

AGENDA ITEM # 5September 2, 1997\*Consider granting final plat approval to Re-subdivision of Lot 15, Bear Creek Ranch.

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To grant final plat approval to Re-subdivision of Lot 15, Bear Creek Ranch.

Vote: Motion carried 5 - 0

AGENDA ITEM # 6September 2, 1997\*Consider accepting road maintenance for Bell Meadows Subdivision.

The County Engineer advised the Letter of Credit was released last week. Some potential purchasers have applied for loans to Farmers Home Administration which requires the streets be accepted for maintenance by Williamson County before loan approval. The developer has deposited a warranty bond in the amount of 10% of construction costs which could be used for any deficiencies until 60% occupancy of the subdivision or two years have elapsed and the bond is returned.

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To accept road maintenance for Bell Meadows Subdivision.

Vote: Motion carried 5 - 0

AGENDA ITEM # 7September 2, 1997\*Consider granting final plat approval to Cat Hollow, Section A, Phase 4.

Moved: Commissioner Hays

Seconded: Commissioner Boatright

Motion: To grant final plat approval to Cat Hollow, Section A, Phase 4.

Vote: Motion carried 5 - 0

AGENDA ITEM # 8September 2, 1997\*Consider granting final plat approval to Cat Hollow, Section A, Phase 5.

Moved: Commissioner Hays

Seconded: Commissioner Boatright

Motion: To grant final plat approval to Cat Hollow, Section A, Phase 5.

Vote: Motion carried 5 - 0

AGENDA ITEM # 9September 2, 1997\*Consider granting final plat approval to The Ranch at Cypress Creek, Section 8.

This property is located within the extra territorial jurisdiction of the City of Cedar Park advised the County Engineer.

Commissioner Boatright noted the Williamson County Health District had signed the plat on January 26, 1996, the owners on September of 1996 and the City of Cedar Park had not signed at all.

The County Engineer will obtain more current signatures before presenting to court.

Moved: Commissioner Boatright

Seconded: Commissioner Heiligenstein

Motion: To table this agenda item.

Vote: Motion carried 5 - 0

AGENDA ITEM # 10

September 2, 1997

\*

Consider approving agreement concerning Animal Control Officer and use of personal equipment and livestock.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve agreement with Animal Control Officer Bill Pentecost using personal equipment and horse.

Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

## Agreement

The following agreement is entered into between Williamson County, Texas, ("County") and Bill Pentecost ("Pentecost") concerning certain services and compensation for services:

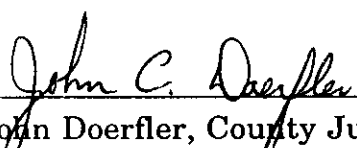
1. Pentecost is an employee of County. As a deputy sheriff, Pentecost is responsible for gathering stray livestock. His services would be provided much more efficiently if he were to use his personally-owned horse in connection with these duties. Under the county budget order, Pentecost is entitled to reimbursement for his reasonable employment-related expenses. This contract is intended to specify the expenses that will be reimbursed.


2. Pentecost must shoe his horse regularly in order to use it for these duties, and would not do so otherwise. Therefore, Pentecost agrees to have the horse shod no more often than once every five weeks, and County agrees to reimburse up to \$55.00 on presentation of proof that the shoeing was performed.

3. If the horse is injured while performing duties for the County, the County will pay any reasonable and necessary veterinary bills, provided that such expenses are not due to negligence on the part of Pentecost.

4. If Pentecost's personal property used in connection with the horse is damaged while he is performing duties for the County, the County will pay any reasonable and necessary repair or replacement costs, provided that such damages are not due to negligence on the part of Pentecost.

This agreement shall be effective as of approval by the Williamson County Commissioners Court on ~~August~~ <sup>September</sup> 2, 1997.

  
John Doerfler, County Judge

  
Bill Pentecost

AGENDA ITEM # 11September 2, 1997\*

Consider noting Block Party September 13, 1997 from 4:00 p.m. until 9:00 p.m. at 17024 Poncho Springs Lane in "L" shaped cul-de-sac in Oak Brook Subdivision

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To note block party on September 14, 1997, from 4:00 p.m. until 9 p.m. at 17024 Poncho Springs Lane in "L" shaped cul-de-sac in Oak Brook Subdivision.

Vote: Motion carried 5 - 0

AGENDA ITEM # 12September 2, 1997\*

Hold public hearing on closing low water crossing on County Road 270 and "No Parking" on County Roads 267, 266, 129 and Brushy Creek.

At 10:05 a.m. on September 2, 1997, Judge Doerfler opened the public hearing on closing low water crossing on County Road 270 and "No Parking" on County Roads 266, 267 and 129 at Brushy Creek.

Ted Kirkpatrick requested leaving the low water crossing open and distributed a signed petition.

Alice Coffield, Walter Fogle, David Harp, Keith Coffield, Michael Davenport and Gretchen Mickler all requested the low water crossing be closed.

Geneva Keith asked for the low water crossing to be left open but controlled.

At 10:52 a.m. on September 2, 1997, Judge Doerfler closed the public hearing on closing low water crossing on County Road 270 and "No Parking" on County Roads 266, 267 and 129 at Brushy Creek.

AGENDA ITEM # 13September 2, 1997\*

Consider approving closing low water crossing on County Road 270 and "No Parking" on County Roads 267, 266, 129 & Brushy Creek.

Moved: Commissioner Boatright

Seconded: Commissioner Mehevec

Motion: To approve closing low water crossing on County Road 270.

Vote: Motion carried 5 - 0

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve "No Parking" 1,000 feet from the low water crossing on County Roads 266, 267 and 129 at Brushy Creek.

AGENDA ITEM # 14September 2, 1997\*

Consider selecting a person to serve on Salary Grievance Committee.

No action was taken on this agenda item.

## AGENDA ITEM # 15

September 2, 1997

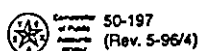
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Hold public hearing on tax rate.

At 11:15 a.m. on September 2, 1997, Judge Doerfler opened the public hearing on the 1997/1998 tax rate for Williamson County, Texas.

Judge Doerfler announced 1996/97 tax rate was .3212 and the proposed rate for 1997/98 is .346 including debt service and Road and Bridge.

At 11:17 a.m. on September 1, 1997, Judge Doerfler closed the public hearing on the 1997/1998 tax rate for Williamson County, Texas.



## Notice of Public Hearing on Tax Increase

The County of Williamson will hold a public hearing on a proposal to increase total tax revenues from properties on the tax roll in 1996 by 8 percent. Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property.

The public hearing will be held on September 2, 1997 at The Williamson County Commissioners Court  
Judge John Doerfler  
 FOR the proposal: Commissioner Greg Boatwright  
 AGAINST the proposal: Commissioner Mike Heiligenstein  
710 South Main Street  
Georgetown, TX.  
 PRESENT and not voting:  
 ABSENT: Commissioner David Hays  
Commissioner Jerry Mehevec

The statement above shows the percentage increase the proposed rate represents over the 1997 tax rate that the unit published on August 17, 1997. The following table compares taxes on an average home in this taxing unit last year to taxes proposed on the average home this year. Again, your individual taxes may be higher or lower, depending on the taxable value of your property.

	Last Year	This Year
Average home value	\$ <u>99,089</u>	\$ <u>103,119</u>
General exemptions available (amount available on the average home, not including senior citizen's or disabled person's exemptions)	\$ <u>3,000</u>	\$ <u>3,000</u>
Average taxable value	\$ <u>96,089</u>	\$ <u>100,119</u>
Tax rate	<u>.3212/\$100</u>	<u>.346 /\$100</u> (proposed)
Tax	\$ <u>308.69</u>	\$ <u>346.41</u> (proposed)

Under this proposal taxes on the average homewould increase by \$ 37.72  
 or 12.22 percent compared with last year's taxes. Comparing tax rates without  
 adjusting for changes in property value, the tax rate would increase by \$ .0248  
 per \$100 of taxable value or 7.72 percent compared to last year's tax rate. These tax  
 rate figures are not adjusted for changes in the taxable value of property.

Announce date and time of record vote on tax rate.

Moved: Judge Doerfler

Seconded: Commissioner Heiligenstein

Motion: To vote on tax rate at 10:45 a.m. September 9, 1997.

Vote: Motion carried 5 - 0

Consider designating funds from sale of Precinct #1 Barn on County Road 113.

Moved: Commissioner Heiligenstein

Seconded: Commissioner Boatright

Motion: To designate funds from sale of Precinct #1 Barn on County Road 113 to be designated for Morris Road.

Vote: Motion carried 5 - 0

Consider approving request for removal of utility easements between Lots 3 and 4, Block B, 79 Business Park.

Moved: Commissioner Boatright

Seconded: Commissioner Mehevec

Motion: To approve removal of utility easements between Lots 3 and 4, Block B, 79 Business Park with revised plat to be recorded with the Williamson County Clerk's office.

Vote: Motion carried 5 - 0

< Clerk copy here >

August 20, 1997  
1700 Wagon Gap Drive  
Round Rock, TX 78681

Williamson County Commissioner's Court  
Precinct #4  
P.O. Box 1104  
Taylor, TX 76574

Dear Mr. Mehevec:

The purpose of this letter is to request removal of the utility easements between said properties:

Lot THREE (3) and Lot FOUR (4), Block "B", 79 BUSINESS PARK, an addition in Williamson County, Texas, according to the map or plat of record in CABINET G, SLIDES 342-343, Plat Records of Williamson County, Texas.

An office/warehouse is being built on Lot 3, and the engineered septic system and parking area will be constructed on lot 4. The two lots are being combined for the practical reason of providing the additional space necessary for the septic and parking.

The utility easements separating the two lots presents problems in the engineering and installation of the septic system. If the easements could be deleted, any future sale of the property would be as one (1) lot.

Thank you for your consideration of this matter.

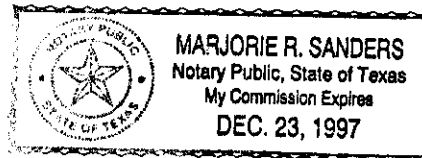
Sincerely,

*Rick E. Harp*  
Rick E. Harp

*approved 9-2-97*  
*John C. Daefler*

*Notarized this 21st day, August, 1997, Williamson County, Texas.*

*Marjorie R. Sanders*



VOL 0091 PAGE 719



SEPTEMBER 2, 1997

JERRY MEHEVEC  
COUNTY COMMISSIONER

IN REVIEW OF A PLAT FAXED TO OUR OFFICE FROM MR. HARP WHICH INDICATES A 30' WIDE P.U.E. BETWEEN LOTS 3 & 4 CURRENTLY OWNED BY MR. HARP. IT IS MY UNDERSTANDING THAT MR. HARP WOULD LIKE THIS REDUCED TO 15' IN TOTAL WIDTH. SINCE OUR FACILITIES EXIST BETWEEN THESE TWO LOTS TU ELECTRIC WOULD REQUIRE THAT A 15' WIDE P.U.E. STILL EXIST BEING 7.5' ON EACH SIDE OF THE PROPERTY LINE. IF YOU NEED ADDITIONAL INFORMATION PLEASE GIVE ME A CALL AT 512-244-5619.

I WOULD LIKE TO REVIEW THIS PROCESS WITH YOU TO AVOID ANY CONFUSION.

SINCERELY,

WAYNE ALLISON  
TU ELECTRIC

75

AGENDA ITEM # 19September 2, 1997\*Discuss and consider cancelling date set for bid opening of optical scan ballots.

Assistant County Auditor Jenny Adkins advised Hart Information Services is the only known vendor for optical scan ballots and requested said firm be designated as sole source for printing of optical scan ballots for upcoming election. She will then have time to make further inquiries for possible vendors for the next election.

Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To cancel date set for bid opening of optical scan ballots.

Vote: Motion carried 5 - 0

AGENDA ITEM # 20September 2, 1997\*Discuss and consider designating Hart Information Services as the sole source for the purchase of optical scan ballots for the upcoming constitutional amendment special election to be held on November 4, 1997.

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To designate Hart Information Services as sole source for the purchase of optical scan ballots for the upcoming constitutional amendment special election to be held November 4, 1997.

Vote: Motion carried 5 - 0

AGENDA ITEM # 21September 2, 1997\*Consider authorizing advertising and setting date to open and award bids for radar units for the Sheriff's Department.

Moved: Judge Doerfler

Seconded: Commissioner Heiligenstein

Motion: To authorize County Auditor to advertise 10 a.m. on September 18, 1997, to open bids for radar units for the Sheriff's Department in the office of the County Auditor with award to be accomplished on September 23, 1997.

Vote: Motion carried 5 - 0

AGENDA ITEM # 22September 2, 1997\*Consider approving line item transfer for Road and Bridge, Precinct #2.

From: 200-212-4231	Travel	\$100.00
To: 200-212-3100	Office Supplies	100.00

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve line item transfer for Road and Bridge, Precinct #2.

From: 200-212-4231	Travel	\$100.00
To: 200-212-3100	Office Supplies	100.00

Vote: Motion carried 5 - 0

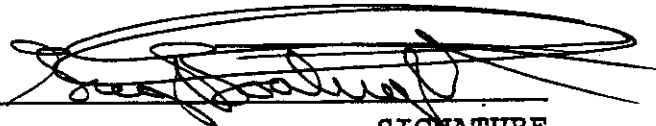
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## ORDER APPROVING A LINE ITEM TRANSFER FOR

200-212

RHB #2



FUND

DEPARTMENT

SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 2nd day of September, 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehever the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
200-212-4231	Travel	100 <sup>00</sup>

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
200-212-3100	Office Supplies	100 <sup>00</sup>

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST

Elaine Bizzell, County Clerk

John C. Doerfler 9-2-97  
John C. Doerfler, County Judge

77

## AGENDA ITEM # 23

September 2, 1997

\*

Consider approving line item transfer for Commissioner Precinct #3:

From: 200-213-5750	Furniture	\$500.00
To: 200-213-4100	Professional Services	500.00

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve line item transfer for Commissioner Precinct #3:

From: 200-213-5750	Furniture	\$500.00
To: 200-213-4100	Professional Services	500.00

Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

200-213  
FUNDPct. 3, Commissioner  
DEPARTMENT

SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and

WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 2nd day of September, 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehevec the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, Be it ordered that the 1996 fiscal year Williamson County Budget be amended and the following amount(s) be transferred from the following line items into the needed line items:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
200-213-5750	Furniture	\$500.00

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
200-213-4100	Prof. Services	\$500.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

John C. Doerfler 9-2-97  
John C. Doerfler, County Judge

ATTEST:

Elaine Bizzell  
Elaine Bizzell, County Clerk

AGENDA ITEM # 24

September 2, 1997

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Consider approving line item transfer for Justice of the Peace #4:

From: 100-454-3115	Computer Forms	\$500.00
To: 100-454-3100	Office Supplies	500.00

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve line item transfer for Justice of the Peace #4:

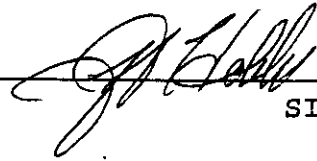
From: 100-454-3115	Computer Forms	\$500.00
To: 100-454-3100	Office Supplies	500.00
Vote: Motion carried 5 - 0		

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## ORDER APPROVING A LINE ITEM TRANSFER FOR

454

JP4



FUND

DEPARTMENT

SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 2nd day of September, 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehevec the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

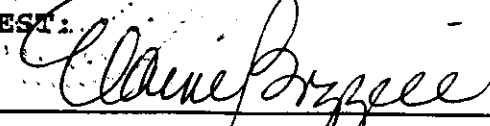
LINE ITEM #	DESCRIPTION	AMOUNT
100-454-3115	Computer forms	500 <sup>00</sup>

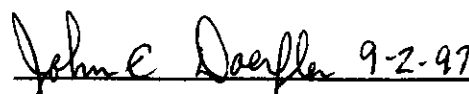
FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-454-3100	office supplies	500 <sup>00</sup>

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

  
Elaine Bizzell, County Clerk

 9-2-97  
John C. Doerfler, County Judge

AGENDA ITEM # 25

September 2, 1997

\*

Consider approving line item transfer for County Clerk:

From: 100-403-4544	Repairs to Equip.	\$100.00
To: 100-403-4999	Miscellaneous	100.00

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve line item transfer for County Clerk:

From: 100-403-4544	Repairs to Equip.	\$100.00
To: 100-403-4999	Miscellaneous	100.00

Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

403

County Clerk

FUND

DEPARTMENT

SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 2nd day of September, 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehevec the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-403-4544	Repairs to Equip.	100 <sup>00</sup>

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-403-4999	Miscellaneous	100 <sup>00</sup>

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Elaine Bizzell, County Clerk

John C. Doerfler 9-2-97  
John C. Doerfler, County Judge

AGENDA ITEM # 26

September 2, 1997

\*

Consider approving line item transfer for Sheriff's Department:

From: 100-560-5711	Vehicle Equipment	\$57,000.00
100-560-4231	Travel	3,000.00

To: 100-560-3301	Fuel	\$40,000.00
100-560-4211	Telephone	17,000.00
100-560-4212	Postage	3,000.00

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve line item transfer for Sheriff's Department:

From: 100-560-5711	Vehicle Equipment	\$57,000.00
100-560-4231	Travel	3,000.00

To: 100-560-3301	Fuel	\$40,000.00
100-560-4211	Telephone	17,000.00
100-560-4212	Postage	3,000.00

Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

560	Williamson Cty S/o	Kiw
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 2nd day of September, 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehevec the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1996 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100 - 560 - 5711	Vehicle Equipment	\$57,000
100 - 560 - 4231	Travel	3,000

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100 - 560 - 3301	Fuel	\$40,000
100 - 560 - 4211	Telephone	17,000
100 - 560 - 4212	Postage	3,000

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Elaine Bizzell, County Clerk

John C. Doerfler 9-2-97  
John C. Doerfler, County Judge

September 2, 1997

\*

Consider approving line item transfer for Commissioner Precinct #1:

From: 200-211-4100 Professional Services \$2,000.00  
To: 200-211-5759 Office Furniture 2,000.00  
Moved: Commissioner Hays  
Seconded: Commissioner Mehevec  
Motion: To approve line item transfer for Commissioner Precinct #1:  
From: 200-211-4100 Professional Services \$2,000.00  
To: 200-211-5759 Office Furniture 2,000.00  
Vote: Motion carried 5 - 0

< Clerk copy here >

ORDER APPROVING A LINE ITEM TRANSFER FOR

#200-211	9-2-97	Commissioner, Precinct One	
FUND	DATE	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners' Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned departments budget; and

WHEREAS, The Williamson County Commissioners' Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, on the day of Sept. 2, 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehevec the motion carried by a vote of 5 votes for and 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEM INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

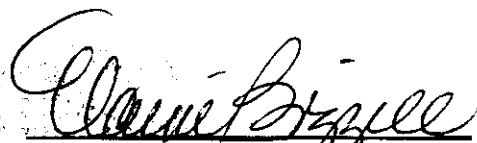
LINE ITEM #	DESCRIPTION	AMOUNT
200-211-4100	Professional Services	\$2,000.00


FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
200-211-5750	Office Furniture	\$2,000.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners' Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order to the County Auditor.

ATTEST:

  
Elaine Bizzell, County Clerk

 9-2-97  
John Doerflinger, County Judge

Consider approving line item transfer for Jail:

From: 100-570-4705 Screening \$1,000.00  
 To: 100-570-3100 Office Supplies 1,000.00  
 Moved: Commissioner Hays  
 Seconded: Commissioner Mehevec  
 Motion: To approve line item transfer for Jail:  
 From: 100-570-4705 Screening \$1,000.00  
 To: 100-570-3100 Office Supplies 1,000.00  
 Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

*Low  
Amount Info*

28

## ORDER APPROVING A LINE ITEM TRANSFER FOR

570 Williamson County Jail x W.C. Boesigek  
 FUND DEPARTMENT SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 2nd day of September 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehevec the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1996 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:  
 LINE ITEM # DESCRIPTION

AMOUNT

100-570-4705 (Screening)  
 FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:  
 LINE ITEM # DESCRIPTION

AMOUNT

100-570-3100 (office supplies)

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Elaine Bizzell  
 Elaine Bizzell, County Clerk

John C. Doerfler 9-2-97  
 John C. Doerfler, County Judge

*\$1000  
\$5000  
\$1000 for the judges*

## AGENDA ITEM # 29

September 2, 1997

\*

Consider approving line item transfer for EMS:

From: 100-540-5790	Misc. Capital	\$7,000.00
To: 100-540-4541	Vehicle Repairs	5,000.00
100-540-4599	Other Repairs	1,000.00
100-540-4999	Miscellaneous	1,000.00

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve line item transfer for EMS:

From: 100-540-5790	Misc. Capital	\$7,000.00
To: 100-540-4541	Vehicle Repairs	5,000.00
100-540-4599	Other Repairs	1,000.00
100-540-4999	Miscellaneous	1,000.00

Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

<u>540</u>	<u>EMS</u>	<u>John Sneed</u>
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 2nd day of September, 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehevec the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1996 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-540-5790	Miscellaneous Capital	\$7,000.00

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-540-4541	Vehicle Repairs	\$5,000.00
100-540-4599	Other Repairs	1,000.00
100-540-4999	Miscellaneous	1,000.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Elaine Bizzell, County Clerk

John C. Doerfler, County Judge



Consider approving line item transfer for General Fund:

From: 100-409-4999	Miscellaneous	\$5,388.00
To: 100-499-4610	Rent	188.00
100-499-4350	Printed Forms	4,200.00
100-499-4211	Telephone	1,000.00

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve line item transfer for General Fund:

From: 100-409-4999	Miscellaneous	\$5,388.00
To: 100-499-4610	Rent	188.00
100-499-4350	Printed Forms	4,200.00
100-499-4211	Telephone	1,000.00

Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

ORDER APPROVING A LINE ITEM TRANSFER FOR

<u>100-</u>	<u>499</u>	
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 2nd day of September, 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehevec the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
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100 - 409 - 4999	Misc.	\$ 5388.00
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FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-499-4610	Rent	188.00
100-499-4350	Printed Forms	4200.00
100-499-4211	Telephone	1000.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

John C. Doerfler 9-2-97  
John C. Doerfler, County Judge

ATTEST:

Elaine Bizzell  
Elaine Bizzell, County Clerk

AGENDA ITEM # 31

September 2, 1997

\*

Consider approving line item transfer for Unified Road System:

From:	200-210-3550	Asphalt	\$29,000.00
	200-210-3551	Base & Stabilizer	\$58,000.00
To:	200-210-3540	Contract Seal Coating	\$87,000.00

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve line item transfer for Unified Road System:

From:	200-210-3550	Asphalt	\$29,000.00
	200-210-3551	Base & Stabilizer	\$58,000.00
To:	200-210-3540	Contract Seal Coating	\$87,000.00

Vote: Motion carried 5 - 0

## ORDER APPROVING A LINE ITEM TRANSFER FOR

<u>UNIFIED ROAD SYSTEM</u>	<u>210</u>	<u><i>Ray Perry</i></u>
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and

WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, on the 2nd day of September, 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehevec the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

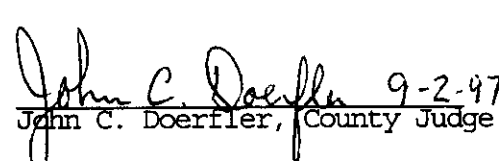
FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:		
LINE ITEM #	DESCRIPTION	AMOUNT
200-210-3550	ASHPALT	\$29,000.00
200-210-3551	BASE & STABILIZER	\$58,000.00

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:		
LINE ITEM #	DESCRIPTION	AMOUNT
200-210-3540	CONTRACT SEAL COATING	\$87,000.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:


  
Elaine Bizzell, County Clerk


  
John C. Doerfler, County Judge

Consider approving line item transfer for Veterans Service:

From: 100-405-4212	Postage	\$300.00
100-405-4231	Travel	690.00
To: 100-405-4211	Telephone	990.00

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve line item transfer for Veterans Service:

From: 100-405-4212	Postage	\$300.00
100-405-4231	Travel	690.00
To: 100-405-4211	Telephone	990.00

Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

# 990.00 VETERANS SERVICE Shirley Lee

FUND	DEPARTMENT	SIGNATURE
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WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 2nd day of September, 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehevec the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
<u>100405-4212</u>	<u>POSTAGE</u>	<u>\$ 300.00</u>
<u>100-405-4231</u>	<u>TRAVEL</u>	<u>\$ 690.00</u>
		<u>\$ 990.00</u>

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
<u>100-405-4211</u>	<u>TELEPHONE</u>	<u>990.00</u>

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Elaine Bizzell  
Elaine Bizzell, County Clerk

John C. Doerfler 9-2-97  
John C. Doerfler, County Judge

AGENDA ITEM # 33

September 2, 1997

\*

Consider approving line item transfer for County Treasurer:

From: 100-497-4500	Maintenance Contracts	\$600.00
100-497-4350	Printed Forms	300.00
100-497-4999	Misc.	150.00
To: 100-497-4231	Travel	\$200.00
100-497-3100	Office Supplies	250.00
100-497-4232	Training	600.00

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To approve line item transfer for County Treasurer:

From: 100-497-4500	Maintenance Contracts	\$600.00
100-497-4350	Printed Forms	300.00
100-497-4999	Misc.	150.00
To: 100-497-4231	Travel	\$200.00
100-497-3100	Office Supplies	250.00
100-497-4232	Training	600.00

Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

## ORDER APPROVING A LINE ITEM TRANSFER FOR

<u>100</u> FUND	<u>COUNTY TREASURER - 497</u> DEPARTMENT	<u>Thomas R. Mehevec</u> SIGNATURE
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WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and

WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 2nd day of September, 1997, a motion made by Commissioner Hays and duly seconded by Commissioner Mehevec the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1995 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

## FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-497-4500	MAINTENANCE CONTRACTS	600.00
100-497-4350	PRINTED FORMS	300.00
100-497-4999	MISC	150.00
		<u>1050.00</u>

## FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-497-4231	TRAVEL	200.00
100-497-3100	OFFICE SUPPLIES	250.00
100-497-4232	TRAINING	600.00
		<u>1050.00</u>

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Elaine Bizzell, County Clerk

John C. Doerfler 9-2-97  
John C. Doerfler, County Judge

AGENDA ITEM #34September 2, 1997\*Consider approving line item transfer for Tax Assessor:

From: 100-409-4999	Misc.	\$5,388.00
To: 100-499-4610	Rent	188.00
100-499-4350	Printed Forms	4,200.00
100-499-4211	Telephone	1,000.00

No action taken on this agenda item which is a duplicate of Agenda Item #30.

COMMISSIONERS COURT RECESSED TO EXECUTIVE SESSION AT 11:20 A.M. ON TUESDAY, SEPTEMBER 2, 1997.

AGENDA ITEM #35September 2, 1997\*

Discuss selecting surveyor to survey land court is selling to Mr. Condra (Executive Session requested as per VTCA Government Code 551.072 pertaining to real property).

Those present for executive session were Judge Doerfler, Commissioners Heiligenstein, Boatright, Hays and Mehevec along with County Attorney Gene Taylor and First Assistant County Attorney Dale Rye.

Discussion of selecting a land surveyor for property the court is selling to Mr. Condra was discussed but no action was taken in executive session.

AGENDA ITEM #37September 2, 1997\*

Discuss potential sale of school land. (Executive Session requested as per VTCA Government Code 551.072 pertaining to real property).

Those present for Executive Session were Judge Doerfler, Commissioners Heiligenstein, Boatright, Hays and Mehevec along with County Attorney Gene Taylor and First Assistant County Attorney Dale Rye.

The potential sale of Sutton County school land was discussed but no action was taken in executive session.

AGENDA ITEM #39September 2, 1997\*

Discuss pending litigation Robert F. Stewart-Odom vs. Williamson County (Executive Session requested as per VTCA Government Code 551.071 pertaining to consultation with attorney).

Those present for Executive Session were Judge Doerfler, Commissioners Heiligenstein, Boatright, Hays and Mehevec along with County Attorney Gene Taylor and First Assistant County Attorney Dale Rye.

The pending litigation on Robert F. Stewart-Odom vs. Williamson County was discussed but no action was taken in executive session.

AGENDA ITEM # 41September 2, 1997\*

Discuss litigation on demand letter and note in minutes that State will represent the DA in this matter. (James Dickerson) (Executive Session requested as per VTCA Government Code 551.071 pertaining to consultation with attorney).

Those present for Executive Session were Judge Doerfler, Commissioners Heiligenstein, Boatright, Hays and Mehevec along with County Attorney Gene Taylor and First Assistant County Attorney Dale Rye.

Litigation on demand letter was discussed but no action was taken in executive session.

AGENDA ITEM # 43September 2, 1997\*

Discuss litigation on demand letter and appoint attorney. (Richard Stewart)  
(Executive Session requested as per VTCA Government Code 551.071 pertaining  
to consultation with attorney).

Present for Executive Session were Judge Doerfler, Commissioners Heiligenstein, Boatright, Hays and Mehevec along with County Attorney Gene Taylor and First Assistant County Attorney Dale Rye.

Litigation on demand letter and appointment of attorney was discussed but no action was taken in executive session.

COMMISSIONERS COURT RECONVENED AT 11:55 A.M. ON TUESDAY, SEPTEMBER 2, 1997.

AGENDA ITEM # 36September 2, 1997\*

Discuss and take appropriate action pertaining to selecting surveyor to  
survey land court is selling to Mr. Condra.

Moved: Judge Doerfler

Seconded: Commissioner Mehevec

Motion: To authorize County Attorney Gene Taylor and Commissioner Boatright to negotiate for a surveyor to survey Sutton County School land court is selling to Mr. Condra.

Vote: Motion carried 5 - 0

AGENDA ITEM # 38September 2, 1997\*

Discuss and take appropriate action pertaining to potential sale of school  
land.

No action was taken on this agenda item.

AGENDA ITEM # 40September 2, 1997\*

Discuss and take appropriate action on pending litigation Robert F. Stewart-  
Odom v. Williamson County.

No action was taken on this agenda item since attorney Mike Davis is already representing Williamson County in this matter.

AGENDA ITEM # 42September 2, 1997\*

Discuss and take appropriate action on litigation on demand letter and note in minutes that State will represent the DA in this matter.

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To authorize attorney Mark Dietz to continue to represent Williamson County in this litigation.

Vote: Motion carried 5 - 0

AGENDA ITEM # 44September 2, 1997\*

Discuss and take appropriate action on litigation on demand letter and appoint attorney.

Moved: Judge Doerfler

Seconded: Commissioner Mehevec

Motion: To retain Hensley and King, Attorneys-at-Law to represent Williamson County in this matter.

Vote: Motion carried 5 - 0

AGENDA ITEM # 45September 2, 1997\*

Hear comments from Commissioners.

Commissioner Heiligenstein advised new legislation regarding posting speed limits no longer require public hearings or engineering studies.

Commissioner Boatright added this applies only to streets which have been previously posted.

First Assistant County Attorney Dale Rye advised it is still difficult to reduce speed limits below 30 miles per hour without engineer studies.

COMMISSIONERS COURT ADJOURNED AT 12:20 P.M. ON TUESDAY, SEPTEMBER 2, 1997.

\*\*\*See action taken on Agenda Item #13 on August 12, 1997 recorded in Volume 90, page 484 of the Commissioners Court Records of Williamson County, Texas



Consultants in Engineering, Architecture,  
Planning and the Environment

## AUTHORIZATION FOR PROFESSIONAL SERVICES

<b>PROJECT NAME</b>	Inner Loop Road, Phase Two	<b>PROJECT NUMBER</b>	975097010
<b>CLIENT</b>	Williamson County		
<b>ADDRESS</b>	1900 Georgetown Inner Loop, Suite B Georgetown, TX 78626		

hereby requests and authorizes Carter & Burgess, Inc. to perform the following services:

**SCOPE** Prepare roadway and drainage construction plans and specification for approximately 10,000 linear feet of roadway extension. The project will begin at the existing intersection of FM 1460 and Inner Loop Road and extend east to County Road 110, then in a northerly direction ending at the existing Inner Loop Road near the County Annex. See attached Project Scope of Work (Exhibit 'A') dated August 6, 1997.

**COMPENSATION** to be on a basis of Lump Sum in the amount of Thirty Six Thousand Dollars (\$36,000.00) plus reimbursables in accordance with Exhibit "B" attached hereto.

If technical or professional services are furnished by an outside source, an additional 10% shall be added to the cost of the services for Carter & Burgess, Inc.'s administrative costs.

### MISCELLANEOUS

Exhibit "C", Services by the Client

Exhibit "D", Carter & Burgess 1997 Standard Rate Schedule

Approved for CLIENT

Accepted for CARTER & BURGESS, INC.

By: John C. Daefler  
 Title: County Judge  
 Date: 9-5-97

By: F. Clifton Davis  
 Title: Vice President/Principal  
 Date: \_\_\_\_\_

92



**1. AUTHORIZATION TO PROCEED**

Signing this form shall be construed as authorization by CLIENT for C&B, Inc. to proceed with the work, unless otherwise provided for in the authorization.

**2. LABOR COSTS**

C&B, Inc.'s Labor Costs shall be the amount of salaries paid C&B, Inc.'s employees for work performed on CLIENT's Project plus a stipulated percentage of such salaries to cover all payroll-related taxes, payments, premiums, and benefits.

**3. DIRECT EXPENSES**

C&B, Inc.'s Direct Expenses shall be those costs incurred on or directly for the CLIENT'S Project, including but not limited to necessary transportation costs including mileage at C&B, Inc.'s current rate when its automobiles are used, meals and lodging, laboratory tests and analyses, computer services, word processing services, telephone, printing and binding charges. Reimbursement for these EXPENSES shall be on the basis of actual charges when furnished by commercial sources and on the basis of usual commercial charges when furnished by C&B, Inc.

**4. OUTSIDE SERVICES**

When technical or professional services are furnished by an outside source, when approved by CLIENT, an additional amount shall be added to the cost of these services for C&B, Inc.'s administrative costs, as provided on the reverse side of this agreement.

**5. COST ESTIMATES**

Any cost estimates provided by C&B, Inc. will be on a basis of experience and judgement, but since it has no control over market conditions or bidding procedures C&B, Inc. cannot warrant that bids or ultimate construction costs will not vary from these cost estimates.

**6. PROFESSIONAL STANDARDS**

C&B, Inc. shall be responsible, to the level of competency presently maintained by other practicing professional engineers in the same type of work in CLIENT'S community, for the professional and technical soundness, accuracy, and adequacy of all design, drawings, specifications, and other work and materials furnished under this Authorization. C&B, Inc. makes no other warranty, expressed or implied.

**7. TERMINATION**

Either CLIENT or C&B, Inc. may terminate this authorization by giving 30 days' written notice to the other party. In such event CLIENT shall forthwith pay C&B, Inc. in full for all work previously authorized and performed prior to effective date of termination. If no notice of termination is given, relationships and obligations created by this Authorization shall be terminated upon completion of all applicable requirements of this Authorization.

**8. ARBITRATION**

All claims, disputes, and other matters in question arising out of, or relating to, this Authorization or the breach thereof may be decided by arbitration in accordance with the rules of the American Arbitration Association then obtaining. Either CLIENT or C&B, Inc. may initiate a request for such arbitration, but consent of the other party to such procedure shall be mandatory. No arbitration arising out of, or relating to this Authorization may include, by consolidation, joinder, or in any other manner, any additional party not a party to this Authorization.

**9. LEGAL EXPENSES**

In the event legal action is brought by CLIENT or C&B, Inc. against the other to enforce any of the obligations hereunder or arising out of any dispute concerning the terms and conditions hereby created, the losing party shall pay the prevailing party such reasonable amounts for fees, costs and expenses as may be set by the court.

**10. PAYMENT TO C&B, INC.**

Monthly invoices will be issued by C&B, Inc. for all work performed under the terms of this agreement. Invoices are due and payable on receipt. Interest at the rate of 1½% per month will be charged on all past-due amounts, unless not permitted by law, in which case, interest will be charged at the highest amount permitted by law.

**11. LIMITATION OF LIABILITY**

C&B, Inc.'s liability to the CLIENT for any cause or combination of causes is in the aggregate, limited to an amount no greater than the fee earned under this agreement.

**12. ADDITIONAL SERVICES**

Services in addition to those specified in Scope will be provided by C&B, Inc. if authorized in writing by CLIENT. Additional services will be paid for by CLIENT as indicated in the Letter of Proposal, Task Authorization, or such other document as deemed appropriate by CLIENT and C&B, and which is referenced under Compensation.

**13. SALES TAX**

In accordance with the State Sales Tax Codes, certain surveying services are taxable. Applicable sales tax is not included in the above proposed fee. Sales tax at an applicable rate will be indicated on invoice statements.

**14. SURVEYING SERVICES**

In accordance with the Professional Land Surveying Practices Act of 1989, the client is informed that any complaints about surveying services may be forwarded to the Texas Board of Professional Land Surveying, 7701 North Lamar, Suite 400, Austin, Texas 78752, (512) 452-9427.

In case any one or more of the provisions contained in this Agreement shall be held illegal, the enforceability of the remaining provisions contained herein shall not be impaired thereby.

REV 09/96

**EXHIBIT "A"**  
**PROJECT SCOPE OF WORK**

**1.1 PROJECT PARAMETERS**

The following assumptions pertain to the provision of the Data Assembly and Review, and Basic Services and form the basis of this proposal:

- A. The PROJECT will consist of an approximate 10,400 feet extension of the existing Inner Loop Road Parkway. The ultimate future roadway section will be four lane (2@24') with shoulders, but this design will only be for a half-section. PROJECT will include design of multiple intersections with County Road 110.
- B. No design for utility adjustments or coordination with utility companies is included in this proposal.
- C. A topographic/tree survey will be required and Williamson County has contracted directly with an independent surveyor for horizontal and vertical control and design survey.
- D. CLIENT will review approved plans and provide recommendations.
- E. Stormwater detention for 25-year event and water quality pond facilities will be required, only for the roadway run-off and future off-site development is not to be used in sizing the water quality ponds.
- F. Off-site improvements will not be required.
- G. There is a floodplain on the PROJECT site identified by the Federal Emergency Management Agency. Flood insurance rate map 48491C02230C dated September 27, 1997 for Williamson County.
- H. PROJECT is located in the City of Georgetown Extra-Territorial Jurisdiction (ETJ).
- I. PROJECT is partially located in the Edwards Aquifer Recharge Zone.
- J. All boundary monumentation is recoverable in good condition. There are no boundary disputes or law suits associated with this tract that will impact completion of the PROJECT.
- K. PROJECT has a proposed variable width right-of-way of 120 feet to 180 feet. No additional right-of-way will be required nor any platting.
- L. No signalization is required.

94

**1.2 DATA ASSEMBLY AND REVIEW**

The Data Assembly and Review Services include those engineering services required to review any existing environmental studies, existing schematic design, coordinate design standards and standard details with the County and City. The services to be provided by the ENGINEER are as follows:

**1.2.1 Data Assembly & Review Phase**

- a. Review any existing environmental studies provided to ENGINEER by CLIENT.

**EXHIBIT "A"**  
**PROJECT SCOPE OF WORK**

- b. Review any existing schematic designs provided to ENGINEER by CLIENT.
- c. Coordinate design standards and standard details with the County and City.

**1.3 BASIC SERVICES**

The Basic Services will be performed in three phases: design, bidding, and construction. Improvements will consist of paving & drainage improvements including detention. The services to be provided by the ENGINEER in each of these phases are as follows:

**1.3.1 Final Design Phase**

- a. Prepare final drawings and specifications for incorporation into the Contract Documents. The drawings and specifications will be based on the approved alignment plan.
- b. Prepare one time, an ENGINEER'S opinion of probable construction cost based on the approved drawings, specifications, and materials. Prepare ENGINEER's estimate per City/County fiscal requirements.
- c. ENGINEER will provide to the CLIENT, the engineering data necessary for applications for development permits and drawing approvals required by reviewing agencies. The ENGINEER will be responsible for, and the CLIENT will assist the ENGINEER in procuring said development permits and approvals. The CLIENT will be responsible for payment of all review and permit fees.
- d. Prepare for review and approval by CLIENT, remaining components of Contract Documents including construction contract agreement forms, general conditions, supplementary conditions, and where appropriate, bid forms, invitations to bid, and instruction to bidders.
- e. ENGINEER will establish the scope of any soil and foundation investigations and solicit proposals from a geotechnical consultant for a geotechnical study with recommendations for structure foundations, backfill, ground water, expansive clays, side slopes, subgrade preparation, pavement design, and trench excavation at CLIENT's expense.
- f. ENGINEER will prepare a Water Pollution Abatement Plan (WPAP) and submit plan to the TNRCC.

**1.3.2 Bidding or Negotiating Phase**

95

- a. Assist the CLIENT in obtaining bids or negotiating proposals for each separate prime contract for construction materials, equipment and services by distributing sets of bid documents to Contractors.
- b. Assist the CLIENT in evaluating bids or proposals in assembling and awarding contracts by supervising bid opening, tabulating bids, notifying bidders of results, writing letter of intent to award, writing notice to proceed, and reviewing and approving bond insurance documents.

## EXHIBIT "A"

### PROJECT SCOPE OF WORK

#### 1.3.3 Construction Phase

- a. Attend mandatory City/County pre-construction conference prior to construction.
- b. Make visits to the site at intervals appropriate to the various stages of construction to observe as the progress and quality of the executed work of Contractor(s).
- c. Based on ENGINEER's on-site observations and on review of applications for payment and the accompanying data and schedules, determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts.
- d. Conduct an inspection to determine if the PROJECT is substantially complete and final inspection to determine if the work has been completed in accordance with the Contract Documents.
- e. ENGINEER will prepare one set of reproducible AS-BUILT PLANS based on one (1) record copy of project drawings labeled "Project Record" maintained by the CONTRACTOR. The CONTRACTOR will submit the "Project Record" drawings to the ENGINEER at contract closeout.

#### 1.4 ADDITIONAL SERVICES

The services stipulated in this section are specifically excluded from the scope of the Data Assembly and Review, and Basic Services. They shall be offered, if required, at the time that a definite scope of service can be defined. In the event these additional services are required, a scope of services and any fee for additional services shall be agreed upon between CLIENT and ENGINEER in advance of services being accomplished; and the Agreement shall be amended. These services include:

- a. Additional field surveying, deed research, office calculation, map preparation, and certifications required to settle boundary disputes, encroachments, conflicts, determination of deeds of trust, off-site easements, or other similar problems.
- b. Field surveys to locate and identify trees and other vegetation on the property outside of proposed rights-of-way and easements, as-built surveying, construction layout surveying, and field topographic surveys.
- c. Assistance in obtaining variances from City Ordinances, or County Ordinances. The need for any variance will be determined by the ENGINEER and reported to the CLIENT.
- d. Preparation of construction cost estimates other than those indicated in Exhibit "A" Section 1.3.1.
- e. Revisions to any documents described in Exhibit "A" Sections 1.2 or 1.3 other than those due to error or omission by the ENGINEER.
- f. Daily inspection of on-site construction or visit to approve unauthorized construction, to mediate disputes, etc., other than periodic visits.
- g. Soil and foundation geotechnical investigations or any special surveys and tests other than those specifically specified in Exhibit "A" Section 1.2 or 1.3 which may be required for design, and arrangement for such work to be done.

**EXHIBIT "A"**  
**PROJECT SCOPE OF WORK**

- h. Revisions to previously performed work as a result of the CLIENT requested changes to the original design criteria.
- I. Preparation of field notes for land exchanges, vacation of easements or lots, or dedication of easements by separate instrument.
- j. Design of retaining walls and other structural elements.
- k. Design of off-site improvements.
- l. Any Traffic Impact Analysis for any boundary or other streets as required by reviewing agency.
- m. Landscaping and Irrigation Plans and Details other than those included in Exhibit "A", Section 1.3.1.
- n. Construction permit processing, i.e. submittal of plans to City/County, payment of fees, etc.
- o. Preparation of site electrical and lighting plan.
- p. Any Environmental Site Assessment.
- q. Preparation of construction change orders.
- r. Construction staking and preparation of cut sheets for approved construction including: "rough cut" cut sheets for paving and drainage excavation, and final field staking and cut sheet preparation other than those indicated in Exhibit "A" Section 1.4.

**EXHIBIT "B"**  
**COMPENSATION****2.1 FEE/COMPENSATION FOR SERVICES AND REIMBURSABLE EXPENSES**

2.1.1 For the services proposed herein, the CLIENT shall pay the fees described below on a lump sum fee basis of NINETY FIVE THOUSAND FIVE HUNDRED DOLLARS (\$36,000). The fees specifically do not include reimbursables and we propose a budget amount of \$1,500 for reimbursable expenses, and ENGINEER will notify CLIENT if these amounts will be exceeded. The estimated costs for determining the lump sum fee are as follows:

Section	Item	Fee Basis	Surveying & Engineering Fee Budget
Ex. "A" 1.2.1	Data Assembly and Review	Lump Sum	\$1,000
Ex. "A" 1.3	Basic Services	Lump Sum	1.3.1 Final Design \$31,500 1.3.2 Bidding \$1,500
Ex. "A" 1.4.3	Construction Phase	Lump Sum	\$2,000
Provisions	Outside Technical or Professional	Cost + 10%	Cost + 10%
Provisions	Direct Non-Labor Expenses		Budget of \$1,500

**2.2 TIMES OF PAYMENT**

2.2.1 ENGINEER will submit monthly invoices for work performed under the terms of this agreement. Invoices are due and payable upon receipt of invoice. ENGINEER's invoices will include a summary of billed vs. budget for each category to date.

**EXHIBIT "C"**  
**SERVICES BY THE CLIENT**

3.1 In general, the CLIENT and its representatives to their best efforts will render services as follows:

- a. Provide available criteria and full information as to the CLIENT's requirements for the PROJECT;
- b. Assist the ENGINEER by placing at his disposal all available written data pertinent to previous operations, reports and any other data affecting the PROJECT;
- c. Respond promptly in writing to requests by the ENGINEER for authorization to proceed with specific activities deemed desirable;
- d. Examine documents submitted by the ENGINEER and render decisions pertaining thereto, promptly, to avoid unreasonable delay in the progress of the ENGINEER's services;
- e. Furnish information required of him as expeditiously as necessary for the orderly progress of the work;
- f. Pay all reviewing agency fees PROMPTLY including review, inspection, and recording fees;
- g. Acquire Fish and Wildlife Service approval if necessary.
- h. Provide current copy of title report for the tract prior to ENGINEER commencing work.
- i. CLIENT will be responsible for acquiring any off-site easements required for project.

3.2 The ENGINEER shall be entitled to rely upon the CLIENT's representative, who shall be identified in writing, regarding decisions to be made by CLIENT; further, all notices or information shall be deemed made when conveyed to the representative.

3.3 The services, information, and reports required by Paragraph 3.1 (a) through (i) inclusive shall be furnished at the CLIENT's expense, and the ENGINEER shall be entitled to rely upon the accuracy and completeness thereof.

3.4 Arrange for access to and make provisions for ENGINEER to enter upon public and private property as required for ENGINEER to preform services hereunder.

EXHIBIT "D"

CARTER & BURGESS  
1997 Standard Rate Schedule

CLASSIFICATION	HOURLY RATE
Principal .....	\$120 - \$140
Managing Engineer .....	\$100
Sr. Engineer & Sr. Surveyor (RPLS) .....	\$80 - \$90
Design Engineer & Surveyor (RPLS) .....	\$55 - \$75
Landscape Architect .....	\$55 - \$75
Senior Technician .....	\$60 - \$70
Engineering Technician .....	\$45 - \$55
Drafter .....	\$35 - \$45
Clerical Support .....	\$35
Runner .....	\$15
3-Man Survey Crew .....	\$90 per hour
4-Man Survey Crew .....	\$105 per hour
Reimbursable Services .....	Cost + 10%



1101 Capital of Texas Hwy., South  
Building D, Suite 110  
Austin, Texas 78746

RECEIVED  
7/28/99

## SCOPE OF PROFESSIONAL ENGINEERING and SURVEYING SERVICES

## FOR

**Brushy Creek Road  
Construction Plans and Specifications**

The following categories of services are to be provided by MEC and CSCI under this Agreement:

**1. Design Services;**

The **Design Services** include anticipated work to be performed in preparation of construction plans and specifications for Brushy Creek Road from the Forest Oaks subdivision (City of Cedar Park Limits) to Parmer lane. This includes preparation of plans, specifications and documents, for the construction of roadway and drainage improvements as per Williamson County requirements. **Design Services** include those engineering analyses, and tasks to prepare Plans and Specifications for the PROJECT.

The following assumptions pertain to the provision of **Design Services**:

- a. The PROJECT will be prepared once, any amendments to the, Plans and Specifications will be completed as an additional service;
- b. The PROJECT will consist of the roadway alignment designated by Williamson County.
- c. Does not include the Geotechnical pavement design.
- d. Stormwater detention will not be required;
- e. Water quality basins will not be required;
- f. Capital Surveying Company, Inc. will perform necessary surveying services;
- g. Does not include construction administration. Work performed after construction plans are signed or construction has started will be completed as an additional service.
- h. Does not include any submittal fees.
- i. Does not include reprographic cost.
- j. Includes the use of Standard Highway Department Details.
- k. Roadway will be designed for a 5 lane open ditch section but only 36 foot pavement will be constructed at this time
- l. Does not include construction surveying. Work will be performed as an additional service.

## 1.0 DESIGN SERVICES

The **Design Services** include various engineering tasks needed to prepare Plans and Specifications for Brushy Creek Road. The services to be provided by MEC and CSCI are as follows:

### 1.0.1 Preparation, Support, Coordination, and Meetings

- a. Prepare necessary drawings, specifications and engineering support documents for the constructing the paving and drainage improvements of Brushy Creek Road from Forest Oaks subdivision to Parmer Lane.
- b. Attend meetings with the CLIENT as necessary for the discussion and approval of said plans and specifications.
- c. Utilize County requirements and design criteria along with standard engineering and surveying practices for the development of plans and specifications for the PROJECT.
- d. CSCI shall place vertical and horizontal control along proposed alignment. CSCI will provide cross sections of roadway every 50 foot. CSCI will tie all existing utilities and topo with proposed roadway alignment. CSCI will provide the surveying necessary for the design of drainage structures.

### 1.0.2 Compensation and Fees

- a. Billings and payment will be in accordance with the Terms and Conditions as attached as part of this document.
- b. Fee Arrangement:
  - 1) Surveying field and office work necessary for the preparation of construction plans, estimated cost \$52,000.00
  - 2) Engineering necessary for preparation of Construction Plans and Specifications, estimated cost \$83,00.00
  - 5) Client will be billed monthly.
  - Total of task to perform, estimated cost \$135,000.00.
- c. Special Conditions: None

## TERMS AND CONDITIONS

Murfee Engineering Company, Inc. (MEC) shall perform the services outlined in this Agreement for the stated fee arrangement.

**Access to Site:**

Unless otherwise stated, MEC will have access to the site for activities necessary for the performance of the services. MEC will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

**Dispute Resolution:**

Any claims or disputes made during design, construction or post-construction between the Client and MEC shall be submitted to non-binding mediation. Client and MEC agree to include a similar mediation agreement with all contractors, subcontractors, sub consultants, suppliers, and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.

**Billings/Payments:**

Invoices for MEC's services shall be submitted, at MEC's option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, MEC may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. Any payment of invoices constitutes a validation of this Agreement.

**Late Payments:**

Accounts unpaid 60 days after the invoice may be subject to a monthly service charge of 1.5% (or the legal rate) on the unpaid balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

**Indemnification:**

The Client shall, to the fullest extent permitted by law, indemnify and hold harmless MEC, or his or her officers, directors, employees, agents and sub consultants from and against all damage, liability and cost, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance by any of the parties above named of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of MEC.

**Certifications, Guarantees and Warranties:**

MEC shall not be required to execute any document that would result in their certifying, guaranteeing or warranting the existence of conditions whose existence MEC cannot ascertain.

**Limitation of Liability:**

In recognition of the relative risks, rewards and benefits of the project to both the Client and MEC, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, MEC's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement from any cause or causes, shall not exceed an amount equal to the fee earned by MEC under this Agreement. Such causes include, but are not limited to, MEC's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

**Termination of Services:**

This Agreement may be terminated by the Client or MEC should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay MEC for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

**Ownership of Documents:**

All documents produced by MEC under this Agreement shall remain the property of MEC and may not be used by the Client for any other endeavor without the written consent of MEC.

Upon execution, Murfee Engineering Company, Inc. will proceed with **Design Services** for PROJECT as outlined in Section 1.0. All other tasks will not proceed without the direction of the CLIENT.

Offered by:

Accepted by:

George W. Murfee 8/21/97  
(Signature) (Date)

George W. Murfee, President

MURFEE ENGINEERING CO., INC.

John C. Doerfler 9-5-97  
(Signature) (Date)

John C. Doerfler - County Judge  
(Printed Name/Title)

August 8, 1997

Mr. Joe England, P.E.  
Williamson County Engineer  
1900 Georgetown Inner Loop Suite B  
Georgetown, Texas 78626

RE: Brushy Creek Road - Right of Way Mapping and Parcel Acquisition

Dear Mr. England:

This letter is my proposal for providing surveying services on the above referenced right-of-way project. The scope of services to be provided is as follows:

Project Limits:

The project limits are approximately 8,000 linear feet, generally along the existing route of Brushy Creek Road (C.R. 174), from the easterly line of the Americo Holding Tract (Forest Oaks subdivisions) east to Parmer Lane (FM 734).

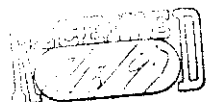
Scope of Services:

- 1) Utilizing the proposed centerline alignment established for the "Brushy Creek water line project" calculate and monument a 90.0 foot wide right-of-way.
- 2) Establish the limits of the adjoining property owners tracts and identify the parcels required for right-of-way acquisition. It is estimated that 12 parcels will be needed.
- 3) Monument the required right-of-way acquisition parcels.
- 4) Prepare a preliminary parcel map (Exhibit) with approximate parcel acreage's for the County's use in preliminary negotiations with impacted property owners.
- 5) Prepare a final right-of-way map of the entire project limits showing existing right-of-way lines, proposed right-of-way lines, adjacent tracts and ownership's, and the required right-of-way parcels.

106

hopkins\wordfile\england.pro

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- 6) Prepare individual sketches and fieldnote descriptions for each right-of-way parcel to be used by Williamson County for acquisition.

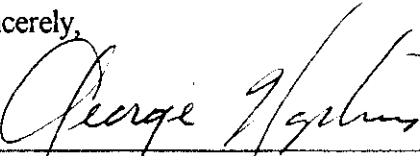
The preliminary parcel map exhibit can be prepared and delivered one week after receiving your written authorization to proceed. A draft of the final right-of-way map can be prepared for your review three (3) weeks after the parcel exhibit. Following your approval of the right-of-way alignment and parcels required, the right-of-way map will be finalized and the individual parcel sketches and fieldnote descriptions completed in four (4) weeks. Field monumentation of the parcels and right-of-way lines will be ongoing during this period.

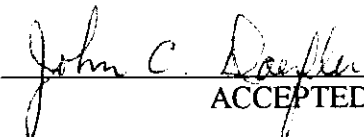
We propose to provide the above listed services on an hourly basis (rate sheet attached) with an estimated cost not to exceed \$15,300.00

If this proposal meets with your approval, please sign one copy and return to this office. The signed copy will serve as our contract of services and authorization to begin work.

Thank you for the opportunity to be of service. Should you have any questions or require additional information, please feel free to call.

Sincerely,

  
George E. Hopkins, RPLS  
Capital Surveying Company, Inc.

  
ACCEPTED  
9-5-97  
DATE

The Texas Board of Land Surveyors is empowered to license Registered Professional Land Surveyors and to administer complaints filed against them. You may do so by writing the Texas Board of Land Surveyors, 7703 North Lamar Blvd., Suite 304, Austin, Texas 78752, or by calling (512) 452-9427.

107

**CAPITAL SURVEYING COMPANY, INC.**  
**HOURLY RATE SCHEDULE**  
 Effective July 1, 1995

2 Man Crew	\$ 75.00 per hour
3 Man Crew	\$ 90.00 per hour
4 Man Crew	\$105.00 per hour
Principal (Registered Surveyor)	\$ 95.00 per hour
Registered Surveyor	\$ 80.00 per hour
Survey Technician	\$ 60.00 per hour
CAD/Drafting	\$ 45.00 per hour
Admin./Tech *See Note 1	\$ 40.00 per hour
GPS Field Unit *See Note 2	\$ 75.00 per hour
GPS Receivers (Trimble 4000 ST) *See Note 5	\$ 25.00 per hour
GPS Total Station System (4000 SSE) *See Note 8	\$ 90.00 per hour
GPS Operator	\$ 55.00 per hour
GPS Data Processing	\$ 95.00 per hour
Materials, Surveying Supplies, Reproductions, Outside Services	Cost + 15%

- Note 1 Project support services include: word processing to type fieldnote descriptions, plat notes, and other items necessary to provide final drawings, acquisition of record documents from governmental agencies, court houses etc.
- Note 2 The GPS Field Unit includes one GPS receiver, a vehicle and an operator. (minimum 4 hrs.)
- Note 3 For each crew member required above 4 men, add \$15.00 an hour.
- Note 4 An 8% sales tax will be applied to the above rates when applicable by State law. Cost estimates and contract amounts do not include sales tax.
- Note 5 The cost is per unmanned receivers in addition to those used in the GPS Field Units (See Note 2).
- Note 6 Driving or travel time from Austin is considered chargeable unless otherwise noted in the contract.
- Note 7 Out of town work will be invoiced at cost, unless specified otherwise in contract.
- Note 8 Minimum 4 hours. Does not include operators.

108

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THE FOREGOING MINUTES in Volume 91 on pages 645 through 752, inclusive had at a Regular Session of Commissioners Court of Williamson County, Texas, having been read are hereby approved this 9th day of September, 1997.

John C. Doerfler, County Judge

ATTEST: Elaine Bizzell, Clerk County Court & Ex-officio Clerk,  
 Commissioners Court, Williamson County, Texas

by: \_\_\_\_\_  
 Deputy Clerk