\$1000 Ded)	\$ 1,000,000
General Aggregate	\$ 2,000,000
Products/Completed Operations Aggregate	\$ 2,000,000
Deductible (per claimant)	\$ 1,000

<b>Miscellaneous</b>	<b>Limit</b>	<b>Deductible</b>
Emergency Medical Technicians	Included	Included
Landfills, Dumps	Excluded	None

**OPTION 2**

<b>Coverage (Occurrence Form)</b>	<b>Limit</b>
Bodily Injury/Property Damage (Each Occurrence)	\$ 2,000,000
Personal Injury/Advertising Injury	\$ 2,000,000
Fire Damage Legal Liability	\$ 1,000,000
Employee Benefits (\$1000 Ded)	\$ 1,000,000
General Aggregate	\$ 4,000,000
Products/Completed Operations Aggregate	\$ 4,000,000
Deductible (per claimant)	\$ 1,000

<b>Miscellaneous</b>	<b>Limit</b>	<b>Deductible</b>
Emergency Medical Technicians	Included	Included
Landfills, Dumps	Excluded	None

TITAN Indemnity Company  
 2700 N.E. Loop 410, Ste. 500  
 San Antonio, TX. 78217

**Attachment 2:****Horizon Program Features and Benefits**

---

**General Liability**

---

**STANDARD FEATURES**

Products/Completed Operations  
Contractual Liability  
Independent Contractors Liability  
Host Liquor Liability  
Blanket Explosion/Collapse/Underground  
"Pay On Behalf" Form  
Defense Costs  
No Medical Payments Coverage Without Legal Liability  
Premises/Operations

**ADDITIONAL COVERAGE ENHANCEMENTS**

Additional Insured by Written Contract, Agreement or Permit  
Bail Bonds Supplementary Payments (\$ 1,000)  
Broad Form Named Insured  
Broadened Bodily Injury, Insured Contract, Mobile Equipment  
Chartered Aircraft Liability  
Daily Loss Of Earnings, Supplementary Payment (\$ 1,000)  
Fire, Lightning, or Explosion Damage  
Hostile Fire Pollution Coverage  
Newly Acquired Organizations - Automatic  
Personal and Advertising Injury, Electronic Publication  
Property Damage - Elevators and Sidetrack Agreements  
Watercraft Liability

Included

TITAN Indemnity Company  
2700 N.E. Loop 410, Ste. 500  
San Antonio, TX. 78217

**Attachment 3:****Additional Information****Risk in General**

Provide a completed/signed TITAN application within 30 days of binding. The application must be signed by the agent/broker and an official of the Entity.

Acceptance of this quotation for coverage constitutes adoption of the Interlocal Agreement. A completed and signed adoption agreement must be received by the company within 30 days of the effective date. Failure to provide the completed signed adoption agreement within this time period will result in the flat cancellation of all policies.

Provide 5 Year loss letter on incidents that have occurred on General Liability, on entity letterhead signed by an official of the entity prior to binding: premium and conditions subject to adjustment.

Minimum coverages required to bind: Property and Auto.

**General Liability**

Certificates of insurance showing adequate limits of liability and indicating this Entity as additional insured are required, within 30 days of binding, on leased properties, contracted exposures, and/or any of the following: Construction, janitorial, Landscape, HVAC maintenance, Hauling, Landfill, street and road paving and any other street maintenance work.

\*

Please note we do not provide any coverage for Rodeos in our forms.

We do not provide any coverage form for punitive damages. We are silent on this matter. The medical director will be covered as long as he is an employee of the Insured and his actions are for Medical control (advisory capacity only) of the EMT'S and not in a hands on capacity. The limit is the GL limit, as this coverage is part of the GL policy.

We quoted based on the budget information received, however we will need the complete expenditure section of the budget, prior to binding. Our premium is subject to adjustment should the budget be incomplete.

**Business Auto Liability**

Provide complete driver list, MVR's and note emergency/bus vehicle operators, within 30 days of binding.

It appears the loss runs are for liability losses only, we will require the loss runs for physical damage prior to binding. Quote is subject to favorable loss data.

135

*The Titan Indemnity Co.*

NOTE: COMPLETE THIS PAGE BASED ON A ONE (1) YEAR PROPOSAL

BID BASED ON ANNUAL AGGREGATE OF \$ 1,000,000.00

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	NO DEDUCTIBLE <del>\$X,000,000</del>	\$ 5,000.00
---	---	-------------

BID LIMITS OF LIABILITY  
PER OCCURRENCE:

\$ 1,000,000.00	\$ 1,000,000.00
-----------------	-----------------

BID:	<u>\$24,001.00</u>	<u>N/A</u>
------	--------------------	------------

\$ 2,000,000.00	\$ 2,000,000.00
-----------------	-----------------

BID:	<u>N/A</u>	<u>N/A</u>
------	------------	------------

BID DEDUCTIBLE AMOUNT OF  
PER OCCURRENCE:

NO DEDUCTIBLE <del>\$X,000,000</del>	\$ 5,000.00
---	-------------

BID PUNITIVE DAMAGES  
PER OCCURRENCE:

\$ 1,000,000.00	\$ 1,000,000.00
-----------------	-----------------

BID:	<u>INCLUDED</u>	<u>N/A</u>
------	-----------------	------------

\$ 2,000,000.00	\$ 2,000,000.00
-----------------	-----------------

BID:	<u>N/A</u>	<u>N/A</u>
------	------------	------------

136

NOTE: COMPLETE THIS PAGE BASED ON A ONE (1) YEAR PROPOSAL

BID BASED ON ANNUAL AGGREGATE OF \$ 2,000,000.00

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	NO DEDUCTIBLE <del>\$XX,000,000</del>	\$ 5,000.00
--	--	-------------

BID LIMITS OF LIABILITY PER OCCURRENCE:	\$ 1,000,000.00	\$ 1,000,000.00
BID:	<u>24,252.00</u>	<u>N/A</u>

	\$ 2,000,000.00	\$ 2,000,000.00
BID:	<u>N/A</u>	<u>N/A</u>

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	NO DEDUCTIBLE <del>\$1,000,000</del>	\$ 5,000.00
--	---	-------------

BID PUNITIVE DAMAGES PER OCCURRENCE:		
	\$ 1,000,000.00	\$ 1,000,000.00
BID:	<u>INCLUDED</u>	<u>N/A</u>

	\$ 2,000,000.00	\$ 2,000,000.00
BID:	<u>N/A</u>	<u>N/A</u>

137

NOTE: COMPLETE THIS PAGE BASED ON A THREE (3) YEAR PROPOSAL

BID BASED ON ANNUAL AGGREGATE OF \$ 1,000,000.00

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00
---	-------------	-------------

BID LIMITS OF LIABILITY PER OCCURRENCE:	\$ 1,000,000.00	\$ 1,000,000.00
--	-----------------	-----------------

BID:	<u>N/A</u>	<u>N/A</u>
------	------------	------------

BID:	<u>N/A</u>	<u>N/A</u>
------	------------	------------

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00
---	-------------	-------------

BID PUNITIVE DAMAGES PER OCCURRENCE:	\$ 1,000,000.00	\$ 1,000,000.00
---	-----------------	-----------------

BID:	<u>N/A</u>	<u>N/A</u>
------	------------	------------

BID:	<u>N/A</u>	<u>N/A</u>
------	------------	------------

138



NOTE: COMPLETE THIS PAGE BASED ON A THREE (3) YEAR PROPOSAL

BID BASED ON ANNUAL AGGREGATE OF \$ 2,000,000.00

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00
--	-------------	-------------

BID LIMITS OF LIABILITY PER OCCURRENCE:	\$ 1,000,000.00	\$ 1,000,000.00
---	-----------------	-----------------

BID:	<u>N/A</u>	<u>N/A</u>
------	------------	------------

	\$ 2,000,000.00	\$ 2,000,000.00
--	-----------------	-----------------

BID:	<u>N/A</u>	<u>N/A</u>
------	------------	------------

BID DEDUCTIBLE AMOUNT OF PER OCCURRENCE:	\$ 1,000.00	\$ 5,000.00
--	-------------	-------------

BID PUNITIVE DAMAGES PER OCCURRENCE:

	\$ 1,000,000.00	\$ 1,000,000.00
--	-----------------	-----------------

BID:	<u>N/A</u>	<u>N/A</u>
------	------------	------------

	\$ 2,000,000.00	\$ 2,000,000.00
--	-----------------	-----------------

BID:	<u>N/A</u>	<u>N/A</u>
------	------------	------------

**VFIS of Texas / Regnier & Associates**

8911 Capital of Texas Highway • Suite 4130 • Austin, Texas 78759-7267  
512-346-0670 • Texas Watts 800-252-9435 • Facsimile 512-346-0667

Cynthia Regnier, CIC  
Regional Director

**REFERENCES**

CYPRESS CREEK EMS  
BRAD ENGLAND, EXECUTIVE DIRECTOR  
P O BOX 90670  
HOUSTON TX 77290  
281-440-9650

SAN MARCOS-HAYS COUNTY EMS  
TOM PARTIN, DIRECTOR  
P O BOX 641  
SAN MARCOS TX 78667-0641  
512-353-5115

HARRIS COUNTY EMERGENCY CORPS  
VIRGINIA HETZEL  
P O BOX 670028  
HOUSTON, TX 77267  
281-875-8000

LIVE OAK COUNTY EMS, INC  
CARL WENGENROTH, DIRECTOR  
P O BOX 487  
GEORGE WEST TX 78022-0699  
512-449-3530

WALLER COUNTY VOLUNTEER EMS, INC  
ALLEN JOHNSON, DIRECTOR  
P O BOX 253  
WALLER TX 77484  
409-857-5103

**140**

MORE REFERENCES AVAILABLE UPON REQUEST.



...a subsidiary of the Glatfelter Insurance Group

*Serving Emergency Service  
Organizations  
Since 1969.*

## WILLIAMSON COUNTY BID FORM

The undersigned hereby submits its sealed PROPOSAL for items to be purchased by Williamson County, Texas for the 1998 fiscal year. The bidder understands and agrees that it is bound by all of the bid conditions set out on page 3 of this bid packet.

NAME OF BIDDER: VFIS OF TEXAS/REGNIER & ASSOCIATES  
 Mailing Address: 8911 CAPITAL OF TEXAS HWY #4130  
 Telephone: (512) 346-0670 City: AUSTIN State: TX Zip: 78759

## PROPOSAL

(Add additional sheets if necessary)

ITEM	UNIT PRICE
EMS LIABILITY INSURANCE	\$24,001.00 (\$1,000,000/\$1,000,000)
EMS LIABILITY INSURANCE	\$24,252.00 (\$1,000,000/\$2,000,000)

## LIMITATIONS

(Add additional sheets if necessary)

^ [Unless this space is filled out to the contrary, the undersigned understands and agrees that this Bid is to be considered on a low-item basis for any or all county departments and geographic areas with no limitation on quantities available, and that the prices quoted are firm from the date of the PROPOSAL opening until September 30, 1998.]

WE ARE UNABLE TO PROVIDE THIS COVERAGE UNLESS WE ALSO WRITE THE EMS

VEHICLE INSURANCE. THIS PROPOSAL INCLUDES GENERAL LIABILITY, MEMBERS AS

ADDITIONAL INSURED, PROFESSIONAL HEALTH CARE LIABILITY, INTENTIONAL ACTS AND

GOOD SAMARITAN LIABILITY WITH NO DEDUCTIBLE. SEE ENCLOSED PROPOSAL FOR DETAILED COVERAGE.

Signature: Barbara Marzean Date of PROPOSAL: 9/15/97

Name and Title of Signer: BARBARA MARZEAN, VICE PRESIDENT

THIS IS REQUIRED. The signer represents that he/she has the authority to bind the bidder by this signature.

**DO NOT SIGN OR SUBMIT THIS FORM**  
**WITHOUT READING PAGE 3**

141

AGENDA ITEM # 18

September 23, 1997

\*

Consider awarding any annual bids.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To award annual bids per attached listing.

Vote: Motion carried 4 - 0

< Clerk copy here >

**September 23, 1997 - Contracts for re-award**

**FOSTER CARE**

Region #1: Boys Town of San Antonio

Region #2: Boys Town of San Antonio

**RESIDENTIAL PLACEMENT**

Region #1: Azleway Boys' Ranch

Region #2: Mary Lee Foundation

Region #4: Desert Hills of Texas

Region #7: The Burke Foundation

Region #8: Mary Lee Foundation

Region #12: Blue Well Youth Center

Region #13: New Horizons Ranch & Center

Region #15: Lena Pope Home

**LONG TERM SECURE**

Region #1: Community Corrections, Inc.

Region #3: Community Corrections, Inc.

**BOOTCAMP**

Region #3: Community Corrections, Inc.

Region #4: RECOR-Sweetwater

Region #5: Correctional Services Corporation

**SHORT TERM SECURE**

Region #6: RECOR-Sweetwater

**SEX OFFENDER TREATMENT**

Region #1: A World For Children

Region #2: A World For Children

Region #3: Pegasus Schools, Inc.

**INDEPENDENT LIVING**

Region #1: Mary Lee Foundation

**DRUG REHABILITATION**

Region #1: The Porch

Region #3: Shoreline, Inc.

*approved 9-23-97  
John C. Doerfler*