

Consider noting in minutes any off right-of-way work on any county road done by Road and Bridge Unified System, or any road cuts.

Moved: Commissioner Mehevec

Seconded: Commissioner Boatright

Motion: To note off right-of-way work on **Wallace Seggren** property cleaning willow trees;

and to note the following utility requests from

City of Austin road cut McNeil Road and Pecan Street;

Central Telephone Company of Texas buried communication on County Roads 220 & 222;

General Telephone & Electronics Company buried communication on County Roads 105, 313 & 472; and

Lone Star Gas Company road cut Great Oaks and Racine

Vote: Motion carried 4 - 0 with Commissioner Heiligenstein absent from the dais

< Clerk copy here - Utility Proposals >

WILLIAMSON COUNTY URS

Utility Requests - 08/26/97

Precinct I

A. City of Austin

1. McNeil Road - Road cut

Precinct II

Precinct III

A. Central Telephone Company of Texas

1. CR 220 - Bore & ROW

B. Central Telephone Company of Texas

1. CR 222 - ROW

C. GTE

1. CR 313 - Road cut
2. CR 105 - Bore & ROW

D. Lone Star Gas

1. Great Oaks @ Racine - Road Cut

Precinct IV

A. GTE

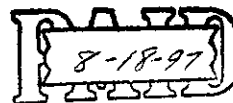
1. CR 472 - ROW

*noted 8-26-97
John C. Daehler*

August 26, 1997

UNIFIED ROAD SYSTEM
OFF RIGHT-OF-WAY WORK

1. CR 368 - Cleaning willow trees on the Wallace Seggern property from the channel downstream at the new bridge.(Pct. 4-GB)



8/18/97
city receipt # 334

GREG BERGERON
COUNTY ROAD ADMINISTRATOR



1900 Georgetown Inner Loop, Suite B
Georgetown, Texas 78626
Telephone (512) 930-3330
Fax (512) 930-3335

Williamson County
Unified Road System

UTILITY INSTALLATION REQUEST

DATE: August 18, 1997

TO: Williamson County Commissioners' Court
c/o County Engineer, County Road Administrator or County Commissioner

Formal notice is hereby given that City of Austin W+WW proposes to place
an 8-inch sewer line within the right-of-way of McNeil
and Pecan St. County Road as follows:
99.5 linear feet of 8-inch sewer line from the intersection of
McNeil and Pecan St, and the length of Pecan St.

The location and description of the proposed line and appurtenances is more
fully shown on the drawing attached hereto. The line will be constructed &
maintained on the County right-of-way in accordance with current Williamson
County Specifications as directed by the County Engineer, County Road
Administrator or County Commissioner.

Construction will begin on or after the 13th day of August 1997, and
is estimated to be completed in 45 calendar days.

SUBMITTED BY FIRM: City of Austin, Water & Wastewater Utility - Rehab AUTHORIZED

SIGNATURE: [Signature] PRINTED NAME: LISA E. SANCHEZ

TITLE: ENGR. TECH FIRM ADDRESS: 6301 Harold Court, Austin TX 78721

PHONE # 927-4380 Bid B

CONTRACTOR (IF DIFFERENT FROM FIRM): SAME AS ABOVE

AUTHORIZED SIGNATURE: _____ PRINTED NAME: _____

TITLE: _____ ADDRESS: _____

PHONE # _____

Precinct #: 1

APPROVAL

This application is hereby approved subject to the following understandings and restrictions.

It is expressly understood that the said County Commissioners' Court does not imply hereby
to grant any right, claim, title or easement in or upon this County Road; and it is further
understood that in the future, should Williamson County, for any reason, need to work,
improve, relocate, widen, increase, add to, decrease, or in any manner change the structure
of this road or right-of-way, this line, if affected, will be moved at the direction of the
Williamson County Engineer or County Commissioner. This installation work shall not damage
any part of the roadway and adequate provisions shall be made to cause a minimum of
inconvenience to traffic and adjacent property owners.

APPROVED BY WILLIAMSON COUNTY COMMISSIONERS' COURT

BY: [Signature]
COUNTY ROAD ADMINISTRATOR

DATE: 8/20/97

GREG BERGERON
County Road Administrator



1900 Georgetown Loop, Ste. B
Georgetown, Texas 78626
Telephone (512) 930-3330
Fax (512) 930-3335

**Williamson County
Unified Road System**

When specifically agreed to in writing and signed by a Williamson County Commissioner, or the County Road Administrator, Williamson County will permit the cutting of a roadbed in lieu of core drilling, provided the contractor or contractors agree to the following installation:

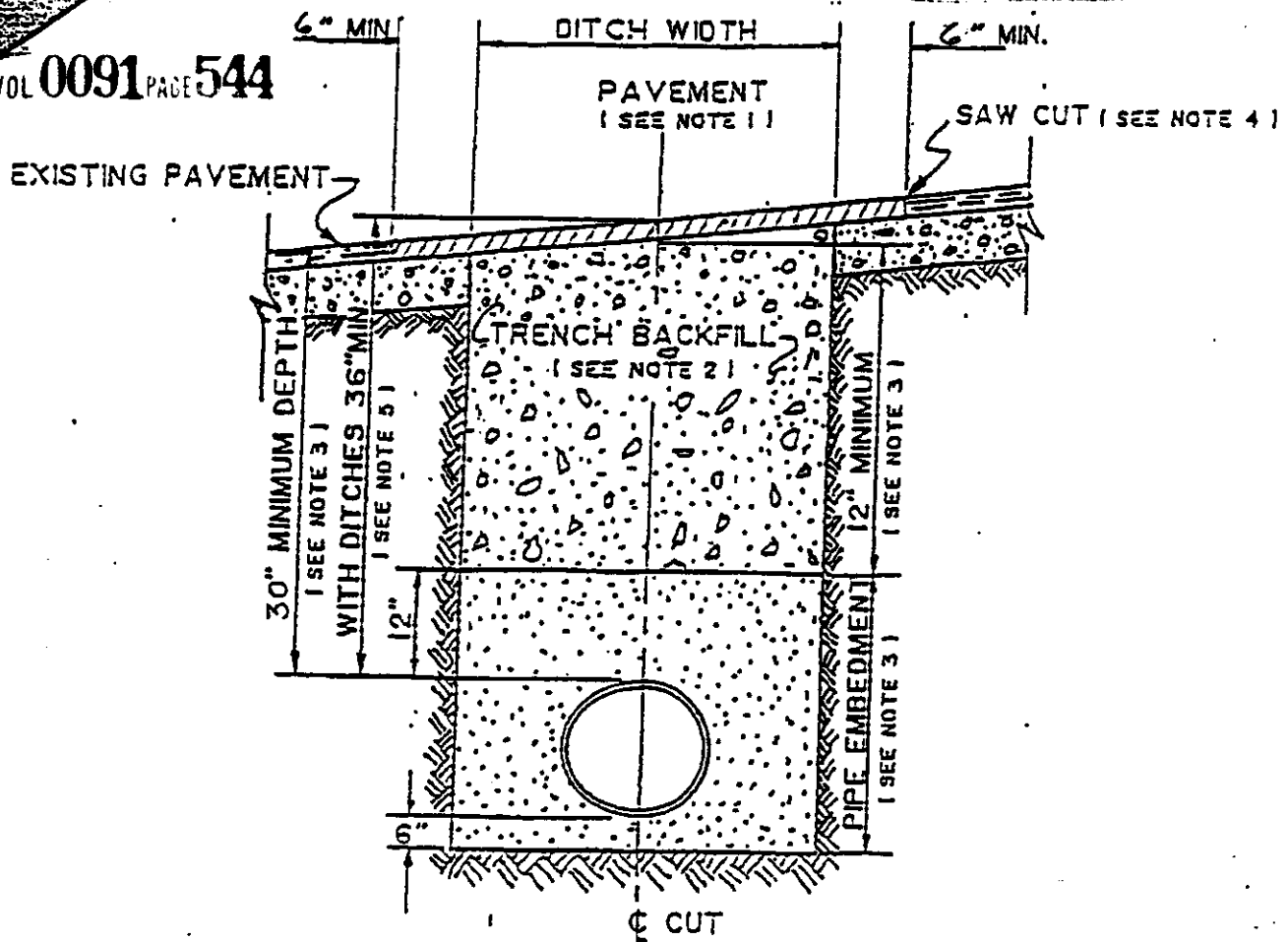
SPECIFICATION FOR CUTTING ROADBED IN LIEU OF CORE DRILLING

1. Compacted base material with concrete cap.
2. The utility shall be placed a minimum of 30" below the flow line.
3. Layer compacted and topped with 3" hot mix asphalt.
4. A performance bond, or other securities agreed upon by the County, must be pledged in the amount of the estimated cost of the road repairs, as agreed to by the contractor and Williamson County, prior to the commencing of a cutting of the roadbed.
5. A road cut permit fee, in the amount of \$120.00 per roadbed cut, must be submitted to the County Road Administrator's office prior to cutting the roadbed.

**SPECIFICATION FOR CUTTING ROADBED IN LIEU OF CORE DRILLING
WITHIN AUSTIN ETJ**

1. Roadbed cuts to be repaired in accordance with City of Austin specifications as outlined in their standard Specifications for Cuts in Public Right of Way Manual.
2. The utility shall be placed a minimum of 30" below the flow line.
3. The installation to be free from defects for a period of one (1) year from completion date. Any maintenance required during this period, caused by the cutting of a road, will be done by the contractor or contractors without cost to the County.
4. A performance bond, or other securities agreed upon by the County, must be pledged in the amount of the estimated cost of the road repairs, as agreed to by the contractor and County, prior to the commencing of a cutting of the roadbed.
5. A roadbed cut permit fee, in the amount of \$120.00 per roadbed cut, must be submitted to the County Road Administrator's office prior to cutting the roadbed.

This agreement must be entered into prior to the commencing of the cutting of a roadbed.



1. Hot mix asphalt 1 1/2" min. thickness. Roll in place to match existing surface. $\pm 1/8"$ tolerance.
2. Trench backfill shall be flexible base, compacted to 95% optimum in 6" layers unless otherwise approved and specified. Flexible base to match existing base thickness or 8 inches, whichever is greater (specifications: TSHD Item 248, Type A, Grade 2).
3. Pipe embedment (pipe envelope) size and materials shall be as specified elsewhere by the utility company and/or its engineers. Pipe depth shall be as specified elsewhere provided minimum depths are met.
4. Saw cut shall be made prior to ditch cut. If pavement is damaged during cut, a new saw cut shall be made beyond the damaged area and new pavement placed.
5. Where roadside ditches (bar ditches) are crossed by the utility pipe, minimum depth to the top of the pipe from centerline road elevation will be 36".

GREG BERGERON
County Road Administrator

1900 Georgetown Inner Loop, Suite B
Georgetown, Texas 78626
Telephone (512) 930-3330
Fax (512) 930-3335

Williamson County
Unified Road System

UTILITY INSTALLATION REQUEST

DATE: August 13, 1997
TO: Williamson County Commissioners' Court c/o County Engineer or County Commissioner

Formal notice is hereby given that Central Telephone Company of Texas proposes to place a buried communication within the right-of-way of County Road 220 as follows:

Beginning approximately 5,000 feet from the intersection of CR 226 & CR 220 from the south right-of-way by boring at 36 inches for 30 feet to the north right-of-way continuing west at a depth of 30 inches and at a distance of 3 feet from the rear of the right-of-way for 230 feet then continuing from the beginning point in north right-of-way continuing east at a depth of 30 inches and at a distance of 3 feet from the rear of the right-of-way for 770 feet.

The location and description of the proposed line and appurtenances is more fully shown on the drawing attached hereto. The line will be constructed & maintained on the County right-of-way in accordance with current Williamson County Specifications as directed by the County Engineer or County Commissioner.

Construction will begin on or after the 3rd day of September, 1997, and is estimated to be completed in 2 calendar days.

SUBMITTED BY FIRM: Central Telephone Company of Texas AUTHORIZED
SIGNATURE: Ken Chester Ken Chester TITLE: Network Engineer
FIRM ADDRESS: 1214 Dogwood, P.O. Box 1150, Killeen, TX 76540 PHONE # 817-690-9325
CONTRACTOR (IF DIFFERENT FROM FIRM:)
AUTHORIZED SIGNATURE: TITLE:
ADDRESS: PHONE #

Precinct # 3

APPROVAL

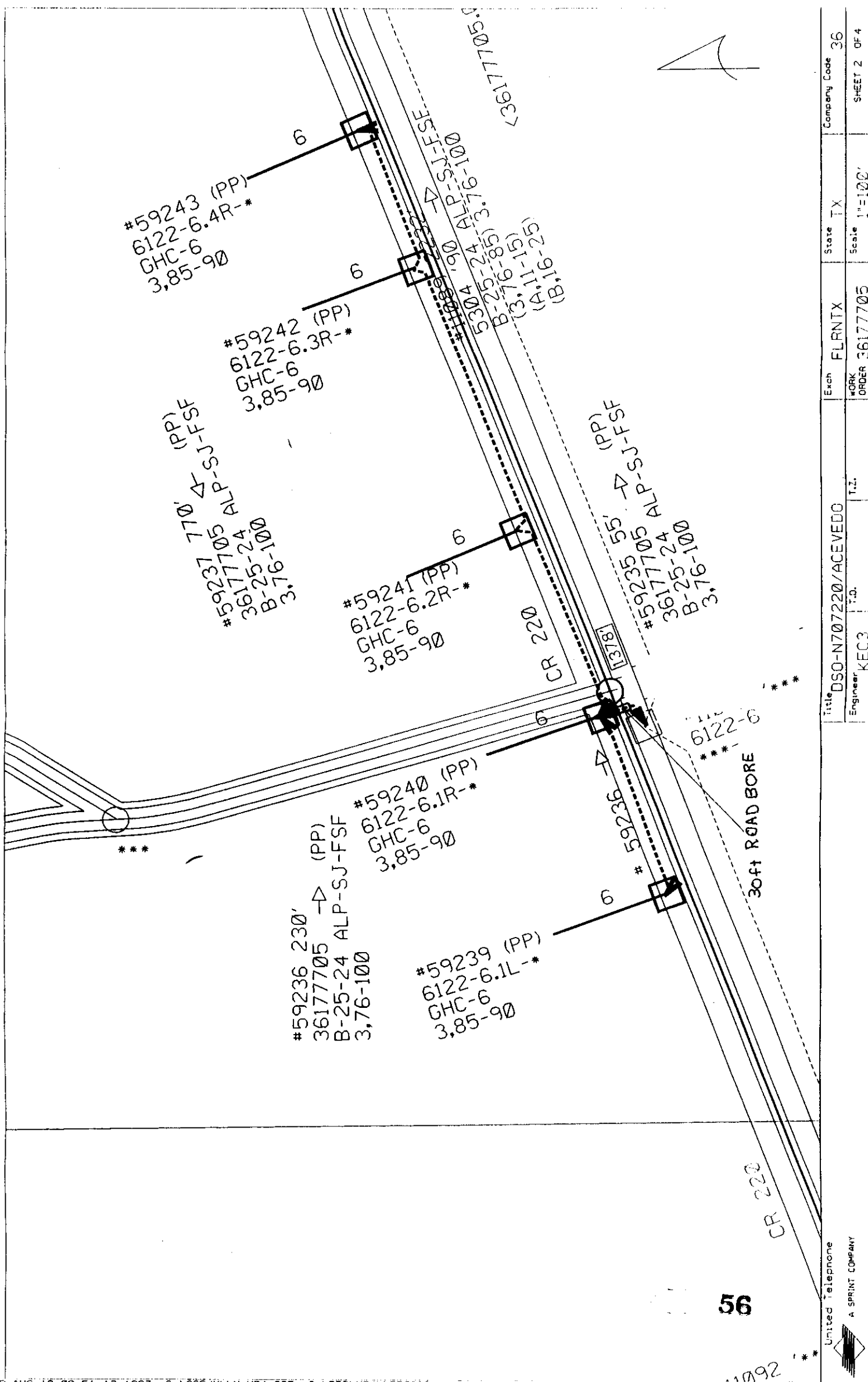
The application is hereby approved subject to the following understandings and restrictions.

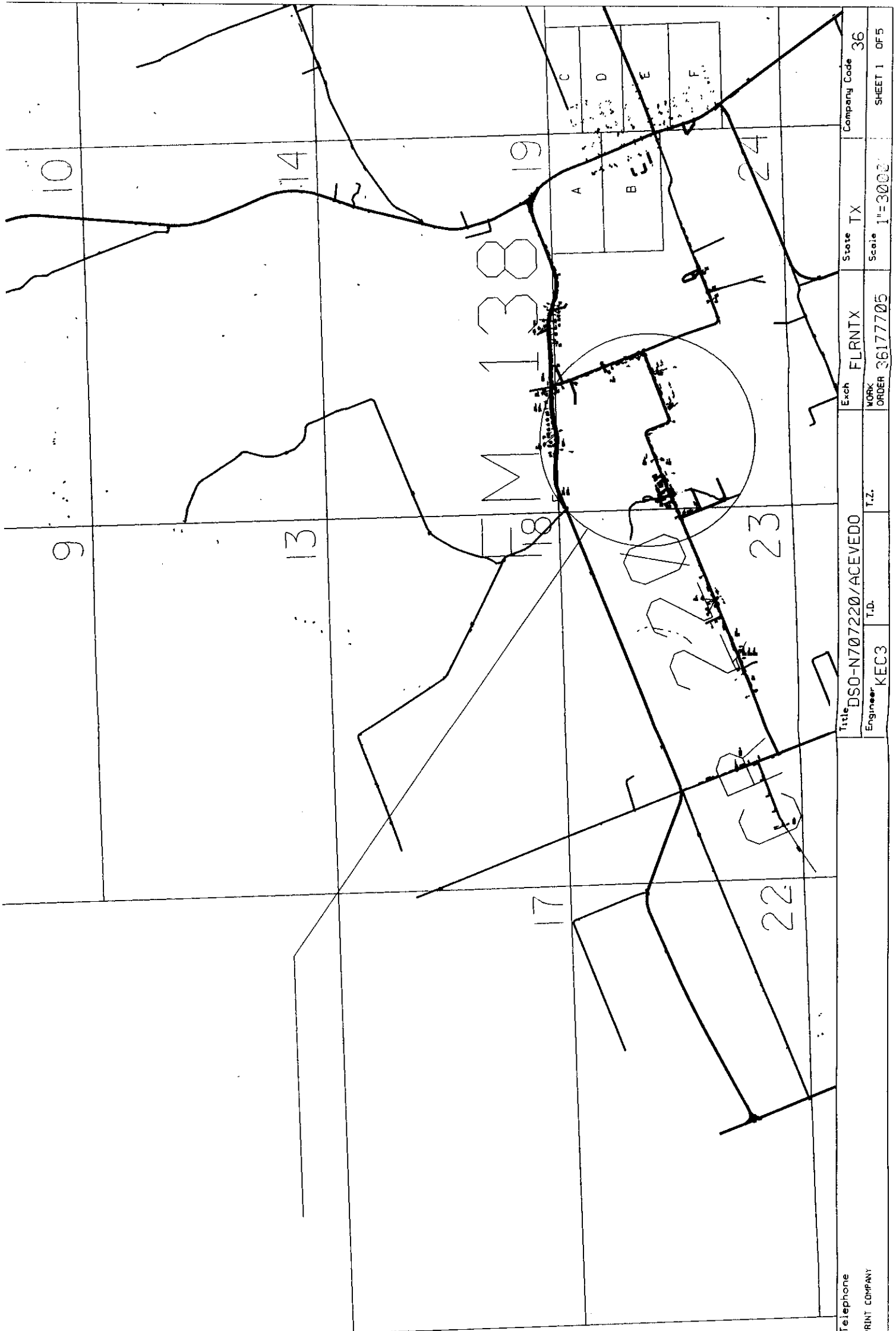
It is expressly understood that the said County Commissioners' Court does not imply hereby to grant any right, claim, title or easement in or upon this County Road; and it is further understood that in the future, should Williamson County, for any reason, need to work, improve, relocate, widen, increase, add to, decrease, or in any manner change the structure of this road or right-of-way, this line, if affected, will be moved at the direction of the Williamson County Engineer or County Commissioner. This installation work shall not damage any part of the roadway and adequate provisions shall be made to cause a minimum of inconvenience to traffic and adjacent property owners.

APPROVED BY WILLIAMSON COUNTY COMMISSIONERS' COURT

BY: [Signature]
COUNTY ROAD ADMINISTRATOR

DATE: 8/19/97





GREG BERGERON
County Road Administrator

1900 Georgetown Inner Loop, Suite B
Georgetown, Texas 78626
Telephone (512) 930-3330
Fax (512) 930-3335

Williamson County
Unified Road System

UTILITY INSTALLATION REQUEST

DATE: August 11, 1997
TO: Williamson County Commissioners' Court c/o County Engineer or County Commissioner

Formal notice is hereby given that Central Telephone Company of Texas proposes to place a buried communication within the right-of-way of County Road 222 as follows:

Beginning at the intersection of Hwy. 138 and CR 222 continuing north in the west right-of-way at a depth of 30 inches for 1,065 feet then continuing by boring for a distance of 40 feet at a depth of 36 inches to clear an Oak tree in the right-of-way then continuing for 1,250 feet at a depth of 30 inches at either 4 feet from the rear of the right-of-way or in the lowest point of the right-of-way.

The location and description of the proposed line and appurtenances is more fully shown on the drawing attached hereto. The line will be constructed & maintained on the County right-of-way in accordance with current Williamson County Specifications as directed by the County Engineer or County Commissioner.

Construction will begin on or after the 28th day of August, 1997, and is estimated to be completed in 2 calendar days.

SUBMITTED BY FIRM: Central Telephone Company of Texas AUTHORIZED
SIGNATURE: Ken Chester Ken Chester TITLE: Network Engineer
FIRM ADDRESS: 1214 Dogwood, P.O. Box 1150, Killeen, TX 76540 PHONE # 817-690-9325
CONTRACTOR (IF DIFFERENT FROM FIRM:)
AUTHORIZED SIGNATURE: TITLE:
ADDRESS: PHONE #

Precinct # 3

APPROVAL

The application is hereby approved subject to the following understandings and restrictions.

It is expressly understood that the said County Commissioners' Court does not imply hereby to grant any right, claim, title or easement in or upon this County Road; and it is further understood that in the future, should Williamson County, for any reason, need to work, improve, relocate, widen, increase, add to, decrease, or in any manner change the structure of this road or right-of-way, this line, if affected, will be moved at the direction of the Williamson County Engineer or County Commissioner. This installation work shall not damage any part of the roadway and adequate provisions shall be made to cause a minimum of inconvenience to traffic and adjacent property owners.

APPROVED BY WILLIAMSON COUNTY COMMISSIONERS' COURT

BY: [Signature]
COUNTY ROAD ADMINISTRATOR

DATE: 8/19/97

ORZN

40'
1-4.000" PIPE

#30534
P6140-***
20'-7

#30533
P6140-***
25'-5

#30532
P6140-***
30'-5

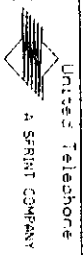
#59229 (PP)
6140-1.8-
GHC-6
FW101,95-100

FM 138
FM 195

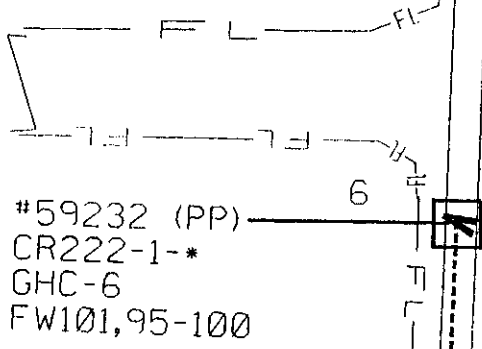
#59230 (PP)
6140-1.9-
GHC-6

FM 195
#59233 20'
36177187
B-25-24 ALP-SJ-FSF
FW101,76-100

#30522 4149'
53355 190
B-25-24 ALP-SJ-FSF
FW101,76-100

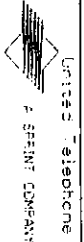


DSO-N707202/N707194	1.0.	1.2.	Even	FLRNTX	State	TX	Company Code
36177187			WORK	36177187	Scale	1"=100'	SHEET 2 OF 4



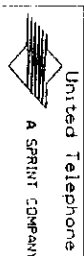
#59231 2300'
-36177187 -> (PP)
B-25-24 ALP-SJ-FSF
A,1-19
FW101,95-100

#59231 2300'
36177187 ->
B-25-24 ALP-SJ-FSF
A,1-19
FW101,95-100



Title	DSC-N707202/N707194	Scale	1"=12'	Sheet	3 OF 4
Engineer	WEC3	Work Order	36177187	Company Code	36

MON AUG 11 10:43:07 1997 G:\OCF\KLLN\HP4\OCF G:\PRF\HP4V\PR100000.PRF



Title DSO-N707202/N707194		Exch FLRNTX	State TX	Company Code 36
Engineer KECS	T.D.	T.Z.	WORK ORDER 36177187	Scale 1"=4000'
				SHEET 1 OF 4

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received
8-18-97#9
6102-9P706GRGREG BERGERON
COUNTY ROAD ADMINISTRATOR1900 Georgetown Inner Loop, Suite B
Georgetown, Texas 78626
Telephone (512) 930-3330
Fax (512) 930-3335Williamson County
Unified Road System

UTILITY INSTALLATION REQUEST

DATE: August 7, 1997TO: Williamson County Commissioners' Court
c/o County Engineer, County Road Administrator or County Commissioner

Formal notice is hereby given that GTE proposes to place
a buried Communications line within the right-of-way of CO RD 472
County Road as follows: Begin construction of
buried cable on CO RD 472 at GTE STA 0+00 and proceeding in a Northwest
direction along the North R.O.W. for a distance of 2500' to GTE STA
25+00. END OF CONSTRUCTION. Cable to be placed 30" deep.

The location and description of the proposed line and appurtenances is more
fully shown on the drawing attached hereto. The line will be constructed &
maintained on the County right-of-way in accordance with current Williamson
County Specifications as directed by the County Engineer, County Road
Administrator or County Commissioner.

Construction will begin on or after the 11th day of August 1997, and
is estimated to be completed in 30 calendar days.

SUBMITTED BY FIRM: GTE AUTHORIZED
SIGNATURE: _____ TITLE: Sr. Designer FIRM ADDRESS: 1700 N.
Austin Ave. Georgetown PHONE # 869-2234
CONTRACTOR (IF DIFFERENT FROM FIRM): _____
AUTHORIZED SIGNATURE: _____ TITLE: _____
ADDRESS: _____ PHONE # _____

Precinct #: 4

APPROVAL

This application is hereby approved subject to the following understandings and restrictions.

It is expressly understood that the said County Commissioners' Court does not imply hereby
to grant any right, claim, title or easement in or upon this County Road, and it is further
understood that in the future, should Williamson County, for any reason, need to work,
improve, relocate, widen, increase, add to, decrease, or in any manner change the structure
of this road or right-of-way, this line, if affected, will be moved at the direction of the
Williamson County Engineer or County Commissioner. This installation work shall not damage
any part of the roadway and adequate provisions shall be made to cause a minimum of
inconvenience to traffic and adjacent property owners.

APPROVED BY WILLIAMSON COUNTY COMMISSIONERS' COURT

BY: [Signature]
COUNTY ROAD ADMINISTRATORDATE: 8/20/97

62

8-20-97

ROW.

F-1

GREG BERGERON
COUNTY ROAD ADMINISTRATOR



311 Main St.
Georgetown, TX 78626
(512) 930-3330

Williamson County
Unified Road System

UTILITY INSTALLATION REQUEST

DATE: 8/22/97

TO: Williamson County Commissioners' Court
c/o County Engineer, County Road Administrator or County Commissioner

Formal notice is hereby given that GTE proposes to place
a BURIED CABLE line within the right-of-way of CR 105
CR 104 & 110 County Road as follows: 600' EAST of
INTERSECTION of CR 104 & 110 EASTWARD FROM DISTANCE
OF 1300' TO INTERSECTION of CR 100

The location and description of the proposed line and appurtenances is more fully shown on the drawing attached hereto. The line will be constructed & maintained on the County right-of-way in accordance with current Williamson County Specifications as directed by the County Engineer, County Road Administrator or County Commissioner.

Construction will begin on or after the 1 day of Aug 1997, and is estimated to be completed in 90 calendar days.

SUBMITTED BY FIRM: GTE AUTHORIZED
SIGNATURE: Billy A. Shad TITLE: ODT FIRM ADDRESS: 1700 N
Austin Ave, Georgetown TX PHONE # 869-2241
CONTRACTOR (IF DIFFERENT FROM FIRM):
AUTHORIZED SIGNATURE: TITLE:
ADDRESS: PHONE #

APPROVAL

Date: _____

This application is hereby approved subject to the following understandings and restrictions.

It is expressly understood that the said County Commissioners' Court does not imply hereby to grant any right, claim, title or easement in or upon this County Road; and it is further understood that in the future, should Williamson County, for any reason, need to work, improve, relocate, widen, increase, add to, decrease, or in any manner change the structure of this road or right-of-way, this line, if affected, will be moved at the direction of the Williamson County Engineer or County Commissioner. This installation work shall not damage any part of the roadway and adequate provisions shall be made to cause a minimum of inconvenience to traffic and adjacent property owners.

APPROVED BY WILLIAMSON COUNTY COMMISSIONERS' COURT

BY: [Signature] PRECINCT # 3
COMMISSIONER

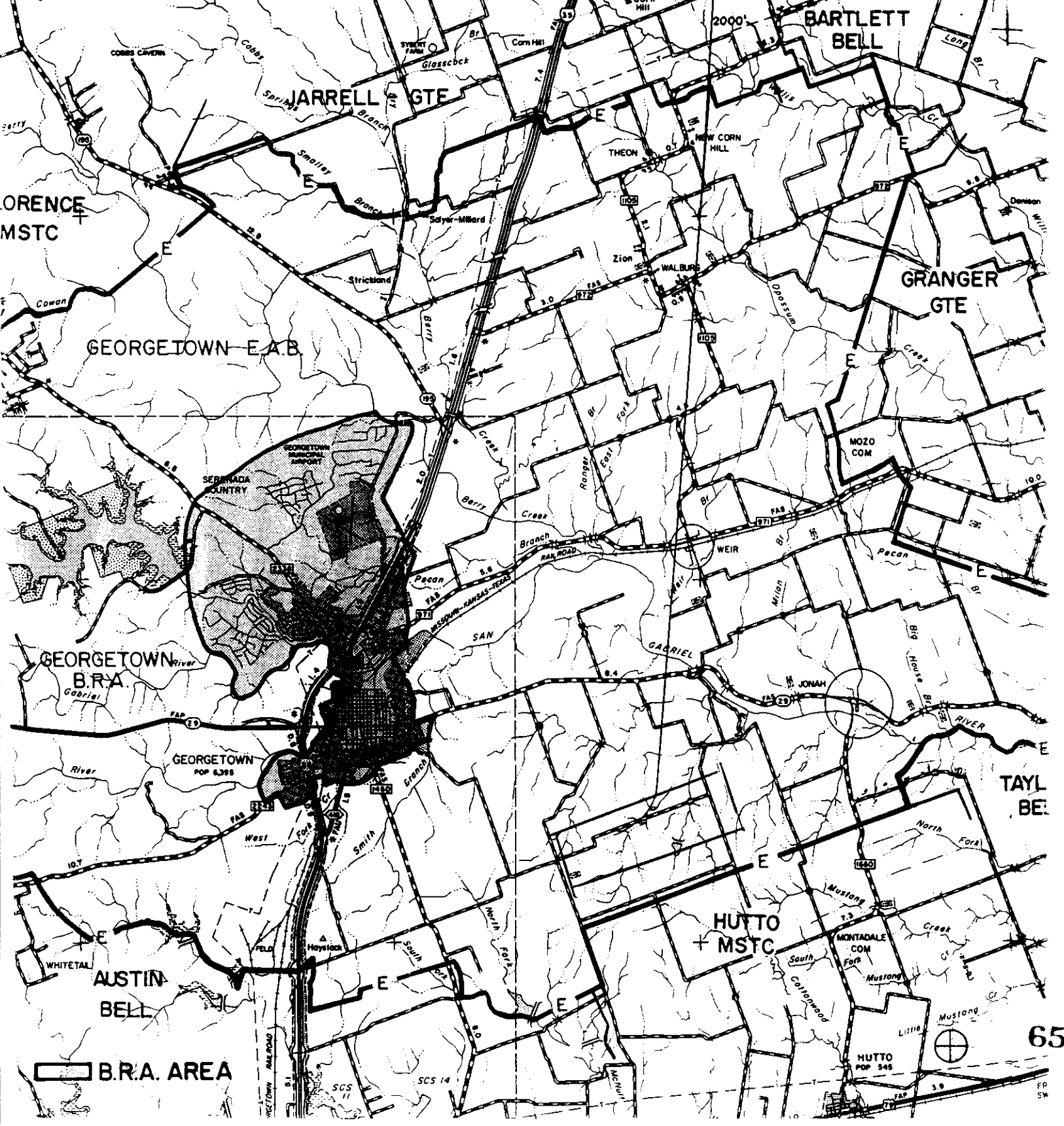
DATE: 8/22/97

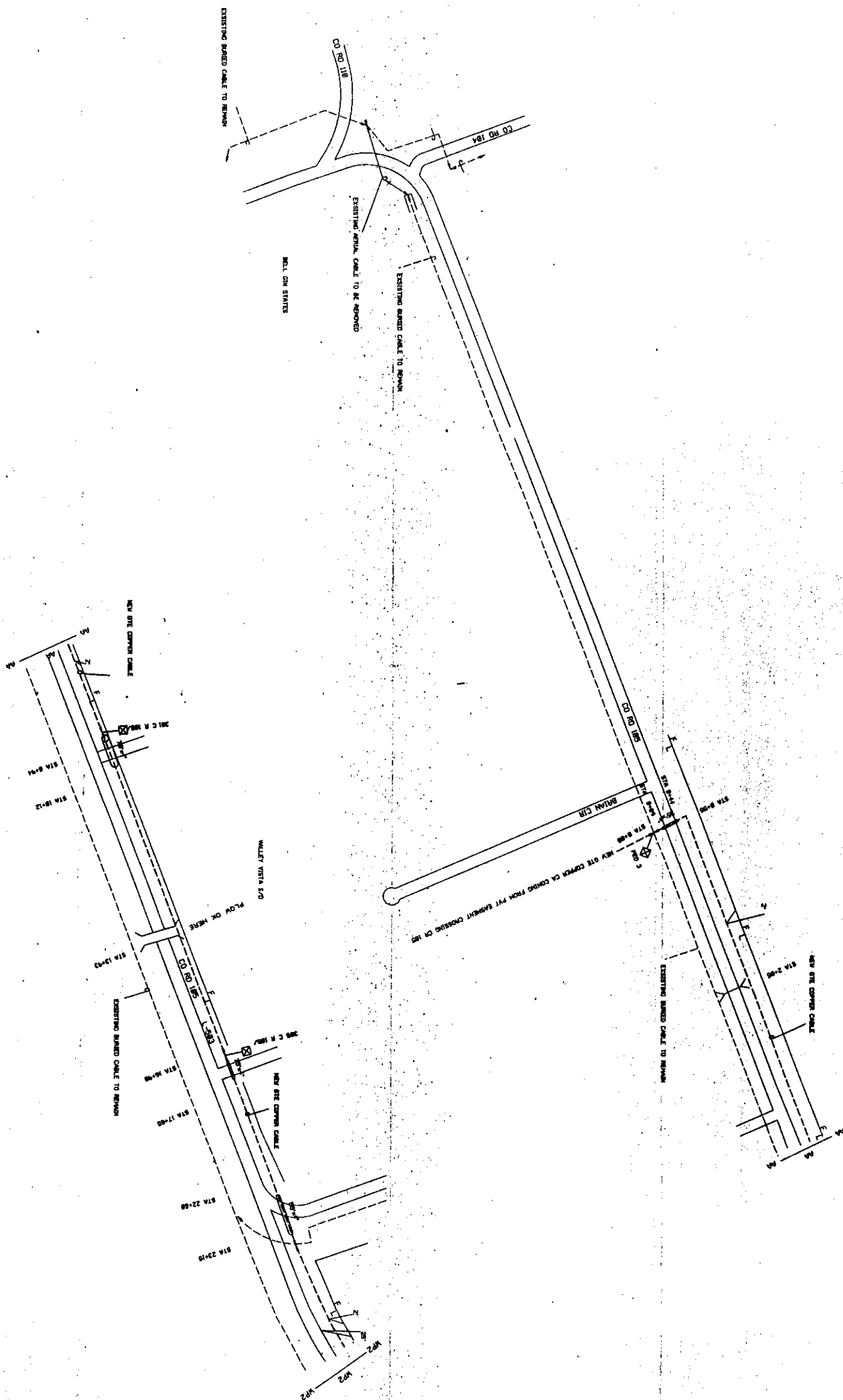
LUORIC L & C

TEXAS GENERAL EXCHANGE TARIFF
 SUPPLEMENT SECTION 6
 GEORGETOWN, TEXAS
 Exchange Area Boundary

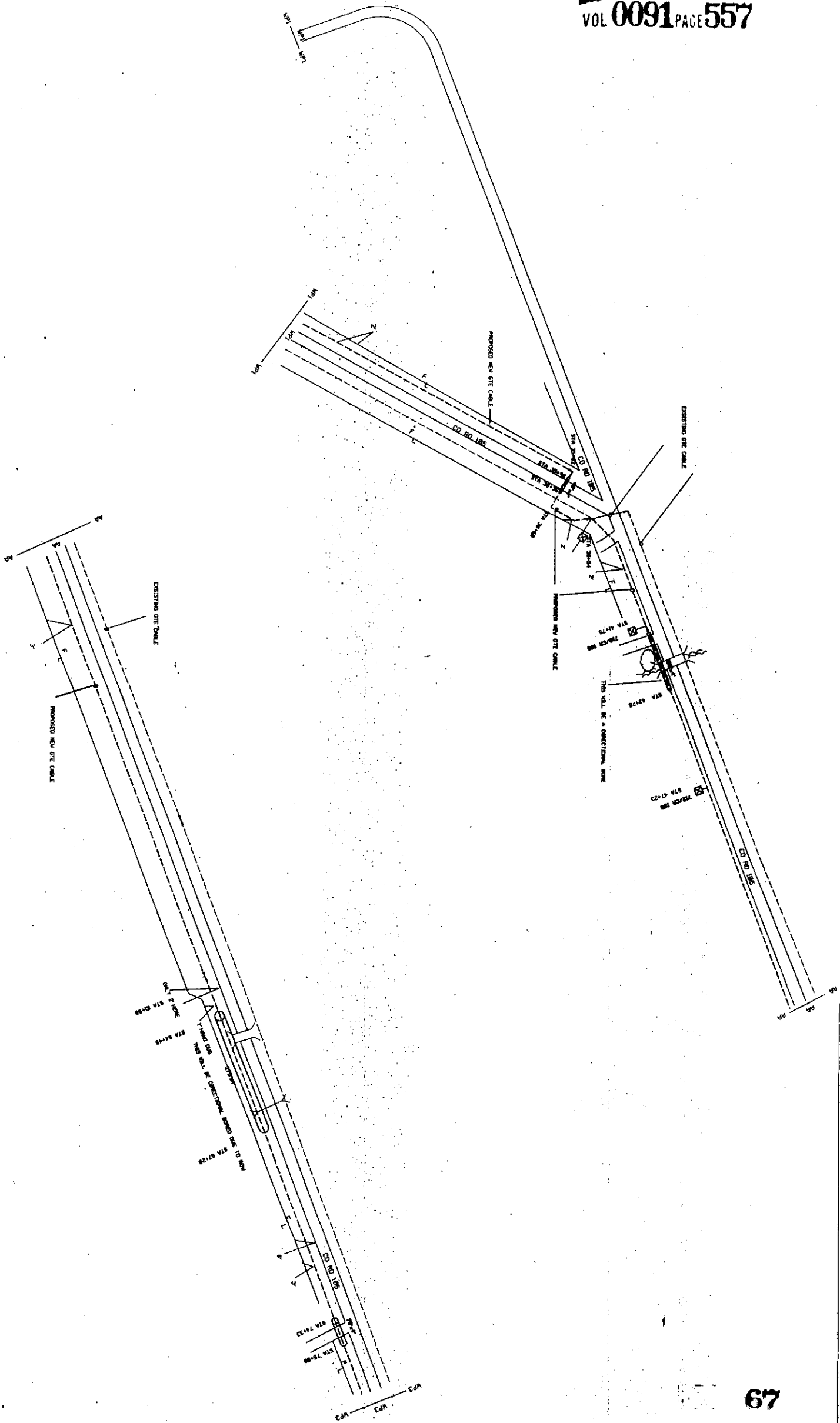
sed SHEET NO. 90A
 ING 5th Revised SHEET NO. 90A

OSCAR C. GOMEZ
 Resident - Regulatory & Governmental Affairs

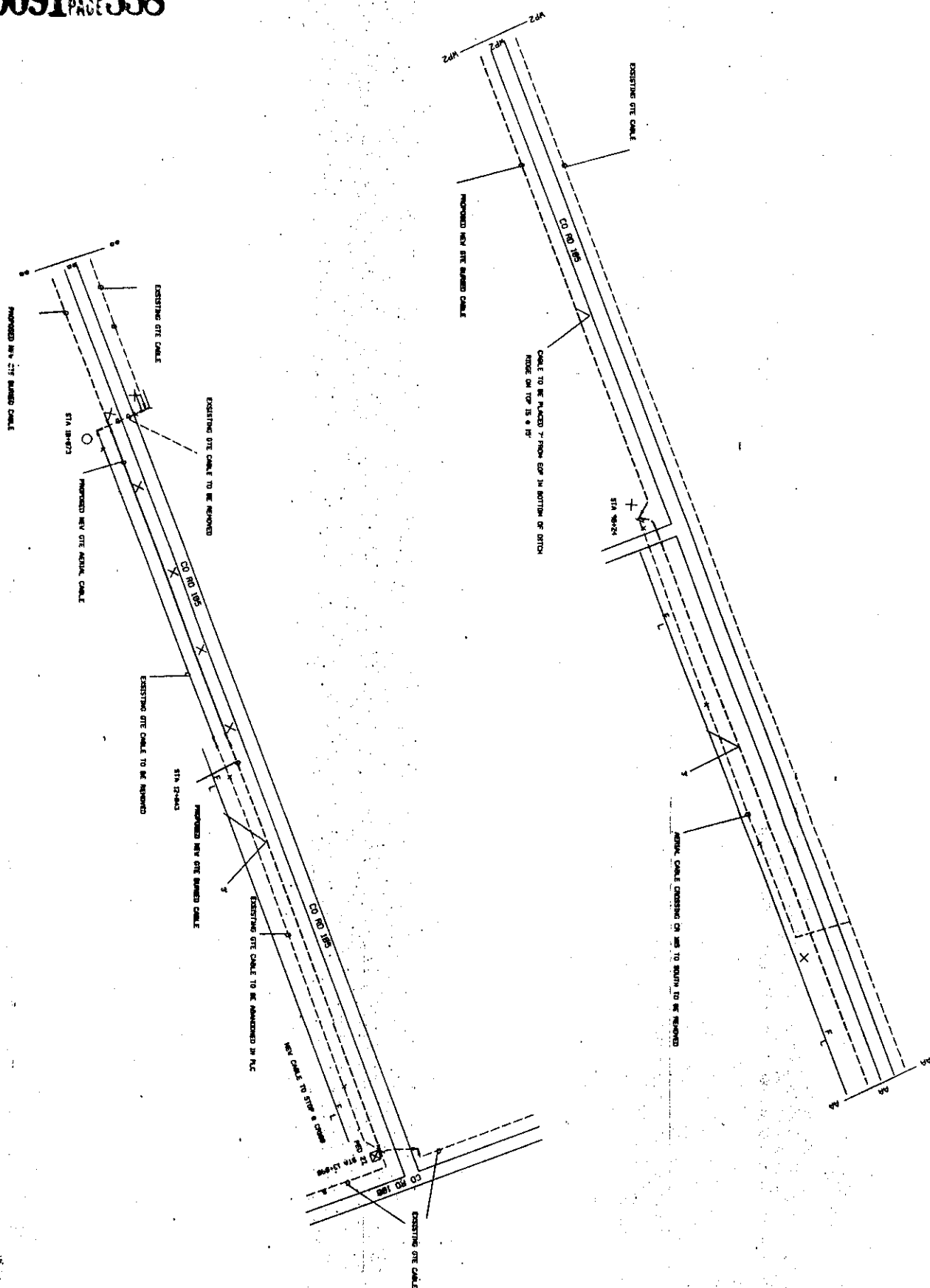




GID	SIN	AREA	STATE	TX
DIVISION	FEDERAL AREA	EXCLUSIVE	REG. COL.	000
V.C. #689	NO REGISTRATION	CONTROL	NUMBER	
TITLE:	WEEK REPORT	TAX DLT.	48727	
TYPE	REGULAR	SERIAL	CASE NO.	
DATE RECEIVED	REV. DATE	SCALE	PAGES	
FILE	WY	DRWG	BY	PRNT
		BYS	JYY	I OF



CITY	SU	AREA	STATE	TX
DIVISION	TECHN. AGEN.	EDUCATION	PERSONNEL	
NAME	WILLIAM W. HALL	CONTROL	NUMBER	
TITLE	UNION CO. MEMBER	TAX DIST.	4677	
TYPE	REG.	SECS	SOL. DEN.	
DATE	08/29/79	REV. DATE	SCALE	1/20/80
FILE#		DRAWN R/S	APPROV. J/V	PARENT Z OF 3



CD	SN	AREA	STATE	TR
DIVISION: REINS. DIV. BOKS: 448 WREN. CO. 000				
W.C. NAME: JIMMIE W. JONES				
TITLE: WREN. CO. REPORT		TAX EST. 467		
1961	1962	1963	1964	
DATE: 04/27/72		REV. DATE:		
FILE	ORIGIN	DATE	APPROV.	PRIN.
	015	015	114	3
				05

GREG BERGERON
County Road Administrator



**Williamson County
Unified Road System**

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1900 Georgetown Loop, Ste. B
Georgetown, Texas 78626
Telephone (512) 930-3330
Fax (512) 930-3335

When specifically agreed to in writing and signed by a Williamson County Commissioner, or the County Road Administrator, Williamson County will permit the cutting of a roadbed in lieu of core drilling, provided the contractor or contractors agree to the following installation:

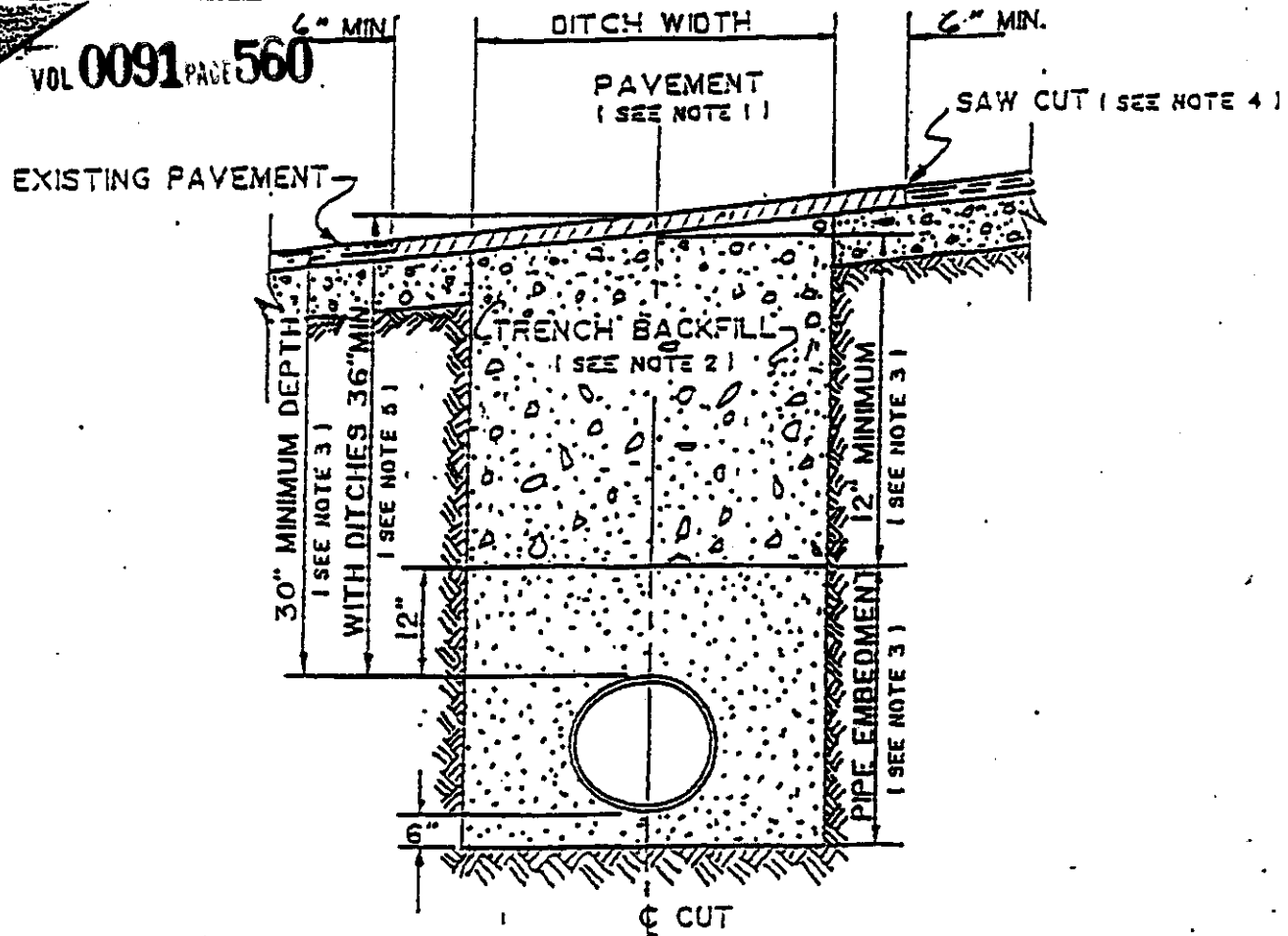
SPECIFICATION FOR CUTTING ROADBED IN LIEU OF CORE DRILLING

1. Compacted base material with concrete cap.
2. The utility shall be placed a minimum of 30" below the flow line.
3. Layer compacted and topped with 3" hot mix asphalt.
4. A performance bond, or other securities agreed upon by the County, must be pledged in the amount of the estimated cost of the road repairs, as agreed to by the contractor and Williamson County, prior to the commencing of a cutting of the roadbed.
5. A road cut permit fee, in the amount of \$120.00 per roadbed cut, must be submitted to the County Road Administrator's office prior to cutting the roadbed.

**SPECIFICATION FOR CUTTING ROADBED IN LIEU OF CORE DRILLING
WITHIN AUSTIN ETJ**

1. Roadbed cuts to be repaired in accordance with City of Austin specifications as outlined in their standard Specifications for Cuts in Public Right of Way Manual.
2. The utility shall be placed a minimum of 30" below the flow line.
3. The installation to be free from defects for a period of one (1) year from completion date. Any maintenance required during this period, caused by the cutting of a road, will be done by the contractor or contractors without cost to the County.
4. A performance bond, or other securities agreed upon by the County, must be pledged in the amount of the estimated cost of the road repairs, as agreed to by the contractor and County, prior to the commencing of a cutting of the roadbed.
5. A roadbed cut permit fee, in the amount of \$120.00 per roadbed cut, must be submitted to the County Road Administrator's office prior to cutting the roadbed.

This agreement must be entered into prior to the commencing of the cutting of a roadbed.



1. Hot mix asphalt 1 1/2" min. thickness. Roll in place to match existing surface. $\pm 1/8"$ tolerance.
2. Trench backfill shall be flexible base, compacted to 95% optimum in 8" layers unless otherwise approved and specified. Flexible base to match existing base thickness or 8 inches, whichever is greater (specifications: TSHD Item 248, Type A, Grade 2).
3. Pipe embedment (pipe envelope) size and materials shall be as specified elsewhere by the utility company and/or its engineers. Pipe depth shall be as specified elsewhere provided minimum depths are met.
4. Saw cut shall be made prior to ditch cut. If pavement is damaged during cut, a new saw cut shall be made beyond the damaged area and new pavement placed.
5. Where roadside ditches (bar ditches) are crossed by the utility pipe, minimum depth to the top of the pipe from centerline road elevation will be 36".

received

8-18-97

5437 3P001BB

GREG BERGERON
COUNTY ROAD ADMINISTRATORWilliamson County
Unified Road System1900 Georgetown Inner Loop, Suite B
Georgetown, Texas 78626
Telephone (512) 930-3330
Fax (512) 930-3335

VOL. 0091 PAGE 561

UTILITY INSTALLATION REQUEST

DATE: 8-14-97TO: Williamson County Commissioners' Court
c/o County Engineer, County Road Administrator or County CommissionerFormal notice is hereby given that GTE proposes to place
a BURIED SERVICE LINE line within the right-of-way of A
WILLIAMSON CR 313 County Road as follows:
SEE ATTACHED SKETCH

The location and description of the proposed line and appurtenances is more fully shown on the drawing attached hereto. The line will be constructed & maintained on the County right-of-way in accordance with current Williamson County Specifications as directed by the County Engineer, County Road Administrator or County Commissioner.

Construction will begin on or after the 15 day of AUGUST 1997, and is estimated to be completed in 30 calendar days.SUBMITTED BY FIRM: GTE AUTHORIZED
SIGNATURE: [Signature] TITLE: S.D. Design FIRM ADDRESS: 1700 W. LAUSTON AVE
PHONE # 865-2234CONTRACTOR (IF DIFFERENT FROM FIRM):
AUTHORIZED SIGNATURE: TITLE:
ADDRESS: PHONE #Precinct #: 3

APPROVAL

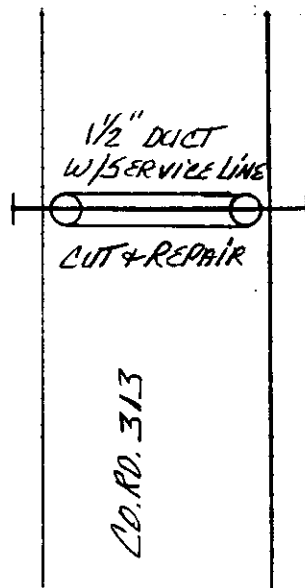
This application is hereby approved subject to the following understandings and restrictions.

It is expressly understood that the said County Commissioners' Court does not imply hereby to grant any right, claim, title or easement in or upon this County Road; and it is further understood that in the future, should Williamson County, for any reason, need to work, improve, relocate, widen, increase, add to, decrease, or in any manner change the structure of this road or right-of-way, this line, if affected, will be moved at the direction of the Williamson County Engineer or County Commissioner. This installation work shall not damage any part of the roadway and adequate provisions shall be made to cause a minimum of inconvenience to traffic and adjacent property owners.

APPROVED BY WILLIAMSON COUNTY COMMISSIONERS' COURT

BY: [Signature]
COUNTY ROAD ADMINISTRATORDATE: 8/22/97

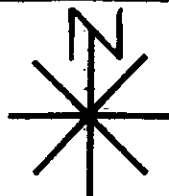
71



72

MC 600664
FORM ES-02
REV 5-78

AREA _____
TAX DIST. _____
ENG'D BY Bo. STERN DATE 8-14-97
DRAWN BY _____ DATE _____
APPROVED BY _____ DATE _____
REVISED BY _____ DATE _____




SCALE NTS

GENERAL TELEPHONE COMPANY
OF THE SOUTHWEST

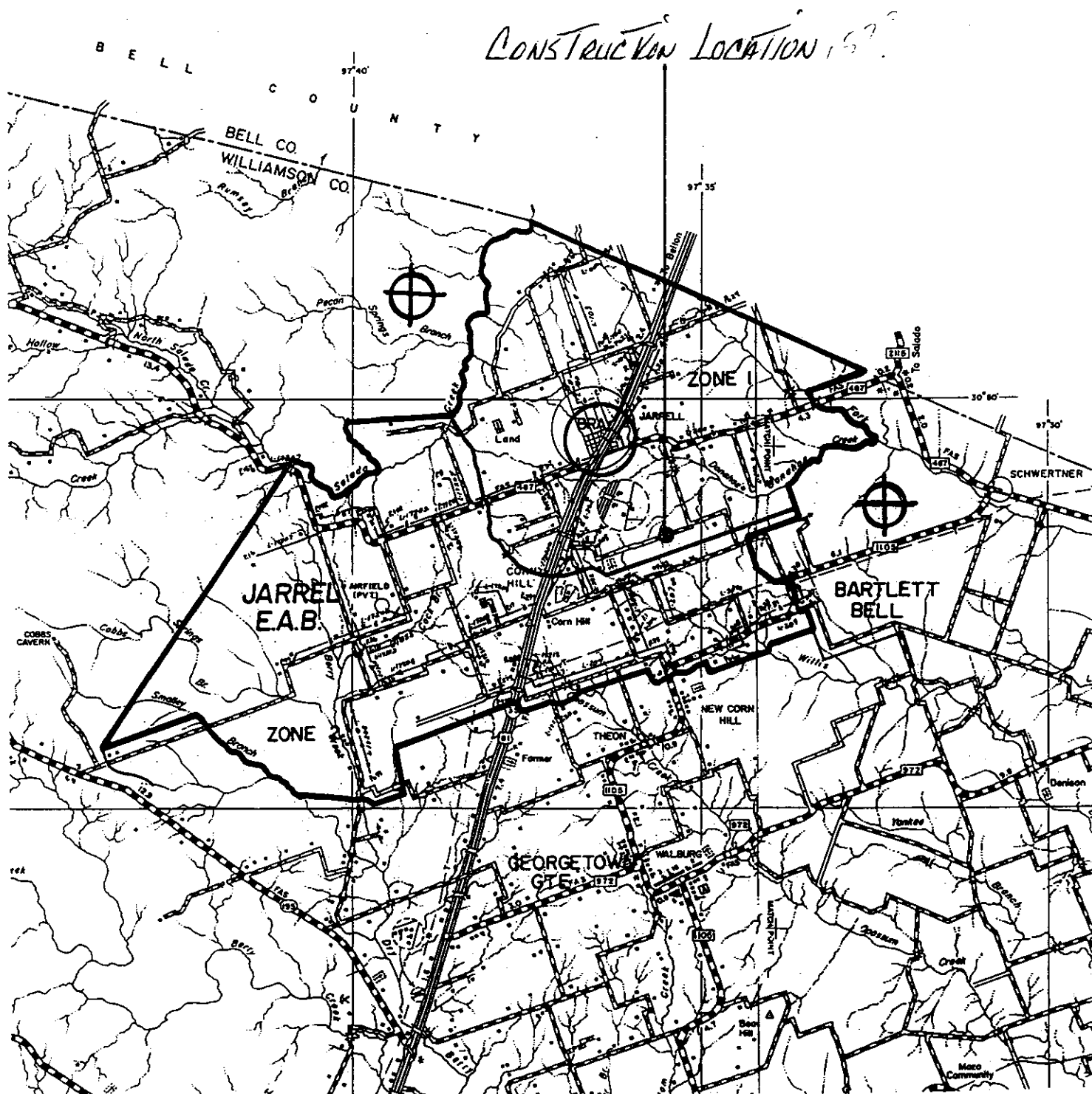
LOCATION 5437 JARRELL
DESCRIPTION PERMIT TO CUT &
REPAIR ROAD

SHEET 1 OF 1 W. O. NO. 3P00188

ISSUED 8-12-77 EFFECTIVE 1-18-77 DOCKET 15	 GENERAL TELEPHONE COMPANY OF THE SOUTHWEST	TEXAS GENERAL EXCHANGE TARIFF MAP SUPPLEMENT SECTION 6 JARRELL, TEXAS Exchange Area Boundary
SCALE 1 inch = 2 Mi.		First Revised SHEET NO. 125A CANCELLING-Original SHEET NO. 125A

ALL BOUNDARIES ARE 600 FEET FROM
ROADS UNLESS OTHERWISE NOTED

R. REX BAILEY
VICE PRESIDENT--REVENUE REQUIREMENTS



GREG BERGERON
County Road Administrator



1900 Georgetown Loop, Ste. B
Georgetown, Texas 78626
Telephone (512) 930-3330
Fax (512) 930-3335

Williamson County
Unified Road System

When specifically agreed to in writing and signed by a Williamson County Commissioner, or the County Road Administrator, Williamson County will permit the cutting of a roadbed in lieu of core drilling, provided the contractor or contractors agree to the following installation:

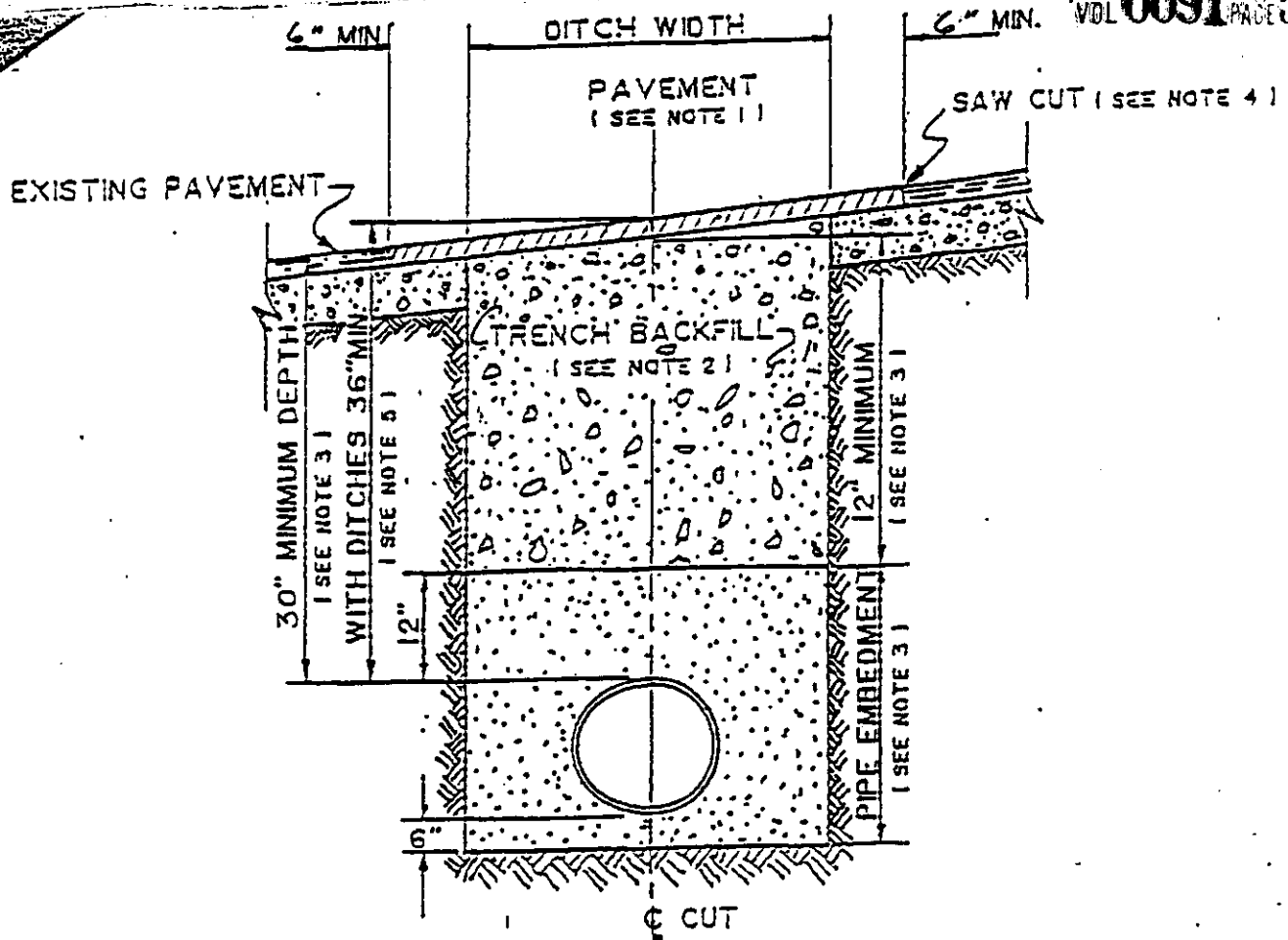
SPECIFICATION FOR CUTTING ROADBED IN LIEU OF CORE DRILLING

1. Compacted base material with concrete cap.
2. The utility shall be placed a minimum of 30" below the flow line.
3. Layer compacted and topped with 3" hot mix asphalt.
4. A performance bond, or other securities agreed upon by the County, must be pledged in the amount of the estimated cost of the road repairs, as agreed to by the contractor and Williamson County, prior to the commencing of a cutting of the roadbed.
5. A road cut permit fee, in the amount of \$120.00 per roadbed cut, must be submitted to the County Road Administrator's office prior to cutting the roadbed.

SPECIFICATION FOR CUTTING ROADBED IN LIEU OF CORE DRILLING
WITHIN AUSTIN ETJ

1. Roadbed cuts to be repaired in accordance with City of Austin specifications as outlined in their standard Specifications for Cuts in Public Right of Way Manual.
2. The utility shall be placed a minimum of 30" below the flow line.
3. The installation to be free from defects for a period of one (1) year from completion date. Any maintenance required during this period, caused by the cutting of a road, will be done by the contractor or contractors without cost to the County.
4. A performance bond, or other securities agreed upon by the County, must be pledged in the amount of the estimated cost of the road repairs, as agreed to by the contractor and County, prior to the commencing of a cutting of the roadbed.
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This agreement must be entered into prior to the commencing of the cutting of a roadbed.



1. Hot mix asphalt 1 1/2" min. thickness. Roll in place to match existing surface. $\pm 1/8"$ tolerance.
2. Trench backfill shall be flexible base, compacted to 95% optimum in 8" layers unless otherwise approved and specified. Flexible base to match existing base thickness or 8 inches, whichever is greater (specifications: TSHD Item 248, Type A, Grade 2).
3. Pipe embedment (pipe envelope) size and materials shall be as specified elsewhere by the utility company and/or its engineers. Pipe depth shall be as specified elsewhere provided minimum depths are met.
4. Saw cut shall be made prior to ditch cut. If pavement is damaged during cut, a new saw cut shall be made beyond the damaged area and new pavement placed.
5. Where roadside ditches (bar ditches) are crossed by the utility pipe, minimum depth to the top of the pipe from centerline road elevation will be 36".

GREG BERGERON
COUNTY ROAD ADMINISTRATOR**received**

8-18-97

Williamson County
Unified Road System1900 Georgetown Inner Loop, Suite B
Georgetown, Texas 78626
Telephone (512) 930-3330
Fax (512) 930-3335

UTILITY INSTALLATION REQUEST

DATE: 8-15-97TO: Williamson County Commissioners' Court
c/o County Engineer, County Road Administrator or County Commissioner

Formal notice is hereby given that Long Star Gas proposes to place a 6" Poly II Gas main line within the right-of-way of Great Oaks at Racine Tr. County Road as follows: cut Great Oaks from Media north to Row and install the 6" Poly II Gas main. See Attached.

The location and description of the proposed line and appurtenances is more fully shown on the drawing attached hereto. The line will be constructed & maintained on the County right-of-way in accordance with current Williamson County Specifications as directed by the County Engineer, County Road Administrator or County Commissioner.

Construction will begin on or after the 18 day of August 1997, and is estimated to be completed in 60 calendar days.

SUBMITTED BY FIRM: Long Star Gas AUTHORIZED
SIGNATURE: Loyd Davis PRINTED NAME: Loyd Davis
TITLE: BD Mgr. FIRM ADDRESS: 3110 N. IH-35, Round Rock 78681
PHONE # 512-244-6234
CONTRACTOR (IF DIFFERENT FROM FIRM) Blund/Schroeder
AUTHORIZED SIGNATURE: Joe Blund PRINTED NAME: Joe Blund
TITLE: Pres. ADDRESS: 11111 8705 Schaefer Blvd #101
PHONE # 488-8285 Austin 78757

Precinct #: 3

APPROVAL

This application is hereby approved subject to the following understandings and restrictions.

It is expressly understood that the said County Commissioners' Court does not imply hereby to grant any right, claim, title or easement in or upon this County Road; and it is further understood that in the future, should Williamson County, for any reason, need to work, improve, relocate, widen, increase, add to, decrease, or in any manner change the structure of this road or right-of-way, this line, if affected, will be moved at the direction of the Williamson County Engineer or County Commissioner. This installation work shall not damage any part of the roadway and adequate provisions shall be made to cause a minimum of inconvenience to traffic and adjacent property owners.

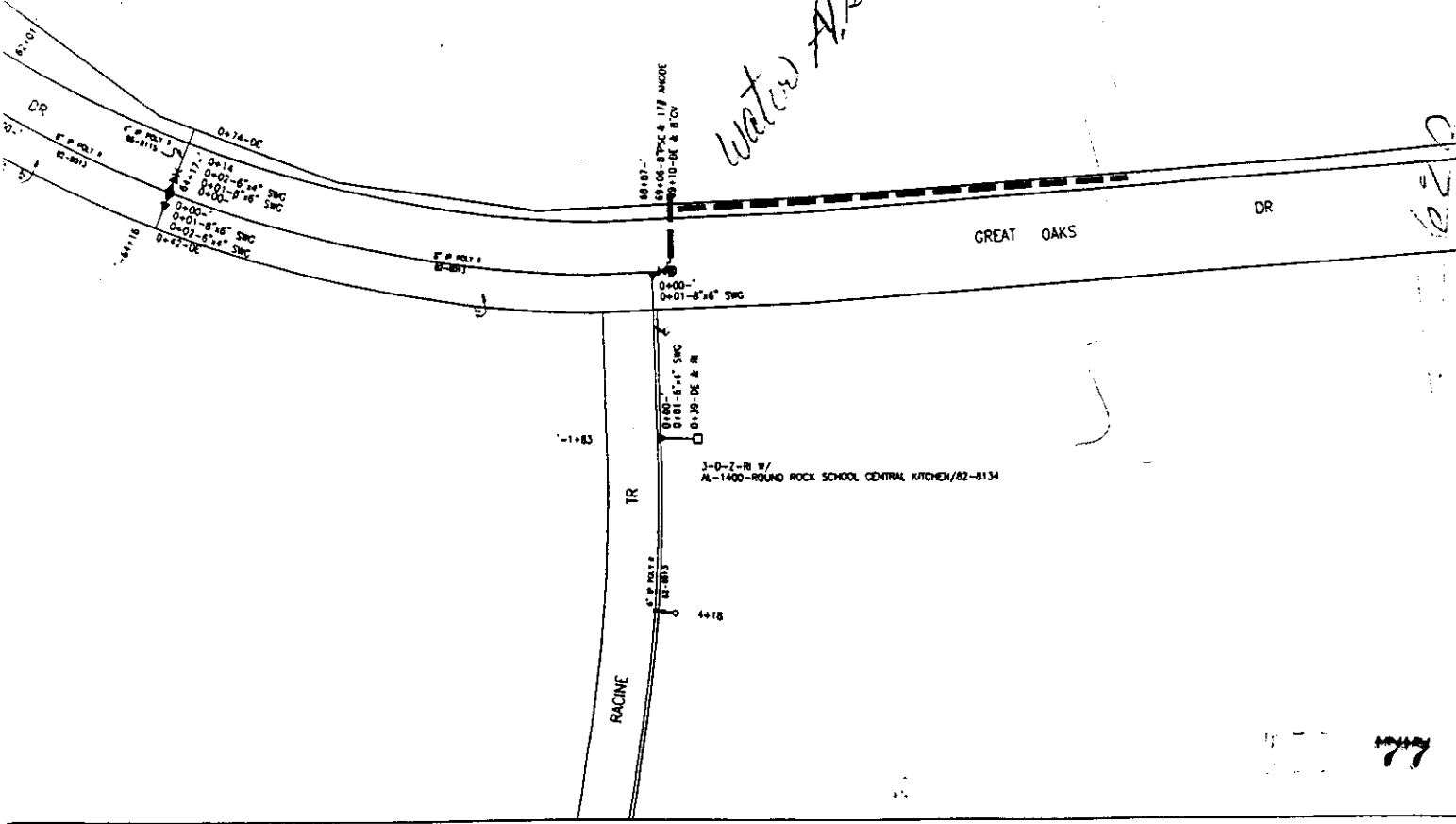
APPROVED BY WILLIAMSON COUNTY COMMISSIONERS' COURT

BY: Greg Bergeron
COUNTY ROAD ADMINISTRATORDATE: 8/22/97

76

8-21-97
cut + restore
R.J.

water side - 6' D.P. under sidewalk



AL816308

LONE STAR GAS COMPANY
BRUSHY CREEK SHEET NO. AL816310

AL819310

GREG BERGERON
County Road Administrator



1900 Georgetown Loop, Ste. B
Georgetown, Texas 78626
Telephone (512) 930-3330
Fax (512) 930-3335

Williamson County
Unified Road System

When specifically agreed to in writing and signed by a Williamson County Commissioner, or the County Road Administrator, Williamson County will permit the cutting of a roadbed in lieu of core drilling, provided the contractor or contractors agree to the following installation:

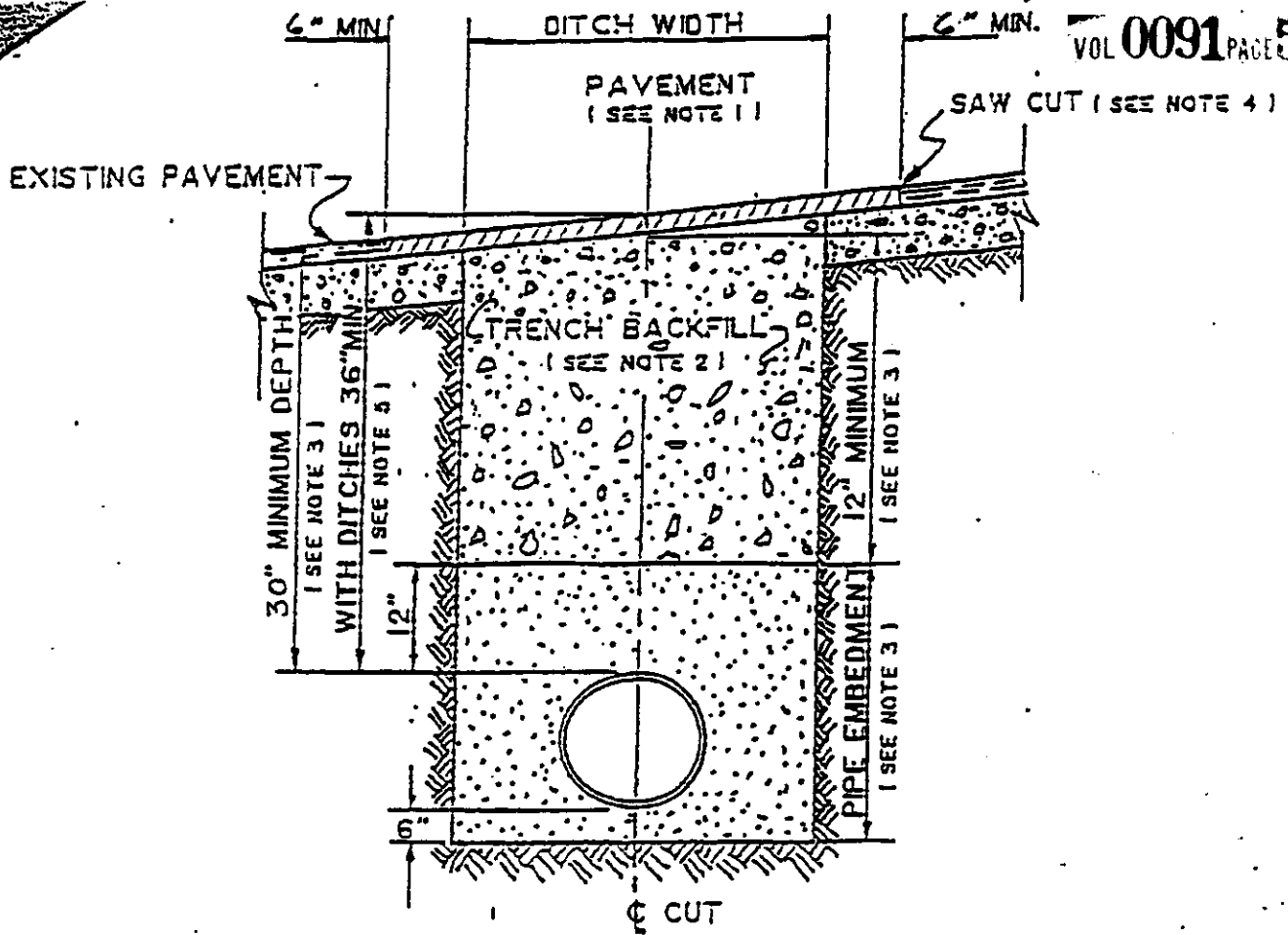
SPECIFICATION FOR CUTTING ROADBED IN LIEU OF CORE DRILLING

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3. Layer compacted and topped with 3" hot mix asphalt.
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SPECIFICATION FOR CUTTING ROADBED IN LIEU OF CORE DRILLING
WITHIN AUSTIN ETJ

1. Roadbed cuts to be repaired in accordance with City of Austin specifications as outlined in their standard Specifications for Cuts in Public Right of Way Manual.
2. The utility shall be placed a minimum of 30" below the flow line.
3. The installation to be free from defects for a period of one (1) year from completion date. Any maintenance required during this period, caused by the cutting of a road, will be done by the contractor or contractors without cost to the County.
4. A performance bond, or other securities agreed upon by the County, must be pledged in the amount of the estimated cost of the road repairs, as agreed to by the contractor and County, prior to the commencing of a cutting of the roadbed.
5. A roadbed cut permit fee, in the amount of \$120.00 per roadbed cut, must be submitted to the County Road Administrator's office prior to cutting the roadbed.

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2. Trench backfill shall be flexible base, compacted to 95% optimum in 8" layers unless otherwise approved and specified. Flexible base to match existing base thickness or 8 inches, whichever is greater (specifications: TSHD Item 248, Type A, Grade 2).
3. Pipe embedment (pipe envelope) size and materials shall be as specified elsewhere by the utility company and/or its engineers. Pipe depth shall be as specified elsewhere provided minimum depths are met.
4. Saw cut shall be made prior to ditch cut. If pavement is damaged during cut, a new saw cut shall be made beyond the damaged area and new pavement placed.
5. Where roadside ditches (bar ditches) are crossed by the utility pipe, minimum depth to the top of the pipe from centerline road elevation will be 36".

AGENDA ITEM # 5

August 26, 1997

*

Consider noting reports from TxDOT on over axle/over weight tolerance permits.

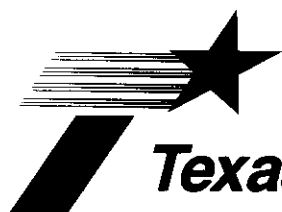
Moved: Judge Doerfler

Seconded: Commissioner Boatright

Motion: To note reports from TxDOT on over axle/over weight tolerance permits.

Vote: Motion carried 4 - 0 with Commissioner Heiligenstein absent from the dais

< Clerk copy here >



Texas Department of Transportation

DEWITT C. GREER STATE HIGHWAY BLDG. • 125 E. 11TH STREET • AUSTIN, TEXAS 78701-2483 • (512) 463-8585

August 14, 1997

Attn: County Clerks,

In accordance with HB 1547, 74th Legislature, enclosed is the notification to counties concerning the issuance of Over Axle / Over Gross Weight Tolerance Permits. HB 1547, 74th Legislature directs the Texas Department of Transportation to notify each county listed in the permit application for a permit issued under authority of TVCS 6701d-11 Sec. 5B, and the Texas Transportation Code, Chapter 623 that the person intends to operate or cause to be operated an overweight vehicle in the county.

If this report is going to the incorrect address please notify the Motor Carrier Division of any mailing address changes.

If you have any questions concerning this information, please contact Curtis Wagner at 512-465-3500.

*noted 8-26-97
John C. Doerfler*

Sincerely,

for: Larry A. Chamberlain
Lawrance R. Smith, Director
Motor Carrier Division

Enclosure

80

**Over Axle Weight Tolerance Permit Report
for
WILLIAMSON County
JULY 19 - AUGUST 01
1997**

BATON EXCAVATION CO LC 97072153021T	15350 FM 2276 NORTH 1XP5DB9X3RD350927 R19078	KILGORE TX	TX	75662
BOTTLINGER GRAIN CO 97080153025T 97080153026T 97080153027T 97080153028T 97080153029T 97080153030T 97080153031T	RT 1, BOX 74 1XPADD9X3JD256405 2BS017 1XPFD9X9JD264918 2BS011 1XPFD9X8KD276916 2BS006 1XPCDR9XXMD305153 2BS014 1XPFD9X5LD296168 2BS012 1XPFD9X3LD296167 2BS007 1XPCDR9X3PD322154 2BS021	HAMILTON TX TX TX TX TX TX TX	TX	76531
BRENCO MARKETING CORPORATION 97073050034T 97073050035T 97073050036T 97073050037T	P O BOX 3819 2HSFHCTR6NC053484 2AM438 2HSFEGUR3LC037951 2AM439 2HSFHCTR9NC055634 2AM440 2HSFHCAR3PC068787 2AM433	BRYAN TX TX TX TX	TX	77805
C & C TRANSPORT, INC 97072453054T 97072453055T 97072453056T 97072453057T 97072453058T	PO BOX 209 1XP5DR8X2VD437822 R77385 1MZAA13Y4NW018851 R10319 1MZAA13Y4MW010442 R10320 1XP5DR9X9WD443049 R10636 1XP5DR8X0VD442047 R61018	JASPER TX TX TX TX TX	TX	75951
COLLIER TRUCKING 97072453036T 97072553066T	4645 N CENTRAL EXPRESSWAY 1FUYYDYB2HH308995 R17701 1FUYDCYB8KP367570 2DY510	DALLAS TX TX	TX	75205
COLLIER TRUCKING INC 97072553004T 97072553005T	4645 NORTH CENTRAL EXPRESSWAY 1FUY3EDB2RH740028 R12408 1FUY3ECB8MP511322 R12381	DALLAS TX TX	TX	75205
DAVID PERKINS TRUCKING 97072153023T	P O BOX 1045 1XP5DB9X3JD254591 R73783	MARLIN TX	TX	76661
EVANS RANCH INC 97072553056T 97072553057T	P O BOX 458 1XP9D29XXDP157473 T43719 1XP9D29X7GD201239 T45038	LITTLE RIVER TX TX	TX	76554
GEORGETOWN TRANSPORTATION, INC 97072553041T 97072553042T 97072553043T 97072553044T 97072553045T 97072553046T 97072553047T 97072553048T 97072553049T	6506-A HOMESTEAD 1NKKL29X6EJ353984 2AS995 1WUGDEJF3EN068907 2DY910 1XP6D29X8ED192357 2AD066 1FUYDSEB3R8462928 2AH827 1FUPYSYB8GP278762 2AD021 1XP9DB9X1EP161414 2AD063 1FUYDCYB8KP342751 2DY767 1XP5DR9XXND317393 2AC788 1FUPYDYB9EP247299 2EA243	HOUSTON TX TX TX TX TX TX TX TX TX	TX	77028
GREENLINE CHEMICAL COMPANY 97072153024T	11 SOUTH AVENUE F 4V1WDBJEXJN607033 2AC309	ELGIN TX	TX	78621
L H CHANEY MATERIALS INC 97072253093T 97072253094T 97072253095T 97072253096T	P O BOX 1665 1XP5D69X2VD412240 R36220 1XP5D69X4VD412241 R36221 1XP5D69X6VD420485 R36222 1XP5D69X1VD420488 R36209	ROANOKE TX TX TX TX	TX	76262

**Over Axle Weight Tolerance Permit Report
for
WILLIAMSON County
JULY 19 - AUGUST 01
1997**

L H CHANEY MATERIALS INC 97072253097T 97072253098T 97072253099T	P O BOX 1665 1XP5D69X3VD420489 R36210 1NP5L69X1VD425266 R36280 1XP5D69XXVD420487 R36279	ROANOKE TX TX TX	TX	76262
LARRY SNOW 97072553052T 97072553053T 97072553054T 97072553055T	510 COUNTRY RD 100 2HSFBJXR8FCA11452 2AU292 1XKWDB9X3ES318351 2AU291 1FUPYSYB5EP235087 2AU290 2HSFMALR9RC093600 2EE578	PURMELA TX TX TX TX	TX	76566
M & P GRAIN TRUCKS, INC 97080153039T 97080153040T 97080153041T	RT 1 BOX 206 1FUPYSYB0GP267187 2AC274 1NKALB9X5KJ518415 2AC275 1XKAD29X5KJ521253 2AC276	BARTLETT TX TX TX	TX	76511
NED ROSS CO. 97073050019T 97073050020T	7500 HWY 71 W - #203 1M2N188Y9GA012613 ZG1956 1FUYDCYB2LH373716 SJ4506	AUSTIN TX TX	TX	78735
ODEEN HIBBS TRUCKING CO 97073050063T 97073050064T 97073050065T 97073050066T 97073050067T 97073050068T	P O BOX 14332 2HSFHASRXSC020845 2DT358 2FUYDSYB9KV365553 2AL937 1XPCDB9X0ND312640 2DM459 2HSFBASR5SC036985 2DM438 1XKWDB9XXTS686605 2CD116 1FUEYBYB9FH264689 2CD115	AUSTIN TX TX TX TX TX TX	TX	78761
PENNINGTON CONSTRUCTION INC 97072253055T	ROUTE 1 BOX 1362 1XP5DB9X0VD442247 R63966	QUITMAN TX	TX	75783
SHALLOW FORD CONSTRUCTION CO 97072253056T 97072253057T 97072253058T 97072253059T 97072253060T 97072253061T	P O BOX 3685 1M1N187Y0KW029107 2AD243 1M1N187Y1KW029102 2AD249 1FDYA90X9FVA65406 2EE247 R686ST15573 2AD248 2XKDD29X0LM542244 2AD244 1M2P267Y8VM030950 2CJ727	TEMPLE TX TX TX TX TX TX	TX	76505
SKINNER TRANSPORATION INC 97072553058T	PO BOX 9290 1FUYDEDB0SP593488 R07470	AUSTIN TX	TX	78766
STRICK'S DIRT WORKS, INC 97080153015T 97080153016T 97080153017T	RT 1 BOX 882 1M2N179Y7EA094539 1KY952 1M2AA13Y9MW013403 1KE493 1M2AA18Y9TW062768 1JX951	GILMER OK OK OK	TX	75644
TRANSIT MIX CONCRETE 97072850033T	P O BOX 5187 1FUYDCXB2PP490581 2BA389	BEAUMONT TX	TX	77726
TXI TRANSPORTATION COMPANY 97072253016T	1341 WEST MOCKINGBIRD LANE 1FUPYSYB9EP236386 2AN825	DALLAS TX	TX	75247
VAL SMITH PETROLEUM CO INC 97080153064T	P O BOX 279 1XKADB9X6WR760608 2AH892	BLANCO TX	TX	78606

AGENDA ITEM # 6August 26, 1997Vol 91 Page 573Consider release of Letter of Credit for Bell Meadows.

Moved: Commissioner Hays

Seconded: Commissioner Mehevec

Motion: To release Letter of Credit for Bell Meadows, Section 1.

Vote: Motion carried 5 - 0

AGENDA ITEM # 7August 26, 1997Vol 91 Page 573Consider awarding contract for engineering design of County Road 174 (Brushy Creek Road) from Parmer Lane to Cedar Park city limits (funded from C.O.'s).

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To retain Murfee Engineering for engineering design of County Road 174 (Brushy Creek Road) from Parmer Lane to Great Oaks (funded from C.O.'s).

Vote: Motion carried 4 - 0 with Commissioner Heiligenstein absent from the dais

< Clerk's copy here >

***See contract recorded in Volume 91, page 745 Commissioners Court Minutes

AGENDA ITEM # 8August 26, 1997Vol 91 Page 573Consider awarding contract for survey work on County Road 174, from Parmer Lane to Cedar Park city limits (funded from C.O.'s).

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To retain Capital City Surveying Inc. for survey work on County Road 174, from Parmer Lane to Great Oaks (funded from C.O.'s)

Vote: Motion carried 5 - 0

< Clerk copy here >

*** See Volume 91, pages 750/752 for copy of contract.

AGENDA ITEM # 9August 26, 1997*Consider adopting resolution concerning the State's contract airline fares pursuant to House Bill 255, 75th legislature, R.S.

Moved: Commissioner Mehevec

Seconded: Judge Doerfler

Motion: To adopt resolution concerning the State of Texas contract airline fares pursuant to House Bill 255, 75th legislature, R.S.

Vote: Motion carried 4 - 0 with Commissioner Heiligenstein absent from the dais

< Clerk copy here >



General Services Commission

1711 San Jacinto - P.O. Box 13047

Austin, Texas 78711-3047

Web Site: www.gsc.state.tx.us

(512) 463-3035

CHAIRMAN
Alphonso Jackson
VICE-CHAIRMAN
Ramiro "Ram" Guzman
COMMISSIONERS
Ofelia de los Santos
Dionicio Vidal Flores, P.E.
Barbara Rusing
Gene Shull
EXECUTIVE DIRECTOR
Tom Treadway

August 8, 1997

Hon. John C. Doerfler
Williamson County Judge
Williamson County Courthouse, 2nd Floor
Georgetown TX 78626

COPY TO COMMISSIONER X4
Shirley Scharly
Sraggs
8/19/97

Dear Judge Doerfler:

House Bill 255, 75th Leg., R. S., and 1 TAC, §125.29 provides the legal authority for a county sheriff, deputy sheriff, or juvenile probation officer who is transporting a state prisoner under a felony warrant to participate in the State of Texas' contract airline fares for the purpose of obtaining discount airfares for the law enforcement or probation officer and the prisoner. The average discount for Fiscal Year 1998 (Sept. 1, 1997 - Aug. 31, 1998) is approximately 60% off the normal coach fare.

Your county may participate in this program by filing a resolution with the General Services Commission's State Travel Management Program (STMP). The attached resolution may be used for this purpose. The resolution will authorize the sheriff's office and juvenile probation board to participate in our program, and recognizes the county's obligation to pay the participation fee.

House Bill 255 authorizes the STMP to charge participating counties a fee to recover the cost of administering the program. For the first year, the fee will be based on the county's population size. In subsequent years, the annual fee will be based on usage of contract airline fares during the previous year. The annual fee for your county for Fiscal Year 1998 is \$750.00. The annual participation fee will be billed immediately upon receipt of the approved resolution. Please do not send payment along with the resolution.

House Bill 255 created a great program that can save your county on average approximately 60% on airline fares. If you are interested in participating, please approve the enclosed county resolution, and return it to our office. Also, enclosed are two pre-labeled envelopes. Please forward these envelopes to the addressees after the resolution has been approved. The envelopes contain complete instructions, for the sheriff's office and juvenile probation board, on how to participate in the program.

The STMP looks forward to working with your county during the coming years. If you have any questions, please contact Urban Arredondo, the STMP's County Coordinator, at 512-463-3435.

Sincerely,

Ms. Gerry Pavelka, Program Director
State Travel Management Program

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Attachments

An Equal Opportunity Employer

RESOLUTION RE: THE SHERIFF'S OFFICE
AND JUVENILE PROBATION BOARD'S
PARTICIPATION IN THE STATE OF TEXAS
CONTRACT AIRLINE FARES.

PROCEEDINGS BEFORE THE
COMMISSIONERS COURT OF
WILLIAMSON COUNTY
AUGUST 26, 1997
(date)

The Commissioners Court of WILLIAMSON County, Texas meeting in SPECIAL session the 26 day of AUGUST, 1997 considered the following resolution:

WHEREAS, the State of Texas, General Services Commission is authorized to provide access to the State's contract airline fares pursuant to House Bill 255, 75th Leg., R. S., and 1 TAC, §125.29; and

WHEREAS, the State of Texas created The County of WILLIAMSON as an administrative arm to aid it in the execution of state business; and

WHEREAS, the Commissioners Court of WILLIAMSON county authorizes the county sheriff department and juvenile probation board to participate in the program established by the General Services Commission to gain access to the State's contract airline fares; and

WHEREAS, the county acknowledges its obligation to pay an annual participation fee established by the General Services Commission; and

NOW, THEREFORE BE IT RESOLVED, by the Commissioners Court of the County of WILLIAMSON CO., Texas, that request be made to the General Services Commission to approve this county for participation in the program for the purpose of obtaining the State's contract airline fares.

DONE IN OPEN COURT, THIS 26TH day of AUGUST, 1997, upon motion by Comm. MEHEVEC, seconded by JUDGE DOERFLER, and 4, members of the court being present and voting "aye."

John C. Doerfler
County Judge

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:
County Clerk and
Ex-Officio Clerk of the
Commissioners Court of
WILLIAMSON County, Texas
BY Cherie Doerfler

Please forward approved resolution to:
GSC STATE TRAVEL MANAGEMENT PROGRAM
ATTN: COUNTY COORDINATOR
P O BOX 13047
AUSTIN TX 78711

Instructions for participating in the State of Texas, General Services Commission (GSC), State Travel Management Program (STMP) contracts for reduced airline fares.

County Commissioner's Court:

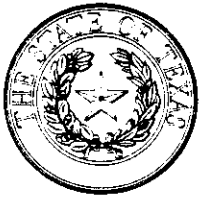
1. The County Commissioner's Court of a county wishing to participate in the program must submit an approved resolution to the STMP. The resolution:
 - a. authorizes the County Sheriff's Office and Juvenile Probation Board to enter into the program; and
 - b. acknowledges the County's obligation to pay the participation fee.
2. Upon approval of the resolution, the County Commissioner's Court distributes the enclosed pre-labeled envelopes to the Sheriff's Office and Juvenile Probation Board.

County Sheriff's Office and Juvenile Probation Board:

1. The county office/board completes the STMP participation application, enclosed in the envelope, and forwards it to the STMP.
2. The county office/board completes the American Express Business Travel Account (BTA) application, also enclosed in the envelope, and forwards it to American Express. Contract airline fares only can be paid for through the BTA account.
3. A county office/board may begin using contract airline fares on September 1, 1997, but only after it receives the BTA number from American Express. Simply give the BTA number to the airline representative or travel agency booking the flight.
4. The county office/board is responsible for reconciling and paying the American Express BTA on a monthly basis.

State Travel Management Program:

1. The STMP will invoice the county for the annual participation fee immediately upon receipt of the approved resolution. Payment will be due 30 days after receipt of invoice.
2. Urban Arredondo, the STMP's County Coordinator, will be available to answer your questions Monday through Friday, 8:30 A.M. to 5:00 P.M. at 512-463-3435.



General Services Commission

1711 San Jacinto - P.O. Box 13047

Austin, Texas 78711-3047

Web Site: www.gsc.state.tx.us

(512) 463-3035

VOL 0091 PAGE 577

CHAIRMAN

Alphonso Jackson

VICE-CHAIRMAN

Ramiro "Ram" Guzman

COMMISSIONERS

Ofelia de los Santos

Dionicio Vidal Flores, P.E.

Barbara Rustling

Gene Shull

EXECUTIVE DIRECTOR

Tom Treadway



*Copies to
Sheriff &
Charly S.
8/19/97*

**State of Texas
House Bill 255
75th Legislature, R.S.**

Effective September 1, 1997, a Texas County Sheriff or Deputy Sheriff, or Juvenile Probation Officer who is transporting a state prisoner under a felony warrant may participate in the State's contract airline fares, for the purpose of obtaining reduced airline fares for the law enforcement or probation officer and the prisoner.

State of Texas
General Services Commission
State Travel Management Program

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An Equal Opportunity Employer

**State of Texas
General Services Commission
State Travel Management Program (STMP)**

Policies governing Texas county sheriffs' departments and juvenile probation boards access to the State of Texas' contract airline fares, pursuant to House Bill 255, 75th Leg., R.S., and 1 TAC, Chapter 125, Section 125.29.

Participation Eligibility: The County Commissioner's Court must submit a resolution to the STMP, authorizing the sheriff's office and/or juvenile probation board to participate in the program that allows access the State's contract airline fares. The resolution also must state the county's obligation to pay an annual participation fee.

A. Participation fee:

1. The participation fee is paid by the county.
2. The annual participation fee is determined by the STMP, and is based on expected usage during the effective Fiscal Year. The fee for Fiscal Year 1998 (Sept. 1, 1997 through Aug. 31, 1998) is based on county population.
3. The fee covers the county sheriff's office and juvenile probation board.
4. For Fiscal Year 1998, the STMP will invoice the county for the annual participation fee immediately upon receipt of the approved resolution. In subsequent years, the annual participation renewal fee will be invoiced during the month of September.
5. For Fiscal Year 1998, the participation fees will be due 30 days from the invoice date. In subsequent years, the fee will be due by October 31, of the effective year.
6. Fees are not prorated

B. Participation Dates:

1. The fee covers the time period September 1, of one year through August 31, of the following year.
2. Annual renewal notices will be mailed during the month of September, of the effective year.

C. Use of Contract Airline Fares:

1. Contract airline fares only can be obtained for a county sheriff, deputy sheriff or juvenile probation officer (county officers) and the prisoner, when the prisoner is being transported under a state felony warrant. This includes the county officer's flight to the pickup location.
2. Contract airline fares only can be purchased with a STMP approved American Express Business Travel Account (BTA).
 - a. American Express BTA applications will be provided by the STMP.
 - b. Only airline fares can be charged to the BTA. However, airline fares do not have to be contract airline fares.
 - c. Payment and reconciliation of the BTA is the responsibility of the county sheriff's office or juvenile probation board that the BTA is issued to.

D. American Express BTA Reports:

1. The county sheriff's office and/or juvenile probation board authorize American Express to release BTA information on airline charges to the STMP.
 - a. Reports will be used to monitor compliance with the policies that govern this program.
 - b. Reports will be used in determining contract usage, and subsequent annual participation fees.

E. American Express BTA's for juvenile probation boards with Multiple Counties.

1. The juvenile probation board may elect to only use one BTA for all eligible counties within its jurisdiction. Or, use separate BTA's for each of the eligible counties.
2. The State's contract airfares only can be obtained for prisoner retrieval relating to a county that has submitted a resolution to the State Travel Management Program.

F. Termination in the STMP program for accessing the State's contract airline fares:

1. Termination initiated by the STMP due to;
 - a. Failure to pay the participation fee by the due date indicated on the annual participation fee invoice.
 - b. Use of contract airline fares by unauthorized individuals.
 - c. Use of contract airline fares for unauthorized purposes.
 - d. The American Express BTA must be closed effective the same date participation in the program is terminated. The county departments authorize the STMP to close the department's American Express BTA upon termination.
 - e. The STMP will notify the county departments via fax or mail prior to termination.
2. Termination by the county;
 - a. A county department may terminate their participation in the program at anytime.
 - b. A termination notice must be submitted to the STMP in writing.
 - c. A county may re-enter the program at anytime, as long as the BTA is re-established. Participation fees will not be charged if re-entering during the same Fiscal Year.
 - d. The STMP will not issue a prorated refund of the participation fee.
 - e. The American Express BTA must be closed effective the same date participation in the program is terminated. The county departments authorize the STMP to close the department's American Express BTA upon termination.

August 1997

Discuss and take appropriate action on waiving penalty and interest on certain property tax accounts.

Deborah Hunt Tax Assessor/Collector advised the court due to a clerical error in posting penalty and interest accrued and requested a waiver. She stated the property tax code allows the court to waive the penalty and interest.

Moved: Commissioner Mehevec

Seconded: Judge Doerfler

Motion: To waive penalty and interest on certain property tax accounts.

Vote: Motion carried 4 - 0 with Commissioner Heiligenstein absent from the dais

< Clerk copy here >

10
COPY TO COMMISSIONER
X 4

8/19/97

Memorandum

To: Members of the Commissioners Court

From: Deborah M. Hunt, CTA

Date: 08/15/97

Re: Waiver of Penalty & Interest

In accordance with Section 33.011 of the Texas Property Tax Code, "The Governing Body of a taxing unit shall waive penalties and may provide for the waiver of interest if interest on a delinquent tax is an act or omission of an officer, employee, or agent of the taxing unit or the appraisal district in which the taxing unit participates caused or resulted in the taxpayer's failure to pay the tax before delinquency and if the tax is paid within 21 days after the taxpayer knows or should know of the delinquency."

Account #	Name	1996 P&I amt.	Description
R306066	David S. Roberts	\$189.15	Tax Office posting error.
			Posting partial payment
			Not Quarterly payment.

approved 8-26-97
John C. Doerfler

90

AGENDA ITEM # 11

August 26, 1997

*

Consider approving contract and agreement between Williamson County and Texas Department of Health, Bureau of Vital Statistics concerning on-line access to birth files.

Moved: Commissioner Mehevec

Seconded: Commissioner Boatright

Motion: To approve contract and agreement between Williamson County and Texas Department of Health, Bureau of Vital Statistics concerning on-line access to birth files.

Vote: Motion carried 4 - 0 with Commissioner Heiligenstein absent from the dais

< Clerk copy here >

STATE OF TEXAS

COUNTY OF TRAVIS

TDH DOCUMENT NUMBER: _____

This CONTRACT and AGREEMENT by and between the Texas Department of Health, Bureau of Vital Statistics, hereinafter referred to as PERFORMING AGENCY, and acting through its Chief, Bureau of Financial Services, and the Vital Statistics Program,
Williamson County

hereinafter referred to as RECEIVING AGENCY, is as follows:

I. SCOPE OF WORK:

PERFORMING AGENCY agrees to provide on-line computer services in support of RECEIVING AGENCY from 7:00 a.m. to 6:00 p.m. Monday thru Friday, except holidays. In the event of an emergency or computer application error, Performing Agency may temporarily suspend services without advance notice.

RECEIVING AGENCY will search PERFORMING AGENCY data bases, locate data, and issue Certifications of Vital Records to authorized individuals requesting such data. The certifications will be in a format formally approved by PERFORMING AGENCY. No limit will be established on the number of searches per month not resulting in issuance of a certification, provided the number is reasonable.

RECEIVING AGENCY will acquire the necessary data processing equipment, communications, hardware or software, and purchase "bank note" paper, as specified by the PERFORMING AGENCY. PERFORMING AGENCY will assist in connection of the equipment, furnish software program and provide technical assistance, if necessary.

RECEIVING AGENCY acknowledges that records may not be located in the searching process instituted by RECEIVING AGENCY or records which are located may have errors due to:

- A) normal key-entry errors in spellings;
- B) accidental failure on the part of the PERFORMING AGENCY to update a file for an amendment or paternity determination; and
- C) the event year does not exist on the system.

RECEIVING AGENCY will notify PERFORMING AGENCY in writing, at least monthly of errors or suspected errors that exist on the data base information.

RECEIVING AGENCY is to maintain an inventory control and account for each document produced on "bank note" paper, including voided documents.

RECEIVING AGENCY is responsible for maintaining a system of vital record keeping that is in accordance with Chapters 191 through 195 of the Health and Safety Code and the regulations adopted thereunder.

LEGAL AUTHORITY TO CONTRACT:
Chapter 12 of the Health and Safety Code.

II. TERM

The term of this contract will begin upon its execution by both parties and will continue in force and effect until either party gives sixty (60) days written notice of termination to the other party.

III. COMPENSATION

RECEIVING AGENCY agrees to reimburse PERFORMING AGENCY \$1.83 (One Dollar and 83/100) for each Certification of Vital Record printed as a result of searches of the database.

A monthly itemized billing showing the number of transactions by date will be submitted to RECEIVING AGENCY by PERFORMING AGENCY and payment will be made no later than thirty (30) days following the billing date. Payment will be considered made on the date postmarked.

IV. CONFIDENTIALITY

RECEIVING AGENCY will maintain sufficient safeguards to prevent release or disclosure of any information obtained hereunder to anyone other than RECEIVING AGENCY employee(s) or those who have an official need for the information and are authorized to receive such records. RECEIVING AGENCY further agrees records obtained and issued, as specified under this contract, will be used for purposes as herein set out and the use of these records or data for other purposes must be agreed to in writing by both parties.

V. SECURITY

Receiving Agency agrees to implement all reasonable and necessary procedures to ensure that only authorized users will have access and will notify TDH immediately should it detect a security violation by one of its employees or any other person.

VI. TERMINATION

This contract may be terminated either by mutual agreement of the parties or by either party upon the giving of sixty (60) days written notice to the other party. RECEIVING AGENCY agrees to pay PERFORMING AGENCY for all services completed prior to the effective date of such termination. Performing Agency may immediately suspend this agreement upon reasonable suspicion that terms of this agreement have been violated by the Receiving Agency or one of its employees. If, after investigation it is concluded that a violation of this agreement has occurred, Performing Agency may terminate this agreement without further notice.

VII. APPLICABLE LAWS AND STANDARDS

RECEIVING AGENCY further certifies by execution of this contract that it is not ineligible for participation in federal or state assistance programs under Executive Order 12549, Debarment and Suspension. RECEIVING AGENCY specifically asserts that it does not owe a single substantial debt or a number of outstanding debts to a federal or state agency. A false statement regarding RECEIVING AGENCY'S status will be treated as a material breach of this contract and may be grounds for termination at the option of PERFORMING AGENCY.

VIII. SEVERABILITY

If any provision of this contract will be construed to be illegal or invalid, this will not affect the legality or validity of any of the other provisions hereof. The illegal or invalid provision will be deemed stricken and deleted herefrom to the same extent and effect as if never incorporated herein, but all other provisions will continue.

IX. FUNDING

This contract is contingent upon the availability of funding. RECEIVING AGENCY will have no right of action against the State of Texas or the PERFORMING AGENCY in the event that PERFORMING AGENCY is unable to fulfill its obligations under this contract as a result of the suspension, termination, withdrawal, or failure of funding to PERFORMING AGENCY or lack of sufficient funding of PERFORMING AGENCY for any Attachment(s) to this contract. If funds become unavailable, provisions of the Termination Article will apply.

X. HOLD HARMLESS

Except to the extent that Chapter 104 of the Texas Civil Practice and Remedies Code is applicable to this contract, RECEIVING AGENCY agrees to hold PERFORMING AGENCY and/or federal government harmless and to indemnify them from and against any and all claims, demands, and causes of action of every kind and character which may be asserted by any third party occurring in any way incident to, arising out of, or in connection with the performance of services by RECEIVING AGENCY under this contract to the extent allowed by law, excluding, however, occurrences arising under subparagraph IB of this contract.

EXECUTED IN DUPLICATE ORIGINALS ON THE DATES INDICATED.

RECEIVING AGENCY

PERFORMING AGENCY

Williamson County
(Name)
By: John C. Doerfler
(Name)
County Judge
(Title)

TEXAS DEPARTMENT OF HEALTH
By: Linda Farrow
Linda Farrow, Chief
Bureau of Financial Services

Date: 8-26-97

Date: 10-21-97

Recommended by:
Elaine Brizzee
(Name and Title) County Clerk

VID #: 35015015015000

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: _____
(Name and Title)

By: Sarah P. Denton OCT 17 1997
Office of General Counsel

TDH Document No.: 501501501A* OEW-01

Consider approving utility easement between Lots 11 & 12, Bear Creek Ranch Unit 2.

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve abandoning utility easement between Lots 11 & 12, Bear Creek Ranch Unit 2.

Vote: Motion carried 4 - 0 with Commissioner Heiligenstein absent from the dais

< Clerk copy here >

August 8, 1997

Greg Boatright
Williamson County Commissioner
Precinct 2
600 North Bell
Cedar Park, TX 78613

Dear Commissioner Boatright:

Thank you for your guidance regarding the method of having a utility easement abandoned on my rural property located north of Liberty Hill. I now have letters from Chisolm Trail Special Utility District, Pedernales Electric Cooperative and Southwestern Bell Telephone. Original copies of these letters are enclosed.

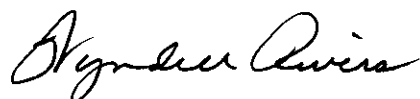
Also enclosed is a copy of the plat map, which illustrates the location of the easement between lots 11 and 12.

If my memory is correct, you indicated that I would need to appear at the Commissioner's Court on a Tuesday evening when official action will be taken on my request to abandon the easement. If this is correct, in August I will be available on the 12th and the 26th.

My daytime telephone number is 433-7102. In the evenings, I can be reached at 244-9430.

Your assistance is deeply appreciated.

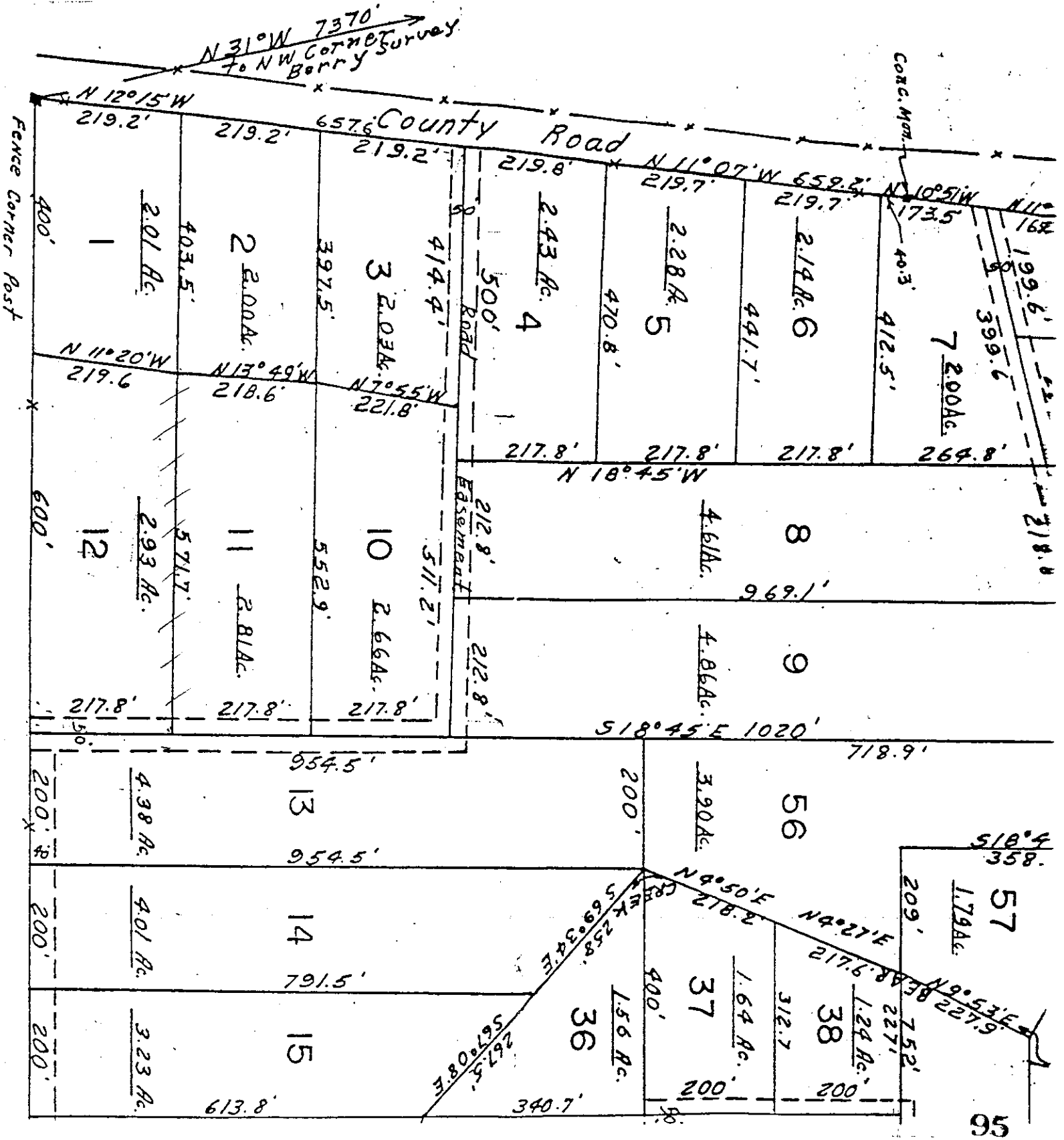
Sincerely,



Wyndell C. Rivers
1003 Abbey Road
Round Rock, Tx 78681

BEAR CREEK RANCH UNIT 2

A SUBDIVISION OF PART OF THE A.J. BERRY SURVEY
ABST. NO. 62, IN WILLIAMSON COUNTY, TEXAS



Chisholm Trail Special Utility District

P. O. BOX 249
FLORENCE, TEXAS 76527
(817) 793-3103

June 20, 1997

Wyndell C. Rivers
1003 Abbey Road
Round Rock, Texas 78681

RE: Release of Easement

Dear Mr. Rivers:

Chisholm Trail Special Utility District uses a specific-designated easement of 15' for installation and maintenance of our waterlines. Chisholm Trail does not use a P.U.E. easement that is normally located between specified lots of subdivisions as P.E.C. and Southwestern Bell use.

The only easement that pertains to Chisholm Trail is a designated 15' that runs parallel to County Road 200, or across the ends of 1, 2, & 3 of your six lots.

Sincerely,



Patty Rodgers
Business Manager

PR:pr

Attachment: Map showing easement, marked in blue.

DOC# 9741577

RELEASE OF EASEMENT

STATE OF TEXAS) (

COUNTY OF WILLIAMSON) (KNOWN ALL MEN BY THESE PRESENTS:

WHEREAS, Earl Eastburn, as previous owner of all lots in Bear Creek Ranch, Section 2, a subdivision in Williamson County, Texas according to the map or plat thereof, heretofore granted certain easements to Southwestern Bell Telephone Co., a corporation for public utility purposes covering property situated within Bear Creek Ranch, Section 2 Subdivision, said easement being recorded in Volume 5 Page 54 of the Plat Records of Williamson County, Texas, and;

WHEREAS, said dedicated easements referred to hereinabove include and are comprised in part by a strip of land ten (10) feet in width along the side lot line of all lots within Bear Creek Ranch, Section 2, Subdivision in Williamson County, Texas; and;

WHEREAS, Wyndell C. Rivers and Carolyn G. Rivers, as owners of Lots 11 and 12 in Bear Creek Ranch, Section 2 Subdivision, desires that the said ten (10) foot public utility easement along the common boundary line of Lots 11 and 12 in Bear Creek Ranch, Section 2 Subdivision, be abandoned and released in full; and

WHEREAS, Southwestern Bell Telephone Co. Provides telephone service to the aforementioned area and will continue to have an adequate easement to said property;

NOW, THEREFORE, be It known that Southwestern Bell Telephone Co., a corporation whose post office address is Austin, Texas, for and in consideration of One Dollar (\$1.00), does hereby release the said ten (10) foot public utility easement along the common boundary line of Lots 11 and 12 in Bear Creek Ranch, Section 2 Subdivision, in Williamson County, Texas, and referred to hereinabove.

EXECUTED THIS ^{6th JP.} 4th DAY OF August, AD 1997

SOUTHWESTERN BELL TELEPHONE CO.

BY: Joe Pechacek
Manager-Engineering Design

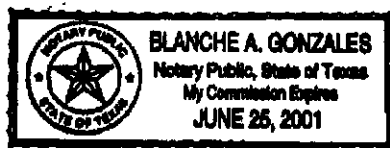
JOE PECHACEK

97

THE STATE OF TEXAS)
COUNTY OF BLANCO)(

BEFORE ME, the undersigned authority, on this day personally appeared Joe Pechacek, Manager-Engineering Design of Southwestern Bell Telephone, a corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE 6TH DAY OF AUGUST AD 1997



Blanche A. Gonzales
Notary Public in and for
The State of Texas

Doc# 9741577 98
Pages: 2
Date : 09-11-1997
Time : 01:52:23 P.M.
Filed & Recorded in
Official Records
of WILLIAMSON County, TX.
ELAINE BIZZELL
COUNTY CLERK
Rec. \$ 11.00

RELEASE OF EASEMENT

DOC# 9741576

STATE OF TEXAS)
 COUNTY OF WILLIAMSON)

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, Earl Eastburn, as previous owner of all lots in Bear Creek Ranch, Section 2, a subdivision in Williamson County, Texas according to the map or plat thereof, heretofore granted certain easements to Pedernales Electric Cooperative, Inc., a corporation for public utility purposes covering property situated within Bear Creek Ranch, Section 2 Subdivision, said easement being recorded in Volume 5 Page 54 of the Plat Records of Williamson County, Texas, and;

WHEREAS, said dedicated easements referred to hereinabove include and are comprised in part by a strip of land ten (10) feet in width along the side lot line of all lots within Bear Creek Ranch, Section 2 Subdivision, in Williamson County, Texas; and,

WHEREAS, Wyndell C. Rivers and Carolyn G. Rivers, as owners of Lots 11 and 12 in Bear Creek Ranch, Section 2 Subdivision, desires that the said ten (10) foot public utility easement along the common boundary line of Lots 11 and 12 in Bear Creek Ranch, Section 2 Subdivision, be abandoned and released in full; and

WHEREAS, Pedernales Electric Cooperative, Inc. provides electric service to the aforementioned area and will continue to have an adequate easement to said property;

NOW, THEREFORE, be it known that Pedernales Electric Cooperative, Inc., a corporation whose post office address is Johnson City, Texas, for and in consideration of One Dollar (\$1.00), does hereby release the said ten (10) foot public utility easement along the common boundary line of Lots 11 and 12 in Bear Creek Ranch, Section 2 Subdivision, in Williamson County, Texas, and referred to hereinabove.

EXECUTED THIS 25th DAY OF June, A.D. 1997

PEDERNALES ELECTRIC COOPERATIVE, INC.

BY: Jimmie B. Allen
 Jimmie B. Allen
 Project Engineering Manager

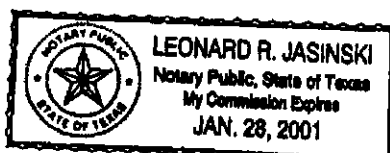
THE STATE OF TEXAS)
 COUNTY OF BLANCO)

Doc# 9741576
 # Pages: 1
 Date : 09-11-1997
 Time : 01:52:23 P.M.
 Filed & Recorded in
 Official Records
 of WILLIAMSON County, TX.
 ELAINE BIZZELL
 COUNTY CLERK

BEFORE ME, the undersigned authority, on this day personally appeared Jimmie B. Allen, Project Engineering Manager of Pedernales Electric Cooperative, Inc., a corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE

25 DAY OF JUNE A. D. 1997



Leonard R. Jasinski
 Notary Public in and for
 The State of Texas

AGENDA ITEM # 13

August 26, 1997

*

Consider designating funds from sale of Precinct #1 barn on County Road 113.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve designated funds from sale of Precinct #1 barn on County Road 113 to go to relief for parking for ball field project.

Commissioner Mehevec stated Road & Bridge monies can not be used for parking.

Motion withdrawn by Commissioner Boatright

Second withdrawn by Judge Doerfler

This item will be placed on the September 2, 1997 agenda.

AGENDA ITEM # 14

August 26, 1997

*

Hold public hearing concerning speed limit on County Road 273.

At 10:05 A.M. Judge Doerfler announced time for public hearing concerning speed limit on County Road 273 open.

Joe England recommended speed of up to 55 mph would be safe.

Commissioner Boatright stated there were several driveways off County Road 273 with part of the road in the Leander city limits.

At 10:10 A.M. Judge Doerfler announced public hearing closed for speed limit on County Road 273.

AGENDA ITEM # 15

August 26, 1997

Consider approving speed limit on County Road 273.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve the speed limit of 45 mile per hour for the part of County Road 273 between County Road 272 and Farm-to-Market Road 2243 that the county has jurisdiction over.

Vote: Motion carried 5 - 0

AGENDA ITEM # 16

August 26, 1997

Consider authorizing advertising and setting date to open bids for printing ballots for special election.

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To authorize advertising 10:00 A.M. September 12, 1997 for opening bids for printing ballots for special election, and award bids September 16, 1997.

Vote: Motion carried 5 - 0

AGENDA ITEM # 17

August 26, 1997

*

Hold public hearing on the 1997/98 County Budget including proposed salaries, expenses and allowances for elected officials.

At 10:15 A.M. Judge Doerfler announced the public hearing open on the 1997/98 County Budget including proposed salaries, expenses and allowances for elected officials.

County Engineer Greg Bergeron answered questions concerning the Unified Road System.

Commissioner Heiligenstein voiced support for an engineering technician position exclusively for subdivisions and plats with \$36,000.00 maximum salary.

Commissioner Heiligenstein requested deleting Good Friday as a holiday and adding a floating holiday.

Judge Doerfler stated the draft shows an additional 4 patrolmen for Sheriff's Department, 4 deputy constables and 2 Maintenance Department employees-1 for the Justice Center and 1 for Round Rock & Taylor annexes.

100

At 10:55 A.M. Judge Doerfler announced public hearing closed on the 1997/98 County Budget including proposed salaries, expenses and allowances for elected officials.

AGENDA ITEM # 18

August 26, 1997

Vol 91 Page 591

Discuss and consider adoption of 1997/98 County Budget and adopt order including salaries, expenses and allowances for elected officials.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To adopt the 1997/98 County Budget as drafted and adopt order including salaries, expenses and allowances for elected officials.

Commissioner Boatright withdrew his motion

Judge Doerfler withdrew his second to the motion

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To adopt the 1997/98 County Budget including 4 sheriff's deputies, 4 Deputy Constables and 2 Maintenance Department employees and \$3,197,195.00 million cash ending to balance the budget for the General Fund.

Commissioner Boatright amended his motion

Commissioner Hays amended his second to the motion

Amended Motion: To adopt the 1997/98 County Budget including 4 Sheriff's deputies, 4 Deputy Constables and 2 Maintenance Department employees with \$3,197,195.00 million cash ending to balance the budget for the General Fund, and delete Good Friday as a designated holiday but leave the other holidays and personal leave days as designated, and leave \$4,200.00 for Web Site Maintenance and \$11,700.00 for Health District.

Vote: Motion carried 3 - 2 with Judge Doerfler and Commissioner Mehevec voting against the motion.

Moved: Commissioner Mehevec

Seconded: Judge Doerfler

Motion: To adopt the 1997/98 County Budget for Road & Bridge to eliminate painter and create an assistant engineer position at step 24/1 and hold off on hiring data entry person.

Commissioner Mehevec amended his motion

Judge Doerfler amended his second to the motion

Amended Motion: To adopt the 1997/98 County Budget for Road & Bridge to eliminate painter and create an assistant engineer position at \$31,829.00 and to hold off on hiring data entry position until need can be verified.

Vote: Motion carried 4 - 0 with Commissioner Hays absent from the dais

< Clerk copy here >

STATE OF TEXAS

COUNTY OF WILLIAMSON

AN ORDER ADOPTING THE 1998 COUNTY BUDGET

WHEREAS, the Williamson County Commissioners Court is authorized and required to adopt an annual budget for all Williamson County officials and their departments after due consideration;

WHEREAS, the Williamson County Commissioners Court did invite and encourage public participation from County officers, precinct officers, department heads, and the general public, as to the various needs of the citizens of Williamson County for the fiscal year 1998;

WHEREAS, the Williamson County Commissioners Court, after a full discussion of the needs, did make changes in the proposed budget filed by the County Judge in accordance with law; NOW

THEREFORE, BE IT ORDERED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT that the proposed budget filed by the County Judge and amended by the Commissioners Court be adopted with the following provisions:

1. Salaries for County and Precinct Officials are set as follows:

a)	Judge of the County Court	\$59,193.75 per year
b)	Judge of the County Court at Law #1	\$80,000.00 per year
c)	Judge of the County Court at Law #2	\$80,000.00 per year
d)	County Attorney	\$65,113.13 per year
e)	County Sheriff	\$59,193.75 per year
f)	County Clerk	\$48,431.25 per year
g)	County Tax Assessor/Collector	\$48,431.25 per year
h)	District Clerk	\$48,431.25 per year
i)	County Treasurer	\$36,377.25 per year
j)	Each County Commissioner	\$48,431.25 per year
k)	Each Justice of the Peace	\$38,745.00 per year
l)	Each Constable	\$35,513.18 per year

2. The number of employee positions established and authorized for each official and/or department, and the maximum allowable salary for each position is reflected in the minutes of the Commissioners Court meetings. No County or Precinct Official or Department Head is required to pay the maximum salary allowed; the actual salary to be paid to each employee is to be decided by the employing officials or department head, and is to be certified by the County Judge's office before the last day of the pay period. The County Judge's office will forward all approved payroll information sheets to the Payroll Dept.

3. The expense allowance for all officials and all employees is as follows:

- a) Any County official or employee that is required to use his/her personal automobile while on official County business may be entitled to receive mileage at the Internal Revenue Service allowable deduction for mileage, upon submitting the required documentation to the County Auditor.
- b) The Sheriff, each Constable, all criminal investigators, EMS Director, the Maintenance Supervisor, the Agricultural Extension Agent and the mental transport officer are to be provided with a County vehicle.
- c) All officials, their employees, and the employees of other departments may be entitled to full reimbursement for lodging expenses when traveling out of the County, beyond a 50 mile radius of Williamson County on official County business, if said travel is approved by the employing official or department head and the required documentation is submitted to the County Auditor.
- d) All officials, their employees, or the employees of other departments may be entitled to reimbursement for any meals eaten when traveling out of the County on official County business, if said travel is approved by the employing official or department head, and the required documentation is submitted to the County Auditor. The maximum meal reimbursement is limited to \$28.00 per day including tax and 15% on gratuities and does not include alcoholic beverages. Receipts are required for all reimbursement requests.
- e) For any official, their employee, or the employees of other departments to receive expense allowances under c), d), or e) above, the funds to be used to pay the reimbursement must have been appropriated by the Commissioners Court prior to the expenses being incurred.
- f) Transfer of funds out of the following line items will not be allowed:
1) Salaries; 2) Fringe Benefits; 3) Training 4) Vehicle Deductible
Transfer of funds into the above line items may be allowed.
- g) Incurred costs of personal calls made on portable telephone or vehicle-mounted telephones owned by the County shall be reimbursed to the County upon receipt of telephone bill.

4. The use of County equipment or vehicles for personal use is prohibited by law, but because of the need for specific officials and specific employees to respond to emergencies at night or on weekends, the following officials and employees are authorized to take a County vehicle to their home at night, even though this involves the use of a County vehicle for travel to and from their home each day:

- a) County Sheriff
- b) each County Commissioner
- c) each Constable and Deputy Constable
- d) all Sheriff deputies and investigators
- e) Unified Road Superintendent

- f) any road and bridge employees designated by the Unified Road Superintendent and approved by the Commissioners Court.
 - g) County Maintenance Supervisor
 - h) EMS Director
 - I) Mental Health Transport Officer
5. All officials, their employees, department heads and their employees shall be paid every other Friday, for the two week work period ending the previous Thursday prior to the payday. If the pay day falls on a holiday, payday shall be the last working day prior to the holiday.
6. All employees of officials or employees in any other department, including any department head appointed by the Commissioners Court, shall be paid longevity pay, above their regular salary set by the employing official or department head. Longevity pay is related solely to length of total service with the county. Longevity pay shall begin with the pay period following the completion of five years employment and shall increase on the pay period following each additional five years of employment, to a maximum of twenty five (25) years. Longevity pay shall be paid (26) times per year. Longevity pay shall be paid as follows:
- \$25 per month (\$11.54 per pay period) after completing five years of employment
 - \$50 per month (\$23.08 per pay period) after completing ten years of employment
 - \$75 per month (\$34.62 per pay period) after completing fifteen years of employment
 - \$100 per month (\$46.16 per pay period) after completing twenty years of employment
 - \$125 per month (\$57.70 per pay period) after completing twenty five years of employment.
- One hundred twenty five dollars (\$125.00) per month shall be the maximum allowable longevity.
7. The established holiday schedule for paid holidays for the 1996-97 budget year is as follows:
- | | |
|------------------------|--------------------------------|
| Veterans Day | - Tuesday, November 11, 1997 |
| Thanksgiving | - Thursday, November 27, 1997 |
| | - Friday, November 28, 1997 |
| Christmas Holidays | - Wednesday, December 24, 1997 |
| | - Thursday, December 25, 1997 |
| | - Friday, December 26, 1997 |
| New Years Day | - Thursday, January 1, 1998 |
| Martin Luther King Day | - Monday, January 19, 1998 |
| Memorial Day | - Monday, May 25, 1998 |
| Independence Day | - Friday, July 3, 1998 |
| Labor Day | - Monday, September 7, 1998 |

Employees scheduled to work on a paid holiday will be allowed an alternate day, in place of the holiday,
subject to the approval of the employing official or department head.

8. The employees of elected officials and employees of department heads will accrue vacation hours as follows:

0-5 years of employment will accrue 3.08 vacation hours per pay period. After completing (5) years of employment four hours vacation will be accrued per pay period, and after (10) years employment five hours vacation will be accrued per pay period.

a) Vacation will be accrued on the payroll system. Employees may carry-over vacation balances as follows:

0-5 years	- 80 Hours Vacation Accrued
5-10 years	- 120 Hours Vacation Accrued
10 + years	- 160 Hours Vacation Accrued

If an employee reaches maximum accrual, no further vacation will be accrued until the employee has take vacation hours.

Employees on shift work may take vacation one shift at a time instead of consecutively with approval of department head.

b) No vacation may be "sold" or "bought".

c) Part-time employees, working 40 hours or more per pay period, may accrue vacation on a pro-rated basis. Example: 40 hours per pay period accrues 1.54 hrs. vacation. No seasonal or temporary employees may accrue any vacation hours.

9. Any elected official's employees and department heads and employees shall accrue (13) thirteen days of sick leave per fiscal year. Sick leave may be used to care for immediate family as defined in the Family and Medical Leave Act policy adopted by Commissioners Court.

a) Sick leave will accrue at the rate of (4) hours per pay period. Sick leave hours will be accrued on the payroll system. Paid sick leave is accumulative up to (60) sixty days (480) hours.

b) No sick leave may be "sold" or "bought".

c) The Family and Medical Leave Act policy adopted by Commissioners Court will be the official guideline for serious illness of employee, maternity leave, adoption, foster care placement, or the serious illness of an employee's child, spouse or parent.

d) Part-time employees, working 40 hours or more per pay period, may accrue sick leave on a pro-rated basis. Example: 40 hours per pay period accrues 2 hrs. sick leave. No seasonal or temporary employees may accrue any sick leave.

Any part-time employee working for the County at least 1250 hours for one or more years will be included within the Family and Medical Leave Act policy adopted by the Commissioners Court.

10. Any official or department head may grant paid emergency leave up to (2) days per fiscal year in addition to vacation or paid sick leave. Emergency leave may be granted for any of the following: Funerals of relatives or close friends, auto accidents, or emergency repairs of home or autos. Emergency Leave is non-accumulative and may not be "sold" or "bought".

Any official or department head may also grant (1) floating holiday per fiscal year to an employee for personal or business reasons. The floating holiday may be used for any reason other than sick or recreational. The floating holiday is non-accumulative and may not be "sold" or "bought".

11. Any official or department head shall grant paid County and District jury duty leave to any employee.

12. Under the Family and Medical Leave Act policy all employees will be required to use all accrued sick, vacation and earned comp time to have compensation under FMLA. At the end of the (12) weeks for FMLA or for reasons other than FMLA, employees may be placed on unpaid leave if the department head can discharge the responsibilities of their office without the presence of the employee. While on FMLA or unpaid leave the employee shall not accrue any vacation or sick leave hours. As long as the employee is on FMLA or leave without pay, the employing official or department head may not hire another regular, full-time employee to fill that position, unless expressly authorized to do so by the Commissioners Court.

13. All eligible County and Precinct officials, employees and retirees will have the opportunity to enroll in one of the health benefit plans under the Self Funded Williamson County Benefits Programs or the Scott and White HMO plan. All employee health premium rates will be paid on a pretax basis through payroll deduction. The employee health premium rates will be determined each year by the Williamson County Benefits Committee and approved by the Commissioners' Court. The County will fund the balance of the total health premium that is over and above the portion paid by the employee. County and Precinct officials, employees and retirees may also cover their eligible dependents under the same health benefit plan that they elect. The appropriate additional premium for dependent coverage will also be deducted through payroll on a pretax basis. The eligible retiree will be provided health benefits for a specified premium rate, again, with the County funding the balance of the total health premium. The retiree may also cover their eligible dependents for an additional specified premium rate. A retiree is defined as someone who is receiving lifetime monthly TCDRS pension benefit payments. The County will stop insurance coverage on the retiree when a) the retiree reaches age sixty five; (65) or becomes eligible for medicare, whichever occurs first; b) the retiree qualifies for other health insurance coverage; or c) the retiree fails to submit the required set premium. Anyone that retired before April 1, 1994 will have health insurance coverage until age seventy (70). A committee composed of the County Judge, one County Commissioner, and two department heads will serve as trustees of the Williamson County Benefits Program. This committee will act in compliance with the Texas Local Govt. Code, Chapter 172., sec. 172.001-172.015. Texas Political Subdivisions Uniform Group Benefits Program.

14. All officials, their employees and employees of other departments that work over (18) hours per week, per year, are required to participate in the Texas County and District Retirement System. The County Treasurer shall deduct the required amount from the employee's salary and the County shall make the required County contribution. The Commissioner's Court has appointed the County Treasurer as custodian of the County Retirement System.

15. In compliance with the Texas Workers' Compensation Insurance Act, all Williamson County employees are provided Workers' Compensation coverage. The County's coverage is provided through the Texas Association of Counties Workers' Compensation Claims Fund. More information about Workers Compensation rights may be obtained from the Texas Workers Compensation Commission, or by calling (512) 448-7900, or by contacting the Williamson County Employee Benefits Department. The Williamson County Employee Benefits Department will report all

injuries to the Third Party Administrator for the Texas Association of Counties Workers' Compensation Claims Fund as they are reported. Claims for lost time are forwarded to the Texas Workers' Compensation Commission by the Third Party Administrator.

16. In compliance with the Texas Department of Transportation's regulations for drug and alcohol testing, Williamson County employees or potential employees who possess CDL licenses and operate County owned equipment or vehicles are subject to pre-employment, random and post-accident testing. Potential employees of the Williamson County Sheriff's Department are subject to pre-employment testing.

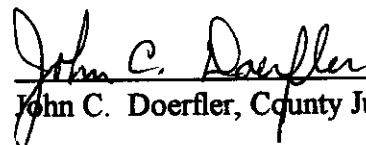
17. An Employee Assistance Program (EAP) is available to Williamson County Employees and their eligible dependents. The EAP may be used for individual, confidential treatment of work-related problems or personal problems. It may also be utilized, at the supervisor's discretion, as treatment for various work related personnel problems.

18. Williamson County will comply with all Fair Labor Standards Act Rules and Regulations. Employee records will be maintained for a minimum of (4) years as mandated by the Act. Williamson County will also comply with American With Disabilities Act and The Family and Medical Leave Act.


17. All references to officials includes District, County and Precinct officials and any other officials for which the Commissioners Court has the authority to adopt a budget, and any official, employee, or agency that receives County funds.

WHEREUPON MOTION MADE AND SECONDED, the ORDER ADOPTING THE 1998 WILLIAMSON COUNTY BUDGET was passed on a vote of 3 for, 2 against. This ORDER being adopted, the County Judge is authorized to sign the ORDER and the County Clerk is instructed to record the ORDER and the Budget in the official minutes of the Commissioners Court.

Approved and signed this 26 day of Aug, 1997.


John C. Doerfler, County Judge

ATTEST:


Elaine Bizzell, County Clerk

AGENDA ITEM # 19

August 26, 1997

*

Consider authorizing written notice to each elected officials of his/her salary and expenses to be included in the 1997/98 budget.

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To authorize written notice to each elected official of his/her salary and expenses to be included in the 1997/98 budget.

Vote: Motion carried 5 - 0

AGENDA ITEM # 20

August 26, 1997

*

Direct filing of County Budget with County Clerk if no salary grievances are filed or after grievance committee meets.

Moved: Commissioner Mehevec

Seconded: Judge Doerfler

Motion: To authorize direct filing of County Budget with County Clerk if no salary grievances are filed or after grievance committee meets.

Vote: Motion carried 5 - 0

AGENDA ITEM # 21

August 26, 1997

*

Consider authorizing County Auditor to make any line item transfers necessary to complete the 1996/97 budget year.

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To authorize County Auditor to make any line item transfers necessary to complete the 1996/97 budget year.

Vote: Motion carried 4 - 1 with Commissioner Mehevec voting against the motion.

AGENDA ITEM # 22

August 26, 1997

*

Authorize the County Auditor to transfer sufficient monies from the cash ending balance for fiscal year 1996/97 to balance the County Budget for 1997/98.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To authorize the County Auditor to transfer sufficient monies from the cash ending balance for fiscal year 1996/97 to balance the County Budget for 1997/98.

Vote: Motion carried 5 - 0

AGENDA ITEM # 23

August 26, 1997

*

Consider approving order authorizing County Treasurer to deposit 5% of certain fees collected to General Fund per Senate Bill 1534.

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To approve order authorizing County Treasurer to deposit 5% of certain fees collected to General Fund per Senate Bill 1534.

Vote: Motion carried 5 - 0

< Clerk copy here >

***See Volume 92, Pages 1 & 2 for Resolution

RESOLUTION AND ORDER OF THE
COMMISSIONERS COURT OF WILLIAMSON COUNTY, TEXAS

WHEREAS, Subchapter J, Chapter 51, Government Code, as amended by the provisions of S.B. 1534 in 1997, provides for the collection of additional filing fees for basic civil legal services for indigents;

WHEREAS, the fees are required to be collected by clerks of each of the various courts and remitted to the county treasurer;

WHEREAS, the county treasurer is required to create and keep records and, in addition, is required to remit the fees, minus an amount ordered retained by the county commissioners court as authorized in said bill, to the Comptroller of Public Accounts on a quarterly basis; and

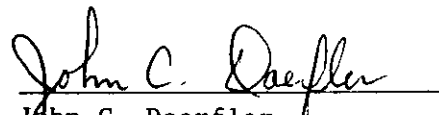
WHEREAS, the county incurs costs and expenses in the collection and remitting of such fees collected under Subsections (a)(2)-(5) of Section 51.901, Government Code;

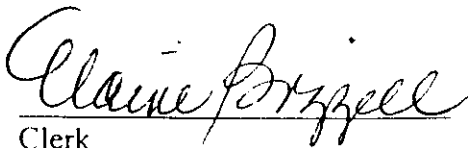
WHEREAS, under subsection (e), Section 51.901, Government Code, the Commissioners Court may by order require the retention of five percent of the fees collected for deposit in the county's general revenue account;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the county treasurer shall deposit in the county's general revenue account five percent of the fees collected under the provisions of Subsections (a) (2)-(5), Section 51.901, Government Code, as amended in 1997; and

BE IT FURTHER RESOLVED that this resolution and order shall remain in effect until rescinded.

ADOPTED this the 26 day of AUGUST, 1997.


 John C. Doerfler
 County Judge


 Clerk

AGENDA ITEM # 24

August 26, 1997

*

Consider approving contract for District Clerk for storage of microfilm.

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To approve contract for District Clerk for storage of microfilm.

Vote: Motion carried 5 - 0

< Clerk copy here >

HART INFORMATION SERVICES

STORAGE AND SERVICE AGREEMENT

Contract No.: 00098Effective Date: 4/15/97

Hart Information Services, Inc. ("Hart") hereby agrees to accept for storage and Client, identified by signature below, agrees to store with Hart certain record materials ("Stored Materials") on the terms and conditions stated in this Agreement. The terms of this Agreement include the terms and conditions set forth on the Storage and Service Agreement Standard Terms and Conditions and the Schedule of Rates attached to and incorporated fully into this Agreement. The Stored Materials will be located at Hart's 11406 Metric Blvd., Suite 200, Austin, Texas 78758-4043 facility. A description of the Stored Materials is set forth on the Schedule of Stored Materials attached to and incorporated fully into this Agreement.

CLIENT ADMITS READING THIS AGREEMENT AND ALL ATTACHMENTS, UNDERSTANDING ITS LANGUAGE AND LEGAL EFFECT AND AGREES TO ITS TERMS AND CONDITIONS.

CLIENT:

HART:

WILLIAMSON COUNTY DISTRICT CLERK HART INFORMATION SERVICES, INC.

By: _____

By: _____

Title: District ClerkTitle: Record Center Manager

Date: _____

Date: _____

Authorized Representatives:

Hart Representatives:

Bonnie WolbrueckMike Partridge

David ReevesAddress: PO Box 24Address: 11406 Metric Blvd., Suite 200Georgetown, Texas 78627Austin, Texas 78758-4043Telephone: (512) 930-4426Telephone: (512) 339-3820Facsimile: (512) 930-3226Facsimile: (512) 339-3825

Client initials: _____

approved 8-26-97
John C. Doerfler

Hart initials: _____

HART INFORMATION SERVICES
STORAGE AND SERVICE AGREEMENT
STANDARD TERMS AND CONDITIONS

1. STORED MATERIALS

- 1.a. From and after the effective date and until _____, 1997, Hart shall store the Stored Materials.
- 1.b. The Stored Materials will consist of business records in the form of written, typed or printed documents, slides, film, photographs, charts, computer diskettes, microfilm, magnetic tape, magnetic card, or optical disks only. Client will not store and Hart will not be responsible for storing any other materials or property unless specifically agreed to in writing attached to this Agreement. Client and Hart may modify or add to the Stored Materials from time to time by mutual agreement and modification of the attached Schedule of Stored Materials. Additional deposited materials shall, unless otherwise indicated in writing, be deemed to be Stored Materials and will be held under the same terms and conditions as the initially deposited Stored Materials.
- 1.c. Hart will have no responsibility and will not undertake to determine or verify the receipt, contents, condition or quality of the Stored Materials.
- 1.d. Client shall present all Stored Materials prepacked in storage boxes of type and quality as designated and approved by Hart at Client's sole expense. All boxes utilized by Client shall be clean and structurally sound. Client shall reimburse Hart for all expenses incurred in replacing, repairing or cleaning unfit storage boxes, which Hart is authorized to do in its reasonable discretion. Client shall clearly mark each box in an alpha or numeric order to facilitate correct storage and retrieval. Client shall further list or attach a written index of the contents of each box. Hart shall not be responsible for any storage or retrieval errors in any way relating to the incorrect labeling or indexing of any box stored by Client. Client acknowledges that all responsibility for labeling and risks and costs of mislabeling shall be borne by Client.
- 1.e. Delivery and receipt of the Stored Materials will be made at the address of Hart's facility where the Stored Materials will be stored unless otherwise agreed to in writing by Hart. Client acknowledges that additional charges will be incurred if the Stored Materials are not delivered to Hart's facility.
- 1.f. Hart will not be responsible for any services not expressly undertaken by Hart in writing.

2. ACCEPTANCE

In the absence of an executed contract, the act of tendering records and materials for storage by Hart constitute acceptance by Client of the terms, conditions and rates of this contract.

Client initials: _____

Hart initials: _____

3. **RATES**

Client agrees to pay Hart for its services according to Hart's then current Schedule of Rates and any revisions thereto. Rates may be changed (either increased or decreased) by Hart upon thirty (30) days prior notice to the Client. For deposits of Stored Materials received during a month or stored for a portion of a month, charges will be assessed on the basis of the entire month. Additional charges, if any, shall be paid simultaneously with the monthly rates. All other payments are due in full thirty (30) days after date of invoice. Interest will be charged on all delinquent amounts from the thirty-first (31st) day after date of invoice until paid at a rate equal to the lesser of eighteen percent (18%) per annum or the maximum non-usurious rate allowed by law. All payments are payable at the address of Hart specified by Hart's signature.

4. **ACCESS TO STORED MATERIALS**

- 4.a. Stored Materials and information contained in said Stored Materials shall be delivered only to Client's Authorized Representatives who shall be designated by Client in writing. Client represents that the Authorized Representatives have full authority to order any service for or removal of the Stored Materials, and to deliver and receive such. Such order may be given in person, by telephone, or in writing.
- 4.b. Hart reserves the right to deny access to or delivery of the Stored Materials until such time as Client has cured any default under this Agreement.
- 4.c. When Stored Materials are ordered out, a reasonable time shall be given to Hart to carry out said instruction; and if Hart is unable to do so (or to provide any other service herein contemplated) because of acts of God or public enemy, seizure, or legal process, strikes, lockouts, riots, and civil commotions, fire, weather, inherent or perishable qualities of the Stored Materials or other reasons beyond Hart's control or because of loss or destruction of Stored Materials for which Hart is not liable, or because of any other excuse provided by law, Hart shall not be liable for failure to carry out such instruction or services.
- 4.d. Client's Authorized Representative will be given access to the Stored Materials without prior notice during the hours of 8:00 a.m. to 5:00 p.m. on weekdays, Monday through Friday, except for any legal holidays. Access at any designated hour may be arranged for by advance notice; however, an additional charge may be made in accordance with the then effective Schedule of Rates.
- 4.e. Upon request by Client, Hart will retrieve and deliver, within the "designated area", a requested file for a per file and per trip charge set forth on the then effective Schedule of Rates. For purposes of delivery, the "designated area" shall be the corporate city limits of Austin, Texas, unless Hart shall agree in writing to a larger delivery area. Hart will exert reasonable efforts to deliver files requested within six (6) hours of the time such request is received if such request is received prior to 12:00 p.m. CST, Monday through Friday. For a request received after 12:00 p.m. CST, Monday through Friday, Hart may deliver the requested file the next working day. Hart and Client may arrange for delivery outside of the designated area and/or expedited delivery upon mutually agreed terms in advance.

Client initials: _____

Hart initials: _____

- 4.f. Hart is not operating a public warehouse and shall not issue public warehouse receipts. Any depository receipts issued by Hart will be non-negotiable.

5. **LIABILITY**

- 5.a. Hart shall be liable only for its failure to use the ordinary care required by law, and then only in the amount of the replacement value of the tangible items of property injured, destroyed, damaged, or lost as a result of such failure up to a maximum amount of one hundred dollars (\$100.00) per magnetic tape or card container (and contents thereof), a maximum amount of two dollars (\$2.00) per paper container (and contents thereof), and a maximum amount of five hundred dollars (\$500.00) per microfilm, disk pack container (and contents thereof), or optical container (and contents thereof). Hart shall under no circumstances be liable for loss or destruction of any software, programs, information or data contained on any documents, magnetic tape, magnetic card, microfilm, diskette, optical disk, data files or other media transported or stored by Hart, or for the cost of recreating any software, programs, information or data, or for any special, incidental, indirect or consequential damages, including but not limited to loss of profits, suffered by Client for any reason, even if Hart has been advised of the possibility of such damages. Hart is not responsible for loss or damage caused by acts of God or public enemy, seizure, or legal process, strikes, lockouts, riots, and civil commotions, fire, weather, inherent or perishable qualities of the Stored Materials or other reasons beyond Hart's control.
- 5.b. Client understands and agrees that it shall assume sole responsibility for any and all risks of loss, destruction, damage or injury, and if appropriate, that Client shall procure additional insurance coverage and take any other steps necessary to cover these risks. Client shall bear all responsibility for obtaining and maintaining insurance covering the Stored Materials. Client agrees to list Hart as an additional insured and Hart's premises, where the Stored Materials will be located, as an additional premises on Client's property insurance and valuable papers policies. To the extent Client carries insurance on the Stored Materials or is self-insured, Client waives any right of subrogation against Hart.
- 5.c. Stored Materials are not insured by Hart against loss or injury, however caused. Client releases Hart from any responsibility for providing insurance on the Stored Materials.
- 5.d. The Client understands and acknowledges that normal deterioration, discoloration and aging of all record media occurs with time. Hart does not agree to clean or make repairs of any kind.
- 5.e. Client shall give Hart written notice of any claim for damages within ninety (90) days after the ground for the claim becomes known or reasonably should have become known to Client. Client shall file suit against Hart within two years from the day when notice in writing is given by Hart to Client that Hart has disallowed the claim or the part of it which is specified in the notice. If a claim is not filed and suit is not instituted in accordance with these provisions and within the time prescribed in this paragraph, Hart is not liable and the claim will not be paid.

Client initials: _____

Hart initials: _____

- 5.f. Hart will not be responsible for misdeliveries, loss, destruction or damage occasioned by misunderstanding of orders or instructions received or taken by telephone.
- 5.g. Hart will not be responsible for misdeliveries, loss, destruction or damage made in good faith reliance on orders given by ostensible or alleged agents, representatives, or employees of Client when the deliveries are directly or indirectly induced, whether wholly or in part, by the Client's negligence or laches.
- 5.h. CLIENT hereby waives to the fullest extent permitted by law any rights, remedies and benefits under the Texas Deceptive Trade Practices - Consumer Protection Act (Sections 17.41 and following of the Texas Business and Commerce Code) (the "DTPA") and any other similar consumer protection law, whether federal, state or local, except for Section 17.555 of the DTPA. CLIENT covenants not to sue HART under the DTPA or any such similar consumer protection law.

6. **TERM**

- 6.a. This Agreement shall terminate automatically upon expiration of the period for storage as set forth in Section 1.a., unless earlier terminated as provided herein. Either Authorized Representative or Hart may terminate this Agreement before the expiration of the period for storage by providing at least ninety (90) days advanced written notice to the other party of a termination date. Prior to the termination of this Agreement, Client will remove the Stored Materials from Hart's facility at Client's sole risk and expense. Retrieval and pickup shall be at Hart's facility where the Stored Materials are stored. If Client fails to timely remove the Stored Materials, Client will be in breach of this Agreement. A notice of termination given by Client must include an address for delivery of the Stored Materials ("Delivery Address"). If notice of termination is given by Hart, then Client will provide Hart with the Delivery Address within sixty (60) days after receipt of the notice from Hart.
- 6.b. In case of accident to the premises, machinery or equipment of Hart, or if for any reason Hart deems it to be unsafe or inexpedient to continue the storage of the Stored Materials (including, but not limited to, Hart's opinion that the Stored Materials are in a condition that is prejudicial or dangerous to other goods in storage), Hart may terminate this contract by notifying Client of the termination, and requiring the immediate removal of the Stored Materials. Client agrees that within forty-eight (48) hours after the receipt of a termination notice under this subsection, it will pay all charges and remove the Stored Materials.
- 6.c. Hart reserves the right at its own expense to move the Stored Materials from one storage room to another, or on notice to Client to remove the goods to any other warehouse operated by Hart.
- 6.d. The terms of Sections 5, 7, 8, 9, 10, 11 and 12 shall survive termination of this Agreement.
- 6.e. Agreement for Stored Materials will be renewed for additional one (1) year on each anniversary date of the Agreement unless either party notifies the other party in writing, at least thirty (30) days prior to the anniversary date, that this Agreement will not be automatically renewed. Rates may be changed (either increased or decreased) at any time by Hart upon thirty (30) days prior notice to the Client.

Client initials: _____

Hart initials: _____

7. DEFAULT

7.a. The occurrence of any one or more of the following events shall constitute a default by Client ("Events of Default"):

- 1) Failure by Client to pay any sum due to Hart hereunder within fifteen (15) days of when due; or
- 2) Breach by Client of any terms of this Agreement; or
- 3) Client becomes insolvent or files or has filed against it any proceeding in federal or state court seeking debtor relief; or
- 4) A receiver or trustee is appointed for all or substantially all of the assets of Client, or Client makes an assignment for the benefit of creditors.

7.b. Upon the occurrence of any of the Events of Default, Hart, at its sole option, may exercise any or all of the following remedies with or without terminating the Agreement:

- 1) Demand in writing that Client pick up the Stored Materials. The failure of Client to remove the Stored Materials from Hart's facility within five (5) business days after the receipt of such notice shall be considered an abandonment of the Stored Materials authorizing their destruction.
- 2) Deliver the Stored Materials, at Client's sole risk and expense, to the Delivery Address, or if none has been specified, to the address of Client set forth by Client's signature (the "Client Address").
- 3) Upon thirty (30) days advance written notice to Client, Hart may destroy the Stored Materials. Client recognizes, acknowledges and agrees that, since the Stored Materials have little or no market value, the sale of the Stored Materials would be impossible, and destruction is the only way for Hart to mitigate its damages.
- 4) Whether or not this Agreement has been terminated, Client shall continue to pay all sums due under this Agreement up to and including the date of removal, delivery or destruction of the Stored Materials.
- 5) Immediately terminate this Agreement, whereupon Hart shall recover all damages suffered by reason of such termination.
- 6) Upon termination of this Agreement, continue to store the Stored Materials according to the terms of this Agreement, but on a month to month basis and at two hundred percent (200%) of the then current Schedule of Rates, until the Stored Materials are removed by Client, returned to Client or destroyed.

All remedies provided for in this Agreement are cumulative and may, at the election of Hart, be exercised alternatively, successively or in any other manner and are in addition to any other rights provided by law. Hart shall be entitled to indemnification by Client for all reasonable attorneys' fees and costs incurred in connection with the enforcement of this Agreement.

7.c. The occurrence of any one or more of the following events shall constitute a default by Hart ("Hart Events of Default"):

Client initials: _____

Hart initials: _____

- 1) Material breach by Hart of any terms of this Agreement if Hart has been given notice of such breach and the breach has not been cured within thirty (30) days after Hart receives such notice; or
 - 2) Hart becomes insolvent or files or has filed against it any proceeding in federal or state court seeking debtor relief and, if such proceeding was not voluntarily filed by Hart, such proceeding is not dismissed within 180 days after being filed; or
 - 3) A receiver or trustee is appointed for all or substantially all of the assets of Hart, or Hart makes an assignment for the benefit of creditors.
- 7.d. Upon the occurrence of any of the Hart Events of Default, Client, at its sole option, may terminate this Agreement by giving Hart thirty (30) days prior notice of such termination, with the notice of termination to be given within thirty (30) days after Client first becomes aware of the occurrence of the Hart Event of Default. In addition, Client may pursue such other remedies as are provided by law, subject to the limitations set forth in this Agreement. All remedies provided to Client in this Agreement are cumulative and may, at the election of Client, be exercised alternatively, successively or in any other manner.
- 7.e. If either Hart or Client employs attorneys to enforce any rights arising out of or relating to this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees, costs and other expenses.
8. **TITLE WARRANTY**
Client represents and warrants to Hart that it is the owner or legal custodian of the Stored Materials and has full authority to store said materials in accordance with the terms of this Agreement.
9. **NON-TOXIC MATERIALS**
Client represents and warrants to Hart that the Stored Materials will not consist of or include explosives, ammunition, inflammable materials, radioactive wastes or any other toxic, dangerous, noxious or hazardous materials, substances or wastes.
10. **INDEMNIFICATION**
Except to the extent caused by the negligence of Hart, Client agrees to fully indemnify and hold harmless Hart, its officers, directors, employees, affiliates and agents for any losses, liabilities, costs or expenses, including reasonable attorneys' fees, that Hart or any such persons may suffer or incur as a result of claims, demands, costs or judgments against Hart or any of them arising out of Hart's relationship with Client or third parties pursuant to this Agreement or caused by Client's breach of this Agreement or the default, negligence or intentional acts of Client or Client's employees.

Client initials: _____

Hart initials: _____

11. CONFIDENTIALITY

Client and Hart shall maintain the terms and conditions of this Agreement as confidential. Client and Hart each agree that it and its affiliates, officers, agents, and employees will not, either while work is being performed pursuant to this Agreement or at any time thereafter, use, publish, or divulge to any persons whatsoever, any trade secrets, proprietary or confidential information concerning the business of the other party of which they may learn during the course of performance of work pursuant to this Agreement, except as needed to fulfill the terms of this Agreement, as required by law or as necessary to enforce this Agreement. The obligations under this section will not apply with respect to any confidential information which: (i) the party bound by this confidentiality agreement (the "Disclosing Party") can show by written record was known to it prior to its first receipt from the party seeking to keep the information confidential; (ii) at any time becomes a matter of public knowledge without any fault of the Disclosing Party; or, (iii) is at any time lawfully received by the Disclosing Party from a third party under circumstances permitting its disclosure to others.

12. MISCELLANEOUS

- 12.a. This instrument (together with any Schedules and Exhibits attached and documents incorporated herein) constitutes the entire agreement between the parties, and supersedes any and all prior agreements, arrangements, and understandings, whether oral or written, between the parties.
- 12.b. No modification of this Agreement shall be binding unless in writing, attached hereto, and signed by the party against which it is sought to be enforced. No waiver of any right or remedy shall be effective unless in writing and nevertheless shall not operate as a waiver of any other right or remedy on a future occasion.
- 12.c. This Agreement may not be assigned by Client without the prior written consent of Hart. The terms of this Agreement shall be binding upon Client and Hart and their respective heirs, representatives, successors and assigns.
- 12.d. Every provision of the Agreement is intended to be severable. If any term or provision is illegal, invalid or unenforceable, there shall be added automatically as part of this Agreement a provision as similar in terms as possible to render such provision legal, valid, and enforceable.
- 12.e. This Agreement is made and performable in Travis County, Texas and shall be governed, construed and enforced in accordance with the laws of Texas. The parties hereby submit and consent to the jurisdiction of the courts of the United States of America and the State of Texas sitting in the City of Austin, Texas, in any dispute arising out of this Agreement.
- 12.f. All Schedules and Exhibits, if any, attached hereto are hereby incorporated by reference and made a part hereof. The term "Agreement" as used herein shall be deemed to include all such Schedules and Exhibits.

Client initials: _____

Hart initials: _____

- 12.g. All notices under this Agreement shall be in writing. Unless delivered personally, all notices shall be mailed by registered or certified mail, return receipt requested, postage prepaid, addressed to the appropriate address set forth by the signatures of the parties or as otherwise noted in writing in accordance with this provision. If two Hart Representatives are designated, notices to Hart shall be addressed and given to both Hart Representatives. Notices shall be deemed to have been received upon actual receipt if delivered personally or on the fifth (5th) day after the date deposited in the mail, if mailed in accordance with this Section.
- 12.h. All words and phrases in this Agreement shall be construed to include the singular or plural number, and the masculine, feminine, or neuter gender, as the context requires.
- 12.i. Nothing in this Agreement shall be deemed or construed to constitute or create a partnership, association, joint venture, or agency between the parties.

Client initials: _____

Hart initials: _____

RECORDS SERVICE CENTER PRICING SUMMARY

Hard Copy Recurring Storage: Per cubic foot/month	\$.35
Hard Copy Recurring Storage: For 1000 units or more	\$.25
Vault Container Recurring Storage: Per cubic foot/month	\$ 6.75
Minimum Monthly Recurring Storage Hard Copy & Vault combined	\$ 50.00

Retrieval and Delivery Fees

Retrieval (<i>per unit</i>)	
Item Retrieval	\$ 2.00
Rush Retrieval	\$ 3.00
After Hours Access <i>plus retrieval fee</i>	\$ 25.00
Delivery/Pickup Charge (<i>per unit</i>)	
Regular Delivery: Scheduled AM and PM deliveries	\$ 1.00 \$ 7.50 min
Rush Delivery: Within 2 hours of request	\$ 2.00 \$20.00 min
After Hours Delivery: After normal business hours	\$ 10.00 \$50.00 min

General Services

Initial Pickup	\$ 50.00
Initial Data Entry of New Items	\$.75 per unit
Detail Indexing	\$.10 per line
Inventory Services/Miscellaneous Labor	\$ 15.00 per hour
Microfilm Inspection	\$ 35.00 per hour
Hard Copy Destruction: Certified	\$.10 per pound
Microfilm Destruction: Certified	\$.25 per pound
Management/Inventory Reports*	\$ 1.00 per page
Fax Charges	\$.50 per page
Photo Copies	\$.30 per page

* No charge for standard monthly reports

August 1995

Client initials: _____

Hart initials: _____

HART INFORMATION SERVICES
STORAGE AND SERVICE AGREEMENT
SCHEDULE OF STORED MATERIALS

c:\files\tfk\hart\strgserv.dol

Client initials: _____

Hart initials: _____

AGENDA ITEM # 25

August 26, 1997

*

Consider renewing Equal Employment Opportunity Employment Plan.

John Willingham addressed the court and answered all questions.

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To renew Equal Employment Opportunity Employment Plan.

Vote: Motion carried 4 - 0 with Commissioner Heiligenstein abstaining

< Clerk copy here >

**The County of Williamson
State of Texas**

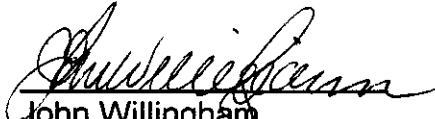
**1998
Equal Employment Opportunity Plan**

710 Main Street
Georgetown, Texas 78626


Inclusive dates of the Equal Employment Opportunity Plan document:

From September 1, 1997 to August 31, 1998

Program prepared by:


John Willingham
Human Resources Director
Williamson County
(In conjunction with Glenn R. Graham, Wmsn. Co. Asst. Auditor)

Program reviewed by:


John Doerfler
County Judge
Williamson County

Program accepted by:

The Commissioners Court of Williamson County


Mike Heiligenstein
Commissioner, Pct. 1


Greg Boatright
Commissioner, Pct. 2


David Hays
Commissioner, Pct. 3


Jerry Mehevec
Commissioner, Pct. 4

Date: 8-26-97

ONGOING EQUAL OPPORTUNITY EFFORTS

Williamson County has taken the following goal specific actions to provide equal employment opportunities for the applicants and employees interested in becoming part of the County's workforce:

Williamson County recruits, hires, trains and promotes persons in all job classifications without regard to race, color, religion, sex, national origin, age, handicap or veterans' status.

Personnel decisions such as compensation, benefits, transfers, county sponsored training or education will be administered without regard to race, religion, color, sex, national origin, age, handicap or veterans' status.

Recruitment sources are used to provide equal employment opportunity to all persons, without regard to race, religion, color, sex, national origin, age, handicap or veterans' status.

The following Equal Employment Opportunity Plan formulated by Williamson County is not all-inclusive and will not be considered as an admission of neglect or discrimination based on intentional or non-intentional, actions, omissions, or any other related factor. Revisions, amendments, and updates will be made as necessary. This document does not contain a description of all actions and good faith efforts made regarding the attempts by Williamson County to be in full compliance with all applicable laws and regulations regarding employment practices. This document should be considered to be a summary of actions taken, and to be taken, as needs are identified.

**RESPONSIBILITY FOR IMPLEMENTATION OF
EQUAL EMPLOYMENT OPPORTUNITY PLAN**

The Williamson County Commissioners Court has the overall responsibility for implementation of the equal opportunity policy. Human Resources has been designated as the EEO focal point and will be responsible for the day-to-day implementation of the policy. The Director of Human Resources, as EEO Officer, has the full support of the Court. Elected and appointed officials of various departments will be responsible for initiating, administering and controlling activities within their area of responsibility in order to ensure full implementation of the policy. The roles and responsibilities of EEO program officials of Williamson County include but are not limited to the following:

DUTIES OF EEO OFFICER

1. Developing policy statements, affirmative action programs, internal and external communication programs.
2. Assisting department heads and management (Commissioners Court) in the identification of problem areas and arriving at solutions to those problems.
3. Measuring the effectiveness of Williamson County EEO programs.
4. Determining the degree to which the County goals and objectives have been attained.
5. Serving as liaison between employees, department heads and management.
6. Serving as liaison between Williamson County and organizations or community action groups concerned with employment opportunities.
7. Keeping management informed of the latest developments in the equal employment opportunity area.

RESPONSIBILITIES OF DEPARTMENT HEADS

1. Assisting in the identification of problem areas.
2. Meeting with supervisors and employees to be certain Williamson County policies are being followed.
3. Reviewing the qualifications of employees to ensure that minorities and women are given equal opportunities for transfers and promotions.
4. Ensuring: (a) EEO Posters are properly displayed.
(b) Minority and female employees are afforded a full opportunity and are encouraged to participate in all Williamson County sponsored educational, training, recreational and social activities.
5. Preventing harassment of employees placed through affirmative action efforts.

CURRENT PERSONNEL PRACTICESHiring Procedures

The current personnel process is under the direction of the Human Resource Director. Job openings are posted in the Human Resource office and advertised in county newspapers. Most job postings are centralized through the personnel department. Job applications have been reviewed to make sure that it limits information that could identify the race, sex, or national origin of the applicant. Applications are reviewed by the Human Resources Director and forwarded to the department head. The final decision to hire remains with the office or department in which the opening has occurred. Hiring authorities are encouraged to work with the Human Resources Department to ensure that the process is conducted in the best interests of Williamson County and its potential employees.

Grievance Procedures

Williamson County has adopted grievance procedures approved by the Commissioners Court. A complaint may be filed by employees on one or several grounds, (i.e. unfair treatment, illegal discrimination, improper dismissal). Termination complaints must be filed within 5 working days from the termination date and all other complaints must be filed within 10 working days of the incident. The Human Resources Director may then attempt an informal resolution. After the complaint has been reviewed, a hearing date may be set. A committee of three persons, none of which may be from the department of the grievant, will consider grievances, render a decision, and give a final written report to the Williamson County Commissioners Court within 5 working days of the hearing.

Sexual Harassment Policy

Williamson County has also adopted a sexual harassment policy with guidelines set by the Equal Employment Opportunity Commission. Williamson County strongly condemns sexual harassment in any county office or department.

EEO POLICY STATEMENT

It is the operating policy of Williamson County to afford all persons Equal Employment Opportunity without regard to their race, color, religion, national origin, sex, handicap, or veterans' status.

Furthermore, Williamson County will make every good faith effort to ensure that applicants and employees are treated without regard to their race, color, religion, sex, or national origin, in all personnel practices, including but not limited to employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training.

All present employees are requested to encourage any individuals, regardless of race, color, religion, sex, national origin, handicap, or veterans' status, to make application for employment.

Any complaint of alleged discrimination by this entity, its Commissioners Court or employees, or any person acting on behalf of Williamson County should immediately be called to the attention of the Williamson County Equal Employment Opportunity Officer: Mr. John Willingham.

Williamson County takes the issue of discrimination seriously and will take disciplinary actions against individuals identified as discriminating or harassing any individual because of race, color, religion, sex, national origin, age, marital status, disability, or veterans' status.

Signed by: John Doerfler
John Doerfler
County Judge, Williamson County

8-26-97

Date

Signed by: John Willingham
John Willingham
Human Resources Director
(512) 930-3338

**UNDERUTILIZATION ANALYSIS AND
JOB CLASSIFICATION ANALYSIS**

The following four pages provide a statistical breakdown of Williamson County's workforce and the available community workforce based on 1990 census statistics. The breakdown is done by race, sex, national origin, and job category. These statistics are then compared in order to determine if, and in what job categories, minorities and/or women are under-represented in the Williamson County workforce. This is done by using the Job Area Acceptability Range (J.A.A.R.) analysis formula. This underutilization analysis forms the basis for the plan. The J.A.A.R. is used to conduct analysis that compares the internal workforce with the community workforce to identify areas of "concentrations" and "under-representations". It is formula-based using a 20% difference. When there is at least a 20% representation for minorities or females above the community workforce percentage, a concentration occurs. Likewise, when there is at least a 20% representation below the community workforce percentage, an under representation occurs. If the percentage of employees is within the 20% range, neither situation occurs and employment representations are "OK".

J.A.A.R. FINDINGS

(Please refer to pages 10 and 11 for corroborative statistical information.)

In interpreting the J.A.A.R. analysis, each "U" may reflect a need for enhanced recruiting efforts to find qualified group members for employment. Each "C" may reflect a need to review salaries and responsibilities to make sure that the group members are not clustered in the bottom salary ranges or are not hired into the positions based on stereotyping or similar actions.

BLACK MALES—There is an overall concentration of black males in the county's internal labor force, but under-representations exist in the Professional, Technical, and Administrative Support job categories.

BLACK FEMALES—There is an adequate overall representation of black females in the internal labor force, although under-representations exist in all individual job categories except Protective Services, where the concentration compensates for the other shortfalls.

HISPANIC MALES—There is an adequate overall representation of Hispanic males in the internal labor force, with the only significant deficiencies occurring in the Administrative Support, Skilled Craft, and Service Maintenance categories.

HISPANIC FEMALES—There is an adequate overall representation of Hispanic females in the internal labor force. The only significant deficiency is in the Officials/Administrators job category, where there are no members of this group.

ASIAN MALES—There is an unsatisfactory representation in this category, although the eligible workforce is less than 1%.

ASIAN FEMALES—There is an adequate overall representation in this category even though only 4 current employees are members of this group. Their percentage of the eligible workforce is only .19%.

OTHER—There is no representation in this category. The overall percentage of this group in the eligible workforce is only .4%.

There are some under-representations of females as a group, especially in the Officials/Administrators, Protective Services, Skilled Craft, and Service Maintenance job categories. The largest concentrations of females are in the Professional and Administrative Support job categories (54.5% and 94.6% respectively).

JOB CLASSIFICATION ANALYSIS
Statistical breakdown of the current community labor force of Williamson County

Job Category	Total					Total Male
	Population	White	Black	Hispanic	Asian	Other
Officials/Admin.	11,125	5,468 (49.2%)	124 (1.1%)	464 (4.2%)	47 (.4%)	20 (.2%)
Professional	9,962	4,110 (41.1%)	134 (1.4%)	234 (2.5%)	213 (2.1%)	15 (.1%)
Technical	4,151	2,364 (57.0%)	74 (1.8%)	191 (4.6%)	50 (1.2%)	7 (.16%)
Protective Serv.	1,184	864 (73.0%)	37 (3.1%)	91 (7.7%)	0	8 (.7%)
ParaProfessional	This category is classified the same as the Technical Category above.					
Admin. Support	13,408	2,197	99 (.7%)	407 (3.0%)	30 (.2%)	14 (.1%)
Skilled Craft	2,801	2,044 (73.0%)	144 (5.0%)	468 (16.7%)	0	6 (.3%)
Service Maint.	1,854	1,443 (77.9%)	21 (1.1%)	346 (18.7%)	0	6 (.3%)
Totals	44,485	18,490 (41.6%)	633 (1.4%)	2,201 (4.9%)	340 (.8%)	76 (.2%)

Job Category	Total					Total Female
	Population	White	Black	Hispanic	Asian	Other
Officials/Admin.	11,125	4,469 (40.2%)	118 (1.1%)	382 (3.4%)	21 (.2%)	12 (.1%)
Professional	9,962	4,657 (46.8%)	201 (2.0%)	335 (3.4%)	45 (.5%)	18 (.2%)
Technical	4,151	1,243 (30.0%)	75 (1.8%)	110 (2.7%)	30 (.7%)	7 (.2%)
Protective Serv.	1,184	136 (11.5%)	7 (.5%)	41 (3.5%)	0	0
ParaProfessional	This category is classified the same as the Technical Category above.					
Admin. Support	13,408	9,248 (70.0%)	379 (2.8%)	935 (7.0%)	53 (.4%)	46 (.3%)
Skilled Craft	2,801	124 (4.4%)	7 (.3%)	8 (.3%)	0	0
Service Maint.	1,854	38 (2.0%)	0	0	0	0
Totals	44,485	19,915 (44.7%)	787 (1.8%)	1,811 (4.1%)	149 (.3%)	83 (.2%)

TOTAL LABOR FORCE PERCENTAGES, BY RACE

	White	Black	Hispanic	Asian	Other
Internal Labor Force	85.7%	4.1%	9.4%	0.8%	0%
Community Labor Force	86.3%	3.2%	9.0%	1.1%	0.4%

JOB CLASSIFICATION ANALYSIS
Statistical breakdown of the current internal labor force of Williamson County

Total						
Job Category	Population	White	Black	Hispanic	Asian	Other
Officials/Admin.	10	6 (60%)	0	1 (10%)	0	0
Professional	44	17 (38.6%)	1 (2.3%)	2 (4.6%)	0	0
Technical	67	41 (61.2%)	0	4 (6.0%)	0	0
Protective Serv.	230	156 (67.8%)	12 (5.2%)	14 (6.1%)	1 (.4%)	0
ParaProfessional	13	9 (69.2%)	0	0	0	0
Admin. Support	223	12 (5.4%)	0	0	0	0
Skilled Craft	80	68 (85.0%)	5 (6.3%)	7 (8.7%)	0	0
Service Maint.	7	6 (85.7%)	1 (14.3%)	0	0	0
Totals	674 (100%)	315 (46.7%)	19 (2.8%)	28 (4.2%)	1 (.2%)	0
Community Labor Force Percent =		41.6%	1.4%	4.9%	0.8%	0.2%
						48.9%

Total						
Job Category	Population	White	Black	Hispanic	Asian	Other
Officials/Admin.	10	3 (30%)	0	0	0	0
Professional	44	22 (50%)	0	2 (4.6%)	0	0
Technical	67	19 (28.4%)	0	3 (4.5%)	0	0
Protective Serv.	230	31 (13.5%)	7 (3.0%)	7 (3.0%)	2 (.9%)	0
ParaProfessional	13	4 (30.8%)	0	0	0	0
Admin. Support	223	184 (82.5%)	2 (.9%)	23 (10.3%)	2 (.9%)	0
Skilled Craft	80	0	0	0	0	0
Service Maint.	0	0	0	0	0	0
Totals	674 (100%)	263 (39.0%)	9 (1.3%)	35 (5.2%)	4 (.6%)	0
Community Labor Force Percent =		44.7%	1.8%	4.1%	0.3%	0.2%
						51.1%

TOTAL LABOR FORCE PERCENTAGES, BY RACE

	White	Black	Hispanic	Asian	Other
Internal Labor Force	85.7%	4.1%	9.4%	0.8%	0%
Community Labor Force	86.3%	3.2%	9.0%	1.1%	0.4%

WILLIAMSON COUNTY INTERNAL WORKFORCE
 JOB AREA ACCEPTABILITY RANGE (J.A.A.R.)
 Analysis Formula Form

J.A.A.R. = % "+" or "-" (% x .20)

	1	2	3	4	5	6	7	8
Category	Workforce	# of...	%	(% x20%)	Under. %	Concen. %	County %	U/OK/C
Black Males	44,485	633	1.42%	0.28%	1.14%	1.71%	2.80%	C
Officials/Admin	11,125	124	1.11%	0.22%	0.89%	1.34%	0.00%	U
Professional	9,962	134	1.35%	0.27%	1.08%	1.61%	2.30%	C
Tech/Para-Prof	4,151	74	1.78%	0.36%	1.43%	2.14%	0.00%	U
Protective Serv	1,184	37	3.13%	0.63%	2.50%	3.75%	5.20%	C
Admin. Support	13,408	99	0.74%	0.15%	0.59%	0.89%	0.00%	U
Skilled Craft	2,801	144	5.14%	1.03%	4.11%	6.17%	6.30%	C
Service Maint.	1,845	21	1.14%	0.23%	0.91%	1.37%	14.30%	C
Hispanic Males	44,845	2,201	4.95%	0.99%	3.96%	5.94%	4.90%	OK
Officials/Admin.	11,125	464	4.17%	0.83%	3.34%	5.00%	10.00%	C
Professionals	9,962	234	2.35%	0.47%	1.88%	2.82%	4.60%	C
Tech/Para-Prof	4,151	161	3.88%	0.78%	3.10%	4.65%	6.00%	C
Protective Serv	1,184	91	7.69%	1.54%	6.15%	9.22%	6.10%	U
Admin. Support	13,408	407	3.04%	0.61%	2.43%	3.64%	0.00%	U
Skilled Craft	2,801	468	16.71%	3.34%	13.37%	20.05%	8.70%	U
Service Maint.	1,845	346	18.75%	3.75%	15.00%	22.50%	0.00%	U
Asian Males	44,485	340	0.76%	0.15%	0.61%	0.92%	0.20%	U
Officials/Admin	11,125	47	0.42%	0.08%	0.34%	0.51%	0.00%	U
Professionals	9,962	213	2.14%	0.43%	1.71%	2.57%	0.00%	U
Tech./Para-Prof	4,151	50	1.20%	0.24%	0.96%	1.45%	0.00%	U
Protective Serv	1,184	0	0.00%	0.00%	0.00%	0%	0.40%	C
Admin. Support	13,408	30	0.22%	0.04%	0.18%	0.27%	0.00%	U
Skilled Craft	2,801	0	0.00%	0.00%	0.00%	0.00%	0.00%	OK
Service Maint.	1,845	0	0.00%	0.00%	0.00%	0.00%	0.00%	OK
Other Males	44,485	76	0.17%	0.03%	0.14%	0.21%	0.00%	U
Officials/Admin	11,125	20	0.18%	0.04%	0.14%	0.22%	0.00%	U
Professionals	9,962	15	0.15%	0.03%	0.12%	0.18%	0.00%	U
Tech./Para-Prof	4,151	7	0.17%	0.03%	0.13%	0.20%	0.00%	U
Protective Serv	1,184	8	0.68%	0.14%	0.54%	0.81%	0.00%	U
Admin. Support	13,408	14	0.10%	0.02%	0.08%	0.13%	0.00%	U
Skilled Craft	2,801	6	0.21%	0.04%	0.17%	0.26%	0.00%	U
Service Maint.	1,845	6	0.33%	0.07%	0.26%	0.39%	0.00%	U

WILLIAMSON COUNTY INTERNAL WORKFORCE
JOB AREA ACCEPTABILITY RANGE (J.A.A.R.)
Analysis Formula Form

J.A.A.R. = % "+" or "-" (% x .20)

	1	2	3	4	5	6	7	8
Category	Workforce	# of...	%	(% x20%)	Under. %	Concen. %	County %	U/OK/C
Black Females	44,485	787	1.77%	0.35%	1.42%	2.12%	1.80%	OK
Officials/Admin	11,125	118	1.06%	0.21%	0.85%	1.27%	0.00%	U
Professional	9,962	201	2.02%	0.40%	1.61%	2.42%	0.00%	U
Tech/Para-Prof	4,151	75	1.81%	0.36%	1.45%	2.17%	0.00%	U
Protective Serv	1,184	7	0.59%	0.12%	0.47%	0.71%	3.00%	C
Admin. Support	13,408	379	2.83%	0.57%	2.26%	3.39%	0.92%	U
Skilled Craft	2,801	7	0.25%	0.05%	0.20%	0.30%	0.00%	U
Service Maint.	1,845	0	0.00%	0.00%	0.00%	0.00%	0.00%	U
Hisp. Females	44,845	1,811	4.07%	0.81%	3.26%	4.89%	4.10%	OK
Officials/Admin.	11,125	382	3.43%	0.69%	2.75%	4.12%	0.00%	U
Professionals	9,962	335	3.36%	0.67%	2.69%	4.04%	4.60%	C
Tech/Para-Prof	4,151	110	2.65%	0.53%	2.12%	3.18%	4.50%	C
Protective Serv	1,184	41	3.46%	0.69%	2.77%	4.16%	3.00%	OK
Admin. Support	13,408	935	6.97%	1.39%	5.58%	8.37%	10.30%	C
Skilled Craft	2,801	8	0.29%	0.06%	0.23%	0.34%	0.00%	U
Service Maint.	1,845	0	0.00%	0.00%	0.00%	0.00%	0.00%	OK
Asian Females	44,485	149	0.33%	0.07%	0.27%	0.40%	0.30%	OK
Officials/Admin	11,125	21	0.19%	0.04%	0.15%	0.23%	0.00%	U
Professionals	9,962	45	0.45%	0.09%	0.36%	0.54%	0.00%	U
Tech./Para-Prof	4,151	30	0.72%	0.14%	0.58%	0.87%	0.00%	U
Protective Serv	1,184	0	0.00%	0.00%	0.00%	0%	0.90%	C
Admin. Support	13,408	53	0.40%	0.08%	0.32%	0.47%	0.90%	C
Skilled Craft	2,801	0	0.00%	0.00%	0.00%	0.00%	0.00%	OK
Service Maint.	1,845	0	0.00%	0.00%	0.00%	0.00%	0.00%	OK
Other Females	44,485	83	0.19%	0.04%	0.15%	0.22%	0.00%	U
Officials/Admin	11,125	12	0.11%	0.02%	0.09%	0.13%	0.00%	U
Professionals	9,962	18	0.18%	0.04%	0.14%	0.22%	0.00%	U
Tech./Para-Prof	4,151	7	0.17%	0.03%	0.13%	0.20%	0.00%	U
Protective Serv	1,184	0	0.00%	0.00%	0.00%	0.00%	0.00%	OK
Admin. Support	13,408	46	0.34%	0.07%	0.27%	0.41%	0.00%	U
Skilled Craft	2,801	0	0.00%	0.00%	0.00%	0.00%	0.00%	OK
Service Maint.	1,845	0	0.00%	0.00%	0.00%	0.00%	0.00%	OK

EEOP GOALS

It is the goal of Williamson County to increase the representation of the previous mentioned minorities and women currently being underutilized in the internal workforce. In order to achieve and maintain employment levels for protected group members in the County, in proportion to their availability in the relevant labor force, recruiting efforts, hiring activities, promotions, and training should increase. Williamson County recognizes the need to achieve and maintain these employment levels. The following are program objectives the County has implemented, or will be working to develop and implement, within the time stated for this program. The county will continue to stress EEO and to promote equal opportunities in all activities.

RECRUITING

- (a) Identify numerous recruiting sources, including minority colleges and various training institutions having a high representation of minority and female enrollments.
- (b) Encourage minority and female employees to refer qualified applicants.
- (c) Encourage the participation of minorities and females in part time or temporary positions in the County, which often lead to regular employment.
- (d) Encourage officials and department heads to list English/Spanish bilingual preferred or required if appropriate to job openings.
- (e) Ensure that all announcement, advertisements, pamphlets, brochures, and other related information publicizes the County's commitment to EEO.

HIRING/PROMOTIONS

- (a) Conduct evaluations of all selection processes to ensure that they are nondiscriminatory.
- (b) Regular positions will be publicly posted so that any county employee may be aware of openings within his or her department.
- (c) All individuals having any part in the selection process will be offered training materials to ensure that the process remains nondiscriminatory.

TRAINING

- (a) The opportunity to attend training sessions will be offered to all employees.

Equal Employment Opportunity Plan
Williamson County

Page 13

EEOP GOALS Cont.

Training Cont.

- (b) Training and career improvement programs are to be provided to employees without regard to race, religion, color, sex, national origin, age, handicap or veteran's status.

The opportunities for change within Williamson County are greater in the job categories of Protective Services, Administrative Support, and Skilled Craft because of the number of employees and turnover rates. Implementation of all EEOP goals is the responsibility of the Human Resource Director and the Williamson County Commissioners Court. However, all officials will be advised of areas of underutilization in order to help create a well balanced workforce for Williamson County.

DISSEMINATION OF THE EEOP

Internal Dissemination

Williamson County's plan on equal employment opportunity will be publicized internally by:

1. Including the plan in the Williamson County Benefits Plan and Personnel Policy manual issued to every employee.
2. Discussing the plan in both employee orientation and department head training programs and meetings.
3. Posting the plan on county bulletin boards containing but not limited to job openings.

External Dissemination

Williamson County's plan on equal employment opportunity will be publicized externally by:

1. Informing recruiting sources of Williamson EEOP, stipulating that these sources may refer minorities and women for positions listed.
2. Sending written notification of the County's plan to all subcontractors, vendors, and suppliers bidding for county business.
3. Including an EEO tag line on all advertisements for job openings within Williamson County.

AGENDA ITEM # 26

August 26, 1997

*

Consider approving request for removal of utility easements between Lot 3 & 4, Block B, 79 Business Park.

Moved: Commissioner Hays

Seconded:

Motion: To approve request for removal of utility easements between Lots 3 & 4, Block B, 79 Business Park.

Commissioner Hays withdrew motion

Moved: Commissioner Mehevec

Seconded: Judge Doerfler

Motion: To place this item on the September 2, 1997 agenda.

Vote: Motion carried 5 - 0

AGENDA ITEM # 27

August 26, 1997

*

Consider approving Constable Precinct #3 request for Keith Couch to replace reserve officer John Groom.

Moved: Judge Doerfler

Seconded: Commissioner Hays

Motion: To approve Constable Precinct #3 request for Keith Couch to replace reserve officer John Groom.

Vote: Motion carried 5 - 0

< Clerk copy here >

Williamson County
Precinct 3



312 Main Street
Georgetown, TX 78626
(512) 869-3312

DENNIS J. JAROSZEWSKI
CONSTABLE

TO: JUDGE JOHN AND THE COMM. COURT
REF: REPLACEMENT OFFICER

After the recent transfer of officer John Groom to the Pct. 4 Constable's office I find myself short a man. We are in the process of trying some new things we will need to increase the reserve power in the near future and this man will be a huge help in this endeavor.

KEITH COUCH is a long time resident of Williamson Co. living near the Andice area. Keith has worked for the county in the past and has served Williamson and Travis counties in a very professional manner. Keith and officer Bill Schwettmann will be heading the warrant end of this dept. Both officers have a great deal of experience in this field and will make the unit work to its utmost, with little expense but high returns.

Keith has a intermediate cert. And a instructor's cert. From TECLOSE along with the training in Civil process, Adult and Juvenile warrants, Family violence, Gangs, Search warrants and Drug seizure.

I feel that we would very lucky if we could add him to the staff of this dept. At this time as a NON-PAID officer as he has a job now, but would like to keep his peace officer's comm. And still be a helping hand in his community.

Thank you for your time in this manner and all you do for the Constable's offices.

Respectfully,

Dennis Jaroszewski

approved 8-26-97
John C. Doerfler

AGENDA ITEM # 28

August 26, 1997

Vol 91 Page 625

Consider approving line item transfer for Tax Assessor/Collector:

From:	100-499-4544	Repairs to Equipment	\$ 120.44
To:	100-499-4500	Maintenance Contract	120.44
From:	100-499-4999	Miscellaneous	320.00
	100-499-3100	Office Supplies	1000.00
To:	100-499-4231	Travel	1320.00
From:	100-499-4544	Repairs to Equipment	65.54
to:	100-499-4510	Maintenance & Repairs	65.54

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve line item transfer for Tax Assessor/Collector:

From:	100-499-4544	Repairs to Equipment	\$ 120.44
To:	100-499-4500	Maintenance Contract	120.44
From:	100-499-4999	Miscellaneous	320.00
	100-499-3100	Office Supplies	1000.00
To:	100-499-4231	Travel	1320.00
From:	100-499-4544	Repairs to Equipment	65.54
to:	100-499-4510	Maintenance & Repairs	65.54

Vote: Motion carried 5 - 0

< Clerk copy here >

ORDER APPROVING A LINE ITEM TRANSFER FOR

28

499 TAX A/C Deborah M. Hunt
 FUND DEPARTMENT SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 26th day of August, 1997, a motion made by Commissioner Boatright and duly seconded by Commissioner Hays the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-499-4544	REPAIRS TO EQUIPMENT	120.44

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-499-4500	MAINTENANCE CONTRACT	120.44

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Elaine Bizzell, County Clerk

John C. Doerfler 8-26-97
 John C. Doerfler, County Judge

136

ORDER APPROVING A LINE ITEM TRANSFER FOR

499 TAX A/C Alborah M. Z...
 FUND DEPARTMENT SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 26th day of August, 1997, a motion made by Commissioner Boatright and duly seconded by Commissioner Hays the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100 - 499-4999	MISCELLANEOUS	320.00
100 - 499-3100	OFFICE SUPPLIES	1000.00

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100 - 499- 4231	TRAVEL	1320.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST

Elaine Bizzell
 Elaine Bizzell, County Clerk

John C. Doerfler 8-26-97
 John C. Doerfler, County Judge

137

ORDER APPROVING A LINE ITEM TRANSFER FOR

499 TAX A/C William M. Hunt
 FUND DEPARTMENT SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 26th day of August, 1997, a motion made by Commissioner Boatright and duly seconded by Commissioner Hays the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

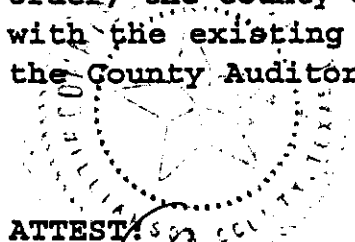
FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100499-4544	REPAIRS TO EQUIPMENT	65.54

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-499-4510	MAINTENANCE & REPAIR	65.54

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.



ATTEST:

Elaine Bizzell
 Elaine Bizzell, County Clerk

John C. Doerfler 8-26-97
 John C. Doerfler, County Judge

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Consider approving line item transfer for Justice Peace #3:

From:	100-409-4999	Miscellaneous	\$4000.00
To:	100-453-4190	Autopsies	\$4000.00

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve line item transfer for Justice Peace #3:

From:	100-409-4999	Miscellaneous	\$4000.00
To:	100-453-4190	Autopsies	\$4000.00

Vote: Motion carried 5 - 0

< Clerk copy here >

ORDER APPROVING A LINE ITEM TRANSFER FOR

<u>100-409</u>	Justice Peace #3	Judge Bitz
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 26 day of Aug, 1997, a motion made by Commissioner Boatright and duly seconded by Commissioner Hays the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-409-4999	Misc.	\$4,000.

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-453-4190	Autopsies	\$4,000.

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Elaine Bizzell
Elaine Bizzell, County Clerk

John C. Doerfler 8/26/97
John C. Doerfler, County Judge

AGENDA ITEM # 30

August 26, 1997

Consider approving line item transfer for Justice Peace #1:

From: 100-451-4350 Computer Forms \$ 600.00
 To: 100-451-5750 Office Furniture & Equip. 600.00

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve line item transfer for Justice Peace #1:

From: 100-451-4350 Computer Forms \$ 600.00
 To: 100-451-5750 Office Furniture & Equip. 600.00

Vote: Motion carried 5 - 0

< Clerk copy here >

ORDER APPROVING A LINE ITEM TRANSFER FOR

General #451 - Justice of the Peace, Pct. One Patricia Ott
 FUND DEPARTMENT SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 26th day of August, 1997, a motion made by Commissioner Boatright and duly seconded by Commissioner Hays the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-451-4350	Computer Forms	\$ 600.00
100-451-4544	Repairs To Equipment	\$ 200.00

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-451-5750	Office Furniture & Equipment	\$600.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST

Elaine Bizzell, County Clerk

John C. Doerfler 8-26-97
 John C. Doerfler, County Judge

AGENDA ITEM # 31

August 26, 1997

*

Consider approving line item transfer for County Court #2:

From: 100-427-4999 Miscellaneous \$ 300.00
 To: 100-427-3100 Office Supplies \$ 300.00

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve line item transfer for County Court-at-Law #2:

From: 100-427-4999 Miscellaneous \$ 300.00
 To: 100-427-3100 Office Supplies \$ 300.00

Vote: Motion carried 5 - 0

< Clerk copy here >

ORDER APPROVING A LINE ITEM TRANSFER FOR

County Court at Law #2

FUND	DEPARTMENT	SIGNATURE
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WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 26th day of August, 1997, a motion made by Commissioner Boatright and duly seconded by Commissioner Hays the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
427-4999	Miscellaneous	\$300.00

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
427-3100	Office Supplies	\$300.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Elaine Bizzell, County Clerk

John C. Doerfler 8-26-97
 John C. Doerfler, County Judge

AGENDA ITEM # 32

August 26, 1997

*

Consider approving line item transfer for County Clerk:

From:	100-409-4999	Miscellaneous	\$1500.00
To:	100-403-4212	Postage	\$1500.00

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve line item transfer for County Clerk:

From:	100-409-4999	Miscellaneous	\$1500.00
To:	100-403-4212	Postage	\$1500.00

Vote: Motion carried 5 - 0

< Clerk copy here >

ORDER APPROVING A LINE ITEM TRANSFER FOR

32

General	County Clerk
FUND	DEPARTMENT

Elaine Bizzell
SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 26th day of August, 1997, a motion made by Commissioner Boatright and duly seconded by Commissioner Hays the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-409-4999	Miscellaneous	\$1,500.00

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-403-4212	Postage, Stamped Envelopes	\$1,500.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Elaine Bizzell
Elaine Bizzell, County Clerk

John C. Doerfler 8-26-97
John C. Doerfler, County Judge

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AGENDA ITEM # 33

August 26, 1997

*

Consider approving line item transfer for Justice Peace #3:

From:	100-453-5750	Office Furn. & Equipment	\$1500.00
To:	100-453-4212	Postage	1500.00

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve line item transfer for Justice of the Peace #3:


From:	100-453-5750	Office Furn. & Equipment	\$1500.00
To:	100-453-4212	Postage	1500.00

Vote: Motion carried 5 - 0

< Clerk copy here >

ORDER APPROVING A LINE ITEM TRANSFER FOR

37

453	Justice of The Peace, Pct. #3	
FUND	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 26th day of August, 1997, a motion made by Commissioner Boatright and duly seconded by Commissioner Hays the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

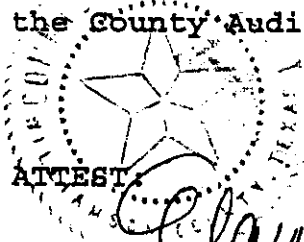
FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
100-453-5750	Office Furniture & Equipment	\$1500.00

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

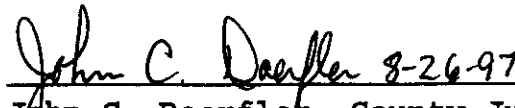
LINE ITEM #	DESCRIPTION	AMOUNT
100-453-4212	Postage, Stamped Envelopes	\$1500.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.



ATTEST

Elaine Bizzell, County Clerk


John C. Doerfler, County Judge

AGENDA ITEM # 34

August 26, 1997

*

Consider approving line item transfer for County Court #2:

From: 100-427-5750 Office Furn. & Equipment \$ 100.00
 To: 100-427-4933 Food, Jurors \$ 100.00

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve line item transfer for County Court-at-Law #2:

From: 100-427-5750 Office Furn. & Equipment \$ 100.00
 To: 100-427-4933 Food, Jurors \$ 100.00

Vote: Motion carried 5 - 0

< Clerk copy here >

ORDER APPROVING A LINE ITEM TRANSFER FOR

County Court at Law #2

FUND	DEPARTMENT	SIGNATURE
------	------------	-----------

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and

WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 26th day of August, 1997, a motion made by Commissioner Boatright and duly seconded by Commissioner Hays the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 199 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
427-5750	Office Furniture & Equip.	\$100.00

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
427-4933	Food, Jurors	\$100.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST: Elaine Bizzell
 Elaine Bizzell, County Clerk

John C. Doerfler 8-26-97
 John C. Doerfler, County Judge

AGENDA ITEM # 35

August 26, 1997

*

Consider approving line item transfer for County Attorney:

From: 100-475-4932 Court Costs \$2500.00
 To: 100-475-4211 Telephone \$2500.00

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve line item transfer for County Attorney:

From: 100-475-4932 Court Costs \$2500.00
 To: 100-475-4211 Telephone \$2500.00

Vote: Motion carried 5 - 0

< Clerk copy here >

ORDER APPROVING A LINE ITEM TRANSFER FOR

475 WILLIAMSON COUNTY ATTORNEY
 FUND DEPARTMENT SIGNATURE

WHEREAS, The Williamson County Commissioners Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned department's budget; and WHEREAS, The Williamson County Commissioners Court, due to unforeseeable circumstances, did not appropriate sufficient funds in the proper line items when adopting the current county budget; and

WHEREAS, On the 26th day of August, 1997, a motion made by Commissioner Boatright and duly seconded by Commissioner Hays the motion carried by a vote of 5 votes for, 0 votes against.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEMS INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
475-4415	VEHICLE INS DEDUCTIBLE	\$1,000
475-4932	COURT COSTS	2,500

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
475-4541	VEHICLE REPAIRS & MAINT.	1,000
475-4211	TELEPHONE	2,500

WHEREUPON, A motion made and seconded, the Williamson County Commissioners Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order with the existing budget, and to forward a copy of this Order to the County Auditor.

ATTEST:

Elaine Bizzell
 Elaine Bizzell, County Clerk

John C. Doerfler 8-26-97
 John C. Doerfler, County Judge

AGENDA ITEM # 36

August 26, 1997

*

Consider approving line item transfer for Commissioner Precinct #1:

From:	200-211-4231	Travel	\$1000.00
To:	200-211-4232	Training	\$1000.00

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve line item transfer for Commissioner Precinct #1:

From:	200-211-4231	Travel	\$1000.00
To:	200-211-4232	Training	\$1000.00

Vote: Motion carried 5 - 0

< Clerk copy here >

ORDER APPROVING A LINE ITEM TRANSFER FOR

#200-211	8-26-97	Commissioner, Precinct One	<u>YH</u>
FUND	DATE	DEPARTMENT	SIGNATURE

WHEREAS, The Williamson County Commissioners' Court has carefully studied the public necessity of transferring funds from one line item to another within the above mentioned departments budget; and

WHEREAS, The Williamson County Commis:
circumstances, did not appropriate sufficient
adopting the current county budget; and

#36

foreseeable
tems when

WHEREAS, on the 26nd day of Augu made by
Commissioner Boatright, and duly seconded by _____, the motion
carried by a vote of 5 votes for and 0 vote _____.

THEREFORE, BE IT ORDERED THAT THE 1997 FISCAL YEAR WILLIAMSON COUNTY BUDGET BE AMENDED AND THE FOLLOWING AMOUNT(S) BE TRANSFERRED FROM THE FOLLOWING LINE ITEM INTO THE NEEDED LINE ITEMS:

FUNDS TO BE REMOVED FROM THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
200-211-4231	Travel	\$1000.00

FUNDS TO BE INCREASED IN THE FOLLOWING LINE ITEMS:

LINE ITEM #	DESCRIPTION	AMOUNT
200-211-4232	Training	\$1000.00

WHEREUPON, A motion made and seconded, the Williamson County Commissioners' Court did authorize the County Judge to sign this Order, the County Clerk was instructed to file a copy of this Order to the County Auditor.

John C. Doerfler 8-26-97
John Doerfler, County Judge

ATTEST:

Elaine Bizzell
Elaine Bizzell, County Clerk

AGENDA ITEM # 37

August 26, 1997

*

Consider approving transfer of the following fixed assets from County Treasurer to Constable Precinct #3:

(1) Legal drawer file cabinet (4 drawer) A106867

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve transfer of the following fixed assets from County Treasurer to Constable Precinct #3:

(1) Legal drawer file cabinet (4 drawer) A106867

Vote: Motion carried 5 - 0

< Clerk copy here >

ORIGINAL 31

CHANGE OF FIXED ASSET STATUS

DATE 8-19-97

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
1	LEGAL DRAWER FILE CABINET (4 DRAWER)		A106867

FROM (Transferor): COUNTY TREASURER

TO (Transferee): CONSTABLE PCT 3

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Vivian L. Wood Vivian Wood
Transferor - Elected Official/Department Head

Dennis Jarowzewski Dennis Jarowzewski
Transferee - Elected Official/Department Head

approved 8-26-97
John C. Dwyer

AGENDA ITEM # 38

August 26, 1997

*

Consider approving transfer of the following fixed assets from County Treasurer to Information Systems:

(1) Legal drawer file cabinet (4 drawer) A106868

Moved: Commissioner Boatright

Seconded: Commissioner Hays

Motion: To approve transfer of the following fixed assets from County Treasurer to Information Systems:

(1) Legal drawer file cabinet (4 drawer) A106868

Vote: Motion carried 5 - 0

< Clerk copy here >

ORIGINAL

38

CHANGE OF FIXED ASSET STATUS

DATE 8-19-97

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	LEGAL DRAWER FILE CABINET (4 Drawer)		A106868

FROM (Transferor): COUNTY TREASURER

TO (Transferee): INFORMATION SYSTEMS

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Vivian L. Wood Vivian Wood
Transferor - Elected Official/Department Head

Otis Coufal Otis Coufal
Transferee - Elected Official/Department Head

Approved 8-26-97
John C. Daeyer

149

COMMISSIONERS COURT RECESSED TO EXECUTIVE SESSION AT 11:20 A.M. ON TUESDAY, AUGUST 26, 1997.

AGENDA ITEM # 39

August 26, 1997

Vol 91 Page 640

Discuss acquisition of land (EXECUTIVE SESSION REQUESTED as per VTCA Government Code 551.072 pertaining to real property)

In attendance were Judge Doerfler, Commissioners Heiligenstein, Boatright, Hays and Mehevec, along with County Attorney Gene Taylor.

Acquisition of land was discussed but no action was taken in executive session.

AGENDA ITEM # 41

August 26, 1997

Vol 91 Page 640

Discuss sale of Sutton County School Lands (EXECUTIVE SESSION REQUESTED as per VTCA Government Code 551.072 pertaining to real property)

In attendance were Judge Doerfler, Commissioners Heiligenstein, Boatright, Hays and Mehevec, along with County Attorney Gene Taylor.

The sale of Sutton County School lands was discussed but no action was taken in executive session.

AGENDA ITEM # 43

August 26, 1997

Vol 91 Page 640

Discuss selecting surveyor to survey land court is selling to Mr. Condra (EXECUTIVE SESSION REQUESTED as per VTCA Government Code 551.072 pertaining to real property)

In attendance were Judge Doerfler, Commissioners Heiligenstein, Boatright, Hays and Mehevec, along with County Attorney Gene Taylor.

Selecting a surveyor to survey land court is selling to Mr. Condra was discussed but no action was taken in executive session.

COMMISSIONERS RECONVENED FROM EXECUTIVE SESSION AT 11:50 A.M. ON TUESDAY, AUGUST 26, 1997.

AGENDA ITEM # 40

August 26, 1997

Vol 91 Page 640

Discuss and take appropriate action on acquisition of land.

No action taken on this agenda item.

AGENDA ITEM # 42

August 26, 1997

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Discuss and take appropriate action on sale of Sutton County School lands.

Commissioner Boatright suggested we counter offer with \$400.00 per acre with no lease or buy out.

AGENDA ITEM # 44

August 26, 1997

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Discuss and take appropriate action on selecting surveyor to survey land court is selling to Mr. Condra.

No action taken on this agenda item which will be placed on September 2, 1997 agenda.

AGENDA ITEM # 45

August 26, 1997

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Hear comments from Commissioners.

Commissioner Heiligenstein along with the other commissioners voiced appreciation to Judge Doerfler for his good job in putting the budget together.

Commissioner Heiligenstein reported there was a Northridge Acres meeting August 25, 1997 with about 200 present trying to develop a plan.

County Attorney Gene Taylor reported the wood from the oak tree now needs to be stored in a dry area. There was also discussion of what was to be done with the tree stump.

COMMISSIONERS COURT ADJOURNED AT 12:00 Noon ON TUESDAY, August 26, 1997.

WILLIAMSON COUNTY DEVELOPMENT DISTRICT NO. 1
BOARD OF DIRECTORS REGULAR MEETING
TUESDAY, AUGUST 26, 1997 - 4:00 P.M.
WILLIAMSON COUNTY COMMISSIONERS COURTROOM
WILLIAMSON COUNTY COURTHOUSE, 2ND FLOOR
800 AUSTIN AVENUE
GEORGETOWN, TEXAS

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BOARD OF DIRECTORS

REESE BLINKO
NORM BRAY
MARK DIXON
RANDALL GRIMES
THOMAS C. NIELSON

AGENDA

1. CALL REGULAR SESSION TO ORDER
2. READ AND APPROVE MINUTES FROM LAST MEETING
3. ROLL CALL
4. DISCUSS AND CONSIDER CDD ANNEXATION PROCEDURES AND POLICIES.
5. HEAR PRESENTATION FROM DON MARTIN, OWNER OF REAL PROPERTY KNOWN AS SAN GABRIEL VILLAGE. DISCUSS AND CONSIDER PROPOSAL REGARDING ANNEXATION OF SAID TRACT INTO DISTRICT, INCLUDING, BUT NOT LIMITED TO, REBATE OF PORTION OF SALES TAX.
6. HEAR PRESENTATION BY GLOCAL VANTAGE, INC., REGARDING ESTIMATION OF REVENUE, INCLUDING SALES TAX REVENUE, ECONOMIC IMPACTS AND TAX IMPLICATIONS WITHIN CDD.
7. DISCUSS AND CONSIDER REQUESTING COMMISSIONER'S COURT TO AUTHORIZE NATIONAL SEARCH FOR PUBLIC/PRIVATE CONVENTION CENTER FINANCING ALTERNATIVES.
8. DISCUSS AND CONSIDER DESIGNATION OF FINANCIAL DEPOSITORY.
9. NEW BUSINESS, INCLUDING BUT NOT LIMITED TO, DISCUSSION OF STATUS OF POWER COMPUTING.
10. DIRECTORS' COMMENTS
11. ADJOURNMENT

MINUTES

of the

WILLIAMSON COUNTY DEVELOPMENT DISTRICT NO. 1

TEMPORARY BOARD OF DIRECTORS REGULAR MEETING

June 3, 1997

THE STATE OF TEXAS) (

COUNTY OFF WILLIAMSON) (BE IT REMEMBERED that at 4:00p.m. on this the 3rd day of June A.D., 1997, there was begun and holden a REGULAR SESSION of the Temporary Board of Directors of the Williamson County Development District No. 1 of Williamson County, Texas, the following members being present, to-wit:

RANDALL GRIMES
REESE BLINCOE
NORM BRAY
THOMAS C. NIELSON
MARK DIXON

Bob Hart from the city of Georgetown was present as a spectator.

AGENDA ITEM # 1 June 3, 1997

Call regular session to order.

The Regular Session was called to order at 4:00 p.m. by Randall Grimes.

AGENDA ITEM # 2-3 June 3, 1997

Read and approve minutes of last meeting. Roll Call

Motion by Tom Nielson, seconded by Mark Dixon to accept the minutes of the last meeting as corrected. (Correction being to note Greg Hall was at meeting) Motion carried 5-0

Roll call was answered by Mr. Grimes, Mr. Blincoe, Mr. Bray, Mr. Nielson and Mr. Dixon.

AGENDA ITEM # 4 June 3, 1997

Drawing of lots to determine which two (2) Directors shall serve until Sept. 1, 1998, and which three (3) Directors shall serve until Sept. 1, 2000.

A drawing was held with the following results:

Serve until Sept. 1, 1998 - Reese Blincoe and Mark Dixon

Serve until Sept. 1, 2000 - Randy Grimes, Norm Bray and Tom Nielson

AGENDA ITEM #5 June 3, 1997

Consider request by Greg Hall and DV Capital for reimbursement of preliminary expenses incurred or to be incurred for acquisition and construction of Convention Center from future sales tax proceeds.

Charles Crossfield informed the board that the County had passed a resolution stating that the County would reimburse DV Capital if the County does not complete the deal with Greg Hall. The County would go to the CDD for reimbursement approval.

A discussion was held concerning the board being informed on what the county was doing and

what the board's relationship to the county was. The board feels all information should come through them. All documentation, payments for bills and expenses should come to the board.

Mr. Crossfield stressed that the county had no commitment to DV Capital as of this date.

The board feels the only reimbursement approved at this stage should be credits from the repurchase of the property.

Norm Bray moved we take no action on this item. Seconded by Reese Blincoe, motion carried unanimously.

AGENDA ITEM #6

June 3, 1997

New Business

Bob Hart from the city of Georgetown suggested to the board that it would be beneficial to have a joint meeting of the CDD and the 4B committee. Charles Crossfield will look into organizing a meeting between the 2 groups within the next month.

Mr. Crossfield also announced that a meeting with DV Capital is set for June 4, 1997 at 5:30pm at Berry Creek Country Club to hear an update on the Korea trip. He encouraged all the board members to attend if possible. Tom Nielson gave a short summary on the meeting he attended with DV Capital. It is the board's consensus to not deal directly with DV Capital until they have made their deal with Greg Hall.

AGENDA ITEM #7

June 3, 1997

Directors Comments

It was the opinion of all of the Directors of the board that they be made more informed on the developments that were taking place.

AGENDA ITEM #8

June 3, 1997

Adjournment

There being no further business Norm Bray moved to adjourn the meeting, seconded by Tom Nielson. Motion carried unanimously. Meeting adjourned at 5:05p.m.

THE FOREGOING MINUTES in Volume 91 on pages 491 through 644, inclusive had at a Special Session of Commissioners Court of Williamson County, Texas, having been read are hereby approved this 2nd day of September, 1997.

John C. Doerfler
John C. Doerfler, County Judge

ATTEST: Elaine Bizzell, Clerk County Court & Ex-officio Clerk,
Commissioners Court, Williamson County, Texas

by: Dandra Eberidge
Deputy Clerk

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